



# Wolfeboro Parks and Recreation Monthly Activity Report

December 2011

Ethan Hipple, Director of Parks and Recreation

We completely wrapped up our Snowmaking System Installation in December, and the new system works like a charm. Our snowmaking crew of Kathy Rankin, Kevin French, Steve Miller and Brendan Belleau spent part of their Christmas holiday busily making snow on the slopes so that we could open Abenaki Ski Area on December 29<sup>th</sup>. We have had large crowds so far this season at Abenaki, despite very low natural snowfall, so our snowmaking system couldn't have been better timed.

Operations at Pop Whalen Arena continue to move ahead smoothly, and we have a very full schedule with Kingswood and Brewster Hockey in full swing, along with Back Bay Youth Hockey and multiple adult leagues. Our December Holiday Break saw some of the busiest Public Skates and Stick Practices ever here at the rink, helped in part by our new skate rental and skate sharpening operation.

The Department of Parks and Recreation is going to move ahead with 2 Warrant Articles for 2012. We are holding off on our Pop Whalen Insulation and Dehumidification project in order to get some additional engineering work completed. We are moving ahead with establishing a Recreation Revolving Fund as well as building a new bath house at Albee Beach.

## Administrative/Program Division

- Weekly Staff meetings
- Weekly Bill Manifest
- Weekly Payroll
- Oversaw all operations, scheduling, billing and staffing at Pop Whalen Arena.
- Oversaw all operations, scheduling, billing and staffing at Abenaki Ski Area.
- Oversaw figure skating lessons program and staff.
- Completed construction of Skate Rental and Skate Sharpening room.
- Created partnership with Ski Works to offer Ski Rentals at Abenaki.
- Attended Friends of Abenaki meeting.
- Assisted with installation of 13 snow guns.
- Held Abenaki Ski Area Staff training
- Met with NH State Tramway Inspectors, conducted inspection
- Attended NH Recreation and Parks meeting
- Supervised Work of School to Work intern
- Attended Budget Committee Budget Hearing
- Attended 2 Board of Selectmen Warrant Article Hearings
- Met with Region 9 Vocational Technical School Agriculture program about landscaping for Albee Beach Bath House.
- Worked with MountainGuard Insurance to approve Abenaki Special Events and Ski Rentals.
- Weekly Construction meetings with engineers, contractors and Friends of Abenaki for Fire Suppression and Snowmaking project.
- Worked with multiple Construction Management Firms on Pop Whalen Insulation/Dehumidification projects.
- Prepared facility for Abenaki Ski Area for opening
- Hired all returning and new staff for Abenaki Ski Area
- Continued planning for Winter Carnival 2012
- Attended Department Heads Meeting
- Held Abenaki-Pop Whalen Staff Christmas Party Luncheon

## PR and Communications

- Conducted interviews with Granite State News and WASR to promote opening of Abenaki Ski Area.
- Bi-weekly press releases.
- Bi-weekly email communications to our mailing list of over 2500.
- Maintained Facebook page for Wolfeboro Parks and Recreation
- Updated Pop Whalen and Abenaki websites.
- Updated Parks and Recreation website.

## **Maintenance**

- 127 hrs in ticket room
- 120 hours cleaning
- 51 hours ice Maintenance
- 4 hours recycling
- 28 hours of game monitoring
- 520lbs of propane
- 10 hours skate sharpening
- Prep work for Abenaki Ski Area to open
  - Brush cutting
  - Tree trimming
  - Building Repair and maintenance
  - Switch wheels on four wheeler to tracks
  - Build ski rental closet/paint
  - Mount 13 new snow guns
  - Staff training
  - Snow making
  - Grooming
  - Bombardier Maintenance
  - Install snowboard rails, boxes, jumps
- Thawed frozen pipe in zamboni room
- Assisted in installation of pumps in snow making building
- Routine zamboni Maintenance
- Routine edger Maintenance
- Weekly staff meetings
- Weekly filter purging
- Assisted in installation of 100gal diesel tan in 1 ton
- Decorated ice rink for the holidays
- Met with electrician re: kiddie tow switch
- Met with electrician re: ski area pool light out
- Met with ski area inspector
- Moved skate sharpener into skate shop
- Moved old snow making trailer from ski area to parking area
- Worked on motor in engine house at ski area
- Snow storm clean up
- Sanding and salting

**Program Totals on next page.**

## Program Totals

Please note that any activity that lists a total of “0” is not tracked within our registration system as we do not charge for these activities. For example, the public does not register for “4th of July Fireworks”—they simply show up to enjoy them. We list the events in our registration system and brochure for promotional purposes.

Number - Name	Day and Time	Season	Session	Metrics				Enrollments			Percent	Holds	Waits	Team	Open
				Min	Max	Hours	Days	Res	Non Res	Total					
398 - Abenaki Challenge Ski and Snowboard Races	F at 05:00 PM	Winter 2011-2012		0	N/A	3.50	1	0	0	0	0.0%	0	0	0	
399 - Abenaki Moonlight XC Ski Adventure	W at 06:00 PM	Winter 2011-2012		0	N/A	2.00	1	0	0	0	0.0%	0	0	0	
485 - Abenaki Ski Team- Freestyle	Sa at 05:00 PM	Winter 2011-2012		0	N/A	0.00	0	0	0	0	0.0%	0	0	0	
401 - Abenaki Ski Team- Racing	Tu Sa at 05:30 PM	Winter 2011-2012		0	N/A	0.00	0	0	0	0	0.0%	0	0	0	
402 - Abenaki Winter Triathlon	Sa at 09:00 AM	Winter 2011-2012		0	N/A	2.00	1	1	1	2	0.5%	0	0	0	
405 - American Legion Skating Party	Th at 06:30 PM	Winter 2011-2012		0	N/A	1.50	1	0	0	0	0.0%	0	0	0	
407 - Big Air Competition	Sa at 05:00 PM	Winter 2011-2012		0	N/A	3.00	1	0	0	0	0.0%	0	0	0	
484 - Christmas Tree Bonfire	Sa at 05:00 PM	Winter 2011-2012		0	N/A	2.00	1	0	0	0	0.0%	0	0	0	
410 - Friends of Abenaki Pancake Breakfast	Sa at 07:00 AM	Winter 2011-2012		0	N/A	3.00	1	0	0	0	0.0%	0	0	0	
411 - Girls and Women in Sports Day	Sa at 09:00 AM	Winter 2011-2012		0	100	3.00	1	3	0	3	0.8%	0	0	0	97
412 - Progressive XC Ski Dinner	Sa at 06:30 PM	Winter 2011-2012		0	N/A	1.50	1	0	0	0	0.0%	0	0	0	
482 - Sewall Woods Orienteering Treasure Hunt	Sa at 09:00 AM	Winter 2011-2012		0	50	3.00	1	16	0	16	4.3%	0	0	0	34
413 - Shaky Skates	Su at 04:40 PM	Winter 2011-2012		0	N/A	7.00	14	25	6	31	8.4%	0	2	0	
416 - Skating Lessons	Su at 04:40 PM	Winter 2011-2012		2	N/A	34.67	16	22	2	24	6.5%	0	0	0	
433 - Skating Parties	F at 06:00 PM	Winter 2011-2012		0	N/A	50.00	25	0	0	0	0.0%	0	0	0	
438 - Ski Lessons	W Th at 04:00 PM	Winter 2011-2012		2	30	33.00	12	24	2	26	7.0%	0	1	0	3
443 - Snow Sculpture Contest	Sa at 05:00 PM	Winter 2011-2012		0	N/A	2.00	1	0	0	0	0.0%	0	0	0	
444 - Snowboard Lessons	W Th F at 04:00 PM	Winter 2011-2012		2	44	49.50	18	9	3	12	3.2%	0	0	0	32
451 - Snowsnake Torchlight Parade	Sa at 09:00 PM	Winter 2011-2012		0	N/A	0.50	1	0	0	0	0.0%	0	0	0	
483 - Turkey Trot--Wolfeboro Oil Gift of Warmth	Sa at 10:00 AM	Winter 2011-2012		0	N/A	2.00	1	143	103	246	66.5%	0	0	0	
				Metrics				Enrollments							
Number - Name	Day and Time	Season	Session	Min	Max	Hours	Days	Res	Non Res	Total	Percent	Holds	Waits	Team	Open
452 - Winter Break Ski Camp	M Tu W Th F at 10:00 AM	Winter 2011-2012		2	28	35.00	5	4	0	4	1.1%	0	0	0	24
456 - Winter Break Snowboard Camp	M Tu W Th F at 10:00 AM	Winter 2011-2012		2	28	35.00	5	2	0	2	0.5%	0	0	0	26
460 - Winter Carnival - Wolfeboro Winter Wonderland!	Th F Sa at 09:00 AM	Winter 2011-2012		0	N/A	36.00	3	0	0	0	0.0%	0	0	0	
461 - Winter Quilter's Retreat	F Sa at 06:00 PM	Winter 2011-2012		2	10	6.00	2	4	0	4	1.1%	0	0	0	6
<b>Grand Totals:</b>				<b>12</b>	<b>290</b>	<b>315.17</b>	<b>113</b>	<b>253</b>	<b>117</b>	<b>370</b>		<b>0</b>	<b>3</b>	<b>0</b>	<b>222</b>