

**TOWN OF WOLFEBORO  
BUDGET COMMITTEE  
December 10, 2019  
Minutes**

**Members Present:** John MacDonald, Chairman, Bob Tougher, Vice-Chairman, Paul O'Brien, Selectmen's Representative, Steve Johnson, John Burt, Bob Moholland, Robert Loughman, Matt Plache, Brian Black, Tom Bell, Members.

**Member Absent:** Linda Murray, BOS Selectmen's Alternate Representative.

**Staff Present:** Jim Pineo, Town Manager, Dave Ford, Public Works Department, Lee Ann Hendrickson, Administrative Secretary.

*Chairman MacDonald called the meeting to order at 6:33 PM at the Great Hall.*

The Committee participated in the Pledge of Allegiance.

**AGENCIES**

**Central NH VNA & Hospice; \$22,000**

David Eckerly reviewed the programs offered through the agency and requested level funding. He noted the agency purchased an office in Wolfeboro (645 South Main Street).

**Kingswood Youth Center; \$5,000**

Zachary Porter reviewed the program and requested level funding.

Bob Moholland asked what other towns contribute funding.

Zachary Porter stated the agency receives funding from Ossipee, Tuftonboro, Wolfeboro and New Durham however, does not receive funding from Brookfield, Effingham and Middleton. He noted the agency serves two students from Brookfield, 13 students from Effingham and 30 students from Middleton.

**Meals on Wheels; \$7,500**

No representative present.

**Wolfeboro Area Children's Center; \$10,000**

Teri Ann Cox, Executive Director, reviewed the program and requested level funding.

**Community Action (Fuel Assistance); \$5,000**

Susan Wright reviewed the program and requested level funding.

**L.I.F.E. Ministries; \$15,000**

Ken Cromwell, President, Board of Directors, reviewed the program and requested level funding.

**Northern Human Services; \$7,449**

No representative present.

**Senior Meals; \$25,000**

No representative present.

**Starting Point; \$4,227**

Raetha Stoddard reviewed the program and noted an increase in the funding request of \$4,227; noting such is a result of an extension of services.

John Burt questioned the 30% increase in wages.

Raetha Stoddard stated the agency hired three new advocates due to the extended services being provided.

John Burt asked if the agency asks other communities for funding.

Raetha Stoddard replied yes.

**Caregivers of Southern Carroll County; \$4,500**

Trish Rose reviewed the program and distributed additional supporting documentation.

**Dinner Bell; \$5,000**

Donna Young reviewed the program and requested a decrease of \$1,000 from last year.

**CASA; \$1,000**

No representative present.

**Carroll County Transit; \$4,000**

No representative present.

**End 68 Hours of Hunger; \$3,000**

Jan Brooks, Program Coordinator, reviewed the program and requested \$4,000.

Bob Tougher asked if the organization received an allocation from the County.

Jan Brooks replied no.

Bob Tougher stated the Town Manager and BOS approved \$3,000 however, \$4,000 was requested. He stated he supports the increase in the funding request.

John MacDonald stated he was present at the meeting when the funding request was presented to the County. He asked if the organization was expecting the funds and by not receiving those funds will there be a shortfall.

Carol Simpson, Program Coordinator, stated one the County Commissioners encouraged the organization to request funding. She stated an application was submitted and the request was denied. She noted there would not be a shortfall however, noted that the food program provided through SNAP will be dropping by \$1 million therefore, it is anticipated that 500,000 children will not qualify for free or reduced lunch.

**It was moved by Bob Tougher and seconded by Bob Moholland to increase End 68 Hours of Hunger from \$3,000 to \$4,000. All members voted in favor. The motion passed.**

**Children Unlimited; \$2,730**

Barbara Ross reviewed the program.

The Committee agreed to reschedule the following agencies to December 16, 2019; Senior Meals, Meals on Wheels, CASA, Northern Human Services and Carroll County Transit.

Jim Pineo stated he would have Amy Muccio contact the agencies.

## **HIGHWAY AND STREETS**

### **Administration**

No changes.

### **Highway and Streets**

John MacDonald questioned the increase in part time wages.

Dave Ford stated he is proposing to hire a college student for 14 weeks and noted there is a calculation error in the funding request. He stated \$5,600 is needed (not \$10,000).

**It was moved by John Burt and seconded by Robert Loughman to decrease Part Time Wages 01-43120-117 from \$10,000 to \$5,600. All members voted in favor. The motion passed.**

Bob Tougher confirmed the money previously allocated in the building maintenance line is being moved to the Building Maintenance Capital Reserve Account.

Robert Loughman asked if the Town Roads Upgrades warrant article includes labor.

Dave Ford replied no.

### **Garage**

No changes.

### **Buildings and Grounds**

No changes.

### **Solid Waste**

Referencing consultants, Dave Ford stated NHDES will be requiring the Town to install two additional wells and perform additional sampling and testing on the wells in 2020 for PFOA (Perfluorooctanoic Acid) and PFOS (Perfluorooctane sulfonic acid) chemicals. He stated the estimated cost is \$5,200 for two new wells and \$5,000 for additional testing.

**It was moved by Bob Tougher and seconded by Brian Black to increase Consultants 01-43240-311 from \$13,500 to \$23,700 to reflect PFOA and PFOS additional testing. All members voted in favor. The motion passed.**

John Burt questioned the basis of an increase in the funding request for vehicle maintenance.

Dave Ford reviewed the backup information relative to such.

Bob Tougher questioned the \$8,000 increase to Household Hazardous Waste budget.

Dave Ford stated Sarah Silk submitted backup information for the funding increase.

Bob Tougher stated Ms. Silk's letter is dated 11/13/19; noting the BOS completed their budget review in October.

John MacDonald asked if the BOS has reviewed the funding increase.

Jim Pineo replied no.

John MacDonald stated the Committee won't consider the request until the BOS reviews such.

Jim Pineo stated the Committee approved the increase to consultants without prior BOS review. He stated he, Sarah Silk and the representative from Alton visited other vendors and it was strongly felt that they are not comfortable with the other vendors.

John MacDonald asked if such is the opinion of the BOS.

Jim Pineo relied no, it is his opinion based on the joint meetings he has attended.

Dave Ford stated he originally carried the previous year's budget however, the increase was submitted after the budget submittal and review process.

John MacDonald asked if the Committee is comfortable with funding the request without BOS approval.

The Committee replied yes.

Paul O'Brien stated the BOS would review such at their next meeting.

**It was moved by Robert Loughman and seconded by Bob Tougher to increase Household Hazardous Waste 01-43240-491 from \$48,010 to \$56,490. All members voted in favor. The motion passed.**

#### **Consideration of Minutes**

**November 7, 2019**

**It was moved by John Burt and seconded by Bob Moholland to approve the November 7, 2019 Budget Committee minutes as submitted. All members voted in favor. The motion passed.**

**November 18, 2019**

**It was moved by John Burt and seconded by Bob Tougher to approve the November 18, 2019 Budget Committee minutes as submitted. All members voted in favor. The motion passed.**

**November 25, 2019**

**It was moved by John Burt and seconded by Bob Tougher to approve the November 25, 2019 Budget Committee minutes as submitted. All members voted in favor. The motion passed.**

#### **Other Business**

N/A

Next meeting scheduled for December 11, 2019; agenda to include Health and General Government.

**It was moved by John Burt and seconded by Steve Johnson to adjourn the December 10, 2019 Budget Committee meeting. All members voted in favor.**

There being no further business before the Committee, the meeting adjourned at 8:51 PM.

Respectfully Submitted,

*Lee Ann Hendrickson*

Lee Ann Hendrickson

***\*\*Please note these minutes are subject to approval and amendments at a later date.***