

**TOWN OF WOLFEBORO
BUDGET COMMITTEE
APPROVED MINUTES
October 25, 2022
Wolfeboro Public Library**

I. Call To Order

Chairman MacDonald opened the meeting at 6:01 pm.

Members Present: John MacDonald, Chairman, Bob Tougher, Vice-Chairman, John Burt, Bob Loughman, Matt Plache, Brian Black, Tom Bell, Bob Moholland, Members, Brian Deshaies, BOS Representative.

Members Absent: Steve Johnson, Member (excused), Linda Murray, BOS Alternate Representative.

Staff Present: Jim Pineo, Town Manager, Kathy Carpentier, Finance Director, Tavis Austin, Director of Planning and Development, Lee Ann Hendrickson, Administrative Secretary.

II. Discussion Items

a. 2023-2032 CIP Presentation

Kathy Barnard stated the Planning Board held a public hearing on the 2023-2032 CIP and adopted such. She stated it was presented to the BOS.

Tavis Austin reviewed the 2023-2032 CIP Narrative and spreadsheets and noted the cost associated with the Public Safety Building is a placeholder.

John MacDonald asked if the tax impact was taken into account by the Committee.

Tavis Austin stated the CIP Committee reviewed the existing debt service and tax impact.

Kathy Carpentier stated that without knowing whether a project is bonded the CIP Committee doesn't know the tax impact and noted the Committee doesn't know the funding term or mechanism.

John MacDonald questioned the number of Accessory Dwelling Unit applications that are in queue.

Tavis Austin replied none and noted the Board is working on regulations for such.

Matt Plache asked if all 2023 projects noted in the CIP are being brought forward.

Kathy Carpentier stated such is the decision of the BOS.

b. Assignment Reviews/Updates of Town Department Budgets

Bob Loughman stated the Town hired a new Public Works Director, Steve Randall, however he has not yet met with him.

Jim Pineo stated Mr. Randall and Dave Ford have put together the 2023 budget.

Bob Tougher stated he is assigned to General Government, noting such is up 5%, and to Parks and Recreation, noting such is up 12%.

Brian Deshaies noted the electric rate has been steady for 16 years.

Tom Bell stated the Police Department's budget is up 1.3% from last year and discretionary spending is 18% over last year. He noted Union contracts are in negotiations.

c. Town Manager Report

Jim Pineo stated he cut \$290,000 from the 2023 General Fund budget; noting an overall increase in the budget of 3.82% overall (\$1,147,117). He stated a new employee is proposed for the Fire Department and the Parks and Recreation Department. He noted the gasoline line item for all departments will be in a stand-alone spreadsheet. He noted the BOS is reviewing the first draft of the warrant articles next week.

John MacDonald asked if the new Parks and Recreation employee is due to the renovation and expansion of Pop Whalen.

Jim Pineo replied no and noted the Department cannot keep up with maintenance including cemetery maintenance.

d. 2022 Budget, Expenditure and Revenue Reports

Kathy Carpentier stated the General Fund is 84.3% expended (as of September 30th) and the General Fund revenue is at 61%. She noted the following for the enterprise funds; Water expended 56.9%, Electric expended 82.2%, Sewer expended 46.5% and Pop Whalen expended 72.3%. She stated the Town is waiting for DRA to set the tax rate.

Tom Bell asked where the additional funds to cover gas expenditures come from.

Jim Pineo stated areas within the budgets have been identified to capture additional funds.

III. Other Business

Budget Committee Meeting

Next meeting scheduled for November 9th at the Library, 6 PM.

IV. Approval of Minutes

August 24, 2022

Chairman MacDonald tabled the approval of the August 24, 2022 minutes.

V. Public Comment

None.

It was moved by Bob Loughman and seconded by Bob Tougher to adjourn the October 25, 2022 Budget Committee meeting. All members voted in favor. The motion passed.

There being no further business before the Committee, the meeting adjourned at 6:32 PM.

Respectfully Submitted,

Lee Ann Hendrickson

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