

**TOWN OF WOLFEBORO
BUDGET COMMITTEE
APPROVED MINUTES
January 5, 2023**

I. Call To Order

Chairman MacDonald opened the meeting at 6:04 pm at the Wolfeboro Public Library.

Members Present: John MacDonald, Chairman, Bob Tougher, Vice-Chairman, John Burt, Bob Loughman, Brian Black, Tom Bell, Bob Moholland, Steve Johnson, Members, Brian Deshaies, BOS Representative, Linda Murray, BOS Alternate Representative.

Member Absent: Matt Plache, Member (excused).

Staff Present: Jim Pineo, Town Manager, Kathy Carpentier, Finance Director, Lee Ann Hendrickson, Administrative Assistant.

The Committee participated in the pledge of allegiance.

II. Revisit Items

Chamber of Commerce

Linda Murray stated she spoke with Mary DeVries and provided her with the information submitted by Meals on Wheels and requested that she submit the same information to the Budget Committee for the Chamber of Commerce.

It was moved by Bob Tougher and seconded by Bob Loughman to decrease 01-46520-380 Outside Services from \$6,000 to \$0.

Discussion of the motion:

Bob Tougher stated the Committee asked the Chamber of Commerce to submit their financial information both last year and this year; noting this year the Chamber of Commerce did not provide any information. He stated the Committee has also requested multiple times this year to provide the information and the Committee has still not received anything. He stated IRS rules state that if anyone requests financials to a nonprofit, that nonprofit organization are required to provide such and noted the Committee has requested the information in accordance with IRS rules.

John MacDonald asked if the salaries for the Chamber of Commerce employees are included in outside services.

Jim Pineo replied no, the funds are for the Chamber of Commerce's community calendar.

Linda Murray stated the funds in the Executive budget pays for the employees at the Chamber of Commerce. She stated the calendar is a tri-fold brochure and is also available online; noting the calendar is for everybody, not just their members.

Bob Tougher stated he is willing to reconsider the motion if the information is provided to the Committee.

Brian Black asked specifically what information is being sought.

John Burt stated he would like to know how much they receive from the merchants in Wolfeboro.

Bob Tougher stated the Town is allocating taxpayer money and the Chamber of Commerce should be providing the same information as the other agencies.

John MacDonald stated the Committee is treating the Chamber of Commerce like the other organizations.

Roll call vote: Bob Tougher – yes, John Burt – yes, John MacDonald – yes, Tom Bell – yes, Bob Moholland – yes, Brian Black – no, Steve Johnson – yes, Bob Loughman – yes. The motion passed (7-1-0).

Town Clerk

Referencing Outside Services, Kathy Carpentier stated the restoration of Town records is a continued project. She stated the Town Clerk recommended decreasing Postage by \$2,300 and Elections by \$3,700.

It was moved by Bob Loughman and seconded by Bob Tougher to decrease 01-41401-300 Elections from \$17,000 to \$13,300. All members voted in favor. The motion passed.

It was moved by Tom Bell and seconded by Bob Tougher to decrease 01-41401-625 Postage from \$7,000 to \$4,700. All members voted in favor. The motion passed.

Gasoline Prices

Kathy Carpentier stated in 2023 the Town has budgeted \$3.28 per gallon for gasoline for 30,358 gallons. She stated the average cost over the last eleven months is \$3.418 and recommended maintain such as the budgeted price and not decrease amount.

Nonunion Wages

Jim Pineo stated the BOS approved a 5% increase to nonunion wages.

Kathy Carpentier stated salary, taxes and pensions increased by \$121,788.

It was moved by Bob Loughman and seconded by Bob Moholland to increase nonunion salaries by \$121,788. All members voted in favor. The motion passed.

Wastewater Treatment Plant

Jim Pineo stated the Town entered into a five-year contract in January 2022 and provided the contract to the Committee; noting such includes the operating budget. He stated 2024 costs would be determined in 2023 during the budget process.

Bob Tougher stated the permit expires on 12/27/2022 and confirmed that said permit is being renewed.

Jim Pineo stated the discharge permit would be renewed for one additional year.

Fire Department Capital Outlay – Complete Repairs to Boat 1

It was moved by John MacDonald and seconded by Bob Tougher to increase Fire Department Capital Outlay Complete Repairs to Boat 1 by \$15,000.

Discussion of the motion:

John MacDonald stated it is his hope that the additional \$15,000 will complete the necessary repairs and no future funding requests would be required. He stated if the motion is approved the original funding request is still down by \$7,651.

Bob Tougher, John Burt, John MacDonald, Tom Bell, Brian Black, Bob Moholland, Bob Loughman voted in favor. Steve Johnson opposed. The motion passed.

III. Default Budget

Kathy Carpentier reviewed such and stated the proposed 2023 default budget approved by the BOS is \$30,669,065.

IV. Revenues

Kathy Carpentier reviewed such.

V. Other Business

Fire Truck Lease

Jim Pineo stated the BOS solidified such and noted the year one deposit (2023) is \$200,000.

Water Resource Capital Reserve Fund

Jim Pineo stated the BOS increase the funding request to \$100,000 to address additional runoff from Whitegate Road and additional damage at Albee Beach.

Fire Department Capital Outlay – Replace Technical Rescue Gear

Jim Pineo stated the department purchased such from remaining year end funds therefore, such was removed from the 2023 budget.

It was moved by Bob Tougher and seconded by Bob Loughman to decrease Fire Department Capital Outlay Technical Rescue Gear from \$16,414 to \$0. All members voted in favor. The motion passed.

Petition Warrant Articles

Jim Pineo stated three petition warrant articles have been received; \$50,000 – Carpenter School playground improvements, the creation of a Parks and Recreation Commission and \$80,000 – ADA sidewalk from Cate Park to Dockside.

Upcoming Meeting Schedule

- **January 10, 2023** – Chamber of Commerce, bonded warrant articles, School Resource Officer warrant article, other business
- **January 11, 2023 7:00 pm meeting** – Budget Committee Public Hearing (following the presentation of the 2023 budget and warrant articles the Committee will vote on all warrant articles)

VI. Approval of Minutes

December 19, 2022

It was moved by Tom Bell and seconded by Bob Moholland to approve the December 19, 2022 minutes as submitted. John Burt, John MacDonald, Tom Bell, Bob Moholland, Brian Black, Bob Loughman, Steve Johnson voted in favor. Bob Tougher abstained. The motion passed.

December 20, 2022

It was moved by Bob Loughman and seconded by Bob Moholland to approve the December 20, 2022 minutes as submitted. All members voted in favor. The motion passed.

December 27, 2022

It was moved by Bob Loughman and seconded by Bob Tougher to approve the December 27, 2022 minutes as submitted. All members voted in favor. The motion passed.

December 29, 2022

It was moved by Tom Bell and seconded by Bob Tougher to approve the December 29, 2022 minutes as submitted. All members voted in favor. The motion passed.

VII. **Public Comment**

None.

It was moved by Tom Bell and seconded by Bob Tougher to adjourn the January 5, 2023 Budget Committee meeting. All members voted in favor. The motion passed.

There being no further business before the Committee, the meeting adjourned at 6:57 PM.

Respectfully Submitted,

Lee Ann Hendrickson

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