

**TOWN OF WOLFEBORO
BUDGET COMMITTEE
November 30, 2016
Minutes**

Members Present: John MacDonald, Chairman, Bob Tougher, Vice-Chairman, Luke Freudenberg, Selectmen's Representative, Steve Johnson, Brian Black, John Burt, Robert Loughman, Bob O'Brien, Bob Moholland, Members.

Member Absent: Harold Parker, Member (excused).

Staff Present: Dave Owen, Town Manager, Pete Chamberlain, Finance Director, Cindy Scott, Library Director, Amy Muccio, Welfare Director, Lee Ann Keathley, Secretary.

Chairman MacDonald called the meeting to order at 6:34 PM at the Great Hall.

WELFARE

Amy Muccio stated she has seen an increase in homelessness, including senior citizen homelessness. She stated there is a need for affordable housing; noting Harriman Hill has a two year wait list.

Brian Black questioned whether Families in Transition (FIT) would impact the Welfare budget.

Amy Muccio stated that if FIT were present in the community the Town would use the facility to place families rather than placing families in hotels; noting her year to date expenditure for such is \$4,373.11.

CONSERVATION COMMISSION

John Burt noted an under expenditure in Other Property Series; noting the five year average is \$1,023.

It was moved by John Burt and seconded by Bob Moholland to decrease Other Property Series from \$1,700 to \$1,400.

Discussion of the motion:

Lee Ann Keathley, Administrative Secretary, stated an invoice in the amount of \$1,080 was processed today, leaving a balance of \$340. She noted that in previous years the Parks and Recreation Department has provided assistance in the maintenance of properties managed by the Commission however, due to the department's increased work load, their assistance is now minimal. She stated it is anticipated that the line will be fully expended in 2017 since the Commission will be contracting out maintenance services.

It was moved by John Burt and seconded by Bob Moholland to decrease Other Property Series from \$1,700 to \$1,400. John Burt voted in favor. John MacDonald, Steve Johnson, Brian Black, Bob O'Brien, Robert Loughman, Bob Moholland, Bob Tougher opposed. The motion failed.

ECONOMIC DEVELOPMENT

Kathy Eaton, Chairman, Economic Development Committee, reviewed the goals of the Committee and its three major program committees that were developed following the completion and review of the Business Retention and Expansion Study. She stated the Committee partners with the Wolfeboro Area Chamber of Commerce and reviewed the Committee's marketing initiatives.

Dave Owen stated the Chapter 79:E program was voted at Town Warrant which allows the Town to provide tax relief in consideration of historical preservation and economic development. He stated the Town received its first application for such; the redevelopment of the Pickering House as an inn.

Kathy Eaton stated part time wages was not fully expended due to difficulty filling the secretary position.

LIBRARY

Cindy Scott, Library Director, stated 2016 has been busier than 2015; noting an increase in the following areas of the budget; salary, materials and programming. She stated the building project is being finalized (2018 Town Warrant); noting the proposal includes constructing an addition to the front of the building.

John MacDonald asked whether the library would be closed during construction.

Cindy Scott replied yes, during the roof construction and transition from the existing building area/space to the addition (new construction area).

John MacDonald questioned whether the Trustees have reviewed the wage study.

Cindy Scott replied yes and noted the salaries have been recalculated to reflect the recommendations of the study.

It was moved by Bob Tougher and seconded by Robert Loughman to adjourn the November 30, 2016 Budget Committee meeting. All members voted in favor.

There being no further business before the Committee, the meeting adjourned at 7:36 PM.

Respectfully Submitted,

Lee Ann Keathley

Lee Ann Keathley

*****Please note these minutes are subject to approval and amendments at a later date.***