

**TOWN OF WOLFEBORO  
CONSERVATION COMMISSION  
November 14, 2022  
APPROVED MINUTES**

*Chairman Clark opened the meeting at the Wolfeboro Public Library at 6:35 pm.*

**Members Present:** Lenore Clark, Chair, Dan Coons, Vice-Chair, Brian Gifford, Jim Nupp, Jeff Marchand, Brenda Jorett, Warren Muir, Members, Bob Gilbert, Peter Foley, Alternates.

**Members Absent:** Dave Senecal, BOS Representative, Sarah Silk, Alternate.

**I. Approval of Minutes  
September 30, 2022**

**Corrections:** Page 1, NH Electric Coop, 3<sup>rd</sup> paragraph; change “trail cutting” to “ROW cutting” and strike “he” and replace with “Jim Nupp”  
Page 2, change meeting adjournment to 12:22 pm

**It was moved by Brenda Jorett and seconded by Dan Coons to approve the September 30, 2022 Conservation Commission minutes as amended. Lenore Clark, Jim Nupp, Brenda Jorett, Warren Muir, Brian Gifford voted in favor. Dan Coons, Jeff Marchand abstained. The motion passed.**

**October 17, 2022**

**Corrections:** Page 1, Strategic Planning Work Session, 4<sup>th</sup> paragraph, 2<sup>nd</sup> sentence; change “she” to “Jim Nupp”  
Page 3, Ryefield Marsh, 1<sup>st</sup> paragraph; add the following sentence at the end of the paragraph  
“She stated she contacted Christine Collins and asked that Ellie’s Woodland Walk/Ryefield Marsh be removed from Town and Parks and Recreation publications.”

**It was moved by Dan Coons and seconded by Brian Gifford to approve the October 17, 2022 Conservation Commission minutes as amended. All members voted in favor. The motion passed.**

**November 3, 2022**

**It was moved by Brenda Jorett and seconded by Brian Gifford to approve the November 3, 2022 Conservation Commission minutes as submitted. All members voted in favor. The motion passed.**

**II. Discussion Items**

**a. Land Use Change Tax Proceeds Update**

The Commission has received \$36,760.00 year to date from land use change tax proceeds.

**b. Conservation Commission 2023 Meeting Schedule Change**

The Commission discussed holding two, day meetings in 2023 and agreed to meet on April 10, 2023 and October 16, 2023 at 10:00 am, location to be determined. The Commission also discussed inviting a guest speaker to attend the April 10<sup>th</sup> meeting in addition to including a strategic planning workshop as part of the meeting.

**c. 2023 Membership Dues**

**Moose Mountains Regional Greenways – \$100.00**

*It was moved by Brian Gifford and seconded by Brenda Jorett to authorize and renew the Moose Mountains Regional Greenways membership in the amount of \$100.00. Lenore Clark, Jim Nupp, Brenda Jorett, Jeff Marchand, Warren Muir, Brian Gifford voted in favor. Dan Coons abstained. The motion passed.*

**NH Association of Conservation Commissions (NHACC) - \$675.00**

*It was moved by Dan Coons and seconded by Jim Nupp to authorize and renew the NHACC membership in the amount of \$675.00. All members voted in favor. The motion passed.*

**NH Association of Natural Resource Scientists (NHANRS) - \$30.00**

*It was moved by Dan Coons and seconded by Brian Gifford to authorize the expenditure of a membership to NHANRS in the amount of \$30.00. Dan Coons, Jim Nupp, Brenda Jorett, Jeff Marchand, Warren Muir, Brian Gifford voted in favor. Lenore Clark abstained. The motion passed.*

**d. NHACC Annual Meeting Recap**

Lenore Clark, Brenda Jorett, and Peter Foley attended the NHACC annual meeting – all of whom spoke about the workshops they attended.

Lenore Clark reviewed RSA 36-A:4-a Optional Powers and questioned whether the Commission would like to move forward with presenting a warrant article to enact the Optional Powers statute.

The Commission discussed such and agreed to move forward with a warrant article for 2024 and schedule such as an agenda item at the April 10, 2023 meeting.

The Commission discussed joint meetings with other Conservation Commissions.

**e. Review Status of 2022 Budget**

The Commission reviewed such; noting a balance of \$2,014.83.

**f. Bill Rae Conservation Area; Logging Landing**

Lenore Clark stated Mark Dubel has requested permission to create a logging landing at the Bill Rae Conservation Area to access an abutting parcel.

Dan Coons stated the log landing could also serve as a parking area for the Town's property.

Lenore Clark stated the logging landing could also provide the Commission the landing for any potential logging in the future of the Bill Rae Conservation Area property.

The Commission agreed to authorize Dan Coons to speak with Mark Dubel regarding the project.

**g. Fernald Station/Willey Brook**

**Parking Annex**

No report.

**Wetland Crossing**

No report.

**Wolfeboro Singletrack Alliance QR Code & Map**

No report – no response from Wolfeboro Singletrack Alliance regarding the changes submitted by the Commission to the map.

**Kiosk**

Jeff Marchand stated improvements could be made to the signage on the kiosk. He stated he had a conversation with Grant Hatch regarding signage at the site.

**h. Tax Map #37-7 & 37-8**

**Conservation Easement Update**

No report.

**Parking**

No report.

**i. Commission Member Advocacy Appointments**

The Commission tabled such.

**j. Wolfeboro Waters**

Warren Muir stated a Cyanobacteria Advisory Committee through the State of NH has been established and noted that Amanda McQuaid and Don Kretchmer are members of the Committee. He discussed the Tucker Pond Cyanobacteria Committee and their efforts.

**k. Nonpublic Meeting**

**It was moved by Dan Coons and seconded by Brian Gifford to enter non-public session at 8:20 PM under (RSA 91-A:3,II(c)). Roll call vote; Lenore Clark - yes, Jim Nupp – yes, Brenda Jorett – yes, Brian Gifford - yes, Warren Muir – yes, Dan Coons – yes, Jeff Marchand - yes. The motion passed (7-0).**

*Jim Nupp exited the meeting during the nonpublic session and Lenore Clark appointed Bob Gilbert, Alternate, to sit in for Mr. Nupp.*

The Board re-entered public session at 9:08 PM.

**It was moved by Dan Coons and seconded by Brenda Jorett to seal the November 14, 2022 Wolfeboro Conservation Commission non-public meeting minutes. Roll call vote; Lenore Clark - yes, Bob Gilbert – yes, Brenda Jorett – yes, Brian Gifford - yes, Warren Muir – yes, Dan Coons – yes, Jeff Marchand - yes. The motion passed (7-0).**

*Chairman Clark stated the nonpublic session minutes of November 14, 2022 were sealed by a 2/3 vote as required by law.*

**III. Other Business**

**Google Drive Folder**

Lenore Clark stated Brenda Jorett created a Google Drive folder.

Brenda Jorett stated the drive is available for members to upload photographs.

Warren Muir asked if the Drive would be accessible on the Town's website.

Brenda Jorett stated the Drive could be made public and noted that comments cannot be received (read only).

**Prindall Conservation Easement Site Visit**

Site walk/boundary marking scheduled for 9 am on 11/15/2022 (126 Beach Pond Road).

**Tree Farm Inspection and Recertification**

Dan Coons stated he was contacted by Wendy Scribner regarding Tree Farm inspection and recertification. He stated she offered to perform such.

The Commission agreed to have Ms. Scribner perform such.

**Drew Lot**

Dan Coons scheduled a site walk at the Drew lot (to access via Amanda Bevard's property) for property monitoring/boundary marking at 2pm on November 19th. He stated the lot is backland and is accessed via North Wakefield Road.

**Mitigation Projects**

Lenore Clark stated she was contacted by NHDOT and asked whether the Commission had any properties that could be mitigated.

The Commission agreed to further discuss potential properties eligible for mitigation.

**Meeting Time Change for December 12, 2022 Meeting**

The Commission discussed and agreed to change the meeting time of the December 12, 2022 meeting to 6:00 pm.

**IV. Public Comment**

None.

**V. NH DES Dredge & Fill Application Review**

None.

**VI. Adjournment**

**It was moved by Brian Gifford and seconded by Dan Coons to adjourn the November 14, 2022 Conservation Commission meeting. All members voted in favor. The motion passed.**

*There being no further business before the Commission, the meeting adjourned at 9:09 pm.*

Respectfully Submitted,

*Lee Ann Hendrickson*

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