

**TOWN OF WOLFEBORO
CONSERVATION COMMISSION
May 8, 2023
DRAFT MINUTES**

Chairman Clark opened the meeting at the Wolfeboro Public Library at 6:05 pm.

Members Present: Lenore Clark, Chair, Dan Coons, Vice-Chair (arrived at 6:15 pm), Dave Senecal, BOS Representative, Jim Nupp, Brenda Jorett, Brian Gifford, Jeff Marchand, Peter Foley, Members, Sarah Silk, Bob Gilbert, Alternates.

Member Absent: Warren Muir, Alternate.

Staff Present: Lee Ann Hendrickson, Administrative Secretary.

Public Present: Will Macduff.

Lenore Clark appointed Sarah Silk, Alternate, to sit in for Dan Coons, Member.

I. Approval of Minutes

April 10, 2023

Correction: Page 1; change “Staff Absent” to “Staff Present” and change “Bodges” to “Bodge” throughout the minutes

It was moved by Sarah Silk to approve the April 10, 2023 Wolfeboro Conservation Commission minutes as amended. Brian Gifford seconded the motion. Brian Gifford, Sarah Silk, Jeff Marchand, Lenore Clark, Brian Gifford, Peter Foley voted in favor. Jim Nupp, Brenda Jorett abstained. The motion passed (6-0-2).

II. Discussion Items

a. Community Outreach/Social Media

Brenda Jorett reviewed the Commission’s Facebook page (currently unpublished). She stated comments would be turned off and reviewed the meeting with the Town Manager and David Baker. She reviewed the next steps to going live with the page.

Dan Coons entered the meeting at 6:15 pm.

Peter Foley asked if NHACC could notify other Conservation Commissions of the Facebook page.

Brenda Jorett stated she could notify via other Commission’s Facebook page.

b. Volunteers for Parks & Recreation Summer Kickoff

Parks and Recreation Summer Kickoff event is scheduled for June 24 at Foss Field, 11am – 3pm.

The Commission discussed staffing the event and agreed to table further discussion until the June meeting.

c. Fernald Station/Willey Brook

Parking Lot Annex

Jim Nupp stated Mike Weeks may be able to meet with Dan Coons and he next week to review the project.

d. Tax Map 37-7 & 37-8 Conservation Easement

Lenore Clark stated the Commission is still waiting on the draft easement.

e. Clay Pit Brook Mapping

Dan Coons stated Clay Pit Brook was identified as a Prime Wetland however, an official mapping of such was not done; noting the mapping is then provided to the State.

Jeff Marchand stated he would contact National Resource Conservation Service regarding the matter and seek guidance as to how to move forward with mapping the wetland.

f. Strategic Planning

Jeff Marchand reviewed the projects identified at the previous meeting as part of the Commission's strategic planning efforts. He stated he met with Kirk Titus who offered to assist the Commission with regard to community tree planting.

Jim Nupp stated Amy Muccio's daughter, as part of a Girl Scouts project, is going to plant signature trees at Pop Whalen. He recommended speaking with Tanya Albee as well.

The Commission agreed to facilitate a meeting (Jeff Marchand to coordinate) with Jim Pineo, Christine Collins and Kirk Titus to discuss a planting plan for Pop Whalen. Jeff Marchand volunteered to contact Tanya Albee and schedule a site walk. The Commission also agreed to send a follow-up email to the Town Manager summarizing the plan and next steps.

g. Wolfeboro Waters

No report.

III. Other Business/Informational Items

Sunflower Packet Distribution

Jeff Marchand stated he purchased the sunflower seed packets. He stated he envisioned members of the Commission distributing packets to businesses throughout Town. He noted that Mary DeVries, Chamber of Commerce, offered assistance with the project.

The Commission discussed the distribution of the seed packets and agreed to work directly with Jeff Marchand as to which businesses each member would distribute packets to.

Budget Expenditure Report

The Commission reviewed such.

Deer Stand at Willey Brook Conservation Area

Lenore Clark stated she received a report of a deer stand at the Willey Brook Conservation Area. She asked the Commission their thoughts on posting the property.

Dan Coons stated there was a stand on the property prior to the construction of the trails.

Jeff Marchand stated he was advised by NH Fish & Game not to remove the stand.

The Commission discussed posting the property and agreed to take no action at this time.

Will Macduff stated the stands have to be removed by January 1 otherwise they are considered abandoned property.

Ed Roundy Dedication

No report.

Whiteface Property

Jim Nupp stated Rich Baldwin spread the wood chips around his son's monument and then moved the remainder of the chips to the other side of the cleared area.

Great Meadow Walk

The Tuftonboro Conservation Commission has invited the Commission to walk the Great Meadow property on May 12 at noon.

Wentworth Watershed Association Water Summit

Scheduled for May 13, 9am-12pm at the Great Hall, Wolfeboro Town Hall.

IV. Public Comment

None.

V. Non-Public Session

N/A

VI. NH Dredge & Fill Application

N/A

VII. Adjournment

It was moved by Dan Coons to adjourn the May 8, 2023 Conservation Commission meeting. Jim Nupp seconded the motion. All members voted in favor. The motion passed (7-0-0).

There being no further business before the Commission, the meeting adjourned at 7:49 pm.

Respectfully Submitted,

Lee Ann Hendrickson

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