

**TOWN OF WOLFEBORO
CONSERVATION COMMISSION
July 10, 2023
APPROVED MINUTES**

Chairman Clark opened the meeting at the Wolfeboro Public Library at 6:05 pm.

Members Present: Lenore Clark, Chair, Dan Coons, Vice-Chair, Dave Senecal, BOS Representative, Jim Nupp, Brian Gifford, Peter Foley, Brenda Jorett, Members, Sarah Silk, Bob Gilbert, Warren Muir, Alternates.

Member Absent: Jeff Marchand, Member.

Staff Present: Lee Ann Hendrickson, Administrative Secretary (arrived at 7:40 pm).

Lenore Clark appointed Sarah Silk, Alternate, to sit in for Jeff Marchand, Member.

**I. Approval of Minutes
June 12, 2023**

It was moved by Dan Coons to approve the June 12, 2023 Wolfeboro Conservation Commission minutes as submitted. Brian Gifford seconded the motion. Lenore Clark, Dan Coons, Dave Senecal, Jim Nupp, Brian Gifford, Peter Foley, Sarah Silk voted in favor. Brenda Jorett abstained. The motion passed (7-0-1).

II. Discussion Items

a. LCHIP Grant Extension & Agreement, Certificate of Authority

Lenore Clark reviewed such and stated she signed the Grant Extension and Agreement to extend the project an additional year to allow for resolution of the conservation easement; noting LCHIP requested a motion by the Commission authorizing her to do such.

It was moved by Dan Coons that Lenore Clark had the authority to sign the LCHIP Grant Extension and Agreement on behalf of the Conservation Commission. Brenda Jorett seconded the motion. Dan Coons, Brenda Jorett, Dave Senecal, Jim Nupp, Brian Gifford, Peter Foley, Sarah Silk voted in favor. Lenore Clark abstained. The motion passed (7-0-1).

Lenore Clark requested the Commission authorize her to sign the LCHIP Certificate of Authority.

Sarah Silk asked if the BOS have authorized her (Lenore Clark) to sign the document and questioned whether the Conservation Commission had the authority to sign such.

Lenore Clark stated the executive director of LCHIP stated she could sign the certificate as long as there is a quorum of the Commission because the Commission is a legislative body with members appointed by the BOS.

Dan Coons stated RSA 529 also authorizes the Commission to do so.

It was moved by Dan Coons that Lenore Clark had the authority to sign the LCHIP Certificate of Authority on behalf of the Conservation Commission.

Peter Foley stated the language of the document that states the “Select Board/Town or City Council” and questioned such.

Lenore Clark read the email from the LCHIP executive director on June 27, 2023.

Dan Coons amended his motion as follows;

It was moved by Dan Coons that Lenore Clark had the authority to sign the LCHIP Certificate of Authority on behalf of the Town of Wolfeboro contingent upon Town Manager approval. Peter Foley seconded the motion. Dan Coons, Brenda Jorett, Dave Senecal, Jim Nupp, Brian Gifford, Peter Foley, Sarah Silk voted in favor. Lenore Clark abstained. The motion passed (7-0-1).

b. Pop Whalen Landscaping

Lenore Clark stated Dan Coons developed a list of plantings that were purchased at Millican Nurseries with funds remaining in the Pop Whalen renovation budget. She stated the plants have been planted.

c. Sunflower Seed Giveaway and Parks & Recreation Summer Kickoff

Lenore Clark stated the Parks and Recreation Summer Kickoff event was moved into the Pop Whalen facility on June 24.

Brenda Jorett stated it was a very soft event for the Conservation Commission.

Lenore Clark stated Jeff Marchand has been planting and distributing sunflowers.

d. Fernald Station Parking Lot Expansion

Lenore Clark stated NHDOT issued the driveway permit for such and noted Rich Baldwin has been notified.

e. Invasive Species Management Proposal

Lenore Clark stated she forwarded Lee Gilman’s proposal; noting the proposal includes a 2nd treatment to Goodwins Basin property and a 3rd treatment to Front Bay Park property (\$5,560.00).

Brenda Jorett asked if we are required to notify the public.

Lenore Clark stated the Commission is not required to however, could post a notice.

It was moved by Jim Nupp to accept Lee Gilman & Associates Invasive Species Management Proposal in the amount of \$5,560.00. Sarah Silk seconded the motion. All members voted in favor. The motion passed (8-0-0).

f. NRI Update

No update.

g. Ed Roundy Memorial Bench

Jim Nupp stated he spoke with a representative of the Rail Trail who informed him that the granite benches purchased along the trail were purchased from Swenson Granite. He stated in January

2022 the cost for a granite bench was \$2,000 including site work/prep. He stated he hasn't pursued it further. He stated he would speak with the Land Bank regarding a donation to such.

The Commission discussed the language to be engraved on the bench.

h. Wolfeboro Waters

Warren Muir stated the Committee is dealing with two NHDES cyanobacteria advisories. He stated the BOS have decided to hire CEI, a firm that is more into the environmental aspects of projects rather than just engineering (will be reviewing Port Wedeln drainage project, Albee Beach environmental issues due to previous cyanobacteria advisory, etc.). He reviewed volunteer efforts and noted a UNH intern will be working with the Committee for six weeks.

III. Other Business/Informational Items

Year To Date Expenditures

No update.

Logo Review

Lenore Clark stated Brenda Jorett developed 3 draft logos and questioned whether the Commission is interested in such.

Brenda Jorett stated she created the logos with nature in mind and reviewed the draft logos.

The Commission agreed to create a logo and Brenda Jorett will provide an additional draft to the Commission.

Social Media

Brenda Jorett stated the Commission has received two private messages and all is going well with the social media posts. She stated there are over 121 followers.

Update on Tax Map #204-17

Lenore Clark stated the Planning Board public hearing for the Lifetime Green Homes application has been postponed to August. She stated she provided the comments from the Conservation Commission review to Tavis Austin and Kathy Barnard. She asked if the Commission would like her to make a statement at the public hearing on behalf of the Commission.

Jim Nupp recommended a higher-level soils review and asked who at the Town level would have the authority to request such.

Dan Coons replied the Planning Board.

The Commission agreed to authorize Lenore Clark to speak on behalf of the Commission at the public hearing (Sarah Silk abstained).

Sargents Pond Road Issue

Brenda Jorett stated a culvert washed out on Sargent's Pond Road and there is a load of rip rap type rocks at the location of and both sides of the wash out approximately 50 yards from the Town's sign at the Bill Rae Conservation Area.

Lenore Clark stated in the past the Town has been asked to contribute to road maintenance. She noted there is no homeowner's association (formal or otherwise) and no road association however, the road has been closed by a resident.

Brenda Jorett stated Jim Pineo stated "they intend on posting Sargents Pond Road permanently."

Sarah Silk stated a person can't be denied access to the Town owned property.

Dan Coons stated he has spoken in the past to the person who plows and maintains the road at his cost because nobody on the road will help pay for either. He stated the Town owns the property and therefore, the public is welcome.

Whiteface Damage

Lenore Clark stated Browns Ridge Road was washed out during the recent rain events; noting one area is located in front of the Whiteface Mountain property. She stated some of the drainage is coming off the mountain and trailhead. She stated she and Jim Nupp joined LRCT for a site walk; noting 5 areas were identified for the potential installation of water bars. She questioned whether the Commission should contract with SCA for a hitch in 2024. She stated there was some damage to the new parking area (sheet flow); noting there may be additional costs incurred in resolving the runoff issue. She stated Rich Baldwin went to the site and observed that the runoff is coming through the stone retaining wall and exiting in an area where there is ledge, therefore, installing a drainage ditch will present some challenges.

Dan Coons stated he would look at the site.

Lenore Clark stated the hiking trail is usable however, not in great shape.

Jim Nupp stated the trail is one of the most used trails and feels further investment is worthwhile. He stated due to the volume of rain there was sheeting across the trail in addition to running downhill.

Lenore Clark stated Castle in Clouds experienced significant damage as well and has closed their trails.

IV. Public Comment

None.

V. Non-Public Session

N/A

VI. NH Dredge & Fill Application

Mark R. Boyce Trust
350 Sewall Road/Lake Winnepesaukee
Standard Dredge & Fill
Tax Map #241-8

The applicant proposes to make necessary repairs to an existing 37' breakwater, an existing cantilevered dock, an existing post supported dock and wharf previously permitted under NHDES

Wetlands Bureau approval #1995-00505. The breakwater repairs shall consist of resetting fallen and/or dislodged rock on the existing breakwater to protect the integrity of the structure.

The Wolfeboro Conservation Commission noted no objection to the Mark R. Boyce Trust Standard Dredge & Fill application, Tax Map #241-8.

**Marutha, LLC
74 Keewaydin Road/Lake Winnepesaukee
Standard Dredge & Fill
Tax Map #186-9**

The applicant proposes to make necessary repairs to an existing grandfathered "U" shaped crib dock and necessary repairs to an existing permanent wood frame canopy.

The Wolfeboro Conservation Commission noted no objection to the Marutha, LLC Standard Dredge & Fill application, Tax Map #186-9.

VII. Adjournment

It was moved by Jim Nupp to adjourn the July 10, 2023 Conservation Commission meeting. Peter Foley seconded the motion. All members voted in favor. The motion passed (8-0-0).

There being no further business before the Commission, the meeting adjourned at 8:08 pm.

Respectfully Submitted,
Lee Ann Hendrickson
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