

**TOWN OF WOLFEBORO
CONSERVATION COMMISSION
September 11, 2023
APPROVED MINUTES**

Chairman Clark opened the meeting at the Wolfeboro Public Library at 10:03 am.

Members Present: Lenore Clark, Chair, Dan Coons, Vice-Chair, Jim Nupp, Jeff Marchand, Peter Foley, Brian Gifford, Brenda Jorett, Members, Bob Gilbert, Alternate.

Members Absent: Dave Senecal, BOS Representative, Sarah Silk, Warren Muir, Alternates.

Staff Present: Lee Ann Hendrickson, Administrative Secretary.

I. Approval of Minutes

August 14, 2023

Corrections: Page 2, BOS Public Hearing, 5th line; change “conservation easement” to “grant agreement”

It was moved by Brenda Jorett to approve the August 14, 2023 Wolfeboro Conservation Commission minutes as amended. Brian Gifford seconded the motion. Lenore Clark, Dan Coons, Jim Nupp, Brenda Jorett, Brian Gifford voted in favor. Jeff Marchand, Peter Foley abstained. The motion passed (5-0-2).

August 25, 2023 Dredge & Fill

It was moved by Brian Gifford to approve the August 25, 2023 Wolfeboro Conservation Commission Dredge & Fill minutes as submitted. Jeff Marchand seconded the motion. Lenore Clark, Brian Gifford, Jeff Marchand voted in favor. Dan Coons, Jim Nupp, Brenda Jorett, Peter Foley abstained. The motion passed (3-0-4).

II. Discussion Items

a. Sunflower Project

Jeff Marchand stated he provided sunflowers to approximately twelve locations however, there was not much follow through; noting the value of the project included networking. He stated Brewster’s Thai students planted seeds at the Towns Garden; noting he would like to give a shout out to the Lakes Region Technology Center for their efforts in this year’s project.

The Commission discussed public outreach regarding the project.

b. Ed Roundy Memorial Bench

Lenore Clark stated she contacted Parks and Recreation to assist with the preparation for the bench placement; noting Jim Aponas will assist the Commission.

Jim Nupp stated he is in contact with Swenson Granite and noted the bench engraving will read as follows; Ed Roundy, Wolfeboro Conservation Commission 2003-2022, Wolfeboro -Tuftonboro Land Bank 2001-2019. He stated the Land Bank agreed to contribute 50% toward the cost of the bench.

c. Prindall Conservation Easement Plan

Lenore Clark stated she observed an Intent to Cut was issued for the property of the Prindall Conservation Easement and requested a hold on the Intent to Cut. She stated Jeff Marchand has since spoken to the logger who is aware of the easement and has previously logged the property years ago. Lenore Clark stated she spoke with the current owner and was informed that the owners have a copy of the conservation easement plan. She stated the plan was written in the late 1980's/early 1990's and the plan is very generic with no specific details.

Brenda Jorett stated the Intent to Cut was approved by the BOS.

Lenore Clark reviewed the forestry plan submitted by Jake Williams Logging and Chipping and asked how to proceed with the Commission's responsibility with regard to monitoring and managing the easement.

Jim Nupp recommended a personal visit by the Commission.

Jeff Marchand expressed concern for a personal visit rather, he recommended mailing a copy of Conserving Our Land with a brief letter regarding the Intent to Cut.

Dan Coons stated the easement language doesn't require the plan be submitted by a forester.

The Commission further discussed such and agreed to monitor the property in 2024.

Jim Nupp asked if there is a filter for the BOS that would trigger the notification of a conservation easement on the property.

Lenore Clark replied no.

Lee Ann Hendrickson recommended receipt of the Intent to Cut submittals prior to BOS approval so that the Commission can review and determine whether there is a conservation easement on any of the properties; noting that if there is the Chair could then notify the BOS of such and forward a copy of the easement prior to their approval.

d. NHTOA Membership Renewal

It was moved by Brenda Jorett to renew the Commission's NHTOA membership in the amount of \$55.00. Dan Coons seconded the motion. All members voted in favor. The motion passed (7-0-0).

e. Invasive Species Management

Lenore Clark stated Lee Gilman completed the work at Front Bay Park, Towns Garden, and Goodwins Basin. She stated that Mr. Gilman recommended addressing the stump cuts from previously removed trees at Goodwins Basin.

Dan Coons stated stumps cannot be removed however, can be ground due to restrictions of the Shoreland Protection Act. He stated the property has been managed for view purposes rather than compliance with the Shoreland Protection Act.

The Commission further discussed such and agreed to perform a site visit; noting Lenore Clark would schedule such and email the Commission.

Jeff Marchand questioned whether a member of the Commission could rent the equipment necessary and perform the work. He stated the parcel closest to the Evans parcel appears to be cleared; questioning who the Evans' received approval from to do such.

Lenore Clark stated a conversation took place approximately a year ago regarding removal of vegetation to address line of sight issues and questioned whether there was a misunderstanding in the communication regarding such.

The Commission discussed the removal of the trees/shrubs that have been treated and dead and agreed to contact Kirk Titus to accompany the Commission on the site visits.

Brian Gifford exited the meeting at 11:14 am.

Lenore Clark appointed Bob Gilbert, Alternate, to sit in for Brian Gifford, Member.

f. Property Monitoring and Boundary Marking

The Commission discussed such and noted the monitoring of Whiteface (former Overall property) is performed annually by Lakes Region Conservation Trust, the Prindall Easement was done in 2022, and Erik Groves blazed the Willey Brook property. The Commission agreed to perform boundary marking and property monitoring for the following properties;

Bill Rae Conservation Area – to be scheduled in January 2024.

Bridger Easement – October 2023

Trask Mountain – October 2023

Ellie's Ryefield Marsh – fall 2023

g. Front Bay Park Memorial Bench

Lenore Clark reviewed an email she received from Christine Austin who inquired about placing a memorial bench at Front Bay Park in memory of her friend and co-worker who recently passed.

The Commission agreed to give Ms. Austin permission to place a memorial bench at Front Bay Park upon receipt of additional information/details related to such.

h. Tree Issue (Amatucci)

Lenore Clark stated the Town Manager received a complaint from Josephine Amatucci that there are dead trees on the Town's property that are posing a risk to her property.

Dan Coons stated he visited the site and took photographs; noting there are three dead trees, two of which are located on Ms. Amatucci's property and the other is on the Town's property. He stated the tree located on the Town's property is leaning in the opposite direction of Ms. Amatucci's property.

Lenore Clark stated she would inform the Town Manager of such, including photographs; noting there is no further action by the Town needed.

**i. Tax Map #37-7 & 37-8 (former Meissner property)
Conservation Easement**

Lenore Clark stated change to the conservation easement language relative to the process for emergency repairs to the property have been incorporated; noting the Commission is awaiting Town Counsel review.

Parking Lot Improvements

Dan Coons stated he notified Rich Baldwin to proceed with the improvements to the parking lot.

j. Wolfeboro Waters

Lenore Clark read Warren Muir's email regarding an update; *Lots of runoff into our lakes this year and lots of Cyanobacteria across our lakes. NHDES is understaffed to address the issues and so is only issuing advisories based upon confirmed observed Cyanobacteria cell counts. Advisories are called off as soon as a 70,000 cell per ml concentration is no longer seen. Advisories are not based on the known presence of cyanotoxins. So, people should be cautious when they see suspected Cyanobacteria and for some time after.*

III. Other Business/Informational Items

Year To Date Expenditures

The Commission reviewed such.

Pop Whalen Compensatory Planting

Jeff Marchand stated the Commission previously discussed such following the removal of trees at the site. He stated following a meeting with Kirk Titus and others, the Commission requested compensatory plantings and recommended specific plantings. He stated the project has been completed and noted the Town has been very gracious and feels that if the Commission intervenes about anything further it would not be appropriate.

IV. Public Comment

None.

V. Non-Public Session

It was moved by Brenda Jorett to enter non-public session at 11:50 AM under (RSA 91-A:3,II(c)). The motion was seconded by Dan Coons. Roll call vote; Lenore Clark - yes, Jim Nupp – yes, Brenda Jorett – yes, Dan Coons – yes, Jeff Marchand – yes, Peter Foley – yes, Bob Gilbert - yes. The motion passed (7-0-0).

The Board re-entered public session at 12:08 PM.

It was moved Dan Coons to seal the September 11, 2023 Wolfeboro Conservation Commission non-public meeting minutes. The motion was seconded by Brenda Jorett. Roll call vote; Lenore Clark - yes, Jim Nupp – yes, Brenda Jorett – yes, Dan Coons – yes, Jeff Marchand – yes, Peter Foley – yes, Bob Gilbert - yes. The motion passed (7-0-0).

Chairman Clark stated the nonpublic session minutes of September 11, 2023 were sealed by a 2/3 vote as required by law.

VI. NH Dredge & Fill Application

**Harley & Stacey Heath
Pork Hill Road
Standard Dredge & Fill
Tax Map #8-1-2**

The applicant proposes to construct a driveway to a proposed homesite (four culverts crossings in the wetlands is proposed, one crossing is a Tier 1 stream crossing and the other crossings are ephemeral stream/wetland impacts. Total wetland impact of 811 SF.

The Commission agreed to perform a site visit. The site visit is scheduled for September 15.

VII. Adjournment

It was moved by Dan Coons to adjourn the September 11, 2023 Conservation Commission meeting. Bob Gilbert seconded the motion. All members voted in favor. The motion passed (6-0-0).

There being no further business before the Commission, the meeting adjourned at 12:32 pm.

Respectfully Submitted,

Lee Ann Hendrickson

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