

**TOWN OF WOLFEBORO
CONSERVATION COMMISSION
July 31, 2020
APPROVED MINUTES**

Members Present: Roll call: Lenore Clark – yes (acknowledged there is no one present with her), Chairman, Dan Coons – yes (acknowledged there is no one present with him), Vice-Chairman, Brian Gifford – yes (acknowledged there is no one present with him), Warren Muir – yes (acknowledged there is someone present with him), Members, Nancy Byrd – yes (acknowledged there is no one present with her), Sarah Silk, – yes (acknowledged there is no one present with her), Alternates.

Members Absent: Dave Senecal, BOS Representative, Ed Roundy, Jeff Marchand, Art Slocum, Members.

Staff Present: Lee Ann Hendrickson, Administrative Secretary.

Chairman Clark opened the virtual meeting at 9:08 am.

Chairman Clark appointed Nancy Byrd, Alternate, to sit in for Ed Roundy, Member, and appointed Sarah Silk, Alternate, to sit in for Jeff Marchand, Member.

Welcome to the July 31, 2020 meeting of the Wolfeboro Conservation Commission. My name is Lenore Clark. Due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order #2020-04, this Board is authorized to meet electronically. In accordance with RSA 91-A: 2, III, the Board has 6 members joining the meeting remotely, which a public body has the authorization to allow.

Votes taken during this meeting will be via roll call vote for ALL members.

In accordance with Emergency Order #12, for members of the public, this is to confirm that we are:

1. Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means through GoToMeeting. All members of the public and Board have the ability to communicate contemporaneously during this meeting through the GoToMeeting platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone #+1 (646) 749-3122 followed by the audio access code 870-687-373, or by video following the directions on the Town of Wolfeboro Website posted on the home page under the Virtual Town Meeting Login Information page.
2. Providing public notice of the necessary information for accessing the meeting; we previously gave notice to the public of how to access the meeting in-person or using GoToMeeting and in, and instructions are provided on the Town of Wolfeboro website at wolfeboronh.us on the Virtual Town Meeting Login Information page.
3. Providing a mechanism for the public to alert the public body during the meeting if there are problems with access; if anybody has a problem accessing the meeting via phone or computer, please immediately call 603-486-2692 OR email hendrickson.leeann@gmail.com. In the event that the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

I. Discussion Item

a. Boy Scouts of America, Eagle Scout Project for Willey Brook

Lenore Clark stated the Commission received a more detailed project report from the Eagle Scout. She noted the kiosk would be mounted on a post that would be cemented into the ground.

Nancy Byrd stated she was confused by the roof drawings.

Dan Coons stated he was also and contacted the Eagle Scout to inquire about such. He stated one drawing includes the framing of the kiosk and the other drawing depicts the ceiling joists.

Sarah Silk asked if the roof is peaked.

Dan Coons replied yes, it is a gable/peaked roof.

Warren Muir questioned whether a State permit is required.

Lenore Clark stated the rail trail exists within the State's Right-of-Way therefore, anything that is placed within 66' of such would require a State permit. She stated Dan has contacted the State regarding such and is looking at moving the kiosk onto Town property to avoid any State involvement.

Dan Coons stated he located an area with good soil that is more than 33' from the center of the rail trail that wouldn't require State approval, dig safe or an archeological review.

Referencing the list of materials and prices associated with such, Lenore Clark noted a discrepancy in the figures of the Home Depot estimate. She noted the cost slightly exceeds the \$200.00 authorization. She noted the project submittal states that any cost over the \$200 would be raised by the Eagle Scout.

Brian Gifford asked if the project will be supervised by the Conservation Commission.

Dan Coons stated he will put in an appearance however, there will be two parents at the site when the Eagle Scout is working on the project and one person from Beckwith Builders will be supervising as well.

Warren Muir stated the previous vote of the Commission noted the project was subject to Conservation Commission approval therefore, someone from the Commission should supervise the project.

Sarah Silk agreed with Warren Muir and recommended a final review/inspection of the project once completed.

Lenore Clark stated Ben Long from Beckwith Builders will be supervising the project.

The Commission discussed increasing the authorized expenditure to allow for flexibility if the project costs are in excess of \$200. The Commission agreed to increase the authorization to \$250.

It was moved by Nancy Byrd and seconded by Brian Gifford to accept the Eagle Scout proposal to construct and install a kiosk at the Willey Brook property, cost not to exceed \$250.00. Roll call vote: Lenore Clark - yes, Brian Gifford - yes, Sarah Silk - yes, Dan Coons - yes, Nancy Byrd - yes, Warren Muir - yes. The motion passed (6-0).

II. Other Business

Conservation Commission August 10, 2020 meeting

Next meeting scheduled for August 10, 2020 at 6:30 pm – this meeting will be a virtual meeting only.

Agenda to include the 2021 budget.

It was moved by Nancy Byrd and seconded by Dan Coons to adjourn the July 31, 2020 Conservation Commission meeting. Roll call vote: Lenore Clark - yes, Brian Gifford - yes, Sarah Silk - yes, Dan Coons – yes, Nancy Byrd – yes, Warren Muir - yes. The motion passed (6-0).

There being no further business before the Commission, the meeting adjourned at 9:27 AM.

Respectfully Submitted,

Lee Ann Hendrickson

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