

**TOWN OF WOLFEBORO
CONSERVATION COMMISSION
August 8, 2022
DRAFT MINUTES**

Chairman Clark opened the meeting at the Wolfeboro Public Library at 6:33 pm.

Members Present: Lenore Clark, Chair, Dan Coons, Vice-Chair, Brian Gifford, Jim Nupp, Brenda Jorett, Warren Muir, Members, Bob Gilbert, Peter Foley, Alternates.

Members Absent: Dave Senecal, BOS Representative, Jeff Marchand, Member, Sarah Silk, Alternate.

Staff Present: Lee Ann Hendrickson, Administrative Secretary.

Chairman Clark appointed Bob Gilbert, Alternate, to sit in for Jeff Marchand, Member.

I. Approval of Minutes

July 11, 2022

Corrections: Page 2, MOU; change "Wolfeboro Single Track Alliance" to "Wolfeboro Singletrack Alliance" and "WSTA" to "WSA", change "adding" to "remove"

It was moved by Brenda Jorett and seconded by Jim Nupp to approve the July 11, 2022 Conservation Commission minutes as amended. The members voted in favor. The motion passed.

Dredge & Fill Minutes

July 21, 2022

It was moved by Brenda Jorett and seconded by Bob Gilbert to approve the July 21, 2022 Conservation Commission minutes as submitted. Brenda Jorett, Bob Gilbert, Lenore Clark voted in favor. Jim Nupp, Warren Muir, Brian Gifford, Dan Coons abstained. The motion passed.

II. Discussion Items

a. 2023 Budget

The Commission reviewed the budget and agreed to submit a level funded budget for 2023.

It was moved by Dan Coons and seconded by Brenda Jorett to submit the 2023 Conservation Commission budget with a zero percent increase over the 2022 Budget, excluding the 100 and 200 series. All members voted in favor. The motion passed.

b. Pop Whalen Update (Tree Issue)

Lenore Clark stated she emailed the Commission photographs from the site; noting the trees were removed along the driveway.

The Commission requested follow-up regarding the pollinator plantings.

c. Goodwins Basin – Beaver Deceiver

Lenore Clark stated the beaver deceiver has been installed and the Bureau of Trails is aware of such. She stated she received an invoice showing the device had been paid; noting the total expense was \$2,485 (included a \$200 extended warranty plan). She stated Noreen MacDonald has asked if the Commission

would consider paying half of that \$200; noting the Commission previously approved the expenditure of \$1200 for the purchase of the device.

It was moved by Dan Coons and seconded by Brian Gifford to expend \$1,142.50 from the operating budget to pay for half of the purchase and installation of a beaver deceiver. All members voted in favor. The motion passed.

It was moved by Warren Muir and seconded by Brenda Jorett to contribute \$57.50 towards the cost of the extended warranty plan for the beaver deceiver (total cost of \$200). All members voted in favor. The motion passed.

d. Trask Mountain

Lenore Clark stated Dan Coons found a Small Whorled Pogonia on the Trask Mountain property; noting such is a rare and endangered species.

Dan Coons stated there were four plants that were found, an isolated plant in another area and historic remnants of others. He stated the State will include it in the register.

e. Chair Approval of Statutory PBNs

Lenore Clark stated per the bylaws the chair is authorized to review PBNs however, NHDES has a new application called a Statutory Permit By Notification and asked the Commission for authorization to review those types of applications without having to schedule a meeting with a quorum.

It was moved by Jim Nupp and seconded by Brian Gifford to authorize the chair to review NHDES Statutory Permit By Notification applications. All members voted in favor. The motion passed.

f. Fernald Station/Willey Brook

Parking Annex

Dan Coons stated he reached out to Rich Baldwin for an updated cost estimate however, has not received a response.

Jim Nupp stated there is some confusion as to how the annex parking lot will be accessed.

The Commission discussed the access to the parking lot.

Wetland Crossing

Dan Coons stated he is working on the application.

Wolfeboro Singletrack Alliance QR Code & Map

Lenore Clark stated the Wolfeboro Singletrack Alliance (WSA) has a QR code on the kiosk for fundraising for costs associated with the trails. She asked if the Commission is in favor of the WSA having such a presence on the kiosk.

Brenda Jorett stated the map looks like it's a joint partnership between the Alliance and the Commission. She questioned the quotation of "Fernald" Trails.

The Commission reviewed such and agreed to the following revisions;

- Change the language above the QR Code to read "Enjoy these trails? Please consider donating."
- Depict a bridge icon at the location where the trail crosses Willey Brook
- Change title of the map to "Welcome to Willey Brook Conservation Area Trails"
- 1st paragraph, 1st sentence to read "The Willey Brook Conservation Area is owned by the Town of Wolfeboro and managed by the Wolfeboro Conservation Commission."
- Increase font

- 3rd paragraph; change language to reflect that the Commission constructed the trails and is in partnership with WSA to maintain the trails (Lenore Clark to provide a revision to the Commission)
- Move the Town of Wolfeboro logo and WSA logo to underneath the 3rd paragraph
- Highlight the trails more accurately to reflect the classification level of the trails
- Provide a suggested route of travel
- Add a compass
- Add a scale (or note/disclaimer “not to scale”)

Julie Jacobs recommended using Tyvek signage; noting such is designed for outdoor use.

g. Tax Map #37-7 & 37-8

Survey

Dan Coons stated the fieldwork and survey has been completed however, the legal description has not been completed.

Lenore Clark stated the Commission has not yet received the survey or invoice.

Conservation Easement

Lenore Clark stated she would distribute the conservation easement once completed; noting the Commission’s counsel will be reviewing such.

Environmental Review

Lenore Clark stated such has been completed and distributed to the Commission. She stated an invoice was received for \$1200. She stated the Commission previously approved the estimate for said amount.

Parking

Jim Nupp stated Mr. Meissner owned a parcel across the street and questioned whether the property is available to purchase and if so whether it would be more favorable to construct a parking area on that property.

Electric Easement

Lenore Clark stated an abutter, through NH Electric Co-op, has requested an electric easement from the Town to access power for their property; noting the power lines are set back from the road and creating the need to cross Town property.

h. Nonpublic Meeting

It was moved by Dan Coons and seconded by Brian Gifford to enter non-public session at 8:20 PM under (RSA 91-A:3,II(c)). Roll call vote; Lenore Clark - yes, Jim Nupp – yes, Brenda Jorett – yes, Brian Gifford - yes, Warren Muir – yes, Dan Coons – yes, Bob Gilbert - yes. The motion passed (7-0).

The Board re-entered public session at 8:35 PM.

It was moved Brenda Jorett and seconded by Dan Coons to seal the August 8, 2022 Wolfeboro Conservation Commission non-public meeting minutes. Roll call vote; Lenore Clark - yes, Jim Nupp – yes, Brenda Jorett – yes, Brian Gifford - yes, Warren Muir – yes, Dan Coons – yes, Bob Gilbert - yes. The motion passed (7-0).

Chairman Clark stated the nonpublic session minutes of August 8, 2022 were sealed by a 2/3 vote as required by law.

i. Wolfeboro Waters

Warren Muir stated there was a cyanobacteria bloom in Jockey Cove on June 29th that resulted in a State advisory on June 30th. He stated the advisory was removed on July 1st. As a result of such he stated the reporting protocol is being reviewed. He stated the Town met with NHDES to discuss the traditional measurements that have been used focusing on total phosphorus level were not indicative of the risks being seen with the cyanobacteria. He stated the measurements in the spring and fall are much higher than in the summer and are also higher along the shore than in the deep sites. He stated the Town closed Carry Beach for nearly a week because E. coli tested above the limits and noted such wasn't listed on the NHDES E. coli weekly beach summary report. He stated E. coli is not a focus of Wolfeboro Waters. He stated there may be a cyanobacteria bloom in progress at Mirror Lake (test was submitted to NHDES today).

III. Other Business

NHACC Annual Meeting

NHACC Annual Meeting is scheduled for November 5, 2022 at Pembroke Academy.

Town Tree Issue

Brenda Jorett stated at the July 20th BOS meeting Jim Pineo stated that Wolfeboro has a very serious tree problem and discussed a tree donation program instead of donating benches with a potential event during the parks and recreation's fall festival event. She stated she contacted the Town Manager and offered to be a liaison between he and the Commission with regards to the program. She stated Mr. Pineo is meeting with Christine Collins, Director of Parks and Recreation, tomorrow to discuss the issue and noted the Town is hiring a Parks and Recreation foreman that has "knowledge of tree care and maintenance".

The Commission requested Ms. Jorett follow-up with the Town Manager to let him know the Commission discussed the matter and strongly suggests that the proposed job description for the Parks and Recreation foreman include wording that would require the foreman to consult and collaborate with the Wolfeboro Tree Warden concerning tree care and maintenance.

Woods, Wildlife, and Water Festival

Such is scheduled for 8/13/22 at Branch Hill Farm in Milton Mills.

Strategic Planning Session

The Commission agreed to schedule a strategic planning session in September; date, time and location to be determined.

IV. Public Comment

None.

V. NH DES Dredge & Fill Application Review

None.

VI. Adjournment

It was moved by Dan Coons and seconded by Bob Gilbert to adjourn the August 8, 2022 Conservation Commission meeting. All members voted in favor. The motion passed.

There being no further business before the Commission, the meeting adjourned at 8:59 pm.

Respectfully Submitted,

Lee Ann Hendrickson

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