

**TOWN OF WOLFEBORO
CONSERVATION COMMISSION
September 21, 2020
APPROVED MINUTES**

Lenore Clark read the following:

Due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order #2020-04, this Board is authorized to meet electronically. In accordance with RSA 91-A: 2, III, the Board has 7 members joining the meeting remotely, which a public body has the authorization to allow. At this time I would like to take a roll-call vote of ALL members present. For those participating virtually, please indicate your location and if you have any other individuals present in the room with you.

Members Present: Roll call: Lenore Clark – yes (acknowledged there is no one present with her), Chairman, Dan Coons – yes (acknowledged there is no one present with him), Vice-Chairman, Dave Senecal – yes (acknowledged there is no one present with him), Selectmen's Representative, Art Slocum – yes (acknowledged there is no one person present with him), Warren Muir – yes (acknowledged there is no one present with him), Members, Nancy Byrd – yes (acknowledged there is no one present with her), Sarah Silk, Alternates.

Votes taken during this meeting will be via roll call vote for ALL members.

In accordance with Emergency Order #12, for members of the public, this is to confirm that we are:

1. Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means through GoToMeeting. All members of the public and Board have the ability to communicate contemporaneously during this meeting through the GoToMeeting platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone #+1 (646) 749-3122 followed by the audio access code 870-687-373, or by video following the directions on the Town of Wolfeboro Website posted on the home page under the Virtual Town Meeting Login Information page.
2. Providing public notice of the necessary information for accessing the meeting; we previously gave notice to the public of how to access the meeting in-person or using GoToMeeting and in, and instructions are provided on the Town of Wolfeboro website at wolfeboronh.us on the Virtual Town Meeting Login Information page.
3. Providing a mechanism for the public to alert the public body during the meeting if there are problems with access; if anybody has a problem accessing the meeting via phone or computer, please immediately call 603-486-2692 OR email Hendrickson.leeann@gmail.com. In the event that the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Thank you.

Members Absent: Ed Roundy, Member.

Staff Present: Lee Ann Hendrickson, Administrative Secretary.

Chairman Clark opened the virtual meeting at 6:31 pm.

Chairman Clark appointed Nancy Byrd, Alternate, to sit in for Ed Roundy, Member.

I. Public Hearing; Conveyance of TM #37-4-1

Chairman Clark opened the public hearing.

Lenore Clark stated the closing on such, the conservation easement and conveyance of TM # 37-5 is scheduled for September 25, 2020, 10 am at the Great Hall. She stated the public hearing on the conveyance of TM #37-5 and the conservation easement was held in January 2019. She noted TM #37-4-1 is the property that was purchased by the Land Bank from Dave & Mandy Overall in 2012; noting the Commission contributed to that purchase.

There being no public present, Chairman Clark closed the public hearing.

Brian Gifford arrived to the meeting at 6:45 pm.

**II. Consideration of Minutes
August 10, 2020**

It was moved by Dan Coons and seconded by Art Slocum to approve the August 10, 2020 Wolfeboro Conservation Commission minutes as submitted. Roll call vote: Lenore Clark - yes, Dan Coons - yes, Dave Senecal – yes, Art Slocum - yes, Warren Muir – yes, Nancy Byrd – yes, Brian Gifford – yes. The motion passed (7-0).

August 10, 2020 Dredge & Fill Minutes

It was moved by Art Slocum and seconded by Nancy Byrd to approve the August 10, 2020 Wolfeboro Conservation Commission minutes as submitted. Roll call vote: Lenore Clark - yes, Dan Coons - yes, Dave Senecal – abstain, Art Slocum - yes, Warren Muir – yes, Nancy Byrd – yes, Brian Gifford – yes. The motion passed (6-0-1).

III. Discussion Items

a. Eastern Lakes Region Housing Coalition – Conservation Easement Amendment

Lenore Clark stated the Attorney General approved the amendment to the conservation easement because Eastern Lakes Region Housing Coalition agreed to place a conservation easement on the abutting parcel.

b. Sewall Woods – Munro Parcel

Lenore Clark stated a request has been made by Attorney George Walker on behalf of Jacqueline Trudeau (granddaughter of James S. Munro, former owner of parcel) to use the garden section of the Munro parcel of Sewall Woods for her wedding. She stated the wedding is scheduled for June 12, 2021 at the site of the “garden” with less than 100 people. She stated a less than 100 folding chairs, a tent and portable toilet are proposed.

Art Slocum questioned the location of the garden section.

Dan Coons stated he didn’t know.

Sarah Silk stated a lot of people request the BOS to hold events on Town owned land; noting there are responsibilities associated with such including picking up the area after the event. She stated there is no mention in the letter about that.

Art Slocum asked if Dave Mallard is the contact person for the Lakes Region Conservation Trust and Sewall Woods.

Dan Coons stated the Lakes Region Conservation Trust has a lands committee; noting Dave Mallard is the Chair of such.

Art Slocum stated the letter is address to Don Berry and volunteered to contact Lakes Region Conservation Trust regarding the request.

Dave Senecal stated that when a request comes before the BOS the person requesting the event provides information about the event and a map of the location of the event on the property. He stated the BOS also requests an insurance liability rider.

Warren Muir noted the letter states the event will be one hour.

c. McBride Property Monitoring/Inspection

Lenore Clark stated the property was donated to the Wentworth Watershed Association and the Commission is required to conduct an annual monitoring of the property. She stated she would schedule such and notify those who are interested in attending and noted she has contacted the Wentworth Watershed Association as well.

Jeff Marchand arrived at the meeting at 7:18 pm.

d. Willey Brook

Kiosk

Lenore Clark stated the construction of the kiosk is in progress; noting the cement footings have been poured.

Dan Coons stated the roof has also been installed; noting the display board is the only thing left to be constructed.

The Commission discussed signage and language for such; "Property of the Town of Wolfeboro, managed by the Wolfeboro Conservation Commission, trails designed and constructed by Bella Terra Trail Design." Dan Coons, Lenore Clark and Nancy Byrd volunteered to work on the language for the sign.

Warren Muir stated the Commission needs to oversee the kiosk following the installation of such and monitor the display board.

Parking Lot

Dan Coons asked if he has permission to move forward with the construction of the parking lot.

Staff stated Matt Sullivan is requiring Site Plan Review by the Planning Board.

Dan Coons stated Wolfeboro Single Track asked him if they could construct a bridge over Willey Brook.

Lenore Clark asked if a design plan exists.

Dan Coons stated the plan is to use reclaimed utility poles (2x6 on top) to construct a 6' wide bridge with railings.

Jeff Marchand stated he is open to the concept and requested a site walk.

Sarah Silk asked if a NHDES permit is required for the bridge.

Dan Coons stated it is his understanding that a forestry bridge is allowed under a Permit By Notification. He stated a permit is not required if there are no wetlands being impacted.

Art Slocum asked if input from the Bureau of Trails is required relative to how the bridge is constructed.

Dave Senecal stated the Town has a new Code Enforcement Officer and recommended speaking to him.

Staff questioned the cost of the project.

Dan Coons stated he believes Wolfeboro Single Track will absorb the cost.

Lenore Clark asked if the BOS has to approve the "gift"

Dave Senecal replied yes.

e. Ryefield Marsh - Ellie's Woodland Walk

Jeff Marchand stated it has been difficult to obtain pressure treated lumber and the price of such has increased. He stated the previously authorized expenditure for such by the Commission will not cover the cost of the lumber to repair the boardwalk. He questioned whether emergency repairs should be done instead.

Lenore Clark stated she is in favor of an emergency repair.

Sarah Silk stated consideration should be given as to whether not fixing the boardwalk will increase liability for the Town.

Jeff Marchand stated the boardwalk is getting to the point of a total rebuild.

Sarah Silk recommended contacting Adam Tasker to look at it.

Dan Coons stated the boardwalk is in a significant state of disrepair. He stated he contacted one contractor however, the person is not interested in the job. He stated he also spoke to Jim Bean. He questioned whether NHDES would allow a replacement in-kind.

Brian Gifford questioned an alternative to pressure treated wood.

Dan Coons recommended he, Jeff Marchand and Brian Gifford go to the site and reassess the repairs.

Art Slocum asked if the boardwalk is unsafe and hazardous.

Dan Coons stated he doesn't think so; noting the boardwalk is uneven and shrubs are encroaching onto it.

Lenore Clark and Nancy Byrd stated they would like to attend the site walk.

f. Trask Mountain Access Via Old Route 28 (Haughey)

Dan Coons stated the issue has resolved itself as Aiden Haughey has purchased a mountain bike and is now using the trails at Trask Mountain. He stated Mr. Haughey doesn't seem to have an issue any longer regarding people accessing the trails via Old Route 28.

g. Meeting on Federal Holidays

Lenore Clark stated the Commission previously voted to schedule their meetings on the third Monday of the month when a federal holiday falls on their regularly scheduled meeting. She noted conflicts in both October and November for the 6:30 pm virtual meeting time slot.

Following a discussion regarding such, the Commission agreed to hold the upcoming October and November meetings at 4 pm and resume meetings on the second Monday of the month at 6:30 pm beginning in December. The Commission also agreed to allow the Chair to determine the meeting dates when the meeting falls on a federal holiday.

It was moved by Art Slocum and seconded by Brian Gifford to authorize the Chair of the Commission to determine the date of the Conservation Commission meeting when that meeting occurs on a federal holiday. Roll call vote: Lenore Clark - yes, Dan Coons - yes, Dave Senecal – yes, Art Slocum - yes, Warren Muir – yes, Nancy Byrd – yes, Brian Gifford – yes. The motion passed (7-0).

Dan Coons left the meeting at 7:52 pm.

h. Wolfeboro Waters

Warren Muir stated a wide range of nontraditional tests are being conducted and the results are expected prior to year-end. He stated four of the most important cyanobacteria species in Winter Harbor will be identified. He stated broad spectrum DNA and sediment sampling will be conducted in other Town waters.

Art Slocum stated the Rust Pond Association met in August and approved a study of the north end of Rust Pond to address rainstorm damage.

IV. Other Business

Rust Pond Access

Lenore Clark stated the Conservation Easement for the Elvira Avery property specifically states there shall be no public access for recreation.

V. Correspondence

The Commission received the following correspondence; NHDES Wetlands Bureau notifications.

It was moved by Nancy Byrd and seconded by Brian Gifford to adjourn the September 21, 2020 Conservation Commission meeting. Roll call vote: Roll call vote: Lenore Clark - yes, Dave Senecal –yes, Art Slocum - yes, Warren Muir – yes, Nancy Byrd – yes, Brian Gifford – yes, Jeff Marchand - yes. The motion passed (7-0).

There being no further business before the Commission, the meeting adjourned at 8:04 PM.

Respectfully Submitted,

Lee Ann Hendrickson

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