

**TOWN OF WOLFEBORO  
CONSERVATION COMMISSION  
November 30, 2020  
APPROVED MINUTES**

*Chairman Clark opened the virtual meeting at 11:15 am.*

Lenore Clark read the following:

Due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order #2020-04, this Board is authorized to meet electronically. In accordance with RSA 91-A: 2, III, the Committee has 7 members joining the meeting remotely, which a public body has the authorization to allow. At this time I would like to take a roll-call vote of ALL members present. For those participating virtually, please indicate your location and if you have any other individuals present in the room with you.

**Members Present:** Roll call: Lenore Clark – yes (acknowledged there is no one present with her), Dan Coons – yes (acknowledged there is no one present with him), Chair, Art Slocum – yes (acknowledged there is no one present with him), Brian Gifford – yes (acknowledged there is no one present with him), Warren Muir – yes (acknowledged there is someone present with him), Members, Nancy Byrd – yes (acknowledged there is no one present with her), Alternate.

Votes taken during this meeting will be via roll call vote for ALL members.

In accordance with Emergency Order #12, for members of the public, this is to confirm that we are:

1. Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means through GoToMeeting. All members of the public and Board have the ability to communicate contemporaneously during this meeting through the GoToMeeting platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone #+1 (646) 749-3122 followed by the audio access code 870-687-373, or by video following the directions on the Town of Wolfeboro Website posted on the home page under the Virtual Town Meeting Login Information page.
2. Providing public notice of the necessary information for accessing the meeting; we previously gave notice to the public of how to access the meeting in-person or using GoToMeeting and in, and instructions are provided on the Town of Wolfeboro website at wolfeboronh.us on the Virtual Town Meeting Login Information page.
3. Providing a mechanism for the public to alert the public body during the meeting if there are problems with access; if anybody has a problem accessing the meeting via phone or computer, please immediately call 603-486-2692 OR email [Hendrickson.leeann@gmail.com](mailto:Hendrickson.leeann@gmail.com). In the event that the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

**Members Absent:** Dave Senecal, Selectmen's Representative, Ed Roundy, Members, Sarah Silk, Alternate.

**Staff Present:** Lee Ann Hendrickson, Administrative Secretary.

*Chairman Clark appointed Nancy Byrd, Alternate, to sit in for Ed Roundy, Member.*

I. **Discussion Item**

a. **Acquisition of Tax #37-7 and 37-8**

Dan Coons stated he spoke to Don McBride who indicated the Land Bank would contribute \$25,000 of the purchase price and half of the legal fees associated with the acquisition. He stated he spoke with an LCHIP representative and noted a grant could be received up to half of the total cost. He stated the Commission may also qualify for Moose Plate funds up to \$20,000 and noted the Commission could private fundraise as well.

Staff questioned the deadline for the grant submittals and who would do the Baseline Documentation.

Dan Coons replied May 1<sup>st</sup>. He stated the Commission could hire someone or Lakes Region Conservation Trust (LRCT) could do the Baseline Documentation and noted he has previously done them. He recommended the Commission draw up the Purchase and Sales Agreement. He stated the Commission's cost of the purchase would be \$50,000 plus half of the legal fees; noting he doesn't expect to exceed \$5,000 for total legal fees. He recommended the Commission initiate a private fundraising campaign for the purchase of the properties.

*Jeff Marchand arrived to the meeting.*

Art Slocum asked if the private fundraising would be through LRCT.

Dan Coons replied no.

Lenore Clark stated she informed Don Berry, LRCT, of the offer. She noted the public hearing for the acquisition of the properties has been noticed for December 14<sup>th</sup>.

**It was moved by Dan Coons and seconded by Art Slocum to vote to expend up to \$55,000 for the acquisition of Tax Map 37-7 and 37-8 with the intention that the Conservation Commission makes an effort to replenish the Conservation Fund with LCHIP, Moose Plate and other private fundraising. Roll call vote: Lenore Clark - yes, Warren Muir – yes, Nancy Byrd – yes, Brian Gifford – yes, Jeff Marchand – abstain, Dan Coons – yes, Art Slocum - yes. The motion passed (6-0-1).**

II. **NHDES Dredge & Fill Applications**

**Ann Romney  
89 Claflin Road  
Lake Winnepesaukee  
Standard Dredge & Fill  
Tax Map #243-23**

The applicant proposes to construct a 4'x24' crib dock and a 675 SF perched beach.

***Referencing the Ann Romney Standard Dredge & Fill application, Tax Map #243-23, the Commission has no objection to the proposal however, the Commission would prefer that any shrubs removed from the area of the proposed walkway (to access the proposed dock) be replanted on site—possibly around the periphery of the new perched beach, though the main concern regarding the beach is simply that native plants and shrubs get planted to intercept stormwater runoff, regardless of where those native plants originated.***

### III. Other Business

#### **Lee Gilman & Associates – Invasive Species Management Program Cost Estimate**

The Commission received a cost estimate for managing invasive species at Front Bay Park and Towns Garden. Not all Commission members had read the proposal so it was not discussed at length however, the Commission agreed that the first step, which needs to be done during the plants' dormant season and before the snow falls, is of some urgency.

Brian Gifford stated he would want to begin with the Bittersweet.

Nancy Byrd stated she would prefer to only use herbicide as a last resort.

Lenore Clark read the first step of the proposal, which indicates spot-treating the plants for now rather than spraying, though that may come later.

Warren Muir asked if the Commission needs to use a licensed herbicide applicator.

Dan Coons replied yes, because its public land.

**It was moved by Art Slocum and seconded by Jeff Marchand to approve Step 1 as outlined in Lee Gilman & Associates' Invasive Species Management Program, dated November 27, 2020, for Front Bay Park in the amount of \$2,800 and for the Towns Garden in the amount of \$1,400.**

#### ***Discussion of the motion:***

The Commission discussed the Town's procurement policy and agreed the criteria was met to contract Lee Gilman. The Commission noted Bartlett Tree and Taylor Invasive Plant Control (Jeff Taylor) both declined the Commission's request for a quote and Lee Gilman was the third contact.

**Roll call vote: Roll call vote: Lenore Clark - yes, Art Slocum - yes, Warren Muir – yes, Nancy Byrd – yes, Brian Gifford – yes, Jeff Marchand – yes, Dan Coons - yes. The motion passed (7-0).**

The Commission agreed to discuss the remaining steps noted in the Invasive Species Management Program proposal later following a decision of the Budget Committee regarding the funding request for a new \$10K line item.

#### **Town of Wolfeboro RIB Project NHDES Application**

Jeff Marchand questioned whether the Commission had formally weighed in on the RIB remediation project to NHDES given following the Commission's review of the Town's Standard Dredge and Fill application.

Lenore Clark replied no and stated she, Dan Coons and Brian Gifford attended the pre-bid site walk with Dave Ford, the Town's engineer and contractors. She asked if anyone had any comments forward to DES.

None of the members of the Commission had any comments regarding the application.

**It was moved by Brian Gifford and seconded by Jeff Marchand to adjourn the November 30, 2020 Conservation Commission meeting. Roll call vote: Roll call vote: Lenore Clark - yes, Art Slocum - yes, Warren Muir – yes, Nancy Byrd – yes, Brian Gifford – yes, Jeff Marchand – yes, Dan Coons - yes. The motion passed (7-0).**

*There being no further business before the Commission, the meeting adjourned at 12:17 PM.*

Respectfully Submitted,

*Lee Ann Hendrickson*