

**TOWN OF WOLFEBORO
CONSERVATION COMMISSION
June 11, 2018
MINUTES**

Members Present: Dan Coons, Chairman, Lenore Clark, Vice-Chairman, Dave Senecal, Selectmen's Representative, Ed Roundy, Jeff Marchand, Brian Gifford, Members, Robert Pierpont, Alternate.

Members Absent: Art Slocum, Member, Warren Muir, Sarah Silk, Alternates.

Staff Present: Lee Ann Hendrickson, Administrative Secretary.

Chairman Coons opened the meeting at 6:36 PM at the Wolfeboro Town Hall Annex Conference Room.

Chairman Coons appointed Robert Pierpont, Alternate, to sit in for Art Slocum, Member.

I. Consideration of Minutes

May 14, 2018 Minutes

Correction: Page 2, II.C., 2nd motion; Insert "Lenore Clark abstained."

It was moved by Lenore Clark and seconded by Brian Gifford to approve the May 14, 2018 Wolfeboro Conservation Commission minutes as amended. Dan Coons, Lenore Clark, Ed Roundy, Brian Gifford, Dave Senecal, Bob Pierpont voted in favor. Jeff Marchand abstained. The motion passed.

Dredge & Fill Minutes

March 31, 2018

It was moved by Lenore Clark and seconded by Brian Gifford to approve the March 31, 2018 Wolfeboro Conservation Commission Dredge & Fill minutes as submitted. Dan Coons, Ed Roundy, Brian Gifford, Dave Senecal, Bob Pierpont voted in favor. Jeff Marchand, Lenore Clark abstained. The motion passed.

Dredge & Fill Minutes

May 14, 2018

It was moved by Lenore Clark and seconded by Brian Gifford to approve the May 14, 2018 Wolfeboro Conservation Commission Dredge & Fill minutes as submitted. Dan Coons, Lenore Clark, Ed Roundy, Brian Gifford, Dave Senecal, Bob Pierpont voted in favor. Jeff Marchand abstained. The motion passed.

II. Discussion Items

a. Moose Mountains Regional Greenways ~ Regional Conservation Planning

Patti Connaughton-Burns, MMRG, reviewed the Moose Mountains Regional Greenways Conservation Action Plan and associated maps.

b. Bridger Easement

Jeff Marchand recused himself.

The Commission reviewed the draft Bridger Conservation Easement.

Brian Gifford asked if insurance coverage (retain such) should be included as a condition of the easement.

Dan Coons stated such is covered under the owner's homeowners insurance however, would ask Don McBride about such.

Jeff Marchand noted the survey of the parcel and the Tax Map differ by 2 acres; noting the survey depicts an increase in acreage.

Following further review of the easement, the Commission agreed to request Town Counsel for the Conservation Commission to review the conservation easement and Staff to incorporate the changes made by both Dan Coons and Jeff Marchand. The Commission agreed to ask the Commission's counsel about an umbrella policy to hold the landowner harmless; noting the Town and State regulations indemnifies the Town and questions whether the landowner is covered.

c. Maintenance Planning for Conservation Properties

Dan Coons requested members of the Commission to volunteer to take on a conservation area to develop a maintenance plan. He stated he went to each of the following sites and noted the following needs;

Bill Rae Conservation Area

- Construct parking on North Line Road
- Picnic area improvements
- Canoe signs
- Chip saplings
- Remove Cadillac
- Construct path and viewing platform
- Remove pine tree
- Trail signs
- Scrap metal
- Plowing costs

Jeff Marchand and Brian Gifford volunteered to steward the Bill Rae Conservation Area.

Front Bay Conservation Area/Front Bay Park

- Dog waste bags
- Blow path
- Sign post
- Mow dead invasive plants
- Clean up dead trees
- Canoe ramp
- Blow needles off gazebo

- Multi flora rose
- Trash can
- Address missed burning bush

Jeff Marchand and Brian Gifford volunteered to steward the Front Bay Conservation Area/Front Bay Park.

Willey Brook

- Additional parking area

Dan Coons volunteered to steward the Willey Brook. He stated he was approached by Paul Desmarais who stated the parking area at Fernald Station is not big enough and proposed to turn the frontage of the property into a parking area (increase parking by 6 diagonal spaces). He questioned whether such would require Site Plan Review approval and questioned the procurement policy of the Town.

The Commission agreed there is a need for additional parking.

Ellie's Woodland Walk

- Move/relocated main entrance
- Boardwalk
- New bridge?
- Peggy Nelson (abutting property)
- Mow
- Trim trees

Lenore Clark volunteered to steward Ellie's Woodland Walk.

Town's Garden

Ed Roundy volunteered to steward the Town's Garden.

d. Whiteface Mountain Trailhead Parking

Dan Coons stated he has tried to contact Integrity Earthworks however, has not received a response therefore, he will be contacting Rich Baldwin or Jeff Moody to construct the parking area.

e. Potential Land Protection Priorities

The Commission tabled such.

f. Student Conservation Association 2018 Hitches

Dan Coons stated he has not connected with the SCA and requested such be removed from the agenda.

g. Sewall Woods Single Track

The Commission tabled such.

h. Conservation Commission Bylaws

Dan Coons requested the Commission review Section 10.06 Quorum; noting a quorum for Dredge & Fill meetings require three members. He stated that due to the less complex nature

of NHDES Permit By Notification applications he would ask that those applications be removed from the requirement of a quorum to allow for a single member to review.

The Commission discussed such and agreed to the following amendment to the Bylaws;

- Insert “(except for NHDES Permit By Notification applications)” following “NH Department of Environmental Services,”

i. Conservation Priorities

The Commission tabled such.

III. Other Business

Dredge & Fill Meeting

The Commission scheduled a Dredge & Fill Meeting for 6/14/18, 9:15 AM at the Town Hall Annex Conference room.

IV. Informational Items

The Commission received the following informational item; NHDES correspondence.

V. Non-Public Session

It was moved by Dan Coons and seconded by Lenore Clark to enter non-public session at 8:07 PM to consider the acquisition of real property (RSA 91-A:3,II(d)). Roll call vote; Roll call vote; Dan Coons – yes, Lenore Clark – yes, Dave Senecal – yes, Ed Roundy – yes, Jeff Marchand – yes, Brian Gifford – yes, Bob Pierpont – yes. The motion passed.

The Board re-entered public session at 8:43 PM.

It was moved Jeff Marchand and seconded by Brian Gifford to seal the June 11, 2018 Wolfeboro Conservation Commission non-public meeting minutes. Roll call vote; Dan Coons – yes, Lenore Clark – yes, Dave Senecal – yes, Ed Roundy – yes, Jeff Marchand – yes, Brian Gifford – yes. The motion passed.

Chairman Coons stated the nonpublic session minutes of June 11, 2018 were sealed by a 2/3 vote as required by law.

It was moved by Jeff Marchand and seconded by Dave Senecal to adjourn the June 11, 2018 Conservation Commission meeting. All members voted in favor. The motion passed.

There being no further business before the Commission, the meeting adjourned at 8:43 PM.

Respectfully Submitted,

Lee Ann Hendrickson

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