

# WOLFEBORO ECONOMIC DEVELOPMENT COMMITTEE

Meeting Agenda  
Tuesday, September 15<sup>th</sup>, 2020  
8AM-9:30AM

## VIRTUAL MEETING AND IN-PERSON SESSION AT TOWN HALL, 84 SOUTH MAIN STREET, WOLFEBORO, NH

*The Economic Development meeting will be a 'hybrid' access meeting, allowing for members and the public to access and participate in the meeting via in-person attendance at the Wolfeboro Town Hall OR via GoToMeeting through the login information below. **If attending in-person at the Wolfeboro Town Hall, please be advised that facemasks are strongly encouraged, but not required, and that social distancing shall be practiced. The meeting room will be arranged for socially-distanced seating and areas will be disinfected both before and after meetings. Further, occupancy will be limited to the seats available in Town Hall (approximately 25 with 6' separation). Seating is first come, first served.** Please call 603-569-5970 OR e-mail [planningdirector@wolfeboronh.us](mailto:planningdirector@wolfeboronh.us) if you have any questions or concerns about in-person attendance.*

**GoToMeeting provides two (2) options for accessing the virtual meeting.**

- **To access via Computer, Tablet or Smartphone, please click the following link:**  
**<https://global.gotomeeting.com/join/870687373>**
- **To access via telephone, please call: +1 (646) 749-3112, then enter the access code: 870-687-373**

**Please mute your microphone during the session or it may be muted by the coordinator.**

**IF YOU ARE UNABLE TO ACCESS THE VIRTUAL MEETING, PLEASE E-MAIL**  
**[PLANNINGDIRECTOR@WOLFEBORONH.US](mailto:PLANNINGDIRECTOR@WOLFEBORONH.US) IMMEDIATELY.**

### Call to Order (Roll Call Required)

1. Minutes
  - Minutes of 08/18/2020 EDC Meeting
2. New Business
  - Review of 2021 Budget
  - EDC Rules of Procedure Discussion
3. Old Business
  - Review of Action on Dock Expansion Project
4. Other Business
5. Public Comment
6. Next Meeting – October 20<sup>th</sup>, 2020 (Discussion of Social Media Policy)
7. Adjournment (Roll Call Required)

*In response to the Covid-19 coronavirus, and in accordance with recommendations by State and Federal Health Officials limiting public gatherings this meeting will be held remotely. Committee members and the public may observe and participate during public portions of the meeting remotely by joining the virtual meeting through GoToMeeting.*

## CHAIRPERSON SCRIPT

Good morning and welcome to the \_\_\_\_\_ meeting of the Wolfeboro Economic Development Committee. My name is \_\_\_\_\_.

Due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order #2020-04, this Committee is authorized to meet electronically. **However, the Economic Development Committee has jointly decided to proceed with a 'hybrid' meeting format allowing for members of the public and Committee to attend and participate in the meeting in-person or virtually.**

In accordance with RSA 91-A: 2, III, the Committee has \_\_\_#\_\_\_ members joining the meeting remotely, which a public body has the authorization to allow.

At this time I would like to take a roll-call vote of ALL members present. For those participating virtually, please indicate why your attendance is not reasonably practical and if you have any other individuals present in the room with you.

Votes taken during this meeting will be via roll call vote for ALL members.

In accordance with Emergency Order #12, for members of the public, this is to confirm that we are:

1. Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means through GoToMeeting. All members of the public and Committee have the ability to communicate contemporaneously during this meeting through the GoToMeeting platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone #+1 (646) 749-3122 followed by the audio access code 918-242-429, or by video following the directions on the Town of Wolfeboro Website posted on the home page under the Virtual Town Meeting Login Information page.
2. Providing public notice of the necessary information for accessing the meeting; we previously gave notice to the public of how to access the meeting in-person or using GoToMeeting and in, and instructions are provided on the Town of Wolfeboro website at wolfeboronh.us on the Virtual Town Meeting Login Information page.
3. Providing a mechanism for the public to alert the public body during the meeting if there are problems with access; If anybody has a problem accessing the meeting via phone or computer, please immediately call 603-391-8489 OR email [planningdirector@wolfeboronh.us](mailto:planningdirector@wolfeboronh.us) In the event that the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Thank you.