

**Special Events Committee of
Economic Development Committee
December 27, 2016 Minutes**

Present: Alan Harding, Barbara Hughes, Christine Collin, Mari Leather and Linda Murray

The Committee was informed that a quarter page ad for Last Night in Wolfeboro will be in the December 28 Granite State News and two other Salomon Press papers. Linda will put the event on WMUR 9 Community Calendar.

The Committee filled out the volunteer sign-up sheet with their times and Christine will fill in the blank time with other volunteers.

The Committee reviewed the set-up of the Great Hall.

Linda was to check with Nolan's to make sure it will bring napkins, plate and condiments. Linda will check in with Wildlife Encounters to make sure everything is all set with them.

Barbara was to check with Steve Johnson to find out if he is printing the survey if not Christine will do it. She will check with Dave Peterson to make sure he is all set with snacks from 8:00pm to 10:00pm. It was agreed that the music needed to set up before 2:30pm or after 5:30pm. The Band needs a check so Barbara will look into it. She was to check if WASR was announcing Last Night in Wolfeboro.

The Committee was pleased that the flyer was posted all over Town.

Linda reported that she had the permits for the temporary sign and banner. Christine will put the sign and banner in place.

The three donation jars are ready to go.

Respectfully submitted,

Linda T. Murray