



Wolfeboro Parks and Recreation Monthly Activity Report

January 2016

Christine Collins, Director of Parks and Recreation



Ethan Hipple listening to people say good bye to him on his last day with Wolfeboro Parks and Recreation.

January is a busy month in the Pop Whalen Arena as Kingswood High School and Brewster Academy both have full practice and game schedules here in their home arena. Back Bay Youth Hockey is in full swing, as are adult hockey leagues.

Abenaki Ski Area experienced an exciting month with the new Lodge being utilized and enjoyed by all! We have seen an increase in the use of Abenaki, especially by non-skiers enjoying the view from the lodge. We had End 68 Hours use the lodge for their first ever Wolfe Full Moon Ski and Crockpot Event and they were very pleased with the turnout.



Perfectly groomed trails await at Abenaki!

Participants by Program/Memberships

- Abenaki Christmas Tree Bonfire, Wolfe Full Moon Crockpot Event: 200+ spectators, 25 participants
- Abenaki Adult Racing: 5
- Abenaki Ski Team, Racing: 32
- Abenaki Ski Team, Freestyle: 27
- Quilting: 7
- Karate: 2
- Ski Lessons: 33
- Memberships: 154
- Total program registrations/memberships/attendees for January 2016: 485

Administrative/Program Division

- Weekly Staff meetings
- Weekly Bill Manifest
- Weekly Payroll
- Attended Department Heads meeting
- Oversaw all customer service, operations, ice time sales, scheduling, events and staffing at Pop Whalen Ice Arena.
- Oversaw all customer service, operations, rentals, food service, scheduling, events and staffing at Abenaki Ski Area.

- Met with insurance company ski area inspector.
- Coordinated installation of Terrain Park with snowmakers and groomers
- Planned and implemented Christmas Tree Bonfire
- Helped support End 68 Hours Wolfe Full Moon Ski and Crockpot Event
- Planned February Winter Carnival Events
 - Progressive XC Ski Dinner
 - Abenaki Winter Triathlon
 - Slopestyle Contest
 - Ski Races
 - Big Air Contests
 - Ski Movie Night
 - Carnival events
 - Publicity and Press Releases
 - Volunteers, Judges and Course Workers
 - Fireworks
- Made parking plan for Winter Events where we forecasted that parking lot would overflow.
- Attended Friends of Abenaki meeting
- Oversaw startup of ski and snowboard lessons.
- Scheduled Carpenter School Winter Fun Day events
- Coordinated XC ski snowmaking
- Interviewed, hired and trained Ice Arena staff
- Interviewed, hired and trained Abenaki grill volunteers
- Attended Budget Committee Public Hearing
- Presented Warrant Article information for Community TV program
- Attended Joint Loss meeting
- Attended Tri-State Parks and Rec Conference
- Coordinated Granite State Track and Field Program
 - Held statewide meeting
 - Coordinated state sponsors

Capital Projects

- Compiled receipts and submitted letter to obtain \$150,000 grant to Land and Water Conservation Fund to support Abenaki Ski Area Lodge project
- Attended Friends of Abenaki Fundraising meetings
- Presented Warrant Articles to Budget Committee

PR and Communications

- Bi-weekly press releases.
- Bi-weekly email communications to our mailing list members
- Updated website with photos, reports and videos. Updated Pop Whalen and Abenaki sites with upcoming season information.
- Maintained Department Facebook page with 1,134 members.

Maintenance

- Weekly staff meetings
- Weekly billing
- Weekly Ice maintenance
- Weekly fire system serviced (arena)
- Weekly inspection, shoveling, filling supplies at Community Center
- Weekly transfer of diesel for Groomer
- Weekly recycling
- Weekly ticket attendant, arena

- Weekly plowing-pushing back banks
- Vehicle maintenance
- Thawing of cooling tower
- Zamboni repairs
- Ice Edge repairs
- Rope tow motor repairs
- Water sample to DES in concord
- Daily grooming of ski area
- Daily cleaning of lodge
- Snow making estimated hours to date- 127 hours
- Groomer maintenance/repairs
- Grease tow rope pulleys
- Daily Arena cleaning, general maintenance
- X-mas tree bonfire
- Plowing, shoveling, clearing roofs/ice
- Terrain Park repairs and upkeep to jumps
- Painted Director's office
- Assist with set up for End 68 hours of hunger
- Training ski slope and rink personnel