

**TOWN OF WOLFEBORO
JOB DESCRIPTION
SAILING INSTRUCTOR**

JOB SUMMARY:

The Sailing Instructor will work under the direct supervision of the Recreation Director/Assistant Director and is responsible for instructing the sailing program, and seeing that all sailing equipment and supplies are ready each day for sailing lessons.

ESSENTIAL FUNCTIONS/MINIMUM PERFORMANCE STANDARDS:

- Instruct class participants in the sport of sailing, according to their class and individual level (beginner to advanced). Participant ages range from 9-12 years old.
- Help prepare sailing equipment and supplies daily for participants.
- Lead participant lessons and provide supervised activities. Establish and communicate expected conduct to ensure a safe learning environment.
- Ability to run a safety boat for class if needed.
- Ensure the proper handling of first aid and emergency situations.
- Ability to perform minor boat and sail maintenance.
- Communicate with class participants and parents as needed.
- Ability to work independently without on-site supervision.

Minimum Qualifications, Training, or Experience to Start:

- Desire current certification as a Small Boat Sailing Instructor Level 1 or an equivalent certification that is approved by the U.S. Coast Guard and National Association of State Boating Law Administrators.
- Must have previous experience related to instructing sailing.
- Must have a thorough understanding of equipment and supplies used in a sailing program.
- Must possess a valid NH State Driver's License.
- Must possess or obtain Basic First Aid & CPR Certification.

Physical Capabilities

- Physical strength and ability to lift up to 50 pounds.
- Stamina to occasionally stand and walk for a minimum of four hours.
- Must be at least 18 years old.

Interested applicants should send a resume to parksdirector@wolfeboronh.us or call 603-569-5639.