

**TOWN OF WOLFEBORO
JOB DESCRIPTION
TENNIS INSTRUCTOR**

JOB SUMMARY:

The Tennis Instructors will work under direct supervision of the Tennis Coordinator teaching youth through adult, beginner, intermediate and advanced stroke mechanics and court strategies for tennis in an outdoor setting. Some weekends maybe required. This position is up to 20 hours per week June-August 2017. This is a seasonal position.

ESSENTIAL FUNCTIONS/MINIMUM PERFORMANCE STANDARDS:

The Tennis Instructor will:

- Provide training and instruction in tennis techniques to both youth and adults.
- Teach and monitor proper use of equipment.
- Inspect equipment daily for repairs.
- Keep attendance records on all participants.
- Submit orders and requests for equipment and supplies when needed.
- Assist in the planning and organization of the lessons, prior to the start of lessons.
- Provide a safe and fun environment that promotes enjoying the sport for exercise and fun.
- Evaluate current sessions and make suggestion for following sessions.

The Summer Tennis Instructor will perform all other duties as specified by his or her supervisor(s).

Minimum Qualifications, Training, or Experience to Start:

- Possession of a valid New Hampshire driver's license.
- High School diploma or GED equivalent.
- Strong knowledge of the game of tennis.
- Ability to supervise participants and accept supervision.
- Must be at least 18 years of age.
- Agree to background check.

Physical Requirements: While performing the duties of this position, the employee is frequently required to sit, kneel, stand, stoop, communicate, reach and manipulate objects. The position requires mobility. This position requires proficient tennis ability.

Interested applicants should send a resume to parksdirector@wolfeboronh.us or call 603-569-5639.

