

**Wolfeboro Police Commission  
Meeting Minutes  
September 26, 2019**

**Members present:** Chairman Steve Wood, Bob O'Brien and Vice-Chair Joe Balboni Jr.

**Staff present:** Chief Rondeau, Captain Livie, Board of Selectmen Representative Paul O'Brien, and Amelia Capone-Muccio Recording Secretary

Chairman Wood called the meeting to order at 4:00 PM and introduced the Commissioners, staff in attendance and noted a quorum was present.

➤ ***Pledge of Allegiance***

N/A

➤ ***Public minutes of the August 15, 2019 regular meeting.***

**Commissioner Bob O'Brien moved the Wolfeboro Police Commission to approve the public minutes of August 15, 2019. Commissioner Joe Balboni Jr. seconded. Members voted, all others in favor, the motion passed.**

**Activity Reports**

Chief Rondeau reported on the following activity reports for the month:

**Incidents:** He reported 74 incidents a 17% decrease from last month.

**Offenses by month:** He reported a decrease in offenses last month.

**Arrest status report:** He reported a decrease from previous month.

**Collisions YTD and Accidents by street name:** He reported 17 accidents last month.

**Traffic stops YTD and location breakdown report:** He reported 293 traffic stops last month and 23 tickets were issued out of those stops.

**Personnel Analysis report:** The report is a synopsis of each officer's reporting for the month.

**School Resource Officer (SRO):** N/A

**Detectives Report:** He provided the Detective's report for review.

**Chief's Items**

Chief Rondeau reported the Chief's items from the attached memo.

**Questions from the Press**

None

## Commissioner's Items

None.

### Board of Selectmen's Representative

Selectmen O'Brien stated the Board is preparing for the Budget Review sessions for October.

### Public Comment

None.

*Being no further business before the Commission, Chairman Wood entertained a motion to enter non-public session to discuss personnel.*

**Commissioner Joe Balboni Jr. moved the Wolfeboro Police Commission enter into non-public session RSA 91 A: 3, a to discuss personnel at 4:45 PM. Bob O'Brien seconded. Roll call vote: Joe Balboni Jr. - yes, Bob O'Brien-yes and Steve Wood-yes, the motion passed.**

The Commission re-entered public session at 5:35 PM.

**Commissioner Joe Balboni Jr. moved the Wolfeboro Police Commission to seal the non-public minutes of 9/26/2019. Bob O'Brien seconded. Roll call vote: Joe Balboni Jr. -Bob O'Brien-yes and Steve Wood-yes, the motion passed.**

*Being no further business before the Commission, Chairman Wood entertained a motion to adjourn.*

**Commissioner Joe Balboni Jr moved the Wolfeboro Police Commission to adjourn at 5:40 PM. Commissioner Bob O'Brien seconded. Being none opposed, the motion passed.**

Respectfully submitted,

**Amelia Capone-Muccio**

TO: Wolfeboro Police Commission

FROM: Dean J. Rondeau  
Chief of Police

SUBJ: Chief's Items (August 2019) for 19 September 2019 Commission Meeting

DATE: 11 September 2019

**Non- Public: I have two items for Non-public Session under Personnel.**

**BUDGET:**

The Command Staff conducted two (2) internal FY 19 budget reviews this past month (August 2019). So far, we are coming in at just over 4 percent underspent for the end of the 31<sup>st</sup> week of the FY 19 Budget in Police and approximately 1 percent underspent in Dispatch. We have started our FY 2020 budget construct as of 6 August. After the COMSTA portion of this meeting we will move into a Commission review of the 2020 proposed budget.

**PERSONNEL:**

Benjamin Church has passed his entrance PT test and has reported to the Academy on 3 Sept. All is going well. He is approximately four (4) weeks into the Academy with another twelve (12) weeks to go-we wish him well.

**Operations (Criminal Investigations and Prosecutions):**

In terms of Police investigations, and prosecution, August continues to be heavy month for the Wolfeboro PD. The PD continues to work on some major investigations and major prosecutions. I expect that these matters will persist into the early fall. In terms of Police Prosecutions; this past month we saw twenty-nine (29) defendants who responded to thirty-two (32) Charges; of those thirty-two (32) Charges, twenty-five (25) plead or were found Guilty at trial; and one (1) was Null Prosed because the defendant was deemed incompetent to stand trial by the Judge. Additionally, six (6) defendants agreed to have their cases Placed on File (POF) pending good behavior for six months or more, with diversion, education, and restitution component(s) added to their sentences. The conviction rate this past month is 96.87 % with approximately \$17,197.62 dollars in fines, penalties and restitution meted out-crime does not pay.

**Dispatch:** Under matters of concern this past month, Wolfeboro Central Dispatch sustained a major and near catastrophic failure of a mother board component, an integral part of our Dispatch Console. Used, but newer component systems have

9-26-19  
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arrived as of 10 Sept 2019, and Repairs have begun. I will continue to keep all our officials updated on this important repair issue.

Motor Vehicle Enforcement: Speed issues continue to be a problem in our community. Please pay attention to the posted speed limits on our Town roads-speed complaints represent some of the most common quality of life issues we receive at the PD. Please be courteous of your friends and neighbors and don't speed. We will be monitoring our roads very carefully-if you are speeding-please slow down, the life you save may be your own-thank-you!

That being said: The Department is continuing its enhanced speed enforcement operations in the following areas: Lehner Street, Forrest Road, Cotton Valley and College Road areas, Beach Pond Road with a focus on the area between Pine Hill Road and North Line Road, Center Street, North Main Street, 109 East, Bay Street and Sewell Road. The reason for these speed enforcement operations is due to citizen complaints and data collected and analyzed by our radar trailer. We will continue our efforts in these areas until we are sure that the speeds have come down. If you travel these roads, please be mindful of the posted speed limits.

**BUDGET: Straight and true (about 4 percent under spent as of 9/19/19) and about 1 percent underspent for Wolfeboro Central Dispatch. However, please remember that we still have approximately three (3) months left in the Town's Fiscal Year and anything can happen; incidentally, we have had some major repair bills in Dispatch for the console. The next update will be in the Third Qtr. during the October Police Commission Meeting.**

Just a quick word on the FY 2020 budget process: Following this presentation, I will brief the Commission on the FY 2020 budget proposal, and I will seek a vote from the Commission to move forward after any budget adjustments the Commission wishes to make. For our viewers and listeners, please be mindful that the PD has been working on the Budget since the end of July, and the PD's Budget Team consisting of myself, the Captain, Sherri Moore, my Executive Administrative Assistant, Commissioner Robert O'Brien, Budget Committee Member Thomas Bell, Budget Committee Member Matthew Plance, and Selectman Paul O'Brien have already been hard at work building the PD's FY 2020 budget. Additionally, this construction has taken place with guidance from the BOS, The Town Manager and the Town Finance Officer, all of whom are or were involved to some extent. In short, there has been a lot of very hard work which has already gone into this budget, and the Commission has had this proposed budget for the last three weeks-reviewing it before this meeting. Many adjustments have already happened at many levels. This product is what I consider a 95 percent solution moving forward for final review and vote before it moves to the Town Manager and the Honorable Board of Selectman to be further reviewed and adjusted as they see fit prior to being forwarded to the Budget Committee. This is indeed a long and daunting process-it is meant to be and is

designed to ensure an accurate and concise “no frills” budget to the Town, and to ensure the PD has the adequate resources to execute its core missions and tasks-thank-you!

**Training:**

**Police:**

Officer Benjamin Church has started the Police Academy.

SGT Strauch – Conducted K-9 Training

Officer Llewellyn two-day SRO training conference

Officer Spera -Attended a Primex training course entitled “So you want to become a Supervisor.”

**Dispatch:** None

**OUTREACH AND MATTERS OF INTEREST:**

Both the Captain and I conducted a Department Staff meeting to put out new guidance.

Both the Captain and I met with concerned citizens regarding a wide range of issues and community involvement topics

The Captain spoke on Wolfeboro Community TV this past month with guest speaker Principle James Reilly.

The Captain and I continue to be regulars at the Men's Breakfast meetings each month.

The Captain and or I continue to attend all the BOS meetings.

The Captain continues to be part of the Master Planning process, the Technical Review and Joint loss committees.

Lastly, please be our guest on Coffee and Connections with the Chief.

**Safety Tip of the Month:** School is back in session-please be mindful after the long hot summer that School is indeed back in session, which means that children and adults will be working to our area schools, buses will be picking up and discharging students at various locations around Town, and parents will be dropping off their children at the carpenter school and the Kingswood Complex.

All this makes for quite a bit of traffic congestion. Please be mindful of this and leave extra time in the morning for travel; also, be mindful of school buses and stop when required as they discharge their passengers-this young men and women are our future, and there is indeed nothing more precious than our youth-let's protect them and give them the room they need-thanks!

Captain's Items: Code Red



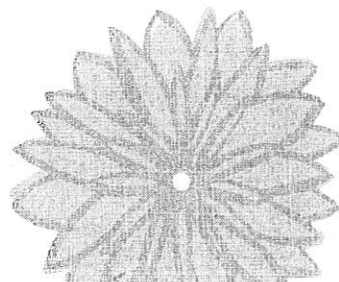
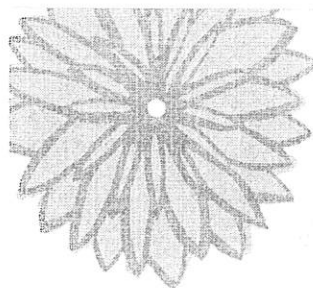
Dear Sergeant Archambault, 9/1/19

We can't thank you enough for all the assistance you gave us and my sister Lisa on 8/26/19.

As you know, we were desperate to find a way to get Lisa home for her nightly meds. Also, she can't stand or move into bed by herself. Every night 2 home health aides have to hoist her into bed, where she has to stay until 2 more aides return in the morning to hoist her out of her bed. She remains in her wheel chair all day. This becomes very uncomfortable as you can imagine. If you hadn't found an appropriate handicap van to get her home, she would have been tortured staying in her chair all night or being sent to an unfamiliar hospital with doctors/staff who didn't know her complicated medical status.

We never saw a happier person as when Lisa saw the van pull up to take her home! Fortunately her aides were able to come late to get her into bed.

Without your persistent efforts to find this handicap van, we don't know what



Thank  
you!

We would have done,  
your help with the AAA towing  
and the hours you spent with  
us gave us comfort during  
this horrible experience.  
You were so kind!

Please accept this enclosed  
small token of our appreciation.  
Hallmark

Hopfully we'll get back to  
Wolfeboro (our favorite NH  
town) so we can thank  
you again.

Sincerely,  
John and Pat Rowan

MADE WITH PAPER FROM  
WELL MANAGED FORESTS

JUST A NOTE