

# **Wolfeboro Police Commission Meeting Minutes May 16, 2019**

**Members present:** Chairman Steve Wood, Joe Balboni Jr. and Bob O'Brien.

**Staff present:** Chief Rondeau, Captain Livie, and Board of Selectmen representative Paul O'Brien, Amelia Capone-Muccio Recording Secretary

Chairman Wood called the meeting to order at 4:05 PM and introduced the Commissioners, staff in attendance and noted a quorum was present.

➤ ***Pledge of Allegiance***

Chairman Wood entertained the Pledge of Allegiance.

➤ ***Public minutes of the April 18, 2019 regular meeting.***

**Commissioner Joe Balboni Jr. moved the Wolfeboro Police Commission to accept the public minutes of April 18, 2019 as amended. Commissioner Bob O'Brien seconded. Members voted, all others in favor, the motion passed.**

## **Activity Reports**

Chief Rondeau reported on the following activity reports for the month:

**Incidents:** He reported 47 incidents, a 6% increase from last month.

**Offenses by month:** He reported 62 offenses for the month.

**Arrest status report:** He reported 28 arrests for the month, which is the same as the previous month.

**Collisions YTD and Accidents by street name:** He reported 16 accidents last month, which is 77% increase from the previous month.

**Traffic stops YTD and location breakdown report:** He reported 155 traffic stops last month a 40% decrease from the previous month. He reported only 14 tickets were issued out of those stops.

**Personnel Analysis report:** The report is a synopsis of each officer's reporting for the month.

**School Resource Officer (SRO):** He provided the SRO report for the month, showing 4 arrests last month.

**Detectives Report:** He provided the Detective's report for review.

## ***DISCUSSION:***

Chairman Wood stated in regards to a recent accident on Rt. 28, he expressed some concerns of a Facebook photo that was shared capturing people standing near downed powerlines, which is very dangerous. He stated that when a line is down the best thing to do is to remain in your vehicle and wait for the first responders.

Chief Rondeau noted there was also a lot of speculation with regards to a drowning that recently happened and some speculation of a murder and that is rumor; it was an accidental drowning which is an unfortunate event.

#### **Chief's Items**

Chief Rondeau reported the Chief's items from the attached memo.

#### **Captain's Items**

N/A

#### **Questions from the Press**

N/A

#### **Commissioner's Items**

Chairman Wood reminded the public that the June and July Police Commission regular meetings will be changed to June 27<sup>th</sup> at 4:00 PM and July 25<sup>th</sup> at 4:00 PM in the Great Hall of the Wolfeboro Town Hall.

#### **Board of Selectmen's Representative**

Paul O'Brien, Board of Selectmen Representative, stated they are in the final selection phase of the Town Manager search, the volunteer committee's interviewed the candidates yesterday and are moving to the final stages. He stated the process has been great, they had a great selection of candidates and thanked the volunteers and town staff for assisting it was a long day, but overall it's been a great process.

Chairman Wood questioned if they have had the same amount of applicants as last time and any new candidates.

Mr. O'Brien replied they had 34 candidates, with only 3-4 applicants. He stated they are looking for someone with leadership and management skills, relevancy of their job to Municipal Government and how they present themselves to the public.

#### **Public Comment**

None.

*Being no further business before the Commission, Chairman Wood entertained a motion to enter non-public session.*

**Commissioner Bob O'Brien moved the Wolfeboro Police Commission enter non-public session to discuss personnel at 4:42 PM. Steve Wood seconded. Roll call vote: Bob O'Brien-yes, and Steve Wood-yes, the motion passed.**

The Commission re-entered public session at 5:12 PM.

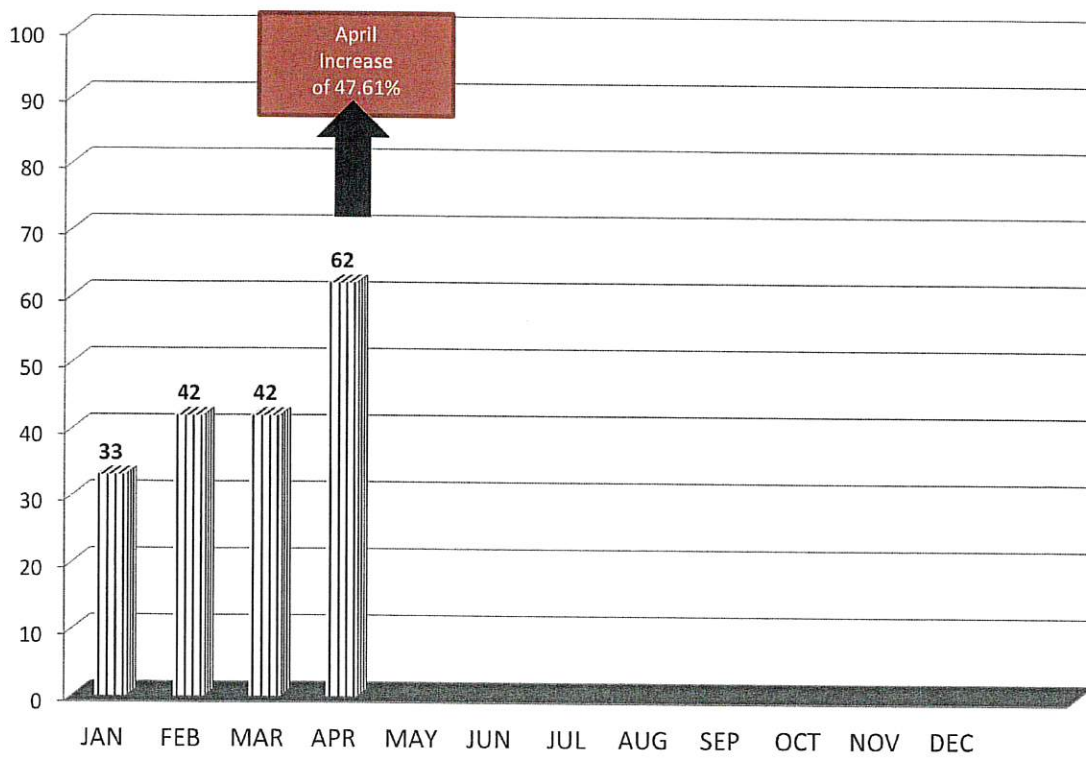
*Being no further business before the Commission, Chairman Wood entertained a motion to adjourn.*

**Commissioner Bob O'Brien moved the Wolfeboro Police Commission to adjourn at 5:13 PM.  
Commissioner Joe Balboni Jr. seconded. Being none opposed, the motion passed.**

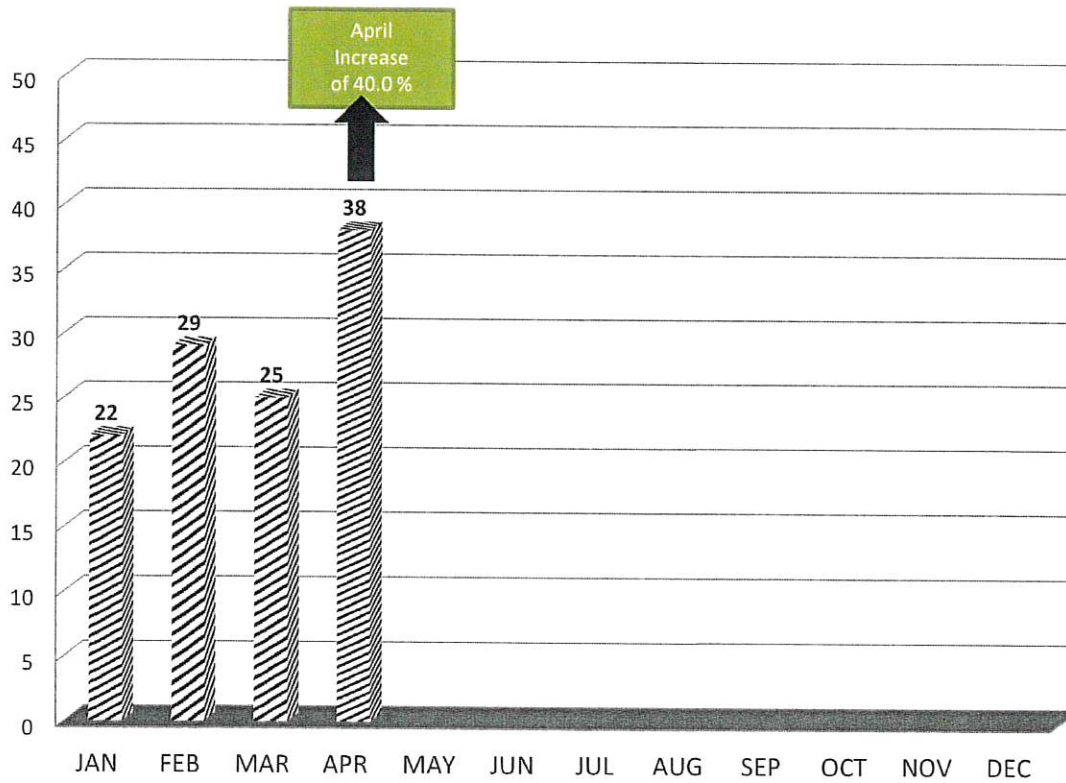
Respectfully submitted,

**Amelia Capone-Muccio**

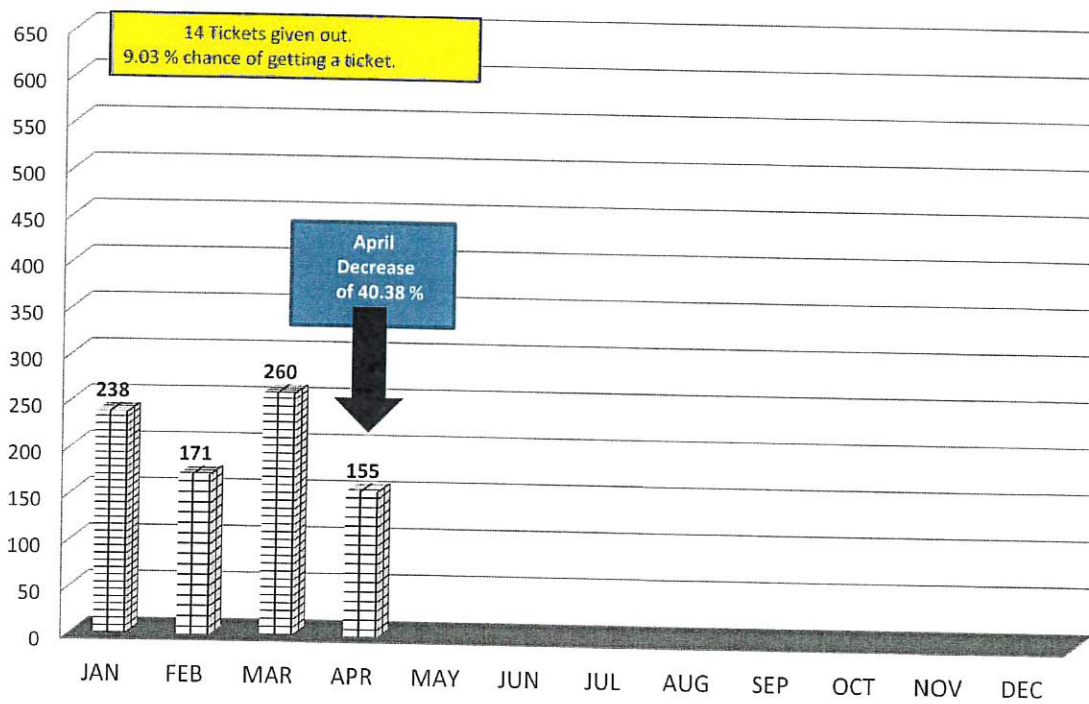
## INCIDENTS (CASES) YTD 2019



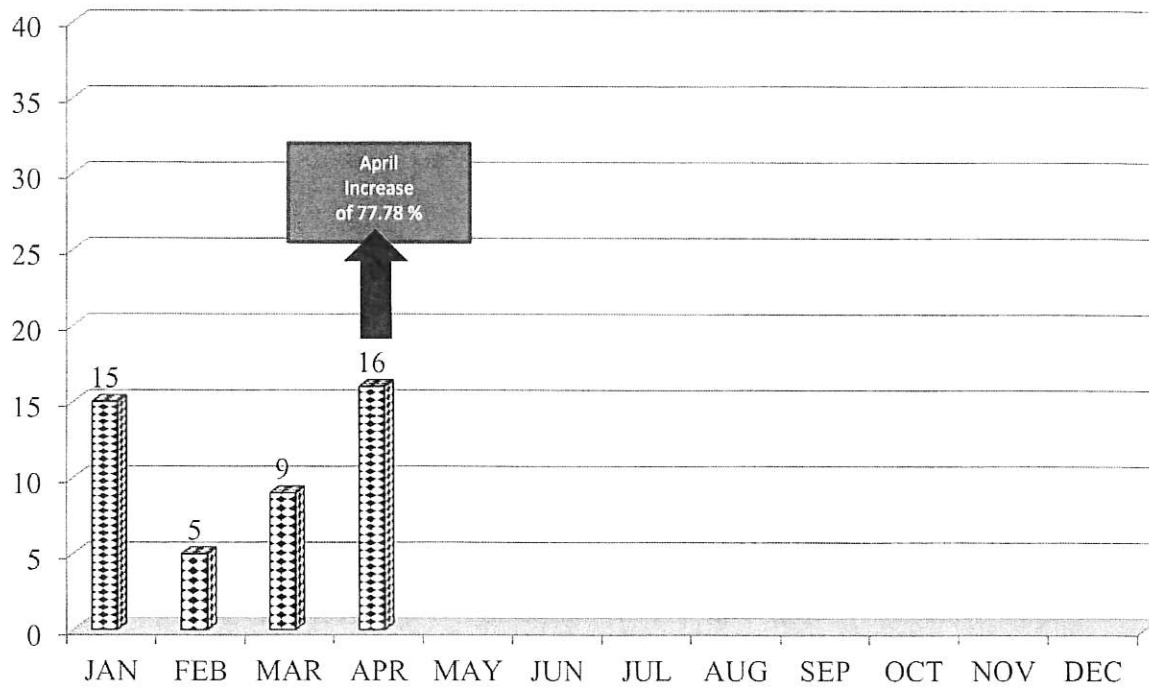
## ARRESTS YTD 2019



## TRAFFIC STOPS YTD 2019



## COLLISIONS YTD 2019



TO: Wolfeboro Police Commission

FROM: Dean J. Rondeau  
Chief of Police

SUBJ: Chief's Items (April 2019) for 16 May Commission Meeting

DATE: 09 May 2019

**Non- Public: I have several items for Non-public Session under Personnel.**

**BUDGET:**

The Command Staff conducted two (2) internal FY 19 budget reviews this past month (April 2019). So far, we are off to a great start and I am happy to report the PD is tracking "Straight and True" on the FY 19 Budget; though please keep in mind we are only just finished with the First QTR of the budget, and fast approaching 2<sup>nd</sup> QTR. So far, we are coming in at just three percent underspent on the budget-which is good.

**PERSONNEL:**

Officer Chris Dustin was granted his "stay from the 179<sup>th</sup> Academy and will be attending the 180<sup>th</sup> Academy Class start date TBD but should be sometime around 2 or 3 Sept or so." In the meantime, he will be working with SSG Maloney on his PT and fitness regime.

The new "14<sup>th</sup> Officer" was selected last week by the Commission. His background investigation is underway, and once we have it completed, I will present an executive summary to the Commission.

Lastly, Officer Clair Briggs, a full time Officer from Wakefield PD was hired as a part-time Officer and sworn in on last Friday 3 May 2019 at Town Hall. Clair is a smart, experienced Officer and I am expecting great things from her and I am very excited to have her on board with us.

I, along with several staff members, are working on an RF and Cell coverage map of the geographical area and layout of the Town. The purpose of this is to see and map out our dead spots and coverage gaps and seems in order to properly provide emergency communications-this will most likely be a three month study (possibly longer) as we work with various County, State and private entities to gain a better understanding of our communications infrastructure-I will keep the Commission updated.

**Operations:**



In terms of Police investigations, and prosecution, though April was a busy month for us, and all our officers are working what I consider Major Investigations. I will brief the Commission on a case by case basis as these matters are completed and forward for prosecution. In terms of Police prosecutions, we have been short on Court dates; I'm not sure why and I will be addressing this with the Court. This past month we saw twelve (12) defendants who responded to eleven (11) Charges and one (1) Motion Hearing. Of those eleven (11) Charges and one (1) hearing, eight (8) were found Guilty at trial. The State (Wolfeboro PD) prevailed in the Motion Hearing and hand the Court(s) dismiss the defendant's motions; three defendants (3) agreed to have their cases Placed on File (POF) pending good behavior for six months or more, with diversion, education, and restitution component(s) added to their sentences. The conviction rates this past month is 100 % Approximately \$3148 dollars in fines, penalties and restitution was meted out.

Speed issues continue to be a problem in our community. Please pay attention to the posted speed limits on our Town roads-speed complaints represent some of the most common quality of life issues we receive at the PD. Please be courteous of your friends and neighbors and don't speed. We will be monitoring our roads very carefully-if you are speeding-please slow down, the life you save may be your own-thank-you!

That being said: The Department is continuing its enhanced speed enforcement operations in the following areas: Forrest Road, Cotton Valley and College Road areas, Beach Pond Road with a focus on the area between Pine Hill Road and North Line Road, Center Street, North Main Street, 109 East and Sewell Road. The reason for these speed enforcement operations is due to citizen complaints and data collected and analyzed by our radar trailer We will continue our efforts in these areas until we are sure that the speeds have come down. If you travel these roads, please be mindful of the speed limits. Also please keep in mind that after the long "winta" the roads are showing signs of disrepair due to frost heaves, water run-off, and other cold and seasonal issues-this is common, and is what we have come to expect living in the North East-so when you travel, please keep this in mind and drive slowly until our very talented highway crews can get out there to repair this damage-it does not take much for a car to sustain steering or wheel damage due to hitting one of these holes or ruts caused by the "snow thaw ice" cycle-thank-you!

This is a re-statement from last month: The Captain has completed a top to bottom re-write of all the department's Standard Operating Procedures (SOPs). The last time this was done was in 1995-1996. This completes an exhausting 2-year process which began shortly after my promotion to Chief and the Captain's promotion to Executive Officer. This was a huge undertaking, and quite an effort. The SOPs are now out for staffing with our First Line Supervisor and me. Once that process is complete, we will submit them to the Commission for final review and approval. Please be patient while we complete this final staff process. The Commission should receive these sometime in June or July once our supervisors and myself have had a chance to fully weigh in on the policies. They are not public documents and represent our Tactics, Techniques, and Procedures (TTPs) in Police Operations and Investigations.

## **BUDGET: NSTR**

### **Training:**

#### **Officers:**

**Officer Mary Swift attended the RAD Sexual Assault Response instructor course- she is now a certified self-defense instructor and we are excited to have this new capability in our department.**

**Dispatchers: All our Dispatchers attended training this past month in Crisis negotiations.**

**Part-Time Dispatcher Cody Lloyd is in Dispatch FTO training**

## **OUTREACH AND MATTERS OF INTEREST:**

I spoke at the Lions Club this past month of PD topics of Interest.

I was asked by Representative Linda Massimillia to attend the 3<sup>rd</sup> annual Counter Drug Summit held in Whitefield NH. It was a very good event and a lot of good counter drug strategy came out of it and I was happy to attend and looking forward to the next one scheduled for some time in Oct.

The PD took part in the DEA's semi-annual Drug take Back event which was held on 27 April 2019. We took in just over 182 pounds (seven 7 boxes) of drugs to the DEA- WOW! We look forward to participating in the next event scheduled for some time in late October 2019.

Both the Captain and I met with concerned citizens regarding a wide range of issues and community involvement topics

The Captain, and I spoke on Wolfeboro Community TV this past month.

The Captain and I continue to be regulars at the Men's Breakfast meetings each month.

I continue to serve on both the Gov's committee for the Humane and Ethical treatment of Animals and serve on Senator Bradley's legislative committee seeking to strengthen the State's Animal Cruelty Laws.

The Captain and or I continue to attend all the BOS meetings.

The Captain continues to be part of the Master Planning process, the Technical Review and Joint loss committees.

Lastly, please be our guest on Coffee and Connections with the Chief.

**Safety Tip of the Month: The weather is warming, please watch for motorcycles and bicycles.**

**Captain's Items**