**Wolfeboro Police Commission**

**Meeting Minutes**

**December 19, 2019**

**Members present:** Chairman Steve Wood, Bob O’Brien and Vice-Chair Joe Balboni Jr.

**Staff present:** Chief Dean Rondeau, Captain Livie, and Sherri Moore Police Department Executive Assistant, Amelia Capone-Muccio Recording Secretary

Chairman Wood called the meeting to order at 4:00 PM and introduced the Commissioners, staff in attendance and noted a quorum was present.

***Pledge of Allegiance***

Chairman Wood entertained the Pledge of Allegiance.

***November 21, 2019 regular meeting.***

***Commissioner Bob O’Brien moved the Wolfeboro Police Commission to approve the public minutes of and November 21, 2019 as written. Commissioner Joe Balboni Jr. seconded. Members voted, all others in favor, the motion passed.***

**Activity Reports**

Chief Rondeau reported on the following activity reports for the month:

**Incidents:** He reported 39 incidents, an increase from last month.

**Offenses by month:** He reported 59 offenses last month.

**Arrest status report:** He reported a increase from previous month a total of 28 a 3% increase.

**Collisions YTD and Accidents by street name:** He reported 6 accidents last month which is a decrease from the previous month.

**Traffic stops YTD and location breakdown report:** He reported 36 traffic stops last month and 8 tickets were issued out of those stops.

**Personnel Analysis report:** The report is a synopsis of each officer’s reporting for the month. Noted this report includes the Animal Control officer and you’ll note we track his activity.

**School Resource Officer (SRO):** The report summarizes the activity at the Governor Wentworth School complex; he noted that this is a very busy facility.

**Detectives Report:** He provided the Detective’s report for review 6 cases carried over, with 9 new cases for the month.

**Chief’s Items**

See attached memo of the Chief’s Items.

DISCUSSION:

Chief Rondeau noted a Warm Zone training with the Fire Department to address possible threats which is a joint training combined with the Police Department and Fire Department.

Chairman Wood replied he is pleased to hear this kind of training is happening and it is unfortunate that we have to do these trainings.

**Captain’s Items**

The Captain update the Commission on the following:

* Code Red training status; they have met with the representative and the next step in the process will be to schedule the online training. The plan will be to have this online in February.
* He reminding the public when looking for information that the Wolfeboro Police Department has a Facebook page they share a lot of information on.

**Questions from the Press**

None

**Commissioner’s Items**

Chairman Wood stated that Officer Ben Church is graduating from the NH Police Academy and will be the first member of the Department to attend and graduate since 2006. He stated the Department has been very fortunate to be able to hire certified Police Officers. He stated that there is an open position in the Department and currently have about 60 applicants.

On another note he questioned the status of the cruiser?

Captain Livie replied that it was ordered nine months and the delay is because it takes time to outfit the cruiser with all the equipment and decals.

**Board of Selectmen’s Representative**

Dave Senecal stated the Board review Warrant Articles at their meeting last evening and has been mostly discussing the 2020 budget.

**Public Comment**

None.

*Being no further business before the Commission, Chairman Wood entertained a motion to enter non-public session to discuss personnel.*

***Commissioner Joe Balboni Jr. moved the Wolfeboro Police Commission enter into non-public session RSA 91 A: 3, a to discuss personnel at 4:27 PM. Bob O’Brien seconded. Roll call vote: Joe Balboni Jr. - yes, Bob O’Brien-yes and Steve Wood-yes, the motion passed.***

The Commission re-entered public session at 5:35 PM.

***Commissioner Joe Balboni Jr. moved the Wolfeboro Police Commission to seal the non-public minutes of 12/19/2019. Bob O’Brien seconded. Roll call vote: Joe Balboni Jr. –Bob O’Brien-yes and Steve Wood-yes, the motion passed.***

*Being no further business before the Commission, Chairman Wood entertained a motion to adjourn.*

***Commissioner Joe Balboni Jr moved the Wolfeboro Police Commission to adjourn at 5:36 PM. Commissioner Bob O’Brien seconded. Being none opposed, the motion passed.***

Respectfully submitted,

**Amelia Capone-Muccio**