

**Wolfeboro Police Commission  
Meeting Minutes  
December 20, 2018**

**Members present:** Chairman Steve Wood and Ron Goodgame.

**Members excused:** Joe Balboni

**Staff present:** Chief Rondeau, Captain Livie, and Amelia Capone-Muccio Recording Secretary

Chairman Wood called the meeting to order at 4:00 PM and introduced the Commissioners, staff in attendance and noted a quorum was present.

➤ ***Pledge of Allegiance***

Chairman Wood entertained the Pledge of Allegiance.

➤ ***Public minutes of the November 15, 2018 regular meeting.***

**Commissioner Ron Goodgame moved the Wolfeboro Police Commission to accept the public minutes of November 15, 2018 as submitted. Commissioner Steve Wood seconded. Members voted, all others in favor, the motion passed.**

**Activity Reports**

Chief Rondeau reported on the following activity reports for the month:

**Incidents:** He reported 35 incidents a 28% decrease from last month.

**Offenses by month:** He reported 74 offenses for the month, which is an increase.

**Arrest status report:** He reported 15 arrests for the month, which is an increase from previous month.

**Collisions YTD and Accidents by street name:** He reported 13 accidents last month, which is an 18% decrease from the previous month.

**Traffic stops YTD and location breakdown report:** He reported 184 traffic stops last month a 29% increase from the previous month. He reported only 8 tickets were issued out of those stops.

**Personnel Analysis report:** The report is a synopsis of each officer's reporting for the month.

**School Resource Officer (SRO):** He provided the SRO report for the month, showing 6 arrests last month.

**Detectives Report:** He provided the Detective's report for review.

***DISCUSSION:***

Commissioner Goodgame questioned clarity on the legalization of marijuana prescriptions and if it is legal in NH.

Chief Rondeau explained that it is not prescribed by a Doctor, but given as a recommendation for a clinic. He explained it is the oil that provides the benefits, not the THC. It is legal, but with restrictions.

### Chief's Items

Chief Rondeau reported the Chief's items from the attached memo.

### Captain's Items

Captain Livie reported that unannounced lock down training were conducted in December at Crescent Lake School, the High School and the Wolfeboro Area Children's Center. All went well and as always they reviewed the information to learn what needs to be addressed. He also read a thank you letter from Brewster Academy on the Department's professionalism in assisting in a recent incident at the campus.

### FY 2018 Budget Update

Chief Rondeau provided a brief over view on the Department budget, Central Dispatch and Animal Control noting the Police Department budget expended at 94%, Central Dispatch is over expended by 1% due to turn over in Part time dispatchers to cover shifts and a personnel issue that wasn't budgeted for, but they have addressed that going forward and lastly the Animal Control budget is 10% underspent.

Commission Goodgame noted that he does not like the reference to "surplus" and that such is misunderstood when it is actually responsible budgeting.

Chief Rondeau replied that a surplus happens in the budget, as there are somethings that are not forecastable such as gas and oil prices and those numbers are estimates as at the time of budget preparation the numbers are not available.

### Questions from the Press

None

### Commissioner's Items

None.

### Board of Selectmen's Representative

None.

### Public Comment

None.

*Being no further business before the Commission, Chairman Wood entertained a motion to enter non-public session to discuss personnel and litigation.*

**Commissioner Ron Goodgame moved the Wolfeboro Police Commission enter into non-public session RSA 91 A: 3, a to discuss personnel at 4:58 PM. Steve Woodman seconded. Roll call vote: Ron Goodgame-yes and Steve Wood-yes, the motion passed.**

The Commission re-entered public session at 5:57 PM.

**Commissioner Steve Wood moved the Wolfeboro Police Commission to seal the non-public minutes of 12/20/2018. Ron Goodgame seconded. Roll call vote: Ron Goodgame-yes and Steve Wood-yes, the motion passed.**

*Being no further business before the Commission, Chairman Wood entertained a motion to adjourn.*

**Commissioner Steve Wood moved the Wolfeboro Police Commission to adjourn at 5:58 PM. Commissioner Ron Goodgame seconded. Being none opposed, the motion passed.**

Respectfully submitted,

**Amelia Capone-Muccio**

TO: Wolfeboro Police Commission

FROM: Dean J. Rondeau  
Chief of Police

SUBJ: Chief's Items (October 2018) for 15 November 2018 Commission Meeting

DATE: 05 November 2018

**Non- Public: I have one item for Non-public Session under Personnel.**

**BUDGET:**

The Command Staff conducted two (2) internal FY 18 budget reviews this past month for October-we are now moving to once a week as we get closer to ending our FY 2018 budget. This end of year's budget will be tight-tighter than it has ever been before-stay tuned for more updates. My executive team delivered our FY 19 Budget to the Board of Selectman (BOS) on 17 October-that presentation went well and no changes were made. Our next presentation will be to the Budget Committee on 28 November at 1830 hours in the Great Hall-I am respectfully requesting that ALL Police Commissioners attend this very important meeting.

At the time of this writing I am still waiting on the BOS and the Town manager to approve the contracts. The Town COLA's were set last Friday by the Town Manager at two percent (2%) for non-union employees. Once the Town BOS approves the Union contract I will let the Commission know.

**PERSONNEL: Nothing Significant to report**

**Operations:**

This month twenty-two (22) defendants responded to twenty-three (23) charges. Of those twenty three (23) charges, twelve (12) individuals, were found or plead guilty; one (1) charge was withdrawn, and ten (10) Placed on File (POF) pending good behavior for six months or more, with diversion, education, and restitution component added to their sentences; The conviction rate this month is: 98.9% with approximately \$7020.00 dollars in fines, penalties and restitution meted out.

This past month we received word that all our operational grants have been approved through NH Highway safety. This includes our MDT' grants. Our FY 19 Budget paperwork has been updated to reflect these changes.

I have directed that our radar trailer and accompanying radar warning signs be pulled in for the winter months to avoid damage to those very delicate and sensitive instruments. They will reappear next spring.

Our last medicine collection event went well. We collected approximate 75 pounds worth of unwanted medicines and pharmaceuticals. Our next DEA collection event will be in April 2019. Our next Town collection event will be in Feb date and time TBD. As always if you have unwanted medicines, you can always bring them to the PD to dispose of them in our drug collection box in the front lobby-no waiting!

Speed issues continue to be a problem in our community. Please pay attention to the posted speed limits on our Town roads-speed complaints represent some of the most common quality of life issues we receive at the PD. Please be courteous of your friends and neighbors and don't speed. We will be monitoring our roads very carefully-if you are speeding-please slow down-thank-you!

That being said: The Department is continuing its enhanced speed enforcement operations in the following areas: Cotton Valley and College Road areas, Beach Pond Road with a focus on the area between Pine Hill Road and North Line Road, Center Street, North Main Street, 109 East and Sewell Road. The reason for these speed enforcement operations is due to citizen complaints and data collected and analyzed by our radar trailer. We will continue our efforts in these areas until we are sure that the speeds have come down. IF you travel these roads, please be mindful of the speed limits.

Lastly, we conducted a Tour of the new Farmington Public Safety building-the tour went well, and it was well attended. There was much discussion afterwards, and I think our team came away with many good ideas to take back to the building and planning committees-the next tour will be at the Dover PD building, the date and time will be announced shortly-stay tuned.

#### **TRAINING:**

**Police: PD 4hr training concord use of Force**

**Pete Behavioral Threats Assessment training**

**Dispatch: Jordan Pellow SPOTS training**

#### **BUDGET:**

**The next FY 19 review will be on 15 November 2018 just prior to the non-public meeting with the Budget Committee. By that time all our remaining questions should be answered. My presentation to the Budget Committee for our FY 19 Budget is scheduled for 28 November at 1830 hours at the Great hall-please be**

present. The next FY 18 Budget review will be on 20 December 2018 as we get ready to close the page on that budget.

#### **OUTREACH AND MATTERS OF INTEREST:**

The Captain, and I spoke on Wolfeboro Community TV this past month.

The Captain and I continue to be regulars at the Men's Breakfast meetings each month.

Both the Captain and I continue to be a presence at the BOS meetings, the CIP Meetings and other Town committees as requested.

I continue to serve on both the Gov's committee for the Humane and Ethical treatment of Animals and serve on Senator Bradley's legislative committee seeking to strengthen the State's Animal Cruelty Laws.

The Captain continues to be part of the Master Planning process and the Technical Review and Joint loss committees; I continue to serve on the Emergency Preparedness Committee and I am happy to report the plan has been updated and is now "on line."

I completed a special interview with the Granite state News and WASR to help alleviate fears and concerns about the double homicide which occurred here on 21 October. Suffice it to say that case is finishing up now and will be closed shortly. I have nothing new to add about this tragic event.

Lastly, please be our guest on Coffee and Connections with the Chief. This Wolfeboro TV Community show entails the Captain, I and other members of our department meeting and speaking with various groups or individuals on Wolfeboro Community TV at local area venues while discussing various community topics of interest. If you would like to be on TV or want to have us come down to your group or area to talk, simply contact Peter or Tim at Wolfeboro Community TV and be part of Coffee and Connections with the Chief.

Please turn into our very own WASR 1420 on your AM dial for our monthly POD casts to catch up on topics of interest and matters of importance. Soon, the public will be able to call in and take part of the Radio show-that should be very exciting.

**Safety Tip of the Month-this is a repeat from last month: As Fall is upon us-so are the animals-they are out foraging-please be mindful of that and keep your trash secured and remove tempting items such as bird seed and other food stuffs. Garbage, vegetables, and other foods attract a wide range of animals to your yard-don't set yourself up to be a victim by unknowingly attracting bears, skunks, or other wildlife into your home, garage or storage shed. Remember-these animals are just going about their business of gathering food for the long winter...don't unknowingly tempt them. If you don't tempt them, they will most likely always stay away.**

## Captain's Items