

**Wolfeboro Police Commission  
Meeting Minutes  
July 15, 2021**

**Members present:** Chairman Steve Wood, Vice-Chair Bob O'Brien, and Commissioner Shawn Coope

**Staff present:** Chief Dean Rondeau, Captain Livie, and Sherri Moore Recording Secretary

Chairman Wood called the meeting to order at 4:01 PM.

**Consideration of Minutes**

**Commissioner O'Brien moved the Wolfeboro Police Commission to accept the June 17, 2021, public minutes as written. Commissioner Coope seconded. Roll call vote: Bob O'Brien – yes, Shawn Coope – yes, and Steve Wood – yes, Members voted, the motion passed.**

**Activity Reports**

Chief Rondeau reported on the following activity reports for the month of June:

**Incidents:** He reported 59 incidents, an increase from the previous month.

**Offenses by month:** He reported 71 offenses for the previous month.

**Arrest status report:** He reported a decrease from the previous month, a total of 40.

**Collisions YTD and Accidents by street name:** He reported 11 accidents last month.

**Traffic stops YTD and location breakdown report:** He reported 322 traffic stops last month and 9 tickets were issued out of those stops. Resulting in a 2.79% chance of getting a ticket.

**Personnel Analysis report:** The report is a synopsis of each officer's reporting for the month. Report included in the Commissioners report only.

**Detectives Report:** Report attached. The Chief also added that Detective Emerson and Staff Sergeant Maloney did a remarkable job on the cat mutilation case. It was a tough case, and it took good old fashion police work to solve. The case is now in the hands of the County Attorney. Special accolades to Staff Sergeant Maloney for the phenomenal job tying up loose ends.

**School Resource Officer (SRO):** School is out for summer – nothing to report.

**Chief's Items**

Chief Rondeau read his report. Please see attached.

Chairman Wood wanted to add to Chief Rondeau's point about not going out if you don't have to during inclement weather. Chairman Wood referred to the crash earlier in the week on Sewall Rd where trees fell on an automobile. He referred to have read comments on Facebook where people/person inquired who owns the trees. Having worked 33 years in the electric utility industry and working through many power outages due to weather, the trees down are truly an act of God. The Chief gives guidance about not going out when the weather goes south, and the Chairman wanted to encourage everyone to be mindful of weather forecasts

## **DISCUSSION:**

The Chief also had a budget review and a review of the Goals and Objectives for the department. He reported that to date the overall budget is underspent. However, there are some lines that are overspent. One line being the overtime line. He went on to explain some reasons for the over expenditure being due to an officer retiring and another officer had been on administrative leave. The two reasons left shifts open that needed to be covered. Even when an officer is off, all shifts must be covered. The Police Department is 24/7-hour business. The scheduling is done in a way to have overlapping officers on duty because there are certain protocols where calls require more than one officer to be present.

Commissioner O'Brien asked with the midnight shift only manned by one officer have there been more calls?

Chief Rondeau responded that what we are seeing over the course of time is not an increase in crime but and increase in the severity of the crimes. We are seeing an up-tick in gun violence. The Chief is concerned about having only one officer and is trying best to mitigate that.

Commissioner Coope asked if the Chief can brief what kind of back up do we have available.

Chief Rondeau responded that the State Police are off the road at 2:00 am and the Sherriff's Department are off the road at 11:00 pm. Those are not agencies that we can rely on for back up. We are the only 24/7-hour police department in the area...between us and Conway. When we get called to other towns, we are happy to help but there are risks. This is something that needs to be addressed and fixed.

Chief Rondeau asked if the Commission had any questions with the budget review.

Chairman Wood responded that we are doing well. A lot better than last year.

Chief Rondeau went over the Goals and Objectives for the Police Department (attached to Chief Report). He asked the Commission if they had any questions.

Commissioner O'Brien commented that it is always in the details. He thinks that we will be looking to the end of the year results, but he is happy with where we are at.

## **Captain's Items**

None

## **Questions from the Press**

None

## Commissioner's Items

Chairman Wood said that the Commission Meetings will continue to meet at the library. Hoping that next time we will have a flag here. There was not one present at the moment and that is why the pledge of allegiance was omitted. The next Police Commission Meeting will be August 19, 2021, at 4:00 pm.

## Board of Selectmen's Representative

None

## Public Comment

Tom Bell commented that he felt the Chief's report was very concise and complete. He suggested to have a look forward at a line item that may be problematic.

Chief Rondeau responded the only line he sees being problematic is the overtime line.

Tom Bell asked if there has been some discussion about moving some monies from the overtime line to a patriotic type of line?

Chief Rondeau responded that in a discussion with Bob Loughman (Budget Committee Member) about the 4<sup>th</sup> of July parade and fireworks and moving that money out of the overtime line. July 4<sup>th</sup> is an expensive day. It came up in a discussion at a recent Budget Committee meeting that not all overtime expenses are within the Police Department's discretion. There would be greater clarity on the overtime line by moving monies out of the line and into a patriotic line. Traditionally when other departments have activities that need police presence they budget for Details. The move of the monies would make sense from a morale standpoint, a fidelity standpoint, and more clarity on how overtime gets spent. Chief Rondeau thinks that it's smart of Bob Loughman in his thinking that just because we have always budgeted one way that it should stay that way. It makes sense to move money out and put into an appropriate line, like a patriotic line.

*Being no further business before the Commission, Chairman Wood entertained a motion to re-enter non-public session to discuss personnel.*

**Commissioner Coope moved the Wolfeboro Police Commission to re-enter into non-public session RSA 91 A: 3, a to discuss personnel at 4:56 PM. Commissioner O'Brien seconded. Roll call vote: Bob O'Brien - yes, Shawn Coope-yes and Steve Wood-yes, the motion passed.**

The Commission re-entered public session at 5:27 PM.

*Being no further business before the Commission, Chairman Wood entertained a motion to adjourn.*

**Commissioner Bob O'Brien moved the Wolfeboro Police Commission to adjourn at 5:27 PM. Commissioner Shawn Coope seconded. Being none opposed, the motion passed.**

Respectfully submitted,

**Sherri Moore**

### **Monthly Activity for June 2021**

Seventeen (17) cases were carried over from May 2021. For the month of June 2021 Det. Emerson investigated five (5) new cases. The cases below represent all the incident and arrests for the month of June.

All five cases were investigated at the felony level.

June was a busy month for Detective Emerson. Of notable importance, he assisted with the arrest of a male subject, Brendon Elwell, who is involved in a systemic level Felony Cruelty to Animal case that has been under investigation for over just over a year and a half. Detective Emerson helped by executing Search Warrants on the residence of the subject once he was arrested by members of the Wolfeboro Police Department and taken to the County House of Corrections.

The following work is time consuming work that is not reflected in the case numbers investigated by Detective Emerson but is a common duty for any Detective because of trusted relationships built with other departments and agencies. Specifically, Detective assisted Bartlett Police Department with a Death Resulting case that is being handled by the Bartlett Police Department. Additionally, Detective Emerson also assisted New Hampshire State Police Major Crimes unit with information gathering for a cold case they are investigating.

Furthermore, Detective Emerson worked with DTF units and was tasked with gathering intelligence, and interviewing persons of interest in investigations they are pursuing.

#### **Cases Assigned/Investigated**

- 1 Theft of services by deception
- 1 Forgery
- 1 Elderly Abuse
- 1 Cruelty to Animals (Arrest)
- 1 Sexual Assault

Percentage of cases closed this month 40%

Percentage of new cases closed by arrest during the month 20%

Percentage of entire case load closed 62%



TO: Wolfeboro Police Commission

FROM: Dean J. Rondeau  
Chief of Police

SUBJ: Chief's Items (June 2021) for 15 July 2021 Wolfeboro Police  
Commission meeting

DATE: 12 June 2021

**Non- Public: I have one (1) item for Non-public Session, regarding a presentation for a change to the Personnel and Uniform Policy.**

**GENERAL BUDGET ITEMS:**

Following the "Chief's Items" presentation, there will be an end of second QTR. FY 21 Budget review. This briefing will mark the halfway point of the FY 21 budget execution. Also tied to this will be a "Status of the Wolfeboro PD Report" which will discuss our FY 21 Goals and Objectives at the half-way point of our budget. For the public's information, I produce each year a Goals and Objectives report which outlines our annual goals and objectives. This document forms the basis of our FY budget request to the Town each year. In short, my budget is tied directly to our goals and objectives. Additionally, I will also brief the initial stages of the FY 22 Budget construction process.

Presently, I am happy to report that I have no major issues with the FY 21 budget- though we are only just beyond our half-way point, at the time of this writing; please keep your fingers crossed-as always, I will continue to keep the Commission informed.

The budget appears to be moving along fine, and with no major issues forecasted at this time. Bottom line up front, the PD is still underspent. I will keep the Commission informed.

**PERSONNEL:**

With the retirement of Jason Boucher, effective 1 August 2021, we will be starting ~~Joshua~~ Joshua Oswald, on 2 August 2021. We will be back up to full strength. As he is an already certified Officer we acquired from Rochester PD, I expect a very short FTO process. CPL Boucher will be staying with us as a part-time officer.

edit  
Joseph



## **Operations (Criminal Investigations and Prosecutions):**

In terms of Police investigations and Operations, the month of June has shown us a significant uptick in activity. This can be seen in our monthly activity reports I just briefed.

The department also remains involved in the five (5) car motor vehicle crash investigation on South Main Street; we have reached out to the State's former toxicologist for some opinions regarding impairment in this crash-there will be more to follow.

As the Commission knows, we have made an arrest in the feline mutilation case, Mr. Brenden Elwell, was arrest by SSgt Guy Maloney and a Press release was cut by the County's Attorney's office earlier this month.

In terms of Police Prosecutions, this past month was very busy. We had sixteen (16) defendants respond to eighteen (18) charges. Of those charges, twelve (12) were found or plead guilty at trial. Six (6) others were placed on file pending good behavior and restitution and other classes as part of their agreement.

The conviction rate is this past month is one hundred percent (100.00%) with \$5,766.00 dollars in fines, restitution, and penalties meted out by the Courts.

**Safety and Security matters:** We have already seen an increase in traffic volumes, and they are at historic highs for this time of year in Wolfeboro,

Lastly, during significant weather events if you don't have to go out-don't. A vast majority of our crashes occur during periods of inclement weather. Plan for needs ahead of these storms, cancel non-important appointments or events, if possible, please be safe.

**Dispatch:** NSTR

**Motor Vehicle Enforcement:** In an effort to mitigate the traffic crashes we realize monthly, we will be continuing a strong proactive approach to motor vehicle enforcement, and traffic stops-this can be seen in our monthly briefing slides. As a warning to those residents in the North Wolfeboro Area, I have received many complaints about speeders on College Road and Stoddard Road. We will be conducting aggressive speed reduction patrols in those areas of Town-so please, if you are in a habit of speeding up there, don't! Lastly, we continue to deploy assets and patrols to our identified problem areas-Safety First!

That being said: The Department is continuing its enhanced speed enforcement operations in the following areas: Lehner Street, Forrest Road, Cotton Valley and College Road to Stoddard Road; Beach Pond Road with a focus on the area between



Pine Hill Road and North Line Road, Center Street, North Main Street, 109 East, Bay Street and Sewell Road. The reason for these speed enforcement operations is due to citizen complaints and data collected and analyzed by our radar trailer. We will continue our efforts in these areas until we are sure that the speeds have come down. If you travel these roads, please be mindful of the posted speed limits.

Lastly, "speeding" represents a danger on Town roads. All our roads are posted accurately. Our speed limit signs, and radar warning devices are there to keep driver's safe. Recently, during a road patrol of Bay Street, I stopped a young 17-year-old driver, who, in my opinion, was "racing" one of our posted radar warning signs, and I observed a vehicle moving a what I estimated to be well above 70 MPH! That individual was stopped, and written several tickets for speed, and negligent driving. I will be seeking to have his driving privileges revoked by the State's DMV. Please let this stand as a warning to those who wish to partake of this dangerous practice. I said last month if I catch you speeding on our roads, or racing our radar warning signs, you will be issued several summonses and have your license to drive revoked-a license is a privilege-not a right. Please obey the posted speed limit signs-they are there for your safety, and that of the public.

#### **Training:**

##### **Police:**

**Sgt. Strauch – K-9 Training**

**Staff Sgt. Maloney – Week training death investigations**

**Chief and SSG Maloney conducted Technical Crash Reconstruction Training at the Academy.**

As of the end of March, almost all the PD members have met their annual training requirements in terms of non-discretionary training.

#### **DISPATCH: NSTR**

**Training note: \*\*We do have on-line Training through Lexipol/Police One-it is available to all for training\* Dispatch as well as Officers.**

We now can train anytime, anywhere.

Online learning allows you and your department to train when it's convenient. Complete courses on your phone, tablet, or computer 24x7 365 days a year.

## OUTREACH AND MATTERS OF INTEREST:

SSG Maloney and I head back to the NH Police Academy on 04 and 07 June to teach block zero of the Technical Crash Investigation Course to the recruit class-it was very hot-fun was had by all!

Both the Captain and I met with concerned citizens regarding a wide range of issues and community topics.

I am now conducting a weekly talk radio show with Erick Scot of WASR. The show is a one-hour feature with call in and we discuss relevant topics of interest. Please be our guest on this show each Monday at 12 Noon. Please call in and ask your questions and join in the discussion-let's get involved and solve community issues or simply have a good time! All are welcome!

Both the Captain and I attended a wide range of Budget related and Town meetings with various groups and committees as we proceed through the budget process.

The Both the Captain and I spoke on Wolfeboro Community TV this past month.

Captain Livie continues to be part of the Master Planning process, the Technical Review and Joint Loss committee.

I continue to serve on the Governor's Commission for the humane and ethical treatment of animals.

Lastly, please be our guest on Coffee and Connections with the Chief.

**Safety Tip of the Month: It is warming up, however, please keep your eyes and ears tuned on the weather. Summer Thunderstorms and flash lighting can cause injury to those not prepared to deal with the impending storm or sever weather which it may bring. Because we live on one of the largest Lakes in New England, many of our summertime activities are conducted at or near large bodies of water, this can prove dangerous during a thunderstorm. Please be safe and listen to your favorite weather channels and or monitor NOAA Weather raid for updates in conducting outside activities.**

Gentlemen, subject to your questions, that is all I have.

## OUTREACH AND MATTERS OF INTEREST:

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Run: 7/12/21  
2:19PM

# Expenditure Report - Including Carry Forward Activity

Police

Town of Wolfeboro  
As Of: JUNE 2021, GL Year 2021

Page: 1  
Sherim  
Report Sorted Expenditure  
Police

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
<b>42100 Police Department</b>									
01-42100-112	CLERICAL SALARIES 44,401.00	0.00	0.00	44,401.00	3,294.40	20,398.72	0.00	24,002.28	45.942
01-42100-113	SUPERVISORY SALARIES 205,140.00	0.00	0.00	205,140.00	15,857.61	95,969.14	0.00	109,170.86	46.782
01-42100-114	HOURLY WAGES 766,381.00	0.00	0.00	766,381.00	59,113.60	351,319.97	0.00	415,061.03	45.841
01-42100-117	PART TIME WAGES 110,560.00	0.00	0.00	110,560.00	7,188.96	46,087.45	0.00	64,472.55	41.685
01-42100-130	ELECTED OFFICIALS 1,600.00	0.00	1,500.00	3,100.00	0.00	3,100.00	0.00	0.00	100.000
01-42100-133	PHONE STIPEND 0.00	0.00	0.00	0.00	180.00	360.00	0.00	-360.00	0.000
01-42100-140	OVERTIME 101,310.00	0.00	0.00	101,310.00	7,820.67	54,712.62	0.00	46,597.38	54.005
01-42100-150	OTHER COMPENSATION 85,585.00	0.00	0.00	85,585.00	7,284.29	19,041.38	0.00	66,543.62	22.249
01-42100-215	GROUP LIFE INSURANCE 3,375.00	0.00	0.00	3,375.00	270.00	1,584.00	0.00	1,791.00	46.933
01-42100-218	DISABILITY 11,018.00	0.00	0.00	11,018.00	612.42	3,574.60	0.00	7,443.40	32.443
01-42100-220	SOCIAL SECURITY 29,604.00	0.00	0.00	29,604.00	2,063.75	12,213.03	0.00	17,390.97	41.255
01-42100-230	RETIREMENT 367,236.00	0.00	0.00	367,236.00	25,640.80	149,186.53	0.00	218,049.47	40.624
01-42100-250	UNEMPLOYMENT COMP 672.00	0.00	0.00	672.00	0.00	0.00	0.00	672.00	0.000
01-42100-260	WORKERS COMPENSATION 18,323.00	0.00	0.00	18,323.00	0.00	0.00	0.00	18,323.00	0.000
01-42100-320	LEGAL 500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.000
01-42100-341	TELEPHONE 10,332.00	0.00	0.00	10,332.00	763.34	3,896.88	0.00	6,435.12	37.717
01-42100-380	OUTSIDE SERVICES 5,000.00	0.00	0.00	5,000.00	0.00	3,722.63	0.00	1,277.37	74.453

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01-42100-381	OUTSIDE SRVCS VEH MAINT 3,579.00	0.00	0.00	3,579.00	0.00	4,042.31	0.00	-463.31	112.945
01-42100-430	VEHICLE MAINTENANCE 6,000.00	0.00	0.00	6,000.00	2,072.01	3,968.28	0.00	2,031.72	66.138
01-42100-432	COMMUNICATIONS MAINT 7,700.00	0.00	0.00	7,700.00	14.99	1,022.38	0.00	6,677.62	13.278
01-42100-434	OFFICE EQUIP MAINT 300.00	0.00	0.00	300.00	0.00	141.87	0.00	158.13	47.290
01-42100-435	RENTAL & LEASES 8,604.00	0.00	0.00	8,604.00	0.00	8,604.00	0.00	0.00	100.000
01-42100-480	INSURANCE 8,427.00	0.00	0.00	8,427.00	0.00	7,999.74	0.00	427.26	94.930
01-42100-520	LIABILITY INSURANCE 7,651.00	0.00	0.00	7,651.00	0.00	0.00	0.00	7,651.00	0.000
01-42100-560	DUES & SUBSCRIPTIONS 1,300.00	0.00	0.00	1,300.00	545.00	959.99	0.00	340.01	73.845
01-42100-610	GEN OPERATING SUPPLIES 8,708.00	0.00	0.00	8,708.00	504.58	1,468.22	0.00	7,239.78	16.861
01-42100-620	OFFICE SUPPLIES 2,800.00	0.00	0.00	2,800.00	248.46	1,424.70	0.00	1,375.30	50.882
01-42100-625	POSTAGE 400.00	0.00	0.00	400.00	0.00	53.05	0.00	346.95	13.263
01-42100-630	MAINTENANCE SUPPLIES 500.00	0.00	0.00	500.00	0.00	496.02	0.00	3.98	99.204
01-42100-635	GASOLINE & OIL 17,076.00	0.00	0.00	17,076.00	0.00	6,813.60	0.00	10,262.40	39.902
01-42100-670	BOOKS & PERIODICALS 500.00	0.00	0.00	500.00	0.00	183.38	0.00	316.62	36.676
01-42100-680	SAFETY EQUIPMENT 21,428.00	2,970.05	-228.00	24,170.05	797.65	12,046.05	1,584.85	10,539.15	56.396
01-42100-740	MACHINERY & EQUIPMENT 6,000.00	0.00	0.00	6,000.00	134.83	781.79	3,753.34	1,464.87	75.586
01-42100-750	FURNITURE & FIXTURES 500.00	0.00	0.00	500.00	0.00	131.98	0.00	368.02	26.396
01-42100-810	TRAVEL/MEETINGS 2,640.00	0.00	0.00	2,640.00	98.06	879.77	0.00	1,760.23	33.325

Run: 7/12/21  
2:19PM

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Report Sorted Expenditure  
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01-42100-820	PROFESSIONAL DEVELOPMENT 4,500.00	1,985.00	0.00	6,485.00	770.00	5,329.00	0.00	1,156.00	82.174
01-42100-850	MISC OPERATING EXPENSES 700.00	0.00	0.00	700.00	0.00	127.34	0.00	572.66	18.191
01-42100-880	COVID-19 RELATED EXPENSES 0.00	0.00	0.00	0.00	0.00	506.04	0.00	-506.04	0.000
<b>Total 42100 Police Department</b>	<b>1,870,350.00</b>	<b>4,955.05</b>	<b>1,272.00</b>	<b>1,876,577.05</b>	<b>135,275.42</b>	<b>822,146.46</b>	<b>5,338.19</b>	<b>1,049,092.40</b>	<b>44.095</b>
<b>42990 Communications</b>									
01-42990-114	HOURLY WAGES 270,208.00	0.00	0.00	270,208.00	20,961.61	125,698.25	0.00	144,509.75	46.519
01-42990-117	PART TIME WAGES 35,385.00	0.00	0.00	35,385.00	1,791.69	13,954.17	0.00	21,430.83	39.435
01-42990-140	OVERTIME 26,010.00	0.00	0.00	26,010.00	2,878.39	9,830.11	0.00	16,179.89	37.794
01-42990-150	OTHER COMPENSATION 28,373.00	0.00	0.00	28,373.00	2,514.71	7,324.98	0.00	21,048.02	25.817
01-42990-215	GROUP LIFE INSURANCE 1,350.00	0.00	0.00	1,350.00	90.00	540.00	0.00	810.00	40.000
01-42990-218	DISABILITY 2,941.00	0.00	0.00	2,941.00	183.45	1,100.70	0.00	1,840.30	37.426
01-42990-220	SOCIAL SECURITY 27,538.00	0.00	0.00	27,538.00	2,039.25	11,283.30	0.00	16,254.70	40.974
01-42990-230	RETIREMENT 40,983.00	0.00	0.00	40,983.00	2,943.82	15,895.66	0.00	25,087.34	38.786
01-42990-250	UNEMPLOYMENT COMP 315.00	0.00	0.00	315.00	0.00	0.00	0.00	315.00	0.000
01-42990-260	WORKERS COMPENSATION 346.00	0.00	0.00	346.00	0.00	0.00	0.00	346.00	0.000
01-42990-341	TELEPHONE 6,144.00	0.00	0.00	6,144.00	474.91	2,839.45	0.00	3,304.55	46.215
01-42990-381	OUTSIDE SERVICES 0.00	0.00	0.00	0.00	0.00	85.00	0.00	-85.00	0.000
01-42990-390	OTHER PURCH. SERVICES 21,525.00	1,900.00	0.00	23,425.00	760.00	19,371.00	0.00	0.00	0.000

Run: 7/12/21  
2:19PM

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01-42990-432	COMMUNICATIONS MAINT 2,500.00	0.00	0.00	2,500.00	0.00	997.38	0.00	1,502.62	39.895
01-42990-434	OFFICE EQUIP MAINTENANCE 200.00	0.00	0.00	200.00	0.00	0.00	0.00	200.00	0.000
01-42990-562	ADVERTISING 150.00	0.00	0.00	150.00	0.00	0.00	0.00	150.00	0.000
01-42990-620	OFFICE SUPPLIES 1,600.00	0.00	0.00	1,600.00	61.80	642.04	0.00	957.96	40.128
01-42990-625	POSTAGE 400.00	0.00	0.00	400.00	0.00	0.00	0.00	400.00	0.000
01-42990-680	SAFETY EQUIPMENT 2,600.00	0.00	0.00	2,600.00	323.29	663.15	0.00	1,936.85	25.506
01-42990-740	MACHINERY & EQUIPMENT 2,500.00	3,416.74	0.00	5,916.74	0.00	2,443.74	973.00	2,500.00	57.747
01-42990-750	FURNITURE & FIXTURES 500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.000
01-42990-810	TRAVEL AND MEETINGS 1,000.00	0.00	0.00	1,000.00	42.56	95.20	0.00	904.80	9.520
01-42990-820	PROFESSIONAL DEVELOPMENT 2,000.00	658.00	0.00	2,658.00	0.00	1,218.00	658.00	782.00	70.579
Total 42990 Communications	474,568.00	5,974.74	0.00	480,542.74	35,065.48	213,982.13	1,631.00	264,929.61	44.869
44140 Animal Control									
01-44140-117	PART TIME WAGES 18,751.00	0.00	0.00	18,751.00	1,449.60	8,611.20	0.00	10,139.80	45.924
01-44140-133	PHONE STIPEND 0.00	0.00	0.00	0.00	45.00	90.00	0.00	-90.00	0.000
01-44140-220	SOCIAL SECURITY 1,434.00	0.00	0.00	1,434.00	114.33	665.57	0.00	768.43	46.414
01-44140-250	UNEMPLOYMENT COMP 35.00	0.00	0.00	35.00	0.00	0.00	0.00	35.00	0.000
01-44140-260	WORKERS COMPENSATION 293.00	0.00	0.00	293.00	0.00	0.00	0.00	293.00	0.000
01-44140-341	TELEPHONE 180.00	0.00	0.00	180.00	0.00	45.00	0.00	135.00	25.000



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# Expenditure Report - Including Carry Forward Activity

## Police

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Police

Town of Wolfeboro  
As Of: JUNE 2021, GL Year 2021

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
01-44140-350	MEDICAL SERVICES 148.00	0.00	0.00	148.00	0.00	0.00	0.00	148.00	0.000
01-44140-380	OUTSIDE SERVICES 3,000.00	0.00	0.00	3,000.00	0.00	204.00	0.00	2,796.00	6.800
01-44140-680	SAFETY EQUIPMENT 350.00	0.00	0.00	350.00	59.96	83.48	0.00	266.52	23.851
01-44140-810	TRAVEL & MEETINGS 1,400.00	0.00	0.00	1,400.00	219.46	307.44	0.00	1,092.56	21.960
01-44140-820	PROFESSIONAL DEVELOPMENT 150.00	0.00	0.00	150.00	0.00	0.00	0.00	150.00	0.000
<b>Total 44140 Animal Control</b>	<b>25,741.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,741.00</b>	<b>1,888.35</b>	<b>10,006.69</b>	<b>0.00</b>	<b>15,734.31</b>	<b>38.875</b>
49621 2021 Capital Outlay									
01-49621-113	Police Vehicle 0.00	0.00	66,500.00	66,500.00	55,124.40	55,124.40	11,375.60	0.00	100.000
<b>Total 49621 2021 Capital Outlay</b>	<b>0.00</b>	<b>0.00</b>	<b>66,500.00</b>	<b>66,500.00</b>	<b>55,124.40</b>	<b>55,124.40</b>	<b>11,375.60</b>	<b>0.00</b>	<b>100.000</b>
57791 2021 Warrant Articles									
01-57791-113	Police Vehicle Purchase 57,077.00	0.00	0.00	57,077.00	0.00	600.00	36,700.00	19,777.00	65.350
<b>Total 57791 2021 Warrant Articles</b>	<b>57,077.00</b>	<b>0.00</b>	<b>0.00</b>	<b>57,077.00</b>	<b>0.00</b>	<b>600.00</b>	<b>36,700.00</b>	<b>19,777.00</b>	<b>65.350</b>

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# Expenditure Report - Including Carry Forward Activity

Police

Town of Wolfeboro

As Of: JUNE 2021, GL Year 2021

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Sherim

Report Sorted Expenditure  
Police

Account Number	Budget	Prior Year Encumbered	Budget & PY Adjustments	Net Budget	MTD Exp	YTD Exp	Encumbered	Balance Available	%Used
Selected Year	2,427,736.00	0.00	68,000.00	2,495,736.00	227,258.45	1,082,219.74	63,982.94	1,349,533.32	45.926
Prior Year	0.00	10,929.79	-228.00	10,701.79	95.20	19,639.94	-8,938.15	0.00	100.000
Grand Total	2,427,736.00	10,929.79	67,772.00	2,506,437.79	227,353.65	1,101,859.68	55,044.79	1,349,533.32	46.157



# GOALS AND OBJECTIVES OF THE WOLFEBORO POLICE DEPARTMENT FY 21

## Abstract

**Executive Summary:** This report outlines the six goals of the Wolfeboro Police Department this coming FY 21 and into FY 22. The objectives show the methods of achieving each goal. The six goals are: to remain within the FY 21 Budget parameters set by the WPC, The BOS, and the Budget Committee, complete the process for the Wolfeboro Central Dispatch Console and get that ready for installation, continue to pivot on technology and modernize the PD by following through with the Town's master plan for a new Police Department headquarters; enhance the crime prevention physical security posture of the Town of Wolfeboro NH with an emphasis on Class A and B crime reduction, Drunk and Drugged Driving, and traffic crash reduction; standardize and sustain the PD's fleet of vehicles, sustain WPD community outreach programs.

## **Wolfeboro Police Department Goals and Objectives for FY 21-22**

**Wolfeboro Police Mission Statement:** The mission of the Wolfeboro Police Department is to enhance the quality of life in the Community by working cooperatively with the public and within the framework of the United States Constitution, the Constitution of the State of New Hampshire, and the Ordinances and Policies of the Town of Wolfeboro to enforce the laws, preserve the peace, reduce crime in an effort to provide a safe community for all the citizens through fair, and impartial enforcement of the State laws and the applicable ordinances of the Town of Wolfeboro.

**Goals and Objectives definition:** Objectives define strategies or implementation steps to attain the identified goals. Unlike goals, which may be broad, objectives are more specific, measurable, and have a defined completion date. They are more detailed and outline the “who, what, when, where, and how” of reaching the desired goals.

### **Goal:**

#### **1 Stay within FY 21 Wolfeboro Police Department Operating Budget parameters**

**Objectives:** Currently on track at 44.066 percent spent. Currently and as of 30 June we are 4.01 percent underspent. This is good! This goal and its objectives will continue into FY 22.

- a. Develop and execute the WPD spend plan NLT Oct FY 20/implement Not Before (NB) 1 April 2021
- b. Seek Grant opportunities when available.
- c. Conduct bi-weekly internal budget reviews to monitor progress of FY 21 Budget execution, guidance, and spending.
- d. Seek Wolfeboro Police Commission Guidance and permission before executing financial obligations.
- e. Seek alternative forms of funding while tracking revenue receipts.
- f. Maintain lines of communication with Town finance, Town manager, Board of Selectman and Town Budget Committee through effective use of LNO's
- g. Conduct week budgetary reconciliations

### **Goal:**

#### **2 Complete Wolfeboro Police Department Dispatch Console process and instillation.**

**Objectives:** This has been a multi-year process. Presently we are caught up on our funding of the New Dispatch Console with one more year of funding at \$150, K to have the requirements funds available to purchase and install the new Dispatch Console-hopefully in a new PD building. This goal and its objectives will continue into FY 22.

- a. Process begun in late FY 17 (Continue)
- b. Monitor Project Capital Improvement process and funding
- c. Maintain and if needed, repair existing Dispatch Console making the bare minimum repairs needed before scheduled replacement in 2022 or 2023.
- d. Review cost estimates and instillation figures, updating when necessary to ensure enough monies are available in CIP warrant.
- e. Monitor for grant opportunities; maintain contact with State of NH Homeland security grant managers (3)
- f. Send Police Commission CIP authorizations sent to CIP Committee annually

**Goal:**

- 3 Modernize Police Department headquarters, (building and physical infrastructure) equipment, and improve police and information sharing/communication technologies.** The PD has been moving along at light speed (pun intended) on this Goal. With the purchase of the FY 21 budgeted for Ford Explorer (Hybrid), the donated Tesla Model Y, and our donated electric bike, we have exceeded by one year our objectives in this area. Additionally, not only did we completed the competitive NH Safety grant application process early, but we were also awarded additional monies because of our commitment to their programs, and our strong working relationship with NH Highway Safety. This goal will continue into FY 22 along with most of these objectives which will be re-evaluated in OCT FY 21 for the upcoming FY!

**Objectives:**

- a. Finalize Department outfit of cruisers with MDT terminals, E-ticket and E-crash systems and Taser upgrades-this will be completed in No with the arrival of our new Ford Explorer-ordered in March.
- b. Complete FY 21 New Hampshire Safety grant Applications NLT March FY 21
- c. Submit CIP request NLT 10 Aug FY 20 for FY 21
- d. Execute grants and oversee instillation NLT 15 August 2021
- e. Conduct NET (New Equipment training) once installed NLT 30 Sept FY 20 continuing into FY 21.
- f. Continue work on FY 23 Public Safety building project(s)
- g. Establish FY 22 CIP fund for Dispatch Center (on going)
- h. Currently develop and coordinate IT work, upgrades, and Information Technology Plan with PD, Town IT providers, and Technology Budget and Finance Officer

## **Goal:**

**4. Enhance Crime Prevention/Physical Security posture of the Town of Wolfeboro (Provide a safe and secure environment through presence, patrols, and training.)** This is an ongoing core task of the PD. The PD has been engaged in several high-profile criminal investigations, drug cases, and traffic crash investigations this year. Our Grants awarded by NH highway Safety and the NH Attorney General's office significantly assist us in the execution of the objectives listed out in this goal activity. Both myself and my officers continue to receive high praise and accolades from the public and the work performed. Though, I will be the first to admit that sometimes we don't always get things right, we realize our mistakes, fix errors, and try to "unwring" the bell and improve our work product to not make that same mistake twice.

## **Objectives:**

- a. Complete FY 20 Highway Grant Applications NLT March FY 21 for execution in FY 20 into FY 21
- b. Develop/execute Coverage and Patrol Plan, NLT Dec FY 20 for FY 21 with increased use of part-time officers to help defray the cost of O.T. shifts
- c. Use grants to supplement coverage plan NLT 31 Oct FY 20 into FY 21
- d. Increase Bike Patrol presence in the Compact Portion of Town for FY 21 NLT 1 June 2021
- e. Use Radar Trailer/Radar Warning signs and Citizen complaints to drive Operations focus-ongoing Data Driven Operations (D-Dats) for speed enforcement and improve quality of life for area residents and guests.
- f. Improve life safety measures through community involvement, participation in shareholder group efforts (Brewster Academy, Wentworth Water Shed initiatives, Wolfeboro Chamber of Commerce etc....)
- g. Use grant opportunities and directed patrol tasks to improve police presence in High Activity neighborhoods and or complaint areas.
- h. Ensure a Safe and Secure environment through impartial enforcement of State and Federal laws
- i. Establish a Juvenile Services Officer (Prosecutor) function separate from the SRO position to provide better SRO coverage (Safety and Security) for the Governor Wentworth SAU complex in Wolfeboro; and to enhance Juvenile services for at risk minors-this position will be filled NLT 30 Sept FY 21!
- j. Focus FY 21 traffic enforcement and investigative efforts on areas identified in Class A and B End-of-Year-Crimes report for needing attention-specifically DWI and DWI-Drugs, Crimes Against Society-Drug Distribution, and Fraud / Theft cases.
- k. Continue Coordination with DTF Strike Force on "High Value Targets" within the Wolfeboro and Greater Wolfeboro Areas by negatively impacting the flow

and movement of illicit drugs into and through Wolfeboro by working jointly “By, With and Through” the NH AG’s DTF -We have worked tirelessly with the DTF on community problems and issues and I am proud to say we have made significant drug arrests in the past year which have had a direct impact on the flow and trafficking of drugs and illicit pre-cursor chemicals and production supplies through Wolfeboro.

- l. Execute WPD Officer and Dispatcher Training and Firearms qualification plan(s)
- m. Investigate crimes, complaints, conduct Motor vehicle enforcement operations; prosecute criminals (Adult and Juvenile) to reduce recidivism rates for the Town of Wolfeboro through interactive and proactive police responses to crime.

**Goal:**

**5. Standardize Police Department Vehicles.** This past year the last of our Crown Victoria’s was removed from the fleet to make way for a newest Ford Explorer Police Interceptor vehicle. This is a hybrid model which will help reduce gas and oil consumption, repair parts usage, and contribute to less noise and air pollution. This vehicle, when it arrives, will bring the fleet up to our requisite number of Eleven Police Vehicles: 3 Ford Taurus Police Cruisers, 7 Ford Explorer Police Interceptors, and one Tesla Model Y. Once the Ford Taurus reach their respective end of service life (roughly) at ten (10) years, we will replace them with Ford Hybrid Explorers. This goal may be modified in Oct FY-21.

**Objectives:**

- a. Through the Town’s Normal purchasing process, purchase two more Ford Explores (hybrid) each year for FY 21 through a lease opportunity or outright purchase. Once accomplished and the fleet is back to eleven (11) cruisers-continue with replacement cycle on a one-for-one basis every two (2) years.
- b. Purchase Hybrid vehicles to increase the longevity of purchases; cut down on energy and fuel consumption and reduce repair part cost(s).
- c. Retire our last remaining Crown Victoria Police Interceptors in FY 20-FY 21 (To be replaced by a Ford Explorer.)
- d. Be Prepared to: Starting in FY 21 Lease to own one , or purchase (whatever is in the best interest of the Town of Wolfeboro, NH) (1) each Ford Explorer in FY 24 every other year as part of the normal budget process-this is to include all police related vehicle equipment (Light bars, cages, etc....) if economy permits (This is a be prepared to/on order mission at the direction of the Wolfeboro Police Commission)

**Goal:**



**6. Sustain Police Community Outreach programs and relations.** It is my sincere belief that we have managed to improve our Community Relations over this past year. Manly since we have been able to offer faster and better service as our staff component has been fully realized. We have been able to capitalize on this through our various radio and TV talk show programs which garner a large following. This goal will continue into FY 22 as a sustain!

**Objectives:**

- a. Through Wolfeboro Community TV, Wolfeboro PD Facebook page, and WASR live radio talk show programing, continue our monthly community information operations programs designed to keep the citizenry of the greater Wolfeboro Area informed of police operations, matters of interest, and concerns. Use these information platforms to putout IO messages and themes designed to reassure the community, inform them of important and relevant topics of interest, and solicit information to help solve crime.
- b. Increase the number(s) of good news stories and other positive news events to facilitate reassurance in Government and Governance in Wolfeboro
- c. Communicate Wolfeboro Police and Commission IO (Information Operations) themes during press releases to reassure and inform the public of police actions and response to crime.
- d. Continue PD POD casts through WASR keeping the citizens informed of issue and topics of importance.
- e. Continue to meet with concerned citizens and groups as needed to address quality of life issue. Respond favorably to citizen quality of life issues; listen to citizen and guests' complaints-involve them in the solution process.
- f. NLT 30 Sept 2021 implement the Governors and NH AG's 2020 recommendations of law Enforcement and Criminal Justice reform as allowed by FY 20-21 budget constraints.
- g. NLT 30 Sept FY 2020 execute de-escalation training Department wide as a best practice to reduce police use of force measures.
- h. Continue our community public speaking and outreach events.
- i. Continue our joint PD/Fire-Rescue Open house programs.
- j. Continue Wolfeboro Police Association scholarship programs.

## **Annex 1 to Goals and Objectives**

### **Goals Short List**

#### **Goal 1:**

Stay within FY 20 Wolfeboro Police Department Operating Budget parameters

Objectives:

#### **Goal 2:**

Complete Wolfeboro Police Department Console Dispatch process and instillation

#### **Goal 3:**

Modernize Police Department headquarters, (building and physical infrastructure) equipment, and improve police and information sharing/communication technologies

#### **Goal 4:**

Enhance Crime Prevention/Physical Security posture of the Town of Wolfeboro (Provide a safe and secure environment through presence, patrols, and training.

#### **Goal 5:**

Standardize Police Department Vehicles

#### **Goal 6:**

Sustain Police Community Outreach programs and relations