

# **Wolfeboro Police Commission Meeting Minutes December 15, 2022**

**Members present:** Chairman Steve Wood, Commissioner Robert O'Brien and Commissioner Shawn Coope

**Staff present:** Captain Mark Livie and Sherri Moore – Recording Secretary,

Chairman Wood called the meeting to order at 4:02 PM.

## **Pledge of Allegiance**

Chairman Wood entertained the Pledge of Allegiance.

## **Consideration of Minutes**

Chairman Wood entertained a motion to accept the November 17, 2022, minutes.

**Commissioner O'Brien moved the Wolfeboro Police Commission to accept the November 17, 2022, public minutes as prepared. Commissioner Wood seconded. Members voted, all in favor, the motion passed.**

## **Activity Reports**

Chief Rondeau reported on the following activity reports for the month of November:

**Incidents:** He reported 64 incidents, a decrease from the previous month.

**Offenses by month:** He reported 65 offenses for the month.

**Arrest status report:** He reported a decrease from the previous month, a total of 11. Lowest number that has been reported in 27 years.

**Collisions YTD report:** He reported 16 collisions. Year to date there have been 149 collisions...mostly occurring on Center Street, South Main Street, and Railroad Avenue.

**Traffic stops YTD report:** He reported 108 traffic stops, a decrease from last month and 14 tickets were issued out of those stops. Resulting in a 13% chance of getting a ticket. Still seeing a significant number of un-inspected and un-registered vehicles.

**Personnel Analysis report:** The report is a synopsis of each officer's activity for the month.

**Detectives Report:** Read Report into Minutes.

**School Resource Officer (SRO):** Read Report into Minutes – some items have been redacted for privacy reasons.

### Chief's Items

Chief Rondeau informed the Commission that had a few items for non-public under Personnel, Union Contract, and a Towing Contract.

Chairman Wood inquired about cars not stopping for buses.

Chief Rondeau responded that those cases are investigated as they are reported.

### Captain's Items

None

### Questions from the Press

None

### Board of Selectmen's Representative

None

### Budget Committee's Representative

Tom Bell shared that the Budget Committee Meeting went really well with the Police Department. He also applauded the Chief for the gas plan that the Chief had initiated for the department and said it was excellent.

### Public Comment

None

### Commissioner's Items

Chairman Wood announced that the next meeting will be on Thursday, January 19, 2022, at 4:00 pm in the Bradley Room at the Wolfeboro Public Library.

*Being no further business before the Commission, Chairman Wood entertained a motion to enter non-public session to discuss Personnel and Contracts.*

**Commissioner O'Brien moved the Wolfeboro Police Commission to enter into non-public session RSA 91 A: 3, a to discuss Personnel and Contracts at 4:32 PM. Commissioner Coope seconded. Roll call vote: Bob O'Brien – yes, Shawn Coope – yes and Steve Wood-yes, the motion passed.**

The Commission re-entered public session at 5:25 PM.

Commissioner O'Brien entertained a motion to seal the Non-Public Minutes.

**Commissioner Coope moved the Wolfeboro Police Commission to seal the Non-Public Minutes. Chairman Wood seconded. Roll Call vote: Bob O'Brien – yes, Shawn Coope –yes and Steve Wood-yes, the motion passed.**

*Being no further business before the Commission, Chairman Wood entertained a motion to adjourn.*

**Commissioner O'Brien moved the Wolfeboro Police Commission to adjourn at 5:28 PM. Commissioner Coope seconded. Being none opposed, the motion passed.**

Respectfully submitted,

**Sherri Moore**

TO: Wolfeboro Police Commission

FROM: Dean J. Rondeau  
Chief of Police

SUBJ: Chief's Items (November 2022) for 15 December 2022 Wolfeboro Police Commission meeting

DATE: 05 December 2022

**Non- Public:** We have a need for a non-public meeting tonight dealing with personnel budgetary items.

**GENERAL BUDGET ITEMS:** There will be an end of year budget (Fourth Quarter FY 22) review after the Chief's presentation during the February Police Commission meeting. This will close the books on that budget. Right now, we are doing just "ok" with Police and Dispatch Budgets (See the Town Finance Officer's financial analysis report for the entire budget including the PD. (which will be sent as soon as it done.) We are projecting for a "within the bottom line" ending to all three budgets, but it will be close. Gas and oil are still running hot and are projected to be approximately 5-8K dollars over budget due to high gas process. Last month we paid \$3.01 dollar per gallon, a .23 cent jump from the previous month. We are still under our gas usage consumption by 20%. We are projected to remain under our gas gallon usage through the end of the year. Lastly, though we are doing well, remember that as we get closer to the end of the year, we have several holidays and OT requirements which cause this part of the year to be very expensive on all three budgets. Additionally, we will have to pay for the cat case bills (Animal abuse case). We will apply to the State for the approximately .75 percent of that money to be returned under the cost of care law in the State, and the rest will be obtained through the prosecution as restitution back to the Town. Once those monies are awarded, they will be applied to the general fund FY 23. This will take some time to get back. Those bills right now are expected to be approximately \$23K dollars.

Budget snapshot prepared by Captain Mark Livie: (see attached Excel Spreadsheet.)

**Police Budget:**

Payroll week – 48– we are at 89.589 % spent; and if all were in a perfect world, we would be at 92.308% So, we are approximately 2.72 percent underspent.

Cluster of Five: We gained approximately \$2000.00 dollars from last week. With end of year expenses, including paying for the cat case, end of year purchases,

Comp Time, and OT payments, we should have between \$19k-26K between all three budgets. This also includes the gasoline over expenditure and does not take into consideration the Grant payments which go directly into the General Fund.

#### **FY 23 Budget process:**

We have all but completed the construction of the FY 23 budget and have met the Town Manager's suspense of 2 September 2022 for its turn in. COLA's and the Union Contract funds have yet to be completed. We are up approximately 2.5 percent overall-well under the Town Manager's guidance of 8 percent. We had a very successful presentation to the Budget Committee. Next, will be warrant articles which will be heard on 27 Dec at 1800 hours at the library. I am sure there will be some last-minute changes as the budget now moves through the approval process. All updates made at the Commission's September and October meetings have been completed.

**PERSONNEL:** Pursuant to the Commission's wishes, a conditional offer of employment was made to Joshua Romano.

**ADMINISTRATION:** Myself and Captain Livie continue work with the Town Manager and the rest of the team on the public safety building build. We interviewed construction managers with the rest of the team on 13 December. We were also present at the opening of the bidding process. Those bids will be reviewed by the Town manager and BOS with the Town managers and BOS deciding.

#### **Training:**

##### **Police:**

Officer Peaslee - SWAT Training X  
Sgt. Strauch - K-9 Training  
SRO Devine- Special Olympics NH conference.

##### **Dispatch:**

The Dispatch Center has started its Wolfeboro Christmas fund toy and clothes drive under the very able direction of Dispatch Supervisor Mia Lyons. Soon the entire PD will be filled with packages for Wolfeboro Area Children. This is very hard work and takes quite a bit of time to put together. I feel that Mia is often under credited for the work that she does in Dispatch, and especially in running and organizing this program. She does an amazing job at this, and it is one that I do not want to do. So, congratulations to Mia, and to the rest of the hard-working Team of Wolfeboro Central Dispatch.

### **Operations (Criminal Investigations and Prosecutions):**

In terms of Police investigations, prosecutions, and operations, the month of November was slow due to the Courts, and the Thanksgiving holiday. This too is reflected in our arrests for the month at a mere 11-wow! Our Prosecutor continues to work through the extraordinary case load created by the Courts in terms of their response to the COVID-19 pandemic.

### **Prosecutions:**

The month of November was another terrible month for our ability to dispense with cases. The Courts allowed many "continuances" and our prosecutorial team was only able to get through thirteen (13) cases, eight (8) of which were found guilty or plead guilty, and five (5) was Placed on File (POF). The conviction rates this past month is one hundred percent (100.00%) with \$1009.00 dollars in fines, restitution, and penalties meted out by the Courts.

**Safety and Security matters:** November proved to be a busy month for traffic, and we edged higher for traffic crashes up six (6%) or so percent with one additional crash over last month. We are still realizing significant increase in traffic volumes, and during the first real snowstorm of the season, we realized six traffic crashes in one eight-hour period-it was like the old days. I suspect the traffic to our Town will continue to be heavy all season long, so please plan for this in advance and leave earlier for destinations. Additionally, I believe our population density has increased significantly over the last year, and I am forecasting that it will continue to increase for the next three to five years as folks continue to escape our major population centers and move to less densely populated areas of our Country.

Lastly, during significant weather events if you don't have to go out-don't. A vast majority of our crashes occur during periods of inclement weather. Plan for needs ahead of these storms, cancel non-important appointments or events if possible. Additionally, please be mindful of State and Town public work crews who are out on the roads during and just after the storms cleaning up the snow, slush, and ice. Please give our very talented road crews the space and time they need to get our roads cleaned up, and please be careful when passing them-thanks.

### **OUTREACH AND MATTERS OF INTEREST:**

We are still engaged in a wide variety of public engagements, and busy with Town of Wolfeboro committee programs.

**Safety Tip of the Month:** December is a busy month here in Wolfeboro as folks plan their ski and snowmobile trips to the North Country to take advantage of the heavy snows. Not to mention all the holiday parties, gatherings, and the obligatory visits to grandma's house for Christmas Eve dinner. Additionally, December is a time of merriment as we all enjoy festive gatherings with friends, family, and our school chums we have not seen since last Sept when we left for college. Please be safe while taking in these events, and or driving around our busy Town roads realizing that this month brings with it increased travel because of the end of season festivities. Lastly, if you drink and drive, please remember to have a designated driver, and drink within moderation. If you have too much to drink and can't figure out a safe way to get home, call the PD and we will figure out something for you, so you don't hurt yourself or someone else. Our Dispatch number is: (603) 569-1444-thank you in advance.

**Happy Holidays, Merry Christmas, and Happy New Year everybody!**

12/05/2022

Offenses (State Law) By Month

	<u>NOV</u>	<u>TOTALS</u>
2nd Degree Assault; Deadly Wea	5	5
Simple Assault; Physical Conta	2	2
Theft by Unauthd Taking \$1001-	1	1
Theft by Unauthd Taking \$0-\$10	1	1
Theft by Unauthd Taking \$1501+	1	1
Theft by Deception \$0-\$1000	1	1
Theft by Unauthd Taking \$1501+	1	1
Identity Fraud; Pose as Anothe	1	1
Criminal Mischief	7	7
Possess Marij; 3/4oz or less;	1	1
Poss.; Marij-Infused Product,	1	1
Reckless Conduct - Deadly Weap	2	2
Reckless Conduct;Dom Violence;	1	1
Disorderly Conduct	1	1
DUI - impairment	2	2
Protective Custody - Alcohol	1	1
Open Container	1	1
Criminal Trespass	1	1
Land Vehicles (Misuse of Power	1	1
Unlawful Activities: Littering	1	1
Littering; Penalty	1	1
Dogs at Large	1	1
2nd Degree Assault; SBI- Domes	1	1
DV; 2nd Deg Assault-BI & DW	1	1
Harassment	1	1
Remove/Deface Political Advert	1	1
Involuntary Emergency Admissio	1	1
Prohibitions re: Drivers Licen	1	1
Drive after Rev/Sus; DUI	1	1
Drive after Rev/Sus; Reckless	1	1
Conduct After Accident	6	6
Operating Without Lights	1	1
Yellow/Solid Line Violation	1	1
Stop Signs; Yield Signs	1	1
Speeding 26+ mph over limit of	1	1
Reckless Operation	3	3
Negligent Driving	1	1
Uninspected Vehicle	1	1
Duty to Report	3	3
TOTALS	61	61



# **WOLFEBORO POLICE DEPARTMENT SCHOOL RESOURCE OFFICER MARY DEVINE MONTHLY SUMMARY FOR NOVEMBER 2022**

November was the third month of school for SRO Devine with seventeen (17) days of school. SRO Devine responded to several incidents in the High and Middle School and assisted Carpenter Elementary School and took numerous school bus related complaints. During a two-hour delay from school, SRO Devine assisted patrol with several motor vehicle accidents, two of which were students. No injuries reported.

SRO Devine wrote nine incident reports and two accident reports. SRO Devine contacted the Division of Children Youth and Family (DCYF) after speaking with a student who reported little supervision at home in another jurisdiction. SRO Devine spoke with a student who reported a sexual assault that occurred in another jurisdiction. The information was passed along to the police departments that have jurisdiction.

SRO Devine spoke with a student who reported that a former student had posted a gun on Snapchat and had threatened suicide. A welfare check was conducted by a local police department and the subject had been transported to a local hospital for an evaluation. SRO Devine spoke with the mother of a student who called her directly about her child threatening suicide. SRO Devine, with the assistance of school staff located the child on the school grounds. The child was taken to a local hospital for an evaluation.

SRO Devine conducted a welfare check on a Carpenter Elementary School student who had not been to school in days. Contact was made with the child. Other reports included possession of tobacco products, harassment, a suspicious person's report, receiving stolen property and assisted a student with a medical emergency at the high school which the Wolfeboro Fire Department and Stewarts Ambulance were called upon.

SRO Devine received a motor vehicle complaint, a vehicle driving recklessly in the Art Center parking lot. SRO Devine identified the driver and observed the driver rapidly accelerating in the downtown business area after school hours. SRO Devine wrote the student a town ordinance violation for Misuse of Power.

SRO Devine and Boucher spoke with a studies class about the phenomenon, The Cannonball Run, about how it is illegal and extremely dangerous. The officers answered many questions and reviewed the students' projects about how they believed they could get to the other side of the country without stopping, in record time and not get arrested.

SRO Devine was given the recommendation from Juvenile Probation to file a juvenile petition for a student that she had referred to the Juvenile Probation and Parole for a CANS assessment (Child and Adolescent Needs and Strengths). The petition is pending for the charges of, Simple Assault, Disorderly Conduct and Criminal Threatening.

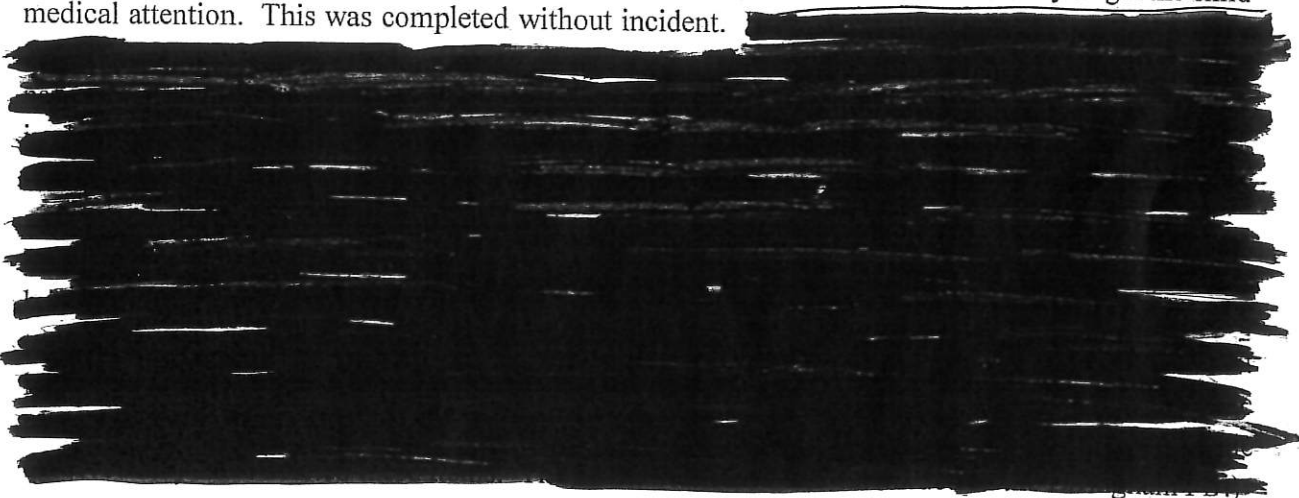
SRO Devine participated in meetings regarding the Kingswood Next Steps Team. The mission of the Kingswood Next Steps Team is to provide intervention and support for identified at risk students to increase overall positive behaviors and academic success.

# **WOLFEBORO POLICE DEPARTMENT SCHOOL RESOURCE OFFICER CPL. BOUCHER MONTHLY SUMMARY FOR NOVEMBER 2022**

Cpl. Boucher worked the month in November as the floating SRO between the Carpenter School and Crescent Lake School. He did cover a few full days at the high school and middle school for SRO Devine while she was on vacation days. During this month Cpl. Boucher assisted Detective Emerson with some evidence and the drug take back bin located at the police department. Cpl. Boucher also conducted firearms qualifications for the officers of the police department. Cpl. Boucher also handled morning school crossing at the Carpenter School.

Specifically, Cpl. Boucher investigated 1 Criminal Mischief case involving another reported "keyed" vehicle on campus. Cpl. Boucher was able to review video footage to eliminate the damage happening on campus. Additionally, Cpl. Boucher is actively, investigating the damaged (\$2500) to Promethean Board briefed last month, that was shattered in a classroom when a student threw a magnet (size of a nickel) which struck the board. The Cpl. was able to speak with some parents and a student regarding the incident. During the interview the student, the parents elected to stop the interview until they could speak to counsel. Cpl. Boucher reached out to another parent of a suspected involved student, but mom refused access to her child. Cpl. Boucher has another interview scheduled for Tuesday, December 6, at 1430hrs.

Cpl. Boucher made 3 referrals to DCYF during the month. Cpl. Boucher was called to the middle school for a young female student who was upset in class, and then stated that she wanted to harm herself. Cpl. Boucher met with her and the Guidance Counselor and found that this was not the first this student has made such statements. Cpl. Boucher was able to work with the family to get the child medical attention. This was completed without incident.



Cpl. Boucher handled two parking complaints, two vehicles passing a school bus with red lights on, assisted Captain Livie in tracking down a student who was littering off campus.

Cpl. Boucher assisted the Carpenter Elementary School with a welfare check on two small boys who had not been to school in 3 days. Found out that the grandmother/guardian was awarded custody of the boys and they moved to Michigan, because they lost their rental property in Wolfeboro. Cpl.

**WOLFEBORO POLICE DEPARTMENT  
SCHOOL RESOURCE OFFICER CPL. BOUCHER  
MONTHLY SUMMARY FOR NOVEMBER 2022**

Boucher was able to contact the courts and found this was perfectly legal and then followed up the school.

WPD and WFD responded to the automotive tech for a reported fire in the bays. Found that a vehicle caught fire while a student was welding on the vehicle. Apparently, the seat caught fire during the action.

SRO Devine and I attended Active Shooter Training at the Alton Schools.

SRO Devine and I met with Superintendent Arakelian, Principal Donnelly, and Vice Principal Charland reference school security and getting training for the staff for an Active Shooting (Killing) Event.

Cpl. Boucher pulled 6 Offense Reports during the month of November.

### **Monthly Activity for November2022**

Detective Emerson was requested by the Internet Crimes Against Children (ICAC) task force, to assist with the ICAC interrogation team during the execution of a search warrant of a residence in Exeter New Hampshire for a crime of child sexual exploitation.

Detective Emerson assisted the Federal Bureau Alcohol, Tobacco, and Firearms (ATF) with locating a subject thought to be in Wolfeboro who had illegally purchased a firearm in southern New Hampshire. Detective Emerson was able to utilize his network and relationships with citizens of our community, to locate the individual. The individual was not in Wolfeboro; however, the information was given to the ATF agents and the man was later located.

Detective Emerson again, assisted the Department with Patrol shift coverage throughout the month of November.

Detective Emerson assisted evening and night shift Officers with follow up on some of their case's.

#### **Cases Assigned/Investigated/Assisted With**

2 Theft

1 Assault

1 ICAC

1 Assist ATF

Percentage of cases closed this month 76%

Percentage of new cases closed by arrest during the month 24%

Percentage of entire case load closed 77%