

**Wolfeboro Police Commission
Meeting Minutes
December 21, 2023**

Members present: Chairman Steve Wood, Commissioner Shawn Coope and Commissioner Kevin Duffy

Staff present: Chief Stu Chase, Captain Mark Livie, and Record Secretary Sherri Moore

Chairman Wood called the meeting to order at 3:59 PM

Pledge of Allegiance

Chairman Wood entertained the Pledge of Allegiance.

Consideration of Minutes

Chairman Wood entertained a motion to accept the November 16, 2023, minutes as written.

Commissioner Coope moved the Wolfeboro Police Commission to accept the November 16, 2023, public minutes as written. Commissioner Duffy seconded. Members voted, all in favor, the motion passed.

Captain's Items

Captain Livie read the Monthly Activity reports. The Captain also updated the Commissioners on the status of the Police budget and it's underspent by 3.56%. He also reminded the Commissioners of the \$11,000 that was taken from the Police Budget to help with the Town budget short fall. Report and slides attached. The Captain asked for a vote to approve the 2024 Budget line deductions totaling \$25,000. See attached for specific line-item deductions.

Chairman Wood entertained a motion to accept the line-item amounts as presented by the Captain for the \$25,000 deductions.

Commissioner Coope moved the Wolfeboro Police Commission to accept the 2024 budget line-item deductions as presented by the Captain totaling \$25,000. Commissioner Duffy seconded. Members voted, all in favor, the motion passed.

Chairman Wood inquired if the decrease in funding will affect operations?

Captain Livie responded that he thinks the department will do pretty good but will have to be really creative with scheduling.

Activity Reports

Captain Livie reported on the following activity reports for the month of November:

Incidents: He reported no change in the number of incidents, with 48 incidents, the same as the previous month.

Offenses by month: He reported 60 offenses for the month.

Arrest status report: He reported a decrease of 48.28% in arrests from the previous month, for a total of 15 arrests for the month.

Collisions report: He reported another month with an increase; there were 15 collisions in November.

Traffic stops report: He reported 145 traffic stops, an increase from last month, and 4 tickets were issued out of those stops...which equates to a 2.76% chance of receiving a ticket.

Personnel Analysis report: The report is a synopsis of each officer's activity for the month.

School Resource Officers (SRO): Reports read into minutes. See attached.

Detectives Report: Report read into minutes. See attached.

Chief's Items

Chief Chase read his report into the minutes. See attached.

Questions from the Press

None

Commissioner's Items

Chairman Wood shared that the next Police Commission meeting is Thursday, January 18, 2023, at 4:15 pm, in the Bradley Room at the Wolfeboro Public Library. He also went on to share that the Commissioners met with Chief Chase last week and decided they would continue to meet with him either every month or every other month. The purpose is to make sure they are all on the same page and he looks forward to them meeting again.

Budget Committee's Representative

Tom Bell shared that the Budget Committee had met on the previous Monday and the DAR letter is out and has been submitted. Now the efforts are focused on coming up with the short fall amount and being diligent about not having to spend.

Board of Selectmen's Representative

Brian Deshaies gave thanks for the help with the Santa Parade and tree lighting. The help from the Police and Fire Departments saved the Town and taxpayers a significant amount of money. He also went on to thank the Police Department members for attending the Town Christmas party this year.

Public Comment

None

Being no further business before the Commission, Chairman Wood entertained a motion to enter non-public session to discuss Personnel.

Commissioner Coope moved the Wolfeboro Police Commission to enter into non-public session RSA 91 A: 3, a to discuss Personnel at 4:29 PM. Commissioner Duffy seconded. Roll call vote: Kevin Duffy – yes, Steve Wood – yes, and Shawn Coope-yes, the motion passed.

The Commission re-entered public session at 5:22 PM.

Chairman Wood entertained a motion to seal the Non-Public Minutes.

Commissioner Duffy moved the Wolfeboro Police Commission to seal the Non-Public Minutes. Commissioner Coope seconded. Roll Call vote: Shawn Coope – yes, Steve Wood – yes, and Kevin Duffy-yes, the motion passed.

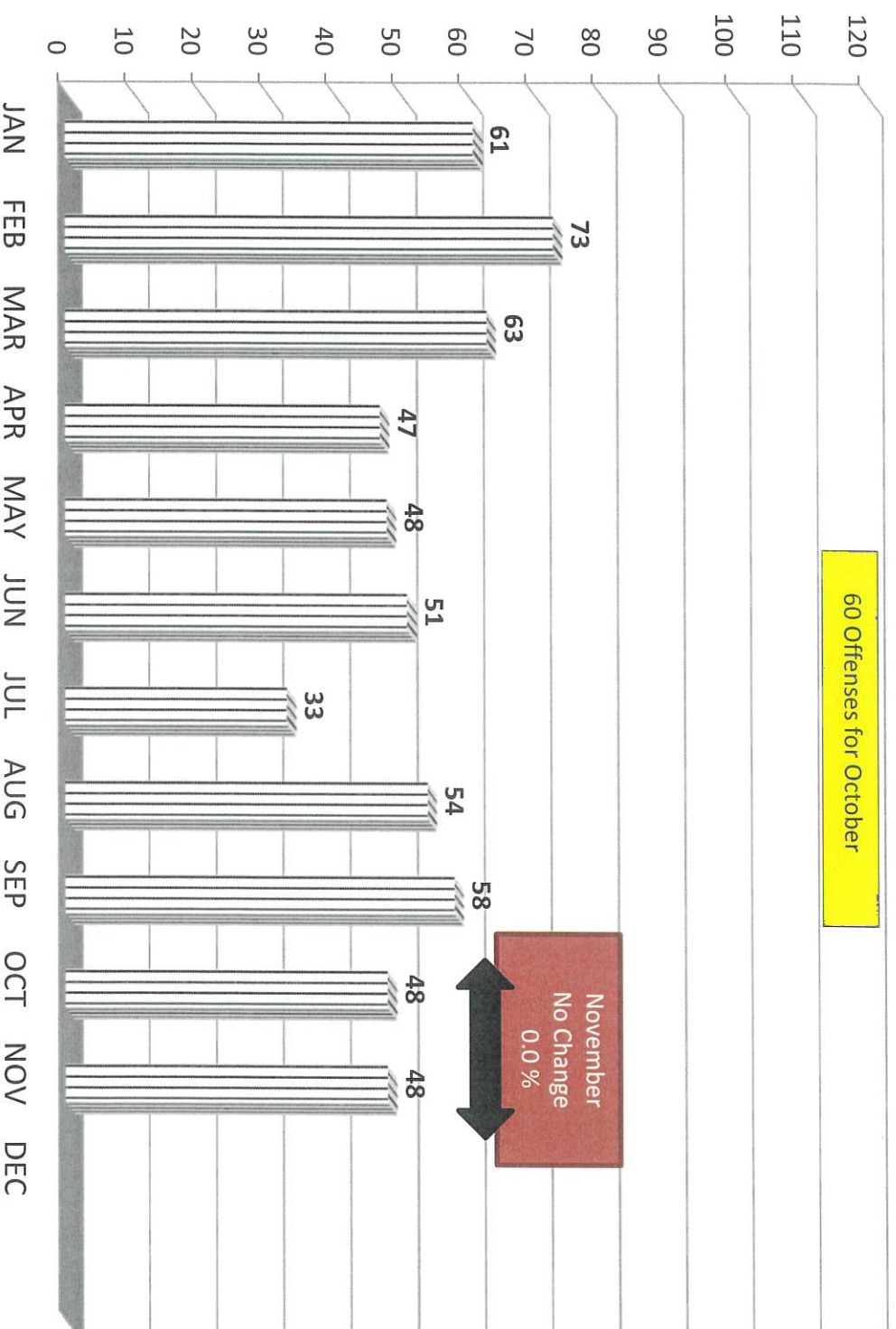
Being no further business before the Commission, Chairman Wood entertained a motion to adjourn.

Commissioner Duffy moved the Wolfeboro Police Commission to adjourn at 5:22 PM. Commissioner Coope seconded. Being none opposed, the motion passed.

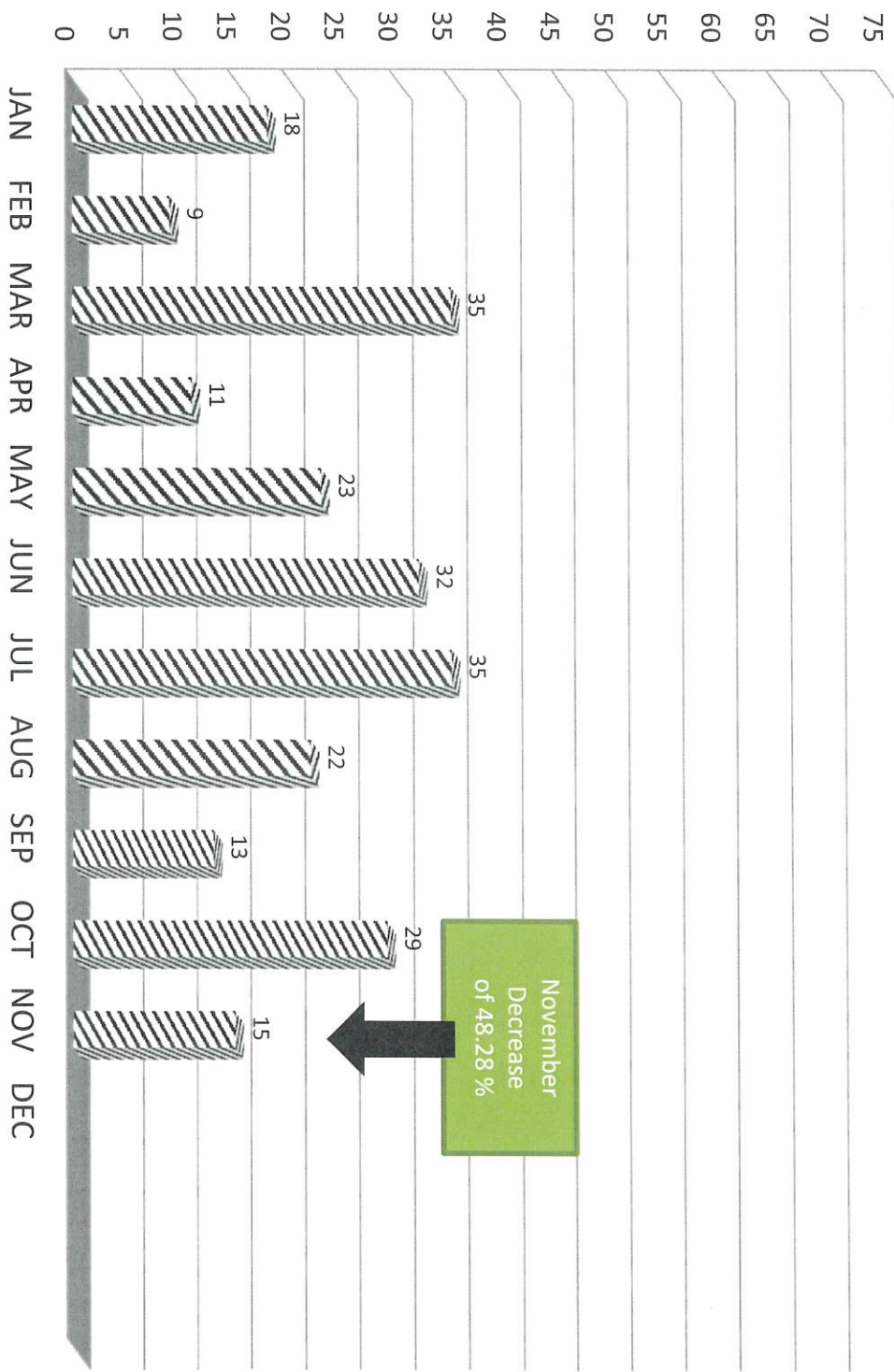
Respectfully submitted,

Sherri Moore

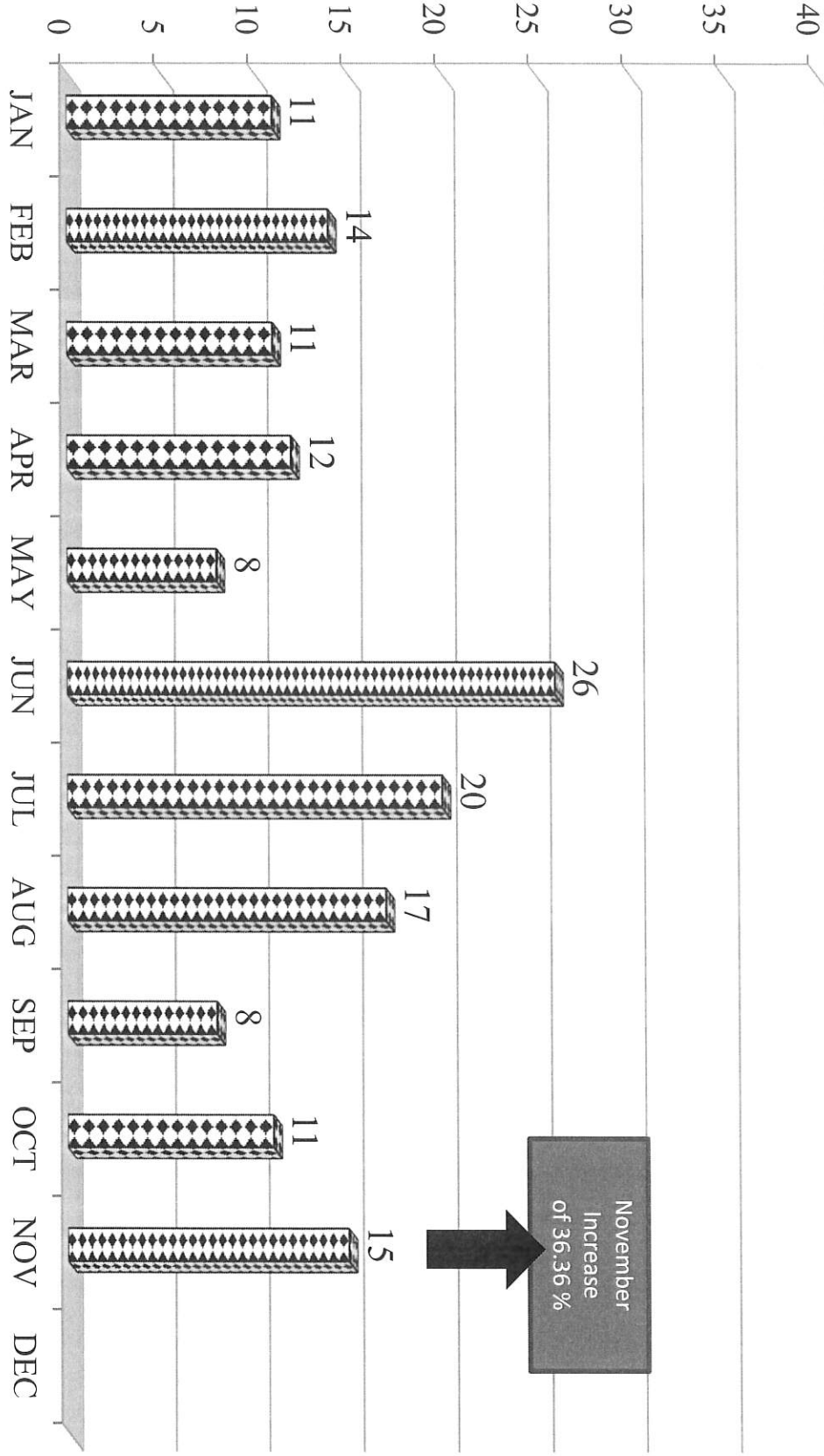
INCIDENTS (CASES) YTD 2023



ARRESTS YTD 2023

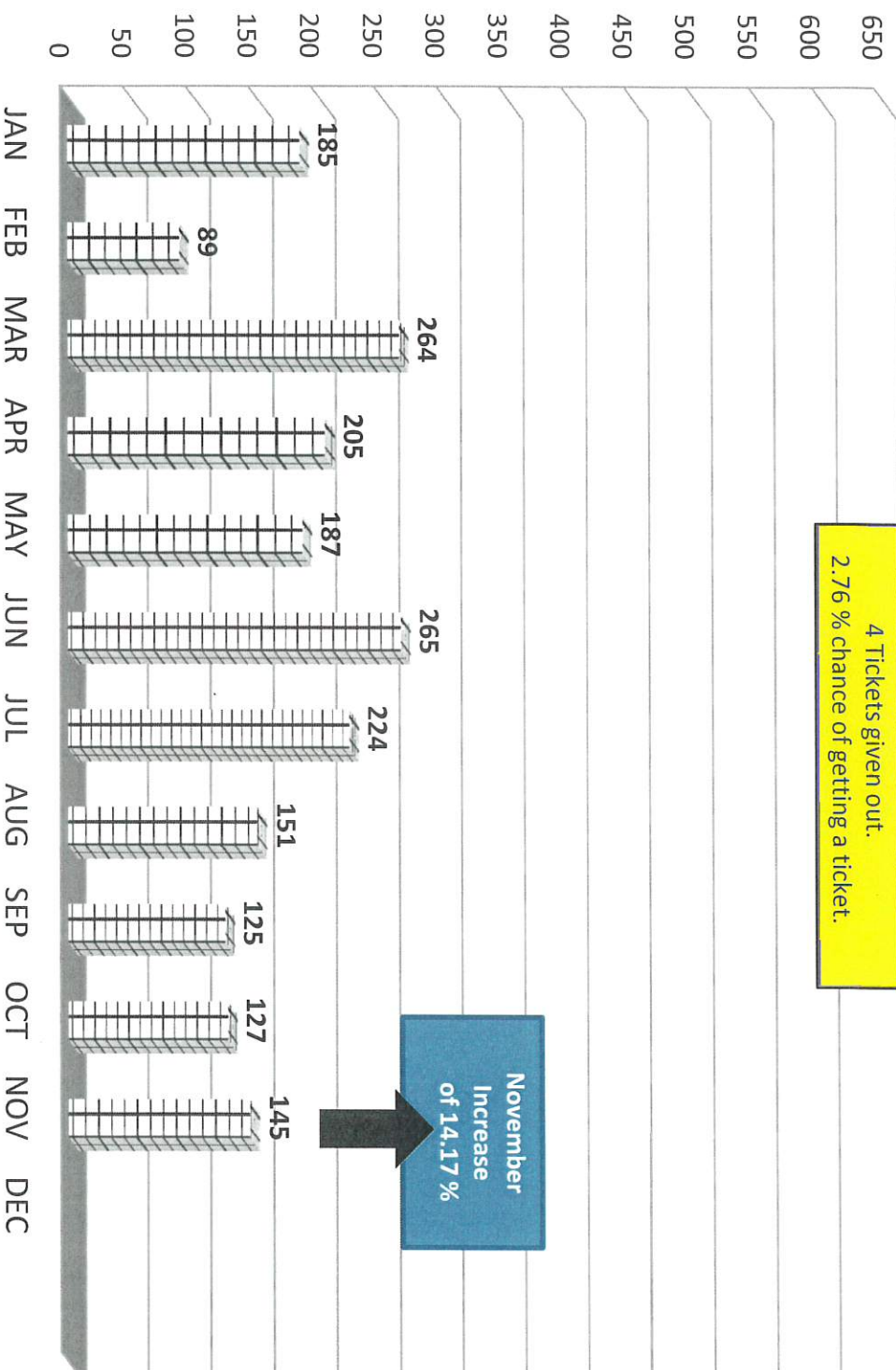


COLLISIONS YTD 2023



TRAFFIC STOPS YTD 2023

4 Tickets given out.
2.76 % chance of getting a ticket.





	<u>Incidents</u>	<u>Asst</u>	<u>Inc</u>	<u>Detective</u>	<u>Arrests</u>	<u>Asst</u>	<u>Arr</u>	<u>Booking</u>	<u>Orders</u>	<u>Citations</u>	<u>Accidents</u>	<u>Asst</u>	<u>Acc.</u>	<u>Park Tks</u>	<u>Field</u>	<u>Int</u>	<u>Asst</u>	<u>FI</u>	<u>Warrants</u>
Beaulieu, Jared	1	0	0	0	2	0	0	2	0	14	3	0	0	1	0	0	0	0	0
Boucher, Jacob	5	0	0	0	0	3	0	0	0	2	1	1	0	0	0	0	0	0	0
CALLIGANDES, HEATHER	2	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0
DUSTIN, CHRISTOPHER	1	0	0	0	1	0	0	1	0	39	0	0	0	0	0	0	0	0	0
Emerson, Shane	3	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0
Gabrielli, Mary	7	1	0	0	5	0	0	5	0	0	1	0	0	1	0	0	0	0	0
LaRochelle, Eric	4	0	0	0	1	0	0	1	0	1	0	0	0	0	0	0	0	0	0
Livie, Mark	2	0	0	0	0	1	0	0	0	5	0	0	0	0	0	0	0	0	0
MALONEY, GUY M	4	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0
McGee, Francis	3	0	0	0	1	0	0	1	1	2	1	0	0	0	0	0	0	0	0
Peaslee, Joshua	1	0	0	0	0	0	0	0	0	14	0	0	0	0	0	0	0	0	0
Shanks, Joseph	4	1	0	0	3	1	0	3	0	32	1	0	0	0	0	0	0	0	0
Spera, Patrick	1	3	0	0	0	0	0	0	0	14	0	0	0	0	0	0	0	0	0
Strauch, Michael	10	2	0	0	2	1	0	2	1	21	8	0	0	0	0	0	0	0	0
TOTALS	48	7	0	0	15	7	0	15	3	145	15	1	1	2	0	0	0	0	0



Wolfeboro Police Department
Personnel Analysis Reports
11/01/2023 - 11/30/2023

Page: 1
Printed: 12/06/2023

	<u>Incidents</u>	<u>Asst</u>	<u>Inc</u>	<u>Detective</u>	<u>Arrests</u>	<u>Asst</u>	<u>Arr</u>	<u>Booking</u>	<u>Orders</u>	<u>Citations</u>	<u>Accidents</u>	<u>Asst</u>	<u>Acc.</u>	<u>Park Tks</u>	<u>Field Int</u>	<u>Asst</u>	<u>FT</u>	<u>Warrants</u>
Gabrielli Mary	7		1	0	5		0	5	0	0	1		0	1	0	0	0	0
LaRocheelle Eric	4		0	0	1		0	1	0	1		0	0	0	0	0	0	0
TOTALS	11		1	0	6		0	6	0	1	1		0	1	0	0	0	0



Wolfeboro Police Department

Personnel Analysis Reports

01/01/2023 - 11/30/2023

Page: 1

Printed: 12/06/2023

	<u>Incidents</u>	<u>Asst Inc</u>	<u>Detective</u>	<u>Arrests</u>	<u>Asst Arr</u>	<u>Booking</u>	<u>Orders</u>	<u>Citations</u>	<u>Accidents</u>	<u>Asst Acc.</u>	<u>Park Tks</u>	<u>Field Int</u>	<u>Asst FI</u>	<u>Warrants</u>
Beaulieu, Jared	29	9	0	16	11	15	0	131	18	3	1	0	0	0
Boucher, Jacob	15	4	0	20	14	20	1	68	11	3	2	0	0	0
Boucher, Jason	23	1	0	1	1	1	0	0	0	0	0	0	0	0
CALLIGANDES, HEATHER	22	3	0	0	5	0	0	0	0	0	0	0	0	0
Chase, Stuart M	0	0	0	0	2	0	0	0	0	0	0	0	0	0
DUSTIN, CHRISTOPHER	22	4	0	24	4	24	3	319	6	0	23	0	0	0
Emerson, Shane	56	16	0	7	16	8	3	213	10	1	10	0	0	0
Gabrielli, Mary	131	17	0	13	6	13	2	3	6	1	7	0	0	0
IaRochelle, Eric	51	6	0	14	12	14	0	50	10	0	76	0	0	0
Iivie, Mark	41	5	0	6	17	6	0	14	11	1	16	0	0	0
Iyons, Mia	9	0	0	0	0	0	0	1	0	0	0	0	0	0
MALONEY, GUY M	35	2	0	6	5	6	2	3	14	0	1	0	0	0
McGee, Francis	3	0	0	1	0	1	1	2	1	0	0	0	0	0
Peaslee, Joshua	46	2	0	14	8	14	0	216	21	1	111	0	0	0
Rondeau, Dean	0	1	0	0	0	0	0	1	0	0	0	0	0	0
Shanks, Joseph	37	8	0	75	9	75	3	520	14	0	15	0	0	1
Spera, Patrick	25	10	0	12	23	12	4	161	13	0	4	0	0	0
Strauch, Michael	37	10	0	33	11	33	2	220	18	0	12	0	0	0
Strauch, Riggs	0	0	0	0	1	0	0	0	0	0	0	0	0	0
TOTALS	582	98	0	242	145	242	21	1922	153	10	278	0	0	1

WOLFEBORO POLICE DEPARTMENT SCHOOL RESOURCE OFFICER MARY GABRIELLI MONTHLY SUMMARY FOR NOVEMBER 2023

November ^{third month} ~~was the first month of school for~~ SRO Gabrielli with seventeen (17) days of school. SRO Gabrielli responded to incidents in Kingswood High School and assisted SRO LaRochelle in the Middle School. SRO Gabrielli wrote eight (8) reports, two of which were arrests. SRO Gabrielli served numerous subpoenas for court in December regarding Juvenile Delinquency Petitions.

Kingswood Campus reports:

SRO Gabrielli and with the assistance of patrol, investigated the theft of a golf cart that was parked at the Kingswood Campus then used to vandalize the Kingswood Golf Course. Several students with their parents present were interviewed, several hours of surveillance was watched and documented, and the suspects were identified. The investigation was completed by patrol.

SRO Gabrielli took one report from the middle school regarding a student in possession of tobacco vapes. The student received school discipline and the items were seized and later destroyed.

SRO Gabrielli assisted the administrative staff with a student who had a knife on their person and had cut their wrist. SRO Gabrielli obtained the knife, and the student left with their parent to have a mental health evaluation.

SRO Gabrielli assisted a student with being harassed for their race. The student and parent did not want any further action, just wanted documentation.

SRO Gabrielli gave a hand summons to appear in court for a student in possession of tobacco vape pens. The student also received student discipline.

SRO Gabrielli gave a hand summons to appear in court for a student who was operating a motor vehicle without the owner's consent and had never held a license.

SRO Gabrielli participated in meetings regarding the Kingswood Next Steps Team. The mission of the Kingswood Next Steps Team is to provide intervention and support for identified at risk students to increase overall positive behaviors and academic success.

Outside jurisdiction reports:

SRO Gabrielli took a report of a sexual assault that occurred in multiple jurisdictions to include Wolfeboro. The departments in which the assault had taken place out of Wolfeboro were notified and the investigation is ongoing.

SRO Gabrielli took a report of a sexual assault that occurred in another jurisdiction. The department in which the assault had taken place was notified and is being investigated.

SRO Gabrielli took a report from a student who had seen a student from another High School out of jurisdiction, posting that they had a gun and that they were not afraid to use it on Snapchat. SRO

**WOLFEBORO POLICE DEPARTMENT
SCHOOL RESOURCE OFFICER MARY GABRIELLI
MONTHLY SUMMARY FOR NOVEMBER 2023**

Gabrielli informed the police department where the student resides, and the SRO was already made aware of it and had it under control.

**WOLFEBORO POLICE DEPARTMENT
SCHOOL RESOURCE OFFICER GABRIELLI
MONTHLY SUMMARY FOR NOVEMBER 2023**

ACTIVITY	TOTAL	EXPLANATION (Optional)
Accidents	0	
Administrative Contact	Daily	Updates on cases and as information resource
Arrests	2	Hand summons in lieu of physical arrest.
Assist Other Agencies	10+	Patrol/DCYF/Police Departments in KRHS district/JPPPO
Bus Safety	Daily	Visible presence to reduce incidents on buses
Court Appearances	0	
Days away from Campus/Schools	0	
Dispatch Center Contacts	Daily	Utilize dispatch services as needed
Drugs/Alcohol/Tobacco Incidents	1HS 1MS	
Investigations/Follow-ups	Daily	To include follow-ups with DCYF and school administration
Motor Vehicle Issues	Daily	Illegal parking/assisting students or employees with vehicles
Parental Contacts	10+	Assist parents with informal counseling and illegal activities
Probation/DCYF Contacts	10+	DCYF/JPPPO
Teacher/Staff Contacts	Daily	Available for questions/concerns/problems
Truancy Incidents	Weekly	Weekly meeting with the KRHS Next Steps Team
Student Contacts	Daily	Answer questions, give aide and advice to students
School Events		
School Safety/Security	Daily	Visible presence to reduce incidents in schools
Vandalism to School Property	0	
Warnings/Summonses	0	

WOLFEBORO POLICE DEPARTMENT

SCHOOL RESOURCE OFFICER ERIC LAROCHELLE

MONTHLY SUMMARY FOR NOVEMBER 2023

November was the third month of school for SRO LaRochelle with seventeen days (17) days of school. This month included school closures for parent teacher conferences and the Thanksgiving holiday. SRO LaRochelle responded to several incidents in Middle School and assisted SRO Gabrielli with several incidents in High School.

SRO LaRochelle took a report from a concerned mother about her child being afraid while in father's custody due to a specific event. SRO LaRochelle notified DCYF and sent a police report to the town where the father resides.

SRO LaRochelle worked with NH Juvenile Probation/Parole regarding the referral process with an ongoing case.

SRO LaRochelle responded to a minor motor vehicle accident involving a high school staff member and middle school staff member.

SRO LaRochelle assisted Kingswood staff with locating a transferred student. The student moved to another town and had not enrolled in the new school, a month of schooling had been missed. Student's parents were located, and the school was able to make contact with them to continue the process.

SRO LaRochelle took a report regarding to high school students getting into a fight in one of the boy's bathrooms. Both students received school discipline.

SRO LaRochelle encountered an anxious student in the hallways, learned that he was too nervous to go into a room with a different class of students to get his belongings. SRO LaRochelle spoke with the student at length and went over various strategies, in the end, the student acquired his belongings without needing someone to get them for him.

SRO LaRochelle continues to make efforts to eat lunch with seventh and eighth grade students to build relations, answer questions, and encourage dialogue between certain cliques of students that don't typically interact with each other. As well as attending student drop off and talk to and encourage students throughout the day.

**WOLFEBORO POLICE DEPARTMENT
SCHOOL RESOURCE OFFICER LAROCHELLE
MONTHLY SUMMARY FOR NOVEMBER 2023**

ACTIVITY	TOTAL	EXPLANATION (Optional)
Accidents	1	
Administrative Contact	Daily	Updates on cases and as information resource
Arrests	0	
Assist Other Agencies	3	Police Departments in and out of KRHS district, JPPO, DCYF
Bus Safety	Daily	Visible presence to reduce incidents on buses, traffic control
Court Appearances	0	
Days away from Campus/Schools	3	
Dispatch Center Contacts	Daily	Utilize dispatch services as needed
Drugs/Alcohol/Tobacco Incidents	1	Vape device located in KRMS, report taken by SRO Gabrielli
Investigations/Follow-ups	Daily	
Motor Vehicle Issues	Daily	Illegal parking/assisting students or employees with vehicles
Parental Contacts	2	
Probation/DCYF Contacts	2	JPPO / DCYF
Teacher/Staff Contacts	Daily	Available for questions/concerns/problems
Truancy Incidents	1	
Student Contacts	Daily	Answer questions, give aide and advice to students
School Events	0	
School Safety/Security	Daily	Visible presence to reduce incidents in schools
Vandalism to School Property	0	
Warnings/Summonses	0	

Monthly Activity for November 2023

In the month of November, Detective Emerson investigated 6 new cases.

Detective Emerson covered multiple open Patrol shifts to assist with coverage. Detective Emerson worked on purging the evidence room and Firearm storage closet to make the transition easier when the time comes for the new facility.

Detective Emerson assisted the Attorney Generals Office with information of a victim from a Sexual Assault case that Detective Emerson had worked on in 2022.

1 – Sexual Assault

1 – DV Simple Assault

2 – Fraud

1 – Theft

1 – DCYF Child Neglect

2024 Budget

\$34,289,535

Net Changes	(10,500)
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CHIEF'S ITEMS FOR
DECEMBER 20, 2023, POLICE COMMISSION MEETING

PERSONNEL

Officer Frank McGee graduated from the police academy on November 17th (the day after the last Commission meeting) and is currently in his fifth week of field training. I believe we have a quality, young officer here!

MEETINGS/EVENTS ATTENDED (Chief and/or Captain)

11/17: Police Academy graduation

11/21: Department heads at great hall

11/27: Board of Selectmen, Warrant Article Review

11/29: Town Manager/Finance Director, 2023 budget review (transfer of funds).

12/04: Open house with neighbors of public safety building

12/06: District Court for State v Belanger (default)

12/06: Board of Selectmen, Regularly Scheduled meeting

12/12: Non-public session of Police Commission

12/13: Department heads at great hall

12/18: Budget Committee for warrant article review

12/20: Board of Selectmen at great hall., (Regularly Scheduled)

12/20: Wolfeboro Community TV, Board of Directors Meeting

TRAINING FOR THE MONTH

All sworn officers completed the annual, mandatory, 4-hour, Use of Force Training on December 9th. Several Department members served as instructors:

- *Senior Dispatcher, Craig Garland: CPR, Obstructed Airway, Wound management and tourniquets, AED Use and Obstructed Airway

- *Corporal Joe Shanks: Taser familiarization

- *Captain Livie, Sgt. Beaulieu, Corporal LaRochelle, SRO Gabrielli – Incident Command

Corporals LaRochelle and Shanks completed First Line Supervisor Training.

Sgt Beaulieu conducted the annual firearms qualification for Investigator Warn.

ASSISTANCE RENDERED

We provided traffic and crowd control for the annual Santa Parade and tree Lighting ceremony. This event (seemingly) gets larger each year and in addition to the on-duty personnel, the Captain, Investigator Warn and I participated.

We assisted Fire/Rescue with traffic re-routing and direction during a roof-repair at Town Hall wherein Truck 5 was utilized to access an area near the clock tower for slate replacement.

MATTERS OF INTEREST

Submissions for the annual Town Report are due on January 12th.

Four officers passed mandatory physical agility testing in this reporting period.