

Memorandum

Date: April 2016

To: David Owen – Town Manager

From: Robert Houseman – Director of Planning & Development

RE: Monthly Report - April

The Planning and Development Department activities include the following:

- Prepare Packet for Zoning Board of Adjustment:
 - April 4, 2016 –
 - Pleasant Valley Lodges Corp/ Karen Grogin
Special Exception –replace deck
 - Charles Mock Trust 1996
Special Exception – Restoration of Guest Cottage
 - Charles Mock Trust 1996
Variance – Expansion of non-conforming structure
- Prepared following Planning Board Packets:
 - April 19, 2016
 - Isabella Cove Holding Company, LLC
35 Filter Bed Road – Site Plan Review
 - Bradley's Hardware/Skunk Brook Realty, LLC,
486 South Main St – Site Plan Review
- Chaired Technical Review Committee Meeting on:
 - April 6, 2016 - Technical Review Committee
 - Isabella Cove Holdings Co. LLC – Site Plan Review
 - Church of Latter Day Saints – Site Plan Review & Special Use Permit
 - Brewster Academy – Site Plan review
 - April 13, 2016 – Technical Review Committee
 - Wentworth Realty Trust/Wentworth Styles Inc. –
Home Occupation
 -
- Attended meeting for
 - April 12, Economic Development Committee
 - April 18, Wayfinding Sign Committee
 - April 14, Department Head Meeting

- Assisted Zoning Enforcement on Case Review and zoning interpretation
- Met with individuals and assisted with zoning questions and application process
- Continued Maintenance of the GIS including trouble shoot data layer problems and boundary discrepancies

Attached please find the monthly report for building and Zoning enforcement.

BUILDING DEPARTMENT PERMIT SUMMARY APRIL 2016

	April 2016		April 2015		April 2016		April 2015	
	Total Permits	Total Fees	Total Permit Value	Total Permits	Total Fees	Total Values	Total Permits	Fees Year to Date
Commercial Buildings	1	\$1,015.32	\$253,830.00	2	\$757.60	\$169,000.00	1	\$1,015.32
Commercial Renovations	8	\$1,119.10	\$271,250.00	2	\$265.00	\$65,600.00	11	\$1,369.10
Commercial Renew Permit				0	\$0.00	\$0.00		\$0.00
Single Family Dwellings				1	\$420.00	\$100,000.00	4	\$6,317.00
Renovations	11	\$6,884.10	\$703,800.00	8	\$964.60	\$238,000.00	32	\$10,491.42
Additions	8	\$1,742.00	\$573,948.00	0	\$0.00	\$0.00	15	\$4,277.80
Garages/Accessory Building	1	\$180.00	\$10,000.00	4	\$245.00	\$60,000.00	3	\$326.60
Decks	2	\$50.00	\$9,600.00	0			3	\$120.40
Sheds	4	\$90.00	\$16,000.00	0			4	\$90.00
Foundation Only				0				\$0.00
Reroofing	6	\$234.00	\$46,600.00	2	\$88.00	\$22,000.00	9	\$360.00
Renew Permits				2	\$50.00		3	\$75.00
Razed - Building	1	\$25.00		3	\$50.00		3	\$50.00
Pools				0			1	\$134.40
Alternate Entry	2	\$50.00		0	\$0.00	\$0.00	7	\$270.00
Misc Building Permit	1	\$25.00	\$3,000.00	1	\$24.00	\$56,000.00	4	\$134.00
Condominium Units				0				\$0.00
Sign Permits	3	\$75.00		4	\$100.00		5	\$125.00
Change of Occupancy	1			5			3	\$0.00
Commercial CO				1			2	\$0.00
Certificate of Occupancy	3			11			26	\$0.00
Tent Permits	6			3			13	\$0.00
Temporary Sign	9			7			29	\$0.00
TOTALS	67	\$11,489.52	\$1,888,028.00	56	\$3,164.20	\$710,600.00	178	\$25,156.04
Electric Permits	22	\$525.00		16	\$375.00	1 INC-TOW	52	\$1,275.00
Gas Permits	8	\$105.00		13	\$180.00		35	\$510.00
Plumbing Permits	10	\$250.00		7	\$175.00		33	\$815.00
TOTALS	40	\$880.00		36	\$730.00		120	\$2,600.00
Inspections Completed	65			67			173	
Zoning Violation Letters	4			2			94	
							65	\$7,525.36
							52	\$1,250.00
							43	\$615.00
							7	\$605.00
							102	\$2,470.00
							235	
							76	