

Budget Overview

Department : Conservation Commission

Summary of Significant Net Changes : B2017 vs. B2016

Increase / (Decrease)

Description	Amount Inc. / (Decr.)	Amount Inc. / (Decr.)
Identified:		
Budgeted Non-Recurring: Increase / (Decrease)		
1.		
2.		
3.		
4.		
5.		
Net Change in Non-Recurring Items		
Budgeted Recurring: Increase / (Decrease)		
1. Aggregate Change in Salaries & Wages	\$500	
2. Aggregate Change in Benefits	\$32	
3. Dues & Subscriptions (560)	\$65	
4. Postage (625)	\$20	
Net Change in Recurring Items		\$617
Total Net Change Identified		\$617
Not Identified:		\$0
Total Net Change B2017 vs. B2016		\$617
Percent Change - Increase (Decrease)		6.54%

2016 Budget

2017 Budget Request

Budget Statistics

Budget Statistics (Requested)

Number of Full Time Employees	0		Number of Full Time Employees	0	
Number of Shared Employees	0		Number of Shared Employees	0	
Number of Part Time Employees	1		Number of Part Time Employees	1	
Salaries	\$5,000	52.96%	Salaries	\$5,500	54.68%
Benefits	\$419	4.44%	Benefits	\$451	4.48%
Professional Services	\$700	7.41%	Professional Services	\$700	6.96%
Property Services	\$1,700	18.01%	Property Services	\$1,700	16.90%
Other Services	\$672	7.12%	Other Services	\$737	7.33%
Supplies	\$600	6.36%	Supplies	\$620	6.16%
Capital Outlay	\$0	0.00%	Capital Outlay	\$0	0.00%
Other Charges	\$350	3.71%	Other Charges	\$350	3.48%
Financial Uses	\$0	0.00%	Financial Uses	\$0	0.00%
Total	\$9,441	100%	Total	\$10,058	100%

1 2015 APPROVED BUDGET As of DECEMBER	2 2015 ACTUAL EXPENSE	3 2016 APPROVED BUDGET As of AUGUST 20	4 2016 EXPENDED TO DATE As of OCTOBER 2	5 2017 DEPARTMENT REQUEST	6 2017 TOWN MANAGER	7 2017 BOARD OF SELECTMEN	8 2017 BUDGET COMMITTEE	9 \$ INCREASE/ DECREASE	10 % INCREASE / DECREASE
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Conservation Commission

01-46110-112 CLERICAL SALARIES

4,991.00	5,587.00	5,000.00	5,203.84	5,500.00	5,500.00	5,500.00		500.00	10.00%
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Estimated usage

100 Series Total

4,991.00	5,587.00	5,000.00	5,203.84	5,500.00	5,500.00	5,500.00	0.00	500.00	10.00%
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PROPOSED 2017 BUDGET

Town of Wolfeboro

1	2	3	4	5	6	7	8	9	10
2015	2015	2016	2016	2017	2017	2017	2017	\$	%
APPROVED BUDGET As of DECEMBER	ACTUAL EXPENSE	APPROVED BUDGET As of AUGUST 20	EXPENDED TO DATE	DEPARTMENT REQUEST	TOWN MANAGER	BOARD OF SELECTIONS	BUDGET COMMITTEE	INCREASE/ DECREASE	INCREASE/ DECREASE
01-46110-220		SOCIAL SECURITY							
382.00	427.00	383.00	393.07	421.00	421.00	421.00		38.00	9.92%
5,500 X .0765 = 420.75									
01-46110-250		UNEMPLOYMENT COMP							
36.00	23.00	26.00	0.00	19.00	19.00	19.00		-7.00	-26.92%
5,500 x .0034 = 18.70									
01-46110-260		WORKERS COMPENSATION							
8.00	8.00	10.00	8.80	11.00	11.00	11.00		1.00	10.00%
5,500 X .0020= 11									
200 Series Total		426.00	401.87	451.00	451.00	451.00	0.00	32.00	7.64%

1 2015	2 2015	3 2016	4 2016	5 2017	6 2017	7 2017	8 2017	9 \$	10 %
APPROVED BUDGET	ACTUAL EXPENSE	APPROVED BUDGET	EXPENDED TO DATE	DEPARTMENT REQUEST	TOWN MANAGER	BOARD OF SELECTMEN	BUDGET COMMITTEE	INCREASE/ DECREASE	INCREASE/ DECREASE
As of DECEMBER		As of AUGUST 20	As of OCTOBER 2						

01-46110-311 CONSULTANTS

200.00 0.00 200.00 0.00 200.00 200.00 200.00 0.00 0.00 0.00%

\$200; costs associated with the acquisition of Conservation Easement Deeds and/or property

01-46110-320 LEGAL

500.00 912.00 500.00 0.00 500.00 500.00 500.00 0.00 0.00 0.00%

\$500; estimated usage

300 Series Total

700.00 912.00 700.00 0.00 700.00 700.00 700.00 0.00 0.00 0.00%

PROPOSED 2017 BUDGET

Town of Wolfeboro

1	2	3	4	5	6	7	8	9	10
2015	2015	2016	2016	2017	2017	2017	2017	\$	%
APPROVED BUDGET As of DECEMBER	ACTUAL EXPENSE	APPROVED BUDGET As of AUGUST 20	EXPENDED TO DATE As of OCTOBER 2	DEPARTMENT REQUEST	TOWN MANAGER	BOARD OF SELECTIONS	BUDGET COMMITTEE	INCREASE/ DECREASE	INCREASE/ DECREASE
01-46110-490 OTHER PROPERTY SERVICES									
1,700.00	592.00	1,700.00	280.00	1,700.00	1,700.00	1,700.00		0.00	0.00%
\$560; mowing of Goodwins Basin									
\$150; application filing fees to NH Division of Pesticide Control associated with management of invasive species on Conservation properties (Towns Garden and Front Bay Park)									
\$90; portable restroom rental associated with annual contract services from Student Conservation Association for conservation projects on various properties									
Remaining balance to be used for the execution of a Memorandum of Understanding for and the construction of a parking area to access Whiteface Mountain									
400 Series Total									
1,700.00	592.00	1,700.00	280.00	1,700.00	1,700.00	1,700.00	0.00	0.00	0.00%

		Town of Milfeboro					Budget		Budget	
1	2	3	4	5	6	7	8	9	10	
APPROVED BUDGET As of DECEMBER	ACTUAL EXPENSE 2015	APPROVED BUDGET 2016 As of AUGUST 20	EXPENDED TO DATE 2016 As of OCTOBER 2	DEPARTMENT REQUEST 2017	TOWN MANAGER 2017	BOARD OF SELECTMEN 2017	BUDGET COMMITTEE 2017	INCREASE/ DECREASE \$	INCREASE/ DECREASE %	

01-46110-560 DUES & SUBSCRITPIONS									
651.00	644.00	672.00	737.00	737.00	737.00	737.00		65.00	9.67%
\$522: NH Association of Conservation Commissions membership dues \$55: Society for the Protection of NH Forests \$100: Moose Mountain Regional Greeways \$60: UNH Cooperative Extension									
01-46110-562 ADVERTISING									
0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00%
500 Series Total									
651.00	644.00	672.00	737.00	737.00	737.00	737.00	0.00	65.00	9.67%

PROPOSED 2017 BUDGET

Town of Wolfeboro

1 2015 APPROVED BUDGET As of DECEMBER	2 2015 ACTUAL EXPENSE	3 2016 APPROVED BUDGET As of AUGUST 20	4 2016 EXPENDED TO DATE As of OCTOBER 2	5 2017 DEPARTMENT REQUEST	6 2017 TOWN MANAGER	7 2017 BOARD OF SELECTMEN	8 2017 BUDGET COMMITTEE	9 \$ INCREASE/ DECREASE	10 % INCREASE / DECREASE
01-46110-610 GEN OPERATING SUPPLIES									
500.00	483.00	500.00	0.00	500.00	500.00	500.00		0.00	0.00%
\$395; Conservation Land Boundary markers &/or Wetland Boundary markers \$105; pet waste bags for Front Bay Park									
01-46110-620 OFFICE SUPPLIES									
100.00	140.00	100.00	225.39	100.00	100.00	100.00		0.00	0.00%
\$100; estimated usage									
01-46110-625 POSTAGE									
20.00	6.00	0.00	29.44	20.00	20.00	20.00		20.00	100.00%
\$20 estimated usage.									
600 Series Total									
620.00	629.00	600.00	254.83	620.00	620.00	620.00	0.00	20.00	3.33%

	1 2015 APPROVED BUDGET As of DECEMBER	2 2015 ACTUAL EXPENSE	3 2016 APPROVED BUDGET As of AUGUST 20	4 2016 EXPENDED TO DATE As of OCTOBER 2	5 2017 DEPARTMENT REQUEST	6 2017 TOWN MANAGER	7 2017 BOARD OF SELECTMEN	8 2017 BUDGET COMMITTEE	9 \$ INCREASE/ DECREASE	10 % INCREASE/ DECREASE
01-46110-810										
			TRAVEL & MEETINGS							
	200.00	0.00	200.00	183.12	200.00	200.00		200.00	0.00	0.00%
\$200; NHACC Annual Meeting & Law Lecture Series										
01-46110-820										
			PROFESSIONAL DEVELOPMNT							
	150.00	0.00	150.00	0.00	150.00	150.00		150.00	0.00	0.00%
\$150.; NHACC Annual Meeting & Law Lecture Series										
800 Series Total	350.00	0.00	350.00	183.12	350.00	350.00	0.00	350.00	0.00	0.00%

PROPOSED 2017 BUDGET

Town of Wolfeboro

1	2	3	4	5	6	7	8	9	10
2015	2015	2016	2016	2017	2017	2017	2017	\$	%
APPROVED BUDGET As of DECEMBER	ACTUAL EXPENSE	APPROVED BUDGET As of AUGUST 20	EXPENDED TO DATE As of OCTOBER 2	DEPARTMENT REQUEST	TOWN MANAGER	BOARD OF SELECTIONS	BUDGET COMMITTEE	INCREASE/ DECREASE	INCREASE/ DECREASE

Conservation Commission Total

9,438.00	8,822.00	9,441.00	7,060.66	10,058.00	10,058.00	10,058.00	0.00	617.00	6.54%
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Budget Overview

Department : Economic Development

Summary of Significant Net Changes : B2017 vs. B2016

Increase / (Decrease)

Description	Amount Inc. / (Decr.)	Amount Inc. / (Decr.)
Identified:		
Budgeted Non-Recurring: Increase / (Decrease)		
1.		
2.		
3.		
4.		
5.		
Net Change in Non-Recurring Items		
Budgeted Recurring: Increase / (Decrease)		
1. Aggregate Change in Salaries & Wages	\$25	
2. Aggregate Change in Benefits	\$4	
3. Consultants (311)	(\$750)	
4. Dues & Subscriptions (560)	\$299	
5. Advertising (562)	\$500	
6. Travel & Meetings (810)	(\$150)	
Net Change in Recurring Items		(\$72)
Total Net Change Identified		(\$72)
Not Identified:		\$400
Total Net Change B2017 vs. B2016		(\$72)
Percent Change - Increase (Decrease)		-0.52%

2016 Budget

2017 Budget Request

Budget Statistics			Budget Statistics (Requested)		
Number of Full Time Employees	0		Number of Full Time Employees	0	
Number of Shared Employees	0		Number of Shared Employees	0	
Number of Part Time Employees	1		Number of Part Time Employees	1	
Salaries	\$1,447	10.49%	Salaries	\$1,472	10.73%
Benefits	\$117	0.85%	Benefits	\$121	0.88%
Professional Services	\$6,750	48.93%	Professional Services	\$6,000	43.73%
Property Services	\$0	0.00%	Property Services	\$0	0.00%
Other Services	\$5,080	36.83%	Other Services	\$5,879	42.84%
Supplies	\$50	0.36%	Supplies	\$50	0.36%
Capital Outlay	\$0	0.00%	Capital Outlay	\$0	0.00%
Other Charges	\$350	2.54%	Other Charges	\$200	1.46%
Financial Uses	\$0	0.00%	Financial Uses	\$0	0.00%
Total	\$13,794	100%	Total	\$13,722	100%

1	2	3	4	5	6	7	8	9	10
2015	2015	2016	2016	2017	2017	2017	2017	\$	%
APPROVED BUDGET	ACTUAL EXPENSE	APPROVED BUDGET	EXPENDED TO DATE	DEPARTMENT REQUEST	TOWN MANAGER	BOARD OF SELECTMEN	BUDGET COMMITTEE	INCREASE/ DECREASE	INCREASE/ DECREASE
As of DECEMBER		As of AUGUST 20	As of OCTOBER 2						

Economic Development

01-46520-117

PART TIME WAGES

1,410.00	328.00	1,447.00	759.36	1,455.00	1,455.00	1,472.00	25.00	1.73%
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15.82 x 22 hrs. = 348.04
 15.82 x 70 hrs. = 1,107.40
 1,455.44

**BOS

15.82 x 22 hrs. = 348.04
 16.06 x 70 hrs. = 1,124.20
 1,472.24

100 Series Total

1,410.00	328.00	1,447.00	759.36	1,455.00	1,455.00	1,472.00	25.00	1.73%
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PROPOSED 2017 BUDGET

Town of Wolfeboro

1	2	3	4	5	6	7	8	9	10
2015	2015	2016	2016	2017	2017	2017	2017	\$	%
APPROVED BUDGET As of DECEMBER	ACTUAL EXPENSE	APPROVED BUDGET As of AUGUST 20	EXPENDED TO DATE As of OCTOBER 2	DEPARTMENT REQUEST	TOWN MANAGER	BOARD OF SELECTMEN	BUDGET COMMITTEE	INCREASE/ DECREASE	INCREASE/ DECREASE
01-46520-220									
108.00	25.00	111.00	58.10	111.00	111.00	113.00		2.00	1.80%
1,455 x .0765 = 111.31									
**BOS									
1,472 x .0765 = 112.61									
01-46520-250									
10.00	6.00	3.00	0.00	5.00	5.00	5.00		2.00	66.67%
1,455 x .0034 = 4.95									
**BOS 1,472 x .0034 = 5.00									
01-46520-260									
2.00	2.00	3.00	2.65	3.00	3.00	3.00		0.00	0.00%
1,455 x .0022 = 3.20									
**BOS									
1,472 x .002 = 3.24									
200 Series Total	120.00	117.00	60.75	119.00	119.00	121.00	0.00	4.00	3.42%

1 2015 APPROVED BUDGET As of DECEMBER	2 2015 ACTUAL EXPENSE	3 2016 APPROVED BUDGET As of AUGUST 20	4 2016 EXPENDED TO DATE As of OCTOBER 2	5 2017 DEPARTMENT REQUEST	6 2017 TOWN MANAGER	7 2017 BOARD OF SELECTMEN	8 2017 BUDGET COMMITTEE	9 \$ INCREASE/ DECREASE	10 % INCREASE/ DECREASE
01-46520-311 CONSULTANTS									
750.00	770.00	750.00	0.00	0.00	0.00	0.00		-750.00	-100.00%
Business Retention of Expansion Program = \$750									
01-46520-380 OUTSIDE SERV.- C OF C									
6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00		0.00	0.00%
6,000.00; Wolfboro Area Chamber of Commerce - Calendar of Events									
300 Series Total									
6,750.00	6,770.00	6,750.00	6,000.00	6,000.00	6,000.00	6,000.00	0.00	-750.00	-11.11%

PROPOSED 2017 BUDGET

Town of Wolfeboro

1 2015 APPROVED BUDGET As of DECEMBER	2 2015 ACTUAL EXPENSE	3 2016 APPROVED BUDGET As of AUGUST 20	4 2016 EXPENDED TO DATE As of OCTOBER 2	5 2017 DEPARTMENT REQUEST	6 2017 TOWN MANAGER	7 2017 BOARD OF SELECTIONS	8 2017 BUDGET COMMITTEE	9 \$ INCREASE/ DECREASE	10 % INCREASE/ DECREASE
01-46520-560 DUES & SUBSCRIPTIONS									
80.00	32.00	80.00	40.00	379.00	379.00	379.00		299.00	373.75%
\$80; NH Economic Development Association Membership Dues \$299 Lakes Region Tourism Association									
01-46520-562 ADVERTISING									
4,500.00	3,815.00	5,000.00	3,898.50	5,500.00	5,500.00	5,500.00		500.00	10.00%
\$4,000; promote economic development activities and tourism \$1,000; promote business relocation \$ 500 For Fisherville									
500 Series Total									
4,580.00	3,847.00	5,080.00	3,938.50	5,879.00	5,879.00	5,879.00	0.00	799.00	15.73%

1	2	3	4	5	6	7	8	9	10
2015	2015	2016	2016	2017	2017	2017	2017	\$	%
APPROVED BUDGET As of DECEMBER	ACTUAL EXPENSE	APPROVED BUDGET As of AUGUST 20	EXPENDED TO DATE As of OCTOBER 2	DEPARTMENT REQUEST	TOWN MANAGER	BOARD OF SELECTMEN	BUDGET COMMITTEE	INCREASE/ DECREASE	INCREASE/ DECREASE

01-46520-620		OFFICE SUPPLIES							
50.00	55.00	50.00	0.00	50.00	50.00	50.00		0.00	0.00%
50.00; Estimated Usage									
600 Series Total	50.00	55.00	0.00	50.00	50.00	50.00	0.00	0.00	0.00%

PROPOSED 2017 BUDGET
Town of Wolfeboro

1	2	3	4	5	6	7	8	9	10
2015	2015	2016	2016	2017	2017	2017	2017	\$	%
APPROVED BUDGET As of DECEMBER	ACTUAL EXPENSE	APPROVED BUDGET As of AUGUST 20	EXPENDED TO DATE	DEPARTMENT REQUEST	TOWN MANAGER	BOARD OF SELECTMEN	BUDGET COMMITTEE	INCREASE/ DECREASE	INCREASE/ DECREASE
01-46520-810 TRAVEL & MEETINGS									
300.00	139.00	300.00	479.23	150.00	150.00	150.00		-150.00	-50.00%
150; Estimated Usage Business Relocation & Expansion Program- Hosting Meetings 250									
01-46520-820 PROFESSIONAL DEVELOPMENT									
50.00	0.00	50.00	0.00	50.00	50.00	50.00		0.00	0.00%
50; Estimated Usage NH Economic Development Association Annual Meeting CEDS (Comprehensive Economic Development Strategies) monthly meetings (locations vary)									
800 Series Total									
350.00	139.00	350.00	479.23	200.00	200.00	200.00	0.00	-150.00	-42.86%

1	2	3	4	5	6	7	8	9	10
2015	2015	2016	2016	2017	2017	2017	2017	\$	%
APPROVED BUDGET As of DECEMBER	ACTUAL EXPENSE	APPROVED BUDGET As of AUGUST 20	EXPENDED TO DATE As of OCTOBER 2	DEPARTMENT REQUEST	TOWN MANAGER	BOARD OF SELECTMEN	BUDGET COMMITTEE	INCREASE/ DECREASE	INCREASE/ DECREASE
13,260.00	11,172.00	13,794.00	11,237.84	13,703.00	13,703.00	13,722.00	0.00	-72.00	-0.52%

Economic Development Total



WOLFEBORO AREA CHAMBER OF COMMERCE

September 5, 2016

David Owen, Town Manager
Town of Wolfeboro
PO Box 629
Wolfeboro, NH 03894

Dear Mr. Owen:

The Wolfeboro Area Chamber of Commerce respectfully submits a request for the Town's continued contribution in the amount of \$6,000.00 toward the production and distribution of Wolfeboro's Community Calendar of Events:

Towards production: \$3230.00
Towards distribution: \$2770.00
Total request: \$6,000.00

As identified in the Master Plan, the Community Calendar of Events is an important contributor to Wolfeboro's economic health.

- 30,000+ calendars circulated locally to residents and travelers visiting the Information Center and mailed daily in response to telephone, postal and electronic inquiries
- Additional 200 distribution locations in NH including State Visitor Centers
- Available 24 hours a day, 365 days a week in the outdoor brochure rack that our Chamber of Commerce maintains
- Continuously updated as we receive information from community organizations

Although Chamber of Commerce expenses associated with the Calendar have grown each year, we have not increased our requested contribution. We are proud to have maintained the quality of the Calendar while accommodating no increase to the Town's contribution over the course of 16+ years. This is done with an increase in the investment by our Chamber of Commerce, and continually building on a most efficient use of resources.

We trust every consideration will be given to favorably grant this continued partnership between the Town of Wolfeboro and Wolfeboro Area Chamber of Commerce. Thank you for your time.

Sincerely,

Mary DeVries, Executive Director
on behalf of the Board of Directors
Wolfeboro Area Chamber of Commerce

2016 Board of Directors

Officers
 President: Barbara Thurston, Thursty Water Systems
 Past President: Cecile Chase, TD Bank
 Vice President: Nancy Stock, Meredith Village Savings Bank
 Treasurer: Gene Leone, Leone, McDonnell & Roberts PA
 Recording Secretary: Rick Gagne, Baker-Gagne Funeral Home & Cremation Services
 Wolfeboro Selectmen Representative: Linda Murray

Directors 3 Years
 ThermaJean Cossette, G.I. Plastek
 Kathy Cuddy-Egbert, Governor Wentworth Reg. School District
 Lynne Palmer, Brewster Academy
 Lucy Van Cleve, The Wolfeboro Inn

Directors 2 Years
 Judith Braun-Colcord, Downtown Grille Café LLC
 Nicole Csiszer, Walker & Vamey PC
 Jeff McGuinness, Huggins Hospital
 Don Muscavitz Jr., Donnybrook Home Services LLC

Directors 1 Year
 Mark Borrin
 Stephen Durgan, Goodhue & Hawkins Navy Yard
 Cindy Melanson, Melanson Real Estate
 Amy Piper, Signature Events

Executive Director: Mary DeVries





February 26, 2016

Dear Town Manager, Town Officials and Taxpayers of the Great Town of Wolfeboro,

PO Box 119
Wolfeboro Falls
New Hampshire
03896

Every week I have the great fortune to meet people who moved to the Lakes Region for quality of life. In almost every case, these people came here the first time as a tourist. That is why the Lakes Region Tourism Association (LRTA) is so important to all of us.

Dan Smiley
Publisher

It's why towns on and off the big lake like Alton, Bristol, Meredith and Wakefield have joined the LRTA. These townspeople recognize when we work collectively the rising tide lifts all ships.

Gina Lessard
Production Manager

I humbly request that the good residents of your town invest \$299 a year to join the LRTA.

Kathi Hopper
Editor

At just 82¢ a day, there is no better value for the taxpayers of our towns than having investments made in our communities by people sometimes referred to as "from away". These dollars flow down to all aspects of our economy; including construction, retail, entertainment, dining and much more; improving every job in your town.

Sarah Wright
Thomas Caldwell
Barbara Wilson
Kathi Hopper
Writers

Please join with my business and these other local towns in supporting the LRTA.

Best Regards for a prosperous 2016,

Dan Smiley

James Cande
Mitch Hanson
James Gagnon
Dick St. Onge
Sales

Publisher
The Laker

Yvette Bohn
Graphic Design

Kathy Larson
Distribution Manager

1 2015 APPROVED BUDGET	2 2015 ACTUAL EXPENSE	3 2016 APPROVED BUDGET	4 2016 EXPENDED TO DATE	5 2017 DEPARTMENT REQUEST	6 2017 TOWN MANAGER	7 2017 BOARD OF SELECTMEN	8 2017 BUDGET COMMITTEE	9 \$ INCREASE/ DECREASE	10 % INCREASE/ DECREASE
01-47110-980 PRINCIPAL-LONG TERM									
443,982.00	443,983.00	696,822.00	696,822.50	692,881.00	692,881.00	692,881.00		-3,941.00	-0.57%
DETAIL COLUMN 5									
For detail see 2017 Debt Service Schedule									
01-47110-981 DEBT SERVICE-INTEREST									
223,260.00	219,134.00	328,441.00	328,441.20	288,366.00	288,366.00	288,366.00		-40,075.00	-12.20%
DETAIL COLUMN 5									
For detail see 2017 Debt Service Schedule									
01-47110-982 TAN - INTEREST									
5,000.00	0.00	2,500.00	0.00	2,500.00	2,500.00	2,500.00		0.00	0.00%
DETAIL COLUMN 5									

This is an allowance for temporary borrowing due to anticipated cash shortfalls throughout the year.

900 Series Total	672,242.00	663,117.00	1,027,763.00	1,025,263.70	983,747.00	983,747.00	0.00	-44,016.00	-4.28%
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	Outstanding 12/31/2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
A	Landfill Closure #751	30,000	0	0	0	0	0	0	0	0	0	0
B	\$500,000 Bonds	1,740	0	0	0	0	0	0	0	0	0	0
C	Public Improvement Bonds 00A	114,290	28,572	28,572	28,572	28,572	0	0	0	0	0	0
D	Part of 2000 1,113,500	15,696	4,714	3,143	16,469	16,469	0	0	0	0	0	0
E	2006 Issue \$2,046,525 Sewall/Friend St	164,688	16,469	16,469	16,469	16,469	0	0	0	0	0	0
F	19.375% GF / 80.625% Water (Citizens)	34,816	5,863	5,204	3,859	3,171	2,474	2,474	1,770	1,062	354	0
G	2007 Issue \$1,292,315 07B	60,000	60,000	60,000	60,000	60,000	0	0	0	0	0	0
H	Part of total of \$4,701,600	216,550	32,363	29,363	26,363	23,275	19,950	16,625	13,300	9,975	6,650	3,325
I	2008 Town Hall Renovations 08A	297,100	25,710	25,710	25,710	25,710	0	0	0	0	0	0
J	\$485,920	82,613	13,436	12,085	10,736	9,451	8,390	6,237	5,144	4,051	2,958	1,864
K	2008 ADA Restrooms 08A \$ 301,800	187,100	15,710	15,710	15,710	15,710	15,710	15,710	15,710	15,000	15,710	15,710
L	2008 ADA Restrooms 08A	53,413	8,461	7,636	6,811	5,377	4,729	4,062	3,394	2,726	2,070	1,414
M	2008 Parks Land Purchase 08A	67,100	5,710	5,710	5,710	5,710	0	0	0	0	0	0
N	\$131,500	19,038	3,036	2,736	2,436	2,151	1,679	1,437	1,194	951	733	514
O	2008 Sidewalk Picking 08A	67,100	5,710	5,710	5,710	5,710	0	0	0	0	0	0
P	\$97,530	19,038	3,036	2,736	2,436	2,151	1,679	1,437	1,194	951	733	514
Q	Repairs & Renovations To Railroad Station	35,000	15,000	10,000	10,000	0	0	0	0	0	0	0
R	2009 \$145,000 09C	2,613	1,407	804	402	0	0	0	0	0	0	0
S	Purchase Land Parking Lot \$ 250,000.	70,000	25,000	20,000	20,000	0	0	0	0	0	0	0
T	09C	5,427	2,814	1,809	804	0	0	0	0	0	0	0
U	Center Street Drainage Project 10B	220,000	55,000	55,000	55,000	0	0	0	0	0	0	0
V	2010 \$600,000	25,300	9,900	7,150	5,500	2,750	0	0	0	0	0	0
W	Public Safety Building/Smith River Reclass	60,000	15,000	15,000	15,000	0	0	0	0	0	0	0
X	10B 2010 \$175,000	6,900	2,700	1,950	1,500	750	0	0	0	0	0	0
Y	Prop Whalen ADA Improvements 50% GF	20,000	5,000	5,000	5,000	0	0	0	0	0	0	0
Z	10B 2010 \$57,773	2,300	900	650	500	250	0	0	0	0	0	0
AA	Public Safety Building Repairs 13A	76,000	15,000	10,000	10,000	10,000	10,000	6,000	0	0	0	0
AB	2012 \$ 132,892	9,764	2,634	2,244	1,831	1,421	501	123	0	0	0	0
AC	Purchase 255 Main Street Property 13A	99,000	15,000	15,000	15,000	15,000	15,000	9,000	0	0	0	0
AD	2012 \$ 160,000	14,294	3,677	3,287	2,747	2,132	752	185	0	0	0	0
AE	Downtown Street Upgrades - Phase 3	597,500	40,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
AF	2012 \$ 750,000 13 A	140,444	17,640	16,653	15,393	13,958	12,523	9,128	8,043	7,308	6,551	5,772
AG	Glendon Street Parking Lot 13A	229,600	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
AH	2012 \$ 280,000	47,422	6,644	6,254	5,714	5,099	4,484	3,029	2,564	2,249	1,924	1,306
AI	Public Works Garage Upgrades	250,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
AJ	2013 \$ 299,400	94,185	11,150	10,385	9,620	8,855	8,090	7,325	6,560	5,795	5,030	4,265
AK	Construct Parks Maintenance Building	140,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
AL	2013 \$ 200,000	30,090	7,140	6,120	5,100	4,080	2,295	1,530	765	0	0	0
AM	Middleton Road Construction	370,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
AN	2014 \$ 450,000	144,385	16,470	15,195	13,920	12,900	10,860	9,840	8,820	7,800	7,180	6,560
AO	Center Street Reconstruction	660,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
AP	2015 \$ 700,000	189,910	21,754	20,114	18,474	16,834	13,954	13,114	12,174	10,934	9,694	8,454
AQ	Renovation Of Brewster Hall	2,955,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000
AR	2015 \$ 3,130,000	848,828	97,455	90,280	83,105	75,930	68,755	59,655	55,543	50,118	44,693	39,268
AS	Libby Museum	174,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
AT	2015 \$ 194,000	25,976	5,844	5,024	4,204	3,384	2,564	1,524	1,054	434	0	0
AU	Reconstruct Stonehenge Road	67,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
AV	2015 \$ 77,000	8,901	2,390	1,980	1,570	1,160	750	440	217	62	0	0
Total Debt Outstanding		7,676,477	692,881	652,881	637,881	612,881	509,309	494,309	479,309	452,469	436,469	417,840
General Fund		2,035,631	288,366	258,029	230,510	201,749	174,556	137,292	120,970	103,651	88,103	73,374
E	Bonds - Water Fund	110,000	23,000	24,000	25,000	26,000	26,000	0	0	0	0	0
F	Water Improvements RDA 91-03	10,900	4,040	3,040	2,140	1,380	0	0	0	0	0	0
G	1996 450,000 Bonds	18,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
H	Water Treatment Facility RDA 91-01	176,950	36,280	32,120	27,960	24,320	20,250	11,250	6,750	2,250	0	0
I	1997 550,000 Water 91-05	153,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000
J	Improvement	33,320	6,800	6,095	5,270	4,590	2,975	2,125	1,275	425	0	0
K	2004 Water Improvement Bond 93-07	611,000	39,000	38,000	37,000	36,000	36,000	36,000	36,000	36,000	36,000	36,000
L	\$ 1,183,080	243,150	25,888	24,368	23,228	22,488	21,048	19,608	18,368	14,568	12,768	10,968
M	2006 Issue \$2,046,525 Sewall/Friend St	685,313	68,531	68,531	68,531	68,531	68,531	68,531	68,531	68,531	68,531	68,531
N	19.375% GF / 80.625% Water (Citizens)	144,877	27,138	24,397	21,656	18,890	13,195	10,297	7,367	4,420	1,473	0
O	2007 Issue \$2,816,925 07B	1,520,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000
P	Part of total of \$4,701,600	429,200	73,288	66,038	58,788	51,538	38,475	32,063	25,650	19,238	12,825	6,413
Q	2008 Water System Improvements	367,100	30,710	30,710	30,710	30,710	30,710	30,710	30,710	30,000	30,000	30,710

	Total Balance Outstanding 12/31/2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
X	5640,735.08A	16,598	14,986	13,374	11,838	10,571	9,304	7,999	6,694	5,389	4,076	2,764	1,362
P	Replace Water Line Union & School Streets 2009 \$260,000 09C	25,000	25,000	25,000	0	0	0	0	0	0	0	0	0
I	6,030	3,015	2,010	1,005	0	0	0	0	0	0	0	0	0
AD	Replace Water Lines 10B	220,000	55,000	55,000	55,000	0	0	0	0	0	0	0	0
P	2010 \$500,000	9,900	7,150	5,500	2,750	0	0	0	0	0	0	0	0
AV	Water Meter Project SRLF Loan	239,250	26,810	29,012	29,234	30,476	31,739	33,023	34,329	0	0	0	0
P	2013 \$ 436,764	6,948	6,121	5,272	4,399	3,502	2,581	1,636	666	0	0	0	0
AW	Whittem Neck Road Water Line Upgrades 2016 \$550,000	7,480	13,324	11,921	10,519	9,116	7,714	6,311	4,909	3,506	2,104	701	0
P	5,348,662	520,869	577,051	578,253	548,475	474,717	463,980	465,265	466,571	431,531	324,531	256,710	65,710
I	1,203,433	217,374	199,588	176,132	152,701	129,553	109,602	89,848	69,678	49,795	33,246	20,845	11,269

	Total Balance Outstanding 12/31/2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
K	Bonds - Sewer Fund	330,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	0
I	2007 Issue \$592,990 07B Part of total of \$4,701,600	94,500	14,400	12,900	11,400	9,975	8,550	7,125	5,700	4,275	2,850	1,425	0
L	Infiltration/Inflow Project 00A	105,710	26,428	26,428	26,428	0	0	0	0	0	0	0	0
P	Part of 2000 1,113,500 Bonds	14,509	5,788	4,361	2,907	1,454	0	0	0	0	0	0	0
T	2008 Infiltration/Inflow 08A	487,400	40,740	40,740	40,740	40,740	40,740	40,740	40,740	40,000	40,000	40,740	40,740
P	\$ 800,000	139,429	22,037	19,898	17,759	15,722	12,361	10,630	8,898	7,167	5,417	3,667	1,833
Y	SRF Loan \$ 5,820,364 SRLF 09B-03	3,783,237	291,018	291,018	291,018	291,018	291,018	291,018	291,018	291,018	291,018	291,018	291,018
I	Rapid Infiltration Basin Project	887,699	126,814	117,059	107,304	97,549	78,039	68,285	58,530	48,775	39,020	29,265	19,510
Z	Ineligible Cost Of RIB Project. 09E	315,000	80,000	80,000	80,000	75,000	0	0	0	0	0	0	0
P	All of \$ 830,251 Bond	24,900	7,800	4,600	1,500	0	0	0	0	0	0	0	0
AF	SRF Loan \$ 592,063 2 1 2012	444,047	29,603	29,603	29,603	29,603	29,603	29,603	29,603	29,603	29,603	29,603	29,603
P	Rapid Infiltration Basin Project	110,266	12,864	11,945	11,027	10,108	9,189	8,270	7,351	6,432	5,513	4,594	3,676
AI	Wastewater Facility Upgrades 13A	140,400	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
P	2012 \$ 180,000	28,436	3,975	3,615	3,205	2,795	2,285	1,825	1,515	1,305	1,089	866	637
AL	Remainder Of RIB Project 13A	201,500	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
P	2007 \$ 300,000	43,977	6,239	5,849	5,309	4,779	4,264	3,749	3,234	2,719	2,204	1,689	1,174
AQ	Sewer Collection System Upgrades 2013 \$ 400,000	124,555	14,730	13,710	12,690	11,670	10,650	9,630	8,610	7,590	6,570	5,550	4,530
P	6,137,294	542,789	542,789	542,789	537,789	436,361	436,361	436,361	431,361	430,621	430,621	431,361	401,361
I	1,468,270	220,526	199,916	179,030	158,220	139,442	123,368	107,368	91,795	76,525	61,624	46,710	31,500

	Total Balance Outstanding 12/31/2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
AE	2011 NIMMB \$ 226,248 11E	120,000	20,000	20,000	20,000	20,000	20,000	0	0	0	0	0	0
I	Fire Protection Upgrade	15,400	4,800	4,000	3,100	2,100	300	0	0	0	0	0	0
P	2008 Pop Whalen Rink \$ 321,755 08A	187,100	15,710	15,710	15,710	15,710	15,710	15,710	15,710	15,000	15,000	15,710	15,710
I	53,413	8,461	7,636	6,811	6,026	5,377	4,729	4,062	3,394	2,726	2,070	1,414	707
AC	Pop Whalen ADA Improvements 50% PW 2010 \$57,773 10A	20,000	5,000	5,000	5,000	5,000	0	0	0	0	0	0	0
I	2,300	900	650	500	250	0	0	0	0	0	0	0	0
P	327,100	40,710	40,710	40,710	40,710	35,710	35,710	15,710	15,710	15,000	15,000	15,710	15,710
I	71,113	14,161	12,286	10,411	8,376	6,477	5,029	4,062	3,394	2,726	2,070	1,414	707

	Total Balance Outstanding 12/31/2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
AF	Bonds - Municipal Electric Utility	360,000	60,000	60,000	60,000	60,000	60,000	0	0	0	0	0	0
I	Electric Distribution Upgrade 2011 \$ 675,000 11E	46,200	14,400	12,000	9,300	3,300	900	0	0	0	0	0	0
P	Electric Distribution Upgrade 2003 \$ 5,291,000 Bond (Citizens)	1,835,000	265,000	265,000	265,000	260,000	260,000	260,000	0	0	0	0	0
I	262,372	68,537	58,535	48,200	37,700	27,300	16,575	5,525	0	0	0	0	0
P	2,195,000	325,000	325,000	325,000	320,000	320,000	320,000	260,000	0	0	0	0	0
I	308,572	82,937	70,535	57,500	44,000	30,600	17,475	5,525	0	0	0	0	0

	Total Balance Outstanding 12/31/2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
	Year End Check Totals	21,684,533	2,122,249	2,138,431	2,124,633	2,059,855	1,776,097	1,760,360	1,071,645	1,329,621	1,206,621	1,121,621	835,621
		5,167,019	823,363	740,354	653,583	565,046	480,629	409,869	344,095	232,698	185,043	142,343	102,188
		26,851,552	2,945,612	2,878,785	2,778,216	2,624,900	2,256,726	2,170,229	2,015,740	1,562,319	1,391,664	1,263,964	927,809

	2029	2030	2031	2032	2033	
A	0	0	0	0	0	30,000
B	0	0	0	0	0	1,740
C	0	0	0	0	0	114,290
D	0	0	0	0	0	15,686
E	0	0	0	0	0	164,688
F	0	0	0	0	0	34,816
G	0	0	0	0	0	735,000
H	0	0	0	0	0	216,550
I	0	0	0	0	0	297,100
J	0	0	0	0	0	82,613
K	0	0	0	0	0	187,100
L	0	0	0	0	0	53,413
M	0	0	0	0	0	67,100
N	0	0	0	0	0	19,038
O	0	0	0	0	0	67,100
P	0	0	0	0	0	19,038
Q	0	0	0	0	0	35,000
R	0	0	0	0	0	2,613
S	0	0	0	0	0	70,000
T	0	0	0	0	0	5,427
U	0	0	0	0	0	220,000
V	0	0	0	0	0	25,300
W	0	0	0	0	0	60,000
X	0	0	0	0	0	6,900
Y	0	0	0	0	0	20,000
Z	0	0	0	0	0	2,300
AA	0	0	0	0	0	76,000
AB	0	0	0	0	0	9,764
AC	0	0	0	0	0	99,000
AD	0	0	0	0	0	14,294
AE	0	0	0	0	0	14,294
AF	35,000	35,000	35,000	35,000	32,500	597,500
AG	4,149	3,283	2,373	1,463	504	140,444
AH	10,000	10,000	10,000	10,000	5,600	220,600
AI	1,071	824	564	304	87	47,422
AJ	15,000	15,000	10,000	10,000	10,000	250,000
AK	2,870	2,255	1,640	1,230	820	94,185
AL	0	0	0	0	0	140,000
AM	20,000	20,000	20,000	20,000	20,000	30,000
AN	4,920	4,100	3,280	2,460	1,640	144,385
AO	40,000	35,000	35,000	35,000	35,000	660,000
AP	5,974	4,734	3,605	2,433	1,260	185,910
AQ	175,000	170,000	170,000	170,000	170,000	2,955,000
AR	28,418	22,993	17,510	11,815	6,120	848,838
AS	0	0	0	0	0	174,000
AT	0	0	0	0	0	25,976
AU	0	0	0	0	0	67,000
AV	0	0	0	0	0	8,901
Total Debt Outstanding	295,000	285,000	280,000	273,100	30,000	7,676,477
General Fund	47,401	38,187	28,971	19,704	1,230	2,035,631

	2029	2030	2031	2032	2033	
E	0	0	0	0	0	110,000
F	0	0	0	0	0	10,900
G	0	0	0	0	0	818,000
H	0	0	0	0	0	176,950
I	0	0	0	0	0	153,000
J	0	0	0	0	0	33,320
K	35,000	35,000	35,000	35,000	35,000	611,000
L	8,138	6,388	4,638	2,888	1,750	243,150
M	0	0	0	0	0	685,913
N	0	0	0	0	0	144,877
O	0	0	0	0	0	1,520,000
P	0	0	0	0	0	429,200
Q	0	0	0	0	0	367,100

1	2	3	4	5	6	7	8	9	10
APPROVED BUDGET	ACTUAL EXPENSE	APPROVED BUDGET	EXPENDED TO DATE	DEPARTMENT REQUEST	TOWN MANAGER	BOARD OF SELECTMEN	BUDGET COMMITTEE	INCREASE/DECREASE	INCREASE/DECREASE
As of DECEMBER	2015	2016	2016	2017	2017	2017	2017	\$	%
As of AUGUST 20	As of AUGUST 20	As of AUGUST 20	As of OCTOBER 2						

General Fund									
01-49606-710	0.00	0.00	0.00	1,040.00	0.00	0.00	0.00	0.00	0.00%
	2010 /2015 MIDDLETON ROAD CEMETERY								
01-49607-710	2,500.00	1,500.00	0.00	457.50	0.00	0.00	0.00	0.00	0.00%
	2015 PINE HILL CEMETERY MONUMENTATION								
01-49613-721	0.00	3,300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	2014 ABENAKI SKI AREA LODGE ENGINEERING								
01-49613-731	38,194.00	37,726.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	2015 RAILROAD STATION PLAYGROUND								
01-49613-732	0.00	46,177.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	2014 RAILROAD STATION PARKING LOT								
01-49613-735	0.00	2,300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	2014 PARKS PLAYGROUND MULCH								
01-49613-736	15,000.00	1,640.00	15,000.00	500.00	0.00	0.00	0.00	-15,000.00	-100.00%
	2014 & 2015 BMPs LAKE WENTWORTH								
01-49613-737	0.00	339.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	2014 LIBBY MUSEUM BOAT RAMP								
01-49613-762	0.00	188.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	2014 PARKS AUTOMATIC EXTERNAL DEFIBRILLATORS								
01-49613-764	12,286.00	10,526.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	2015 REPLACE MOBILE RADIOS								
01-49614-763	11,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	2015 FIRE DEPT THERMAL IMAGING CAMERA								
01-49614-765	26,948.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	2015 REPLACE PORTABLE RADIOS								

PROPOSED 2017 BUDGET

Town of Wolfeboro

1	2	3	4	5	6	7	8	9	10
As of DECEMBER	2015	2016	2016	2017	2017	2017	2017	\$	%
APPROVED BUDGET	ACTUAL EXPENSE	APPROVED BUDGET	EXPENDED TO DATE	DEPARTMENT REQUEST	TOWN MANAGER	BOARD OF SELECTMEN	BUDGET COMMITTEE	INCREASE/ DECREASE	INCREASE/ DECREASE
As of DECEMBER		As of AUGUST 20		As of OCTOBER 2					
01-49615-730		2015 CLARK HOUSE MUSEUM MAINTENANCE							
	7,100.00	348.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-49615-732		2015 CATE PARK STONE WALL REPAIR							
	7,500.00	0.00	1,287.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-49615-734		2015 CLARK HOUSE MUSEUM ENGINEERING							
	5,000.00	0.00	0.00 *	0.00	0.00	0.00	0.00	0.00	0.00%
01-49615-761		2015 PARKS TON TRUCK BED REPLACEMENT							
	6,000.00	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-49615-763		2015 TOWN HALL FURNISHINGS							
	15,000.00	15,595.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-49616-720		2016 ASSET MANAGEMENT PLAN (AMP)							
	0.00	0.00	25,000.00	0.00	25,000.00	25,000.00	0.00	0.00	0.00%
01-49616-730		2016 FOSS FIELD SHED							
	0.00	0.00	7,624.00	7,693.76	0.00	0.00	0.00	-7,624.00	-100.00%
01-49616-731		2016 PARKS PAVE MAINTENANCE PARKING LOT							
	0.00	0.00	10,984.00	3,497.61	0.00	0.00	0.00	-10,984.00	-100.00%
01-49616-734		2016 DEMOLISH OLD ABENAKI LODGE							
	0.00	0.00	5,000.00	3,119.68	0.00	0.00	0.00	-5,000.00	-100.00%
01-49616-735		2016 TOWN HALL PARKING LOT OVERLAY							
	0.00	0.00	25,000.00	0.00	0.00	0.00	0.00	-25,000.00	-100.00%
01-49616-736		2016 WINTER HARBOR WATERSHED IMPROVEMENTS							
	0.00	0.00	20,000.00	4,654.69	0.00	0.00	0.00	-20,000.00	-100.00%
01-49616-762		2016 SUPPLEMENTAL JAWS OF LIFE							
	0.00	0.00	24,455.00	24,455.00	0.00	0.00	0.00	-24,455.00	-100.00%

1 2015 APPROVED BUDGET	2 2015 ACTUAL EXPENSE	3 2016 APPROVED BUDGET	4 2016 EXPENDED TO DATE	5 2017 DEPARTMENT REQUEST	6 2017 TOWN MANAGER	7 2017 BOARD OF SELECTMEN	8 2017 BUDGET COMMITTEE	9 \$ INCREASE/ DECREASE	10 % INCREASE/ DECREASE
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As of DECEMBER As of AUGUST 20 As of OCTOBER 2

01-49616-763	0.00	0.00	12,700.00	0.00	0.00	0.00	0.00	-12,700.00	-100.00%
2016 REPLACE RADIO HEADSETS IN APPARATUS									
01-49617-732	0.00	0.00	0.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	100.00%
2017 WINTER HARBOR WATERSHED MANAGEMENT PLAN									
01-49617-734	0.00	0.00	0.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	100.00%
2017 EMERGENCY OPERATIONS PLAN UPDATE									
01-49617-735	0.00	0.00	0.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	100.00%
2017 FIRE DEPARTMENT OFFICE RELOCATION									
01-49617-736	0.00	0.00	0.00	9,557.00	9,557.00	9,557.00	9,557.00	9,557.00	100.00%
2017 UPGRADE BREWSTER BEACH BATHROOMS									
Note: Total requested was increased upon receipt of updated pricing. New total is \$9,557.00.									
01-49617-737	0.00	0.00	0.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	100.00%
2017 CARRY BEACH BATHROOMS									
Note: Total requested was increased upon receipt of updated pricing. New total is \$5,357.00.									
01-49617-738	0.00	0.00	0.00	5,500.00	5,500.00	5,500.00	5,500.00	5,500.00	100.00%
2017 BREWSTER BEACH SWIM TEAM DOCKS									
01-49617-739	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	100.00%
2017 RESURFACING FOSS PATH									
01-49617-740	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	100.00%
2017 FOSS FIELD COMPLEX FENCING UPGRADE									
01-49617-741	0.00	0.00	0.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	100.00%
2017 INSTALL AIR CONDITIONING IN SERVER ROOM									
01-49617-760	0.00	0.00	0.00	8,750.00	8,750.00	8,750.00	8,750.00	8,750.00	100.00%
2017 RESCUE EQUIPMENT UPGRADE									

TOWN OF WOLFEBORO PROJECT REQUEST

DEPT PRIORITY: Necessary
 RANKING: 2
 DEPARTMENT: Public Works
 ACTIVITY/DIVISION: All
 PROPOSED START (FY): 2017
 ACCOUNT NUMBER:

PROJECT TITLE: **Asset Management Plan (AMP)** PREPARED BY: DWFord

PURPOSE OF REQUEST: <input type="checkbox"/> Add a Project <input type="checkbox"/> Delete a Project <input checked="" type="checkbox"/> Modify a Project <input type="checkbox"/> Consolidate Projects	DEPARTMENT PRIORITY: <input type="checkbox"/> Urgent <input checked="" type="checkbox"/> Necessary <input type="checkbox"/> Desirable	SUBMITTING AUTHORITY: Public Works SUBMITTED BY: DWFord DEPARTMENT HEAD: DWFord DATE: 10/18/2016 TOWN MANAGER:
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DESCRIPTION/LOCATION: The Town owns and maintains Millions of \$ of assets (pipes, roads, buildings, docks, parks, etc), however, we have no formal plan or inventory of these assets. The project would begin the process of developing and maintaining an appropriate AMP for Wolfeboro, which would ultimately include: Inventory, condition assessment, criticality assessment, repair/replace strategy and a work order management system.

JUSTIFICATION: The Town is committed to developing an Asset Management Plan to assure a sustainable system to fund repair and replacement of town owned buildings and systems based on good business practices.

- RATIONALE:**
- Urgent Need
 - Removes imminent threat to public health/safety
 - Alleviates substandard conditions or deficiencies
 - Responds to federal or state mandatory requirement
 - Improves the quality of existing services
 - Provides added capacity to serve growth
 - Reduces long-term operating costs
 - Provides incentive to economic development
 - Eligible for matching funds available for limited time

- IMPACT ON OPERATING COSTS OR PERSONNEL REQUIREMENTS:**
- Add Personnel
 - Increased O&M Cost
 - Reduces Personnel
 - Decreased O&M Cost
- Note: Initially increase cost, but over time save money by making better long term decisions on asset maintenance and upgrades

RELATED PROJECTS: Proposed For:

COST ESTIMATE:	AMOUNT
Planning/Feasibility Analysis	
Architecture & Engineering	\$ 25,000
Real Estate/Land Acquisition	
Equipment/Materials/Furnishings	
Vehicles & Capital Equipment	
Site Preparation	
Construction	
Other	
TOTAL PROJECT ESTIMATE:	\$ 25,000
SOURCE OF ESTIMATES: Place Holder	

SOURCES OF FUNDING:	AMOUNT
Grants From:	
Loans From:	
Donations/Bequest/Private	
User Fees & Charges	
Capital Reserve Withdrawal	
Current Revenue	\$ 25,000
General Obligation Bond	
Special Assessment	
TOTAL PROJECT COST:	\$ 25,000
Note: \$50,000/yr for 5 years	

COMMENTS & ADDITIONAL INFORMATION: To adequately develop the AMP and perform the inventory and assessment phase will take years, with a budget of \$25,000/year for at least 5 years

REVIEWERS' NOTES:

**Capital Outlay
General & Enterprise Funds
Capital Project Requests
2017 Budget Year**

DEPT PRIORITY: 1
RANKING: 1
DEPARTMENT: Public Works
ACTIVITY/DIVISION: Highway
PROPOSED START (FY): 2017
ACCOUNT NUMBER:

PROJECT TITLE: **Watershed Management Plan** PREPARED BY: David Ford

PURPOSE OF REQUEST: <input checked="" type="checkbox"/> Add a Project <input type="checkbox"/> Delete a Project <input type="checkbox"/> Modify a Project <input type="checkbox"/> Consolidate Projects	DEPARTMENT PRIORITY:	SUBMITTING AUTHORITY:
	<input checked="" type="checkbox"/> Urgent	SUBMITTED BY: <u>David Ford</u>
	<input checked="" type="checkbox"/> Necessary	DEPARTMENT HEAD: <u>David Ford</u>
	<input type="checkbox"/> Desirable	DATE: <u>8/15/2016</u>
		TOWN MANAGER: _____

DESCRIPTION/LOCATION: Watershed Management Plan for Winter Harbor

JUSTIFICATION: Town Roads within the Winter Harbor watershed have significant quantities of Stormwater that drains out of Public Right of Ways and finds it way down hills, eroding paths and causing sediment to end up in Lake Winnepesaukee. I have a specific project along White Gate Lane that we are trying to get a Wetlands Mitigation Grant to help fund the fix. However, there are other similar sites along the northeast side of Winter Harbor that also need to be evaluated as well as other sites in Wolfeboro Bay and South Wolfeboro. If the Town funds the Watershed study, we can then submit for 319 Water Quality grants to install BMPs to mitigate these negative impacts from runoff.
WMP will also be proposed in future years to cover all Town watersheds.

RATIONALE: <input checked="" type="checkbox"/> Urgent Need <input checked="" type="checkbox"/> Removes imminent threat to public health/safety <input checked="" type="checkbox"/> Alleviates substandard conditions or deficiencies <input type="checkbox"/> Responds to federal or state mandatory requirement <input checked="" type="checkbox"/> Improves the quality of existing services <input type="checkbox"/> Provides added capacity to serve growth <input type="checkbox"/> Reduces long-term operating costs <input checked="" type="checkbox"/> Provides incentive to economic development <input type="checkbox"/> Eligible for matching funds available for limited time	IMPACT ON OPERATING COSTS OR PERSONNEL REQUIREMENTS: <input type="checkbox"/> Add Personnel <input type="checkbox"/> Increased O&M Cost <input type="checkbox"/> Reduces Personnel <input type="checkbox"/> Decreased O&M Cost Dollar Cost of Impacts if Known: Annually
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RELATED PROJECTS: Tuftonboro will be proposing to pay for cost associated with the Winter Harbor water shed in Tuftonboro. Proposed For:

COST ESTIMATE:	AMOUNT	SOURCES OF FUNDING:
Planning/Feasibility Analysis	\$ 40,000	Grants From: _____
Architecture & Engineering	_____	Loans From: _____
Real Estate/Land Acquisition	_____	Donations/Bequest/Private _____
Equipment/Materials/Furnishings	_____	User Fees & Charges _____
Vehicles & Capital Equipment	_____	Capital Reserve Withdrawal _____
Site Preparation	_____	Current Revenue \$ 40,000
Construction	_____	General Obligation Bond _____
Other	_____	Special Assessment _____
TOTAL PROJECT ESTIMATE:	\$ 40,000	TOTAL PROJECT COST: \$ 40,000
SOURCE OF ESTIMATES: UEI & Don Kretchmer		

COMMENTS & ADDITIONAL INFORMATION

REVIEWERS' NOTES:



General & Enterprise Funds Capital Project Requests 2017 Budget Year	DEPT PRIORITY: HIGH RANKING: 1 DEPARTMENT: EMERG. MGMT ACTIVITY/DIVISION: PROPOSED START (FY): 2017 ACCOUNT NUMBER:
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PROJECT TITLE: EOP UPDATE	PREPARED BY: Chief Pineo
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PURPOSE OF REQUEST: <input type="checkbox"/> Add a Project <input type="checkbox"/> Delete a Project <input checked="" type="checkbox"/> Modify a Project <input type="checkbox"/> Consolidate Projects	DEPARTMENT PRIORITY: <input checked="" type="checkbox"/> Urgent <input type="checkbox"/> Necessary <input type="checkbox"/> Desirable	SUBMITTING AUTHORITY: SUBMITTED BY: Chief Pineo DEPARTMENT HEAD: Chief Pineo DATE: 8/29/2016 TOWN MANAGER:
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DESCRIPTION/LOCATION: Hire a contractor to assist in updating the townwide Emergency Operations plan.

JUSTIFICATION: The Emergency Operations plan is dated 2010. Generally accepted practices require these plans to be updated every five years. The recommendation is to hire a third party vendor to facilitate the plan update. New Hampshire Homeland Security and Emergency Management provides grant funding to reimburse communities which hire a contractor and have plans adopted.

Contracted services are highly efficient in facilitating meetings associated with emergency planning based on knowledge of best practices and the regularity of updating these plans.

RATIONALE: <input type="checkbox"/> Urgent Need <input type="checkbox"/> Removes imminent threat to public health/safety <input type="checkbox"/> Alleviates substandard conditions or deficiencies <input checked="" type="checkbox"/> Responds to federal or state mandatory requirement <input type="checkbox"/> Improves the quality of existing services <input type="checkbox"/> Provides added capacity to serve growth <input type="checkbox"/> Reduces long-term operating costs <input checked="" type="checkbox"/> Provides incentive to economic development <input type="checkbox"/> Eligible for matching funds available for limited time	IMPACT ON OPERATING COSTS OR PERSONNEL REQUIREMENTS: <input type="checkbox"/> Add Personnel <input type="checkbox"/> Increased O&M Cost <input type="checkbox"/> Reduces Personnel <input type="checkbox"/> Decreased O&M Cost Dollar Cost of Impacts if Known: _____ Annually
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RELATED PROJECTS: Hazard Mitigation Plan will require this same approach in 2018. Proposed For:

COST ESTIMATE:	AMOUNT	SOURCES OF FUNDING:
Planning/Feasibility Analysis	\$4,500	Grants From: \$4,500 \$ 4,500
Architecture & Engineering	_____	Loans From: _____
Real Estate/Land Acquisition	_____	Donations/Bequest/Private _____
Equipment/Materials/Furnishings	_____	User Fees & Charges _____
Vehicles & Capital Equipment	_____	Capital Reserve Withdrawal _____
Site Preparation	_____	Current Revenue _____
Construction	_____	General Obligation Bond _____
Other	_____	Special Assessment _____
TOTAL PROJECT ESTIMATE:	\$ 4,500	TOTAL PROJECT COST: \$ 4,500
SOURCE OF ESTIMATES: HSEM - Field Rep		

COMMENTS & ADDITIONAL INFORMATION:

REVIEWERS' NOTES:



SCOPE OF WORK / PROPOSAL
&
MEMORANDUM OF UNDERSTANDING
WOLFEBORO EMERGENCY OPERATIONS PLAN UPDATE

Parties to this Agreement

Date of Scope

- The Town of Wolfeboro, NH (The Town)
- Mapping and Planning Solutions (MAPS)

August 31, 2016

Introduction

The scope of work in this agreement is designed to assist local communities with the updates of a local Emergency Operations Plan (EOP), in accordance with the 15-Emergency Support Functions (ESF) style of planning based on the 2015 NH State Emergency Operations Plan. This planning process and the resulting Plan are designed to meet the recommendations of NH Homeland Security and Emergency Management (HSEM) and to correspond with the requirements of the National Incident Management System (NIMS) and the Incident Command System upon which NIMS is based.

The primary goal of developing an Emergency Operations Plan is to insure protection of life and property during times of emergency. By addressing responsibility, defining coordination efforts, understanding resource capabilities and establishing communication methods, emergency responders are better able to provide assistance to the community.

Knowing what to do in a disaster is critical; effective planning and subsequent training can assist the community in its mitigation efforts and help the community come through and recover more quickly after an emergency.

Purpose of the Memorandum of Understanding (MOU)

The intent of this MOU is to ensure that the Emergency Operations Plan (EOP) is developed in an open manner involving community stakeholders, federal and state organizations whose mission it is to respond to emergencies. It is also the intent of this MOU that it is consistent with Town policies and is an accurate reflection of the community's values and that the EOP is integrated within other community planning initiatives. Its purpose is to form a working relationship between the community's emergency planning team and Mapping and Planning Solutions (MAPS).

This MOU sets out the responsibilities of all parties. It identifies the work to be performed by the planning team and MAPS.

Scope of Work

MAPPING AND PLANNING SOLUTION'S RESPONSIBILITIES INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:

- Collect data necessary to complete the Emergency Operations Plan in a comprehensive manner.
- Provide any materials, handouts, displays, and tools necessary for all parties to fully understand the planning process.
- Work with the Planning Team to collect and analyze data.
- Coordinate and facilitate four to six community meetings with the assistance of the local planning committee to cover the following topics:

All Hazard Risk Assessment and Responsibility Matrix Identification:

It is important to identify and assess the risks that could potentially affect the community. Preparing a risk assessment and responsibility matrix are the first steps in the planning process.

Completion of a Needs Assessment

Existing policies and plans are reviewed as part of the needs assessment. Through discussion and observation, recommendations for enhancements to the Emergency Management Functions will be identified.

Identification and Protection of Critical Infrastructure

Critical Infrastructure and Key Resources will be discussed as part of this planning step. Using other plans and the knowledge of team members, critical facilities such as an Emergency Operations Center (EOC), schools, shelters, fire, police and medical facilities will be identified.

Inventory of Critical Response Assets

In order to be most effective, the EOP will include an inventory of available assets for each of the emergency support functions (ESF).

Annexes and Appendices

Annexes, appendices, maps, ICS forms, and resolutions will be included as needed.

Emergency Support Functions

Fifteen Emergency Support Functions (ESFs) have been identified by HSEM. These ESFs will be reviewed and analyzed to provide the necessary identification of the Primary and Secondary agencies responsible for the support functions during an emergency.

- Write, edit and prepare the Plan for final publication.
- Prepare all associated quarterly reports and submit copies to HSEM and to the Town.
- Submit the proposed plan to necessary signatories for consideration and adoption.
- Document any "match" time for the purpose of grant compliance.

THE COMMUNITY'S RESPONSIBILITIES INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:

- The Town shall insure that the planning team includes members who are able to support the planning process by identifying available community resources including people who will have access to and can provide pertinent data. The planning team should include, but not be limited to, such community members as the local Emergency Management Director, the Fire and Police Chiefs, representatives from the relative federal and state organizations, other local officials, property owners, and relevant businesses or organizations.
- The Town shall determine a lead contact to work with Mapping and Planning Solutions. This contact shall assist with recruiting participants for planning meetings, including the development of mailing lists when and if necessary, distribution of flyers, and placement of meeting announcements in the community. In addition, this contact shall assist Mapping and Planning Solutions with organizing public meetings to develop the plan and offer assistance to Mapping and Planning Solutions in developing the work program which will produce the Plan.
- The Town shall gain the support of stakeholders for the recommendations found within the Plan.
- The proposed Plan shall be submitted to the Town Select Board for approval prior to submittal to HSEM. After review and approval from HSEM is received, the Town will:
 - *Distribute copies of the Plan as it sees fit throughout the local community.*
 - *Develop a team to monitor and work toward plan implementation.*
 - *Publicize the Plan to the Town and insure community awareness.*
 - *Urge the Planning Board to incorporate priority projects into the community's Capital Improvement Plan (if available).*

Fees and Payment Schedule

CONTRACTOR PAYMENT: The contract price is limited by the amount of the grant as awarded by HSEM. New funding levels at HSEM allow a range of contractor fees up to \$6,000. Mapping and Planning Solutions has determined a fee schedule for the development of all Emergency Operations Plans that is within this range and allows for variation in fees according to population, thus better enabling smaller local communities the ability to reach grant "match" amounts. Based on the Mapping and Planning Solutions fee schedule, the contractor payment for the facilitation and writing of the Wolfeboro Emergency Operations Plan is \$4,500.

PAYMENT PROCEDURE: Payments shall be made according to the following schedule:

1. Initial payment upon signing of the MOU and receipt of invoice	\$2,300
2. Second payment upon meeting completion	\$2,000
3. Final payment upon receipt of final hard copy of the Plan	<u>\$200</u>
	\$4,500

PAYMENT PROCEDURE: All payments to MAPS will be fully reimbursable to the Town by HSEM. The payment procedure is as follows:

- MAPS will invoice the Town as stated above
- The Town will pay MAPS
- The Town will forward the MAPS invoice along with an invoice from the Town on Town letterhead to HSEM
- HSEM will reimburse the Town for the monies paid to MAPS

REQUIRED MATCHING FUNDS:

The total EMPG Grant amount would be \$9,000 with a 50/50 match. The Town of Wolfeboro will be responsible to provide and document any and all resources to be used to meet the FEMA required matching funds. Matching funds, in this case \$4,500, are the responsibility of the Town of Wolfeboro, not MAPS. Mapping and Planning Solutions will however assist the Town with attendance tracking by asking meeting attendees to "sign in" at all meetings and to "log" any time spent outside of the meetings working on this project. MAPS will provide the Town with final attendance records in spreadsheet form at project's end for the Town to use in its match fulfillment.

Project Period

This Agreement shall commence upon execution by both parties and upon approval of the funding grant from Homeland Security and continue through a mutually agreed completion date. The project period may be extended by mutual agreement between the Town, HSEM and MAPS. It should be noted that the EMPG grant funding round is currently due to expire on TBD.

Work Products

MAPS will provide two final hard copies (one redacted if requested) of the Emergency Operations Plan, containing all signed documents and GIS maps (if applicable) along with a CD at the completion of the Plan. A final copy of the Plan will also be provided to HSEM and to other interested parties upon approval from the Town.

Ownership of Material

All maps, reports, documents and other materials produced during the project period shall be owned by the Town; each party may keep file copies of any generated work. MAPS shall have the right to use work products collected during the planning process; however, MAPS shall not use any data in such a way as to reveal personal or public information about individuals or groups which could reasonably be considered confidential.

Termination & Limit of Liability

Termination: This Agreement may be terminated if both parties agree in writing. In the event of termination, MAPS shall forward all information prepared to date to the Town. MAPS shall be entitled to recover its costs for any work that was completed.

Mapping and Planning Solutions agrees to perform all work in a diligent and efficient manner according to the terms of this Agreement. MAPS' responsibilities under this Agreement depend upon the cooperation of the Town. MAPS and its employees, if any, shall not be liable for opinions rendered, advice, or errors resulting from the quality of data that is supplied. Approvals of the Plan by the Town and HSEM relieve MAPS of content liability.

Amendments

Changes, alterations or additions to this Agreement may be made if agreed to in writing between both the Town of Wolfeboro and Mapping and Planning Solutions.

About Mapping and Planning Solutions

Mapping and Planning Solutions provides hazard mitigation and emergency operations planning throughout New Hampshire. Mapping and Planning Solutions has developed more than thirty Hazard Mitigation Plans and has completed the following FEMA courses in Emergency Planning and Operations:

- Introduction to Incident Command System, IS-100.a
- ICS Single Resources and Initial Action Incidents, IS-200.a
- National Incident Management System (NIMS) An Introduction, IS-700.a
- National Response Framework, An Introduction, IS 800.b
- Emergency Planning, IS-235
- Homeland Security Exercise & Evaluation Program (HSEEP)
- IS-547.a – Introduction to Continuity Operations
- IS-546.a – Continuity of Operations (COOP) Awareness Course
- G-318; Preparing & Review Hazard Mitigation Plans

Mapping and Planning Solutions
June Garneau
Planner & Owner
105 Union Street, Suite 1
Whitefield, NH 03598
jgarneau@mappingandplanning.com
(603) 837-7122; (603) 991-9664

Town of Wolfeboro
James Pineo
Wolfeboro Chief of Fire Rescue
PO Box 629
Wolfeboro, NH 03894
firechief@Wolfeboronh.us
(603) 569-8190

Signature below indicates acceptance of and Agreement to details outlined in this Scope

FOR THE TOWN OF WOLFEBORO, NH

Signature

Date

FOR MAPPING AND PLANNING SOLUTIONS



Signature
June Garneau, Owner

August 31, 2016

Date

General & Enterprise Funds Capital Project Requests 2017 Budget Year		DEPT PRIORITY: HIGH	
		RANKING: 4	
		DEPARTMENT: FIRE/RESCUE	
		ACTIVITY/DIVISION:	
		PROPOSED START (FY): 2017	
ACCOUNT NUMBER:			
PROJECT TITLE: OFFICE RELOCATION		PREPARED BY: Chief Pineo	
PURPOSE OF REQUEST:		DEPARTMENT PRIORITY:	
<input checked="" type="checkbox"/> Add a Project <input type="checkbox"/> Delete a Project <input type="checkbox"/> Modify a Project <input type="checkbox"/> Consolidate Projects		<input type="checkbox"/> Urgent <input checked="" type="checkbox"/> Necessary <input type="checkbox"/> Desirable	
		SUBMITTING AUTHORITY:	
		SUBMITTED BY: Chief Pineo	
		DEPARTMENT HEAD: Chief Pineo	
		DATE: 8/29/2016	
		TOWN MANAGER:	
DESCRIPTION/LOCATION: Relocate Fire Chief and Administrative Assistant to 1st floor of Public Safety Building.			
JUSTIFICATION: Relocating these offices to the 1st floor will improve our citizens ability to access the fire/rescue departments administrative staff. A point of concern is being able to have confidential conversations with citizens who may have difficulty navigating stairs. Additionally this will improve communications with the staff while they work in the apparatus bay and duty office, while creating a greater level of privacy for the fire chief when addressing personnel issues.			
RATIONALE:		IMPACT ON OPERATING COSTS OR PERSONNEL REQUIREMENTS:	
<input type="checkbox"/> Urgent Need <input type="checkbox"/> Removes imminent threat to public health/safety <input type="checkbox"/> Alleviates substandard conditions or deficiencies <input type="checkbox"/> Responds to federal or state mandatory requirement <input checked="" type="checkbox"/> Improves the quality of existing services <input type="checkbox"/> Provides added capacity to serve growth <input type="checkbox"/> Reduces long-term operating costs <input type="checkbox"/> Provides incentive to economic development <input type="checkbox"/> Eligible for matching funds available for limited time		<input type="checkbox"/> Add Personnel <input type="checkbox"/> Increased O&M Cost <input type="checkbox"/> Reduces Personnel <input type="checkbox"/> Decreased O&M Cost Dollar Cost of Impacts if Known: Annually	
RELATED PROJECTS:			
		Proposed For:	
COST ESTIMATE:		SOURCES OF FUNDING:	
Planning/Feasibility Analysis	AMOUNT	Grants From:	
Architecture & Engineering		Loans From:	
Real Estate/Land Acquisition		Donations/Bequest/Private	
Equipment/Materials/Furnishings	\$10,000	User Fees & Charges	
Vehicles & Capital Equipment		Capital Reserve Withdrawal	
Site Preparation		Current Revenue	\$10,000
Construction		General Obligation Bond	
Other		Special Assessment	
TOTAL PROJECT ESTIMATE:	\$ 10,000	TOTAL PROJECT COST:	\$ -
SOURCE OF ESTIMATES: Vendor quote/research			
COMMENTS & ADDITIONAL INFORMATION:			
REVIEWERS' NOTES:			

2-Way Communications Service, Inc.
 23 River Road
 Newington, NH 03801



*House System
 Direct link w/ Dispatch*

Name / Address:

Town of Wolfeboro
 Fire Department
 P.O. Box 629
 Wolfeboro, NH 03894

Visit our web site: www.z-way.biz



MOTOROLA SOLUTIONS

Premier Service Partner

P.O. No.:	Terms	Rep:
	Net 15	725

Qty	Item	Description	Total
		Station PA system:	
1	Comm Part	DECODER AND AMPLIFIER: Midian RT-2 - Keypad programmable two-tone decoder that can decode any two-tone frequency between 300-3000 Hz.	126.40
1	Comm Part	MidianKL-4F - USB Product Programmer	240.00
1	V150	BOGEN V150 Power Vector Modular Amplifier	790.27
2	TNG1S	BOGEN Multiple tone generator input module	202.75
1	TEL1S	BOGEN Telephone interface input module	92.77
1	Misc. Parts	Programmable Day/Night timer, accessory timer, installation materials, misc.	325.00
6	Comm Adv	Communications Division Advanced Labor. *Connect PA input to Dispatch Console paging resource, setup and interface decoder, timer, input modules.	800.00
		Subtotal DECODER AND AMPLIFIER:	2,577.19
		SPEAKERS:	
1	CSD2X2VR	Bogen Drop-In Ceiling Speaker. (hallway)	105.71
3	MB8TSLVR	BOGEN MB8TSLVR Metal Box Speaker Wall Mount w/ Slant Front (1 lunch, 2 bunk)	218.30
1	MB8TSL	BOGEN MB8TSL Metal Box Speaker Wall Mount w/ Slant Front (training)	60.05
1	AT10A	BOGEN volume attenuator. (training)	35.04
1	Misc. Parts	Installation materials, shielded wire (18/2), misc.	125.00
6	Comm Adv	Communications Division Advanced Labor. *Install office speakers and cable to PA amp located in Radio Room.	600.00
		Subtotal SPEAKERS:	1,144.10

Subtotal

Sales Tax (0.0%)

Total

Signature _____

2-Way Communications Service, Inc.
 23 River Road
 Newington, NH 03801



Proposal
 24206
 Date: 1/22/2016

Name / Address:

Town of Wolfeboro
 Fire Department
 P.O. Box 629
 Wolfeboro, NH 03894

Phone : 1-800-441-6288

Fax : 603-431-4832

E-mail us : CommDivision@2-way.biz

Visit our Web Site : www.2-way.biz



MOTOROLA SOLUTIONS

Premier Service Partner

P.O. No.:	Terms	Rep:
	Net 15	725

Qty	Item	Description	Total
2	MPS1B	APPARATUS BAY: Bogen Mini Pendant Speaker - Black MPS1B	269.50
1	Misc. Parts	Installation materials, safety tie, shielded wire (18/2)	50.00
4	Comm Adv	Communications Division Advanced Labor. *Install apparatus bay speakers and cable to PA amp located in Radio Room.	400.00
		Subtotal APPARATUS BAY:	719.50

Subtotal \$4,440.79

Sales Tax (0.0%) \$0.00

Total \$4,440.79

Signature _____



Heckman's Flooring

P. O. Box 430
 Wolfeboro Falls, N.H. 03896
 (603) 569-6391
 E-mail:
 heckmansflooring@myfairpoint.net

PROPOSAL

Date	Proposal#
8/23/2016	5023

Bill To
WOLFEBORO FIRE RESCUE DEPT. PO BOX 629 WOLFEBORO, NH 03894

Project	CUST. PHONE	CUST. FAX
	569-1400	569-8181

Description	Qty	COST	TOTAL
<p>7 OFFICES / SHAW CARPET - KELSEY - DRIFTWOOD TO REMOVE OLD CARPET IN 3 OFFICES, SUPPLY AND INSTALL NEW CARPET AS A GLUE DOWN. GO OVER EXISTING VCT IN 4 OFFICES. REPLACE OLD COVEBASE WITH NEW IN 6 OFFICES</p> <p>THERE COULD BE AN EXTRA CHARGE IF FLOOR PREP IS NEEDED. NOT SURE IF THERE IS VINYL COMPOSITION TILE UNDER THE CARPET IN THE 3 RMS. SOMETIMES THE OLD TILE WILL COME UP WHEN PULLING UP OLD CARPET. WE WOULD THEN NEED TO PATCH OR SCRAPE UP ALL TILE.</p> <p>CUSTOMER WILL HAVE ALL FURNITURE AND FILE CABINETS OUT FOR US</p>		3,895.00	3,895.00

Acceptance of Proposal –The prices, specifications and conditions are satisfactory and are hereby accepted. All seams may be visible directly after installation depending on style, color & pattern 50% due upon ordering, balance due at job completion

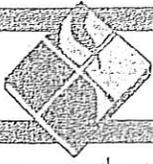
I/We the undersigned, understand that all bills are due and payable at the time of installation/billing and are past due after 10 days. I/We do hereby unconditionally guarantr payments of all indebtness incurred on the front of any invoice(s), and do hereby agree to be responsible for all collection costs of collection and attorney's fees and the principal amount due and owing for any default. there will be a finance charge of 1.5% monthly/18% annually for any delinquent account that passes the 10-day anniversary date of installation/billing. Any checks returned will be a charge of \$25.00 per check received. All returned checks must be paid within 14 business days of the dated returned or lega actions will be taken appropriately.

Phone #	E-mail	Total	\$3,895.00
	heckmansflooring@myfairpoint.net		

AT TIME OF ORDERING A 50% DEPOSIT IS REQUIRED, BALANCE TO BE COLLECTED ON DAY OF COMPLETION

quality installation residential & commercial

P.O. Box 258 Wolfeboro, NH 03894
 (tel)603.569.3755 (fax)603.569.4169 1.800.594.3755
 www.tinkersflooring.com



ESTIMATE / INVOICE

carpet - tile - wood - vinyl - laminates

DATE 8/15/16 ORDER / JOB NO. 5713
 TERMS _____

SOLD TO WOLFEBORO FIRE DEPT JOB NAME _____
 ADDRESS 251 S MAIN ST WOLFEBORO
 PHONE KATHY - 5169-1400 FAX FIRE ADMIN @ WOLFEBORO.NH.US

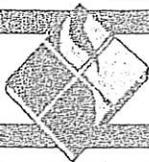
QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
CARPET ONLY UPSTAIRS	MOHAWK-ALADDIN CITY PARK 12x58 696 S/F @	\$ 1.65 S/F	\$ 1,148.40
CARPET ONLY DOWNSTAIRS	MOHAWK - ALADDIN VIRTUAL 12x43 516 S/F @	\$ 1.72 S/F	\$ 887.52
	PAD UPSTAIRS 696 S/F @	.57 S/F	\$ 348.00
	RIP UP & DISPOSAL 492 S/F @	.50 S/F	\$ 246.00
	LABOR 1,212 S/F @	.75 S/F	\$ 909.00
	TOTAL		\$ 3,538.92
2804F	Cove Base + Labor @	1.75 S/F	490.00
	Total		\$ 4,028.92

THANK YOU!

DEPOSIT of 50% is due at agreement.
 BALANCE is due upon completion of job.
 A 2% LATE FEE will be added to all unpaid balances.
 THANK YOU, Matt Tinker

quality installation residential & commercial

P.O. Box 258 Wolfeboro, NH 03894
 (tel)603.569.3755 (fax)603.569.4169 1.800.594.3755
 www.tinkersflooring.com



ESTIMATE / INVOICE

carpet - tile - wood - vinyl - laminates

DATE 8/15/16 ORDER / JOB NO. 5713
 TERMS _____

SOLD TO WOLFEBORO FIRE DEPT JOB NAME _____
 ADDRESS 251 S MAIN ST WOLFEBORO
 PHONE KATHY - 569-1400 FAX FIRE ADMIN @ WOLFEBORO NH. US

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
CARPET ONLY UPSTAIRS	MOHAWK-ALADDIN CITY PARK 12x58 696 S/F @	\$ 1.65 S/F	\$ 1,148.40
CARPET ONLY DOWNSTAIRS	MOHAWK-ALADDIN VIRTUAL 12x43 516 S/F @	\$ 1.72 S/F	\$ 887.52
	PAD UPSTAIRS 696 S/F @	.57 S/F	\$ 348.00
	RIP UP & DISPOSAL 492 S/F @	.50 S/F	\$ 246.00
	LABOR 1,212 S/F @	.75 S/F	\$ 909.00
	TOTAL		\$ 3,538.92
	w/cent base board		

THANK YOU!

DEPOSIT of 50% is due at agreement.
 BALANCE is due upon completion of job.
 A 2% LATE FEE will be added to all unpaid balances.
 THANK YOU, Matt Tinker

<h2 style="margin: 0;">General & Enterprise Funds Capital Project Requests</h2>	DEPT PRIORITY: 1 RANKING: DEPARTMENT: Parks ACTIVITY/DIVISION: Beaches PROPOSED START (FY): 2017 ACCOUNT NUMBER:
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PROJECT TITLE: Upgrade Brewster Beach Bathroom	PREPARED BY: Christine Collins
---	--------------------------------

PURPOSE OF REQUEST: <input checked="" type="checkbox"/> Add a Project <input type="checkbox"/> Delete a Project <input type="checkbox"/> Modify a Project <input type="checkbox"/> Consolidate Projects	DEPARTMENT PRIORITY: <input checked="" type="checkbox"/> Urgent <input type="checkbox"/> Necessary <input type="checkbox"/> Desirable	SUBMITTING AUTHORITY: SUBMITTED BY: Christine Collins DEPARTMENT HEAD: Christine Collins DATE: 10/25/2016 TOWN MANAGER:
---	--	---

DESCRIPTION/LOCATION: Remove old septic tank and install a combo tank for septic and pump chamber. Change any toilets and sinks that are cracked and/or leaking. Rebuild the changing rooms and change doors to both men's and women's bathrooms outside doors all at Brewster Beach.

JUSTIFICATION: Brewster Beach is being used regularly by patrons, including our swim team, swim team meets and swim lessons. This increase is putting strain on our outdated bathrooms. We had numerous service calls this summer and had to do some work to help the flow of the water out of the building. Because of this we feel it is time to upgrade the bathrooms so we can keep up with the demand. We also feel that by upgrading the bathrooms it will help take some of the stress off of Albee which seems to be our most popular beach.

RATIONALE: <input checked="" type="checkbox"/> Urgent Need <input type="checkbox"/> Removes imminent threat to public health/safety <input type="checkbox"/> Alleviates substandard conditions or deficiencies <input type="checkbox"/> Responds to federal or state mandatory requirement <input checked="" type="checkbox"/> Improves the quality of existing services <input type="checkbox"/> Provides added capacity to serve growth <input checked="" type="checkbox"/> Reduces long-term operating costs <input type="checkbox"/> Provides incentive to economic development <input type="checkbox"/> Eligible for matching funds available for limited time	IMPACT ON OPERATING COSTS OR PERSONNEL REQUIREMENTS: <input type="checkbox"/> Add Personnel <input type="checkbox"/> Increased O&M Cost <input type="checkbox"/> Reduces Personnel <input type="checkbox"/> Decreased O&M Cost Dollar Cost of Impacts if Known: Annually
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RELATED PROJECTS:	Proposed For: 2017
--------------------------	--------------------

COST ESTIMATE:	AMOUNT	SOURCES OF FUNDING:
Remove old septic-install combo tank	\$2,500.00	Grants From: _____
Toilets and sinks	\$1,000.00	Loans From: _____
New outside doors	\$1,857.00	Donations/Bequest/Private _____
Rebuild interior of changing rooms	\$4,200.00	User Fees & Charges _____
		Capital Reserve Withdrawal _____
		Current Revenue \$ 9,557
		General Obligation Bond _____
		Special Assessment _____
TOTAL PROJECT ESTIMATE:	\$ 9,557	TOTAL PROJECT COST: \$ 9,557

SOURCE OF ESTIMATES: JB & Son Sewer and Drain Cincotta Construction, Mal's Plumbing

COMMENTS & ADDITIONAL INFORMATION:

REVIEWERS' NOTES:

Mal's Plumbing & Heating, Inc.

P.O. Box 1013
 Wolfeboro, NH 03894
 603-569-1643

Estimate

Date	Estimate #
9/27/16	124 P

Name / Address
Wolfeboro Parks & Rec. P.O. Box 629 Wolfeboro, NH 03894

		Terms
		2% finance charge ...
Description	Total	
Plumbing Estimate: This estimate is for the replacement of existing toilets at Brewster & Carry Beach houses: existing toilets are 3.5 & 5GPF dated toilets & with issues at Carry Beach especially: it is the believe of this company that toilets should be new 1.2GPF ADA approved Kohler toilets in white with Easy Clean seats: This estimate is for the replacement of 4-toilets (2-Brewster & 2-at Carry) with the disposal of existing toilets: Materials & Labor: Per Unit: 500.00	2,000.00	
Total		\$2,000.00

Signature _____

Phone #
603-569-1643

Estimate

DATE	ESTIMATE NO.
4/30/2016	420

Cincotta Construction Inc.

12 Lower Beacham Hill Road
Ossipee, NH 03864

NAME / ADDRESS
Town of Wolfeboro P.O. Box 629 Wolfeboro, NH. 03894

PROJECT

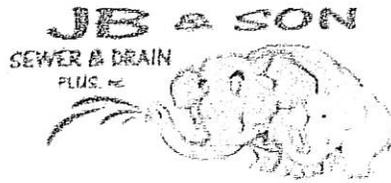
ITEM	DESCRIPTION	TOTAL
Mat. & Labor	<p>Albe Beach bath house. <i>CARRY</i> Work includes.</p> <p>(A) Replace three existing walk through doors with new fiber glass doors and paint same. Clean up and haul off all debris.</p> <p>Material including three door slabs only, paint and labor to complete.</p>	1,856.74

Thank you for your business.



TOTAL

\$1,856.74



68 Union Wharf Rd.
Mirror Lake, NH 03853
603-569-0500
drainman0500@gmail.com

September 19, 2016

Wolfeboro Parks & Recreation
PO Box 629
Wolfeboro, NH 03894

Re: Carry Beach
Forest Rd

Quote to remove existing steel septic tank and disposal
Replace with concrete 1250 gallon septic tank
Reconnect to existing leach area

\$2500.00

A handwritten signature in black ink, consisting of a stylized 'J' and 'B' intertwined, enclosed within a hand-drawn oval.

Jason J Bickerton, President
JB & Son Sewer & Drain Plus, Inc.
NH State Installer #5359

<h2 style="margin: 0;">General & Enterprise Funds Capital Project Requests</h2>	DEPT PRIORITY: 2 RANKING: DEPARTMENT: Parks ACTIVITY/DIVISION: Beaches PROPOSED START (FY): 2017 ACCOUNT NUMBER:
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PROJECT TITLE: Upgrade Carry Beach Bathrooms	PREPARED BY: Christine Collins
---	--------------------------------

PURPOSE OF REQUEST: <input checked="" type="checkbox"/> Add a Project <input type="checkbox"/> Delete a Project <input type="checkbox"/> Modify a Project <input type="checkbox"/> Consolidate Projects	DEPARTMENT PRIORITY: <input checked="" type="checkbox"/> Urgent <input type="checkbox"/> Necessary <input type="checkbox"/> Desirable	SUBMITTING AUTHORITY: SUBMITTED BY: Christine Collins DEPARTMENT HEAD: Christine Collins DATE: 10/25/2016 TOWN MANAGER:
---	--	---

DESCRIPTION/LOCATION: Change out steel holding tank to Concrete holding tank at Carry Beach. Change any toilets and sinks that are cracked and/or leaking. Change doors to both men's and women's bathrooms outside doors.

JUSTIFICATION: Carry Beach is being used regularly by patrons and our day camp on Wednesdays. This increase is putting strain on our outdated bathrooms. We had numerous service calls this summer and had to do an extra pumping. Because of this we feel it is time to upgrade the bathrooms so we can keep up with the demand. We also feel that upgrading the bathrooms would help spread out the patrons among the beaches and help with not making Albee that busiest beach.

RATIONALE: <input checked="" type="checkbox"/> Urgent Need <input type="checkbox"/> Removes imminent threat to public health/safety <input type="checkbox"/> Alleviates substandard conditions or deficiencies <input type="checkbox"/> Responds to federal or state mandatory requirement <input checked="" type="checkbox"/> Improves the quality of existing services <input type="checkbox"/> Provides added capacity to serve growth <input checked="" type="checkbox"/> Reduces long-term operating costs <input type="checkbox"/> Provides incentive to economic development <input type="checkbox"/> Eligible for matching funds available for limited time	IMPACT ON OPERATING COSTS OR PERSONNEL REQUIREMENTS: <input type="checkbox"/> Add Personnel <input type="checkbox"/> Increased O&M Cost <input type="checkbox"/> Reduces Personnel <input type="checkbox"/> Decreased O&M Cost Dollar Cost of Impacts if Known: Annually
---	---

RELATED PROJECTS: Proposed For: 2017

COST ESTIMATE: Concrete Holding Tank \$2,500.00 Toilets and sinks \$1,000.00 New outside doors \$1,857.00 _____ _____ _____ TOTAL PROJECT ESTIMATE: \$ 5,357	SOURCES OF FUNDING: Grants From: _____ Loans From: _____ Donations/Bequest/Private _____ User Fees & Charges _____ Capital Reserve Withdrawal _____ Current Revenue \$ 5,357 General Obligation Bond _____ Special Assessment _____ TOTAL PROJECT COST: \$ 5,357
SOURCE OF ESTIMATES: JB & Son Sewer and Drain, Mal's Plumbing, Cincotta Construction	

COMMENTS & ADDITIONAL INFORMATION:

REVIEWERS' NOTES:

Estimate

DATE	ESTIMATE NO.
4/30/2016	420

Cincotta Construction Inc.

12 Lower Beacham Hill Road
Ossipee, NH 03864

NAME / ADDRESS
Town of Wolfeboro P.O. Box 629 Wolfeboro, NH. 03894

PROJECT

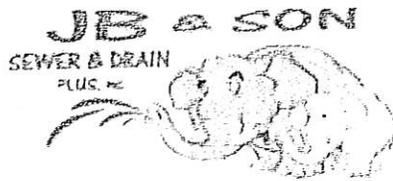
ITEM	DESCRIPTION	TOTAL
Mat. & Labor	<p>Atlee Beach bath house. <i>CHRY</i> Work includes.</p> <p>(A) Replace three existing walk through doors with new fiber glass doors and paint same. Clean up and haul off all debris.</p> <p>Material including three door slabs only, paint and labor to complete.</p>	1,856.74

Thank you for your business.



TOTAL

\$1,856.74



68 Union Wharf Rd.
Mirror Lake, NH 03853
603-569-0500
drainman0500@gmail.com

September 19, 2016

Wolfeboro Parks & Recreation
PO Box 629
Wolfeboro, NH 03894

Re: Carry Beach
Forest Rd

Quote to remove existing steel septic tank and disposal
Replace with concrete 1250 gallon septic tank
Reconnect to existing leach area

\$2500.00

A handwritten signature in black ink, appearing to be "JB", enclosed within a hand-drawn oval.

Jason J Bickerton, President
JB & Son Sewer & Drain Plus, Inc.
NH State Installer #5359

Mal's Plumbing & Heating, Inc.

P.O. Box 1013
 Wolfeboro, NH 03894
 603-569-1643

Estimate

Date	Estimate #
9/27/16	124 P

Name / Address
Wolfeboro Parks & Rec. P.O. Box 629 Wolfeboro, NH 03894

Description	Terms
	2% finance charge ...
	Total
Plumbing Estimate: This estimate is for the replacement of existing toilets at Brewster & Carry Beach houses: existing toilets are 3.5 & 5GPF dated toilets & with issues at Carry Beach especially: it is the believe of this company that toilets should be new 1.2GPF ADA approved Kohler toilets in white with Easy Clean seats: This estimate is for the replacement of 4-toilets (2-Brewster & 2-at Carry) with the disposal of existing toilets: Materials & Labor: Per Unit: 500.00	2,000.00
Total	\$2,000.00

Signature _____

Phone #
603-569-1643

**General & Enterprise Funds
Capital Project Requests**

DEPT PRIORITY: 3
 RANKING:
 DEPARTMENT: Parks
 ACTIVITY/DIVISION: Beaches
 PROPOSED START (FY): 2017
 ACCOUNT NUMBER:

PROJECT TITLE: **Brewster Beach Swim Team
Docks**

PREPARED BY: Christine Collins

PURPOSE OF REQUEST:

DEPARTMENT PRIORITY:

SUBMITTING AUTHORITY:

- Add a Project
- Delete a Project
- Modify a Project
- Consolidate Projects

- Urgent
- Necessary
- Desirable

SUBMITTED BY: Christine Collins
 DEPARTMENT HEAD: Christine Collins
 DATE: 9/2/2016
 TOWN MANAGER:

DESCRIPTION/LOCATION: Replacing the swim team docks at Brewster Beach with new docks.

JUSTIFICATION: The swim docks are being updated to a lighter dock that is plastic coated to help the docks not get so hot. The docks are being used regularly during swim meets. Currently the docks that we have are very heavy and every year it proves to be difficult getting them in and secure. We are looking to purchase new docks and have them professionally put in and taken out every season.

RATIONALE:

- Urgent Need
- Removes imminent threat to public health/safety
- Alleviates substandard conditions or deficiencies
- Responds to federal or state mandatory requirement
- Improves the quality of existing services
- Provides added capacity to serve growth
- Reduces long-term operating costs
- Provides incentive to economic development
- Eligible for matching funds available for limited time

IMPACT ON OPERATING COSTS OR PERSONNEL REQUIREMENTS:

- Add Personnel
- Increased O&M Cost
- Reduces Personnel
- Decreased O&M Cost

Dollar Cost of Impacts if Known:
Annually

RELATED PROJECTS:

Proposed For: 2017

COST ESTIMATE:

AMOUNT

6- 4' by 10' sections \$4,500.00
 Turnboards hooked up \$1,000.00

SOURCES OF FUNDING:

Grants From: _____
 Loans From: _____
 Donations/Bequest/Private _____
 User Fees & Charges _____
 Capital Reserve Withdrawal _____
 Current Revenue \$ 5,500
 General Obligation Bond _____
 Special Assessment _____

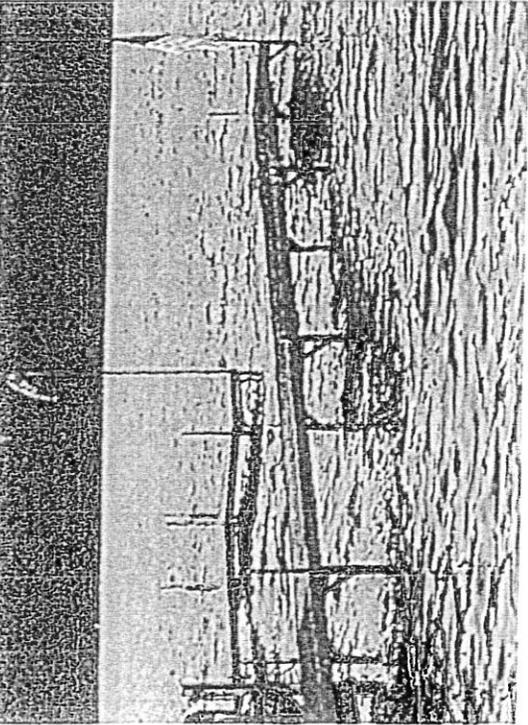
TOTAL PROJECT ESTIMATE: \$ 5,500

TOTAL PROJECT COST: \$ 5,500

SOURCE OF ESTIMATES: Northeast Dock and Barge

COMMENTS & ADDITIONAL INFORMATION:

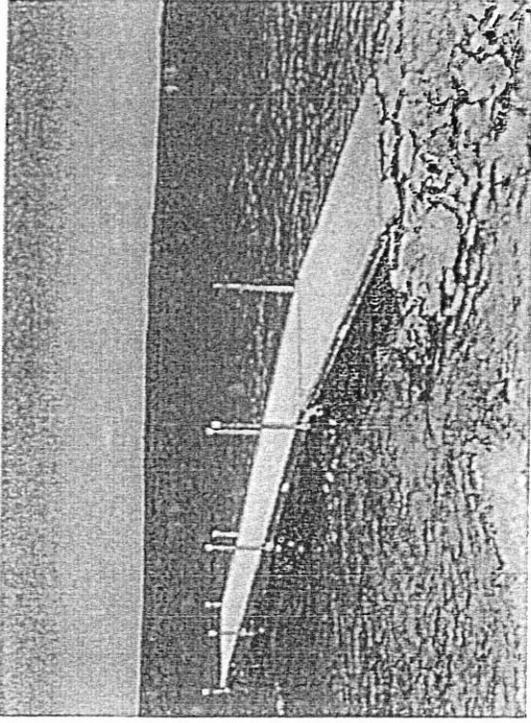
REVIEWERS' NOTES:



SUNWALK SECTIONAL DOCK

FEATURES

- 4'x10' Standard Size
- 12" On center Stringer for Added Strength
- Rigid Extruded Aluminum Side Stinger Design
- Aluminum Stand Pipes
- Modular Design For Unlimited Configurations
- Provides a Pleasing Pattern in even "T" and "L" Shape Designs



AQUA-DEK SECTIONAL DOCK

FEATURES

- 4'x10' Standard Size and 91 lbs. Weight
- Weighing just 9.8 lbs., each panel provides a superior load capacity of 1200 lbs. per sq. ft.
- Full UV. resistance and anti-static protection built into all panels
- Non-slip surface that stay cool even in the hot summer sun
- Suitable for fresh and saltwater environments
- Slotted surface allows sunlight, water and debris to pass through

**General & Enterprise Funds
Capital Project Requests**

DEPT PRIORITY: 8
 RANKING:
 DEPARTMENT: Parks
 ACTIVITY/DIVISION: Programs/Playgrounds
 PROPOSED START (FY): 2017
 ACCOUNT NUMBER:

PROJECT TITLE: **Resurfacing Foss Path**

PREPARED BY: Christine Collins

PURPOSE OF REQUEST:

DEPARTMENT PRIORITY:

SUBMITTING AUTHORITY:

- Add a Project
- Delete a Project
- Modify a Project
- Consolidate Projects

- Urgent
- Necessary
- Desirable

SUBMITTED BY: Christine Collins
 DEPARTMENT HEAD: Christine Collins
 DATE: 9/2/2016
 TOWN MANAGER:

DESCRIPTION/LOCATION: Resurfacing Foss Path.

JUSTIFICATION: Resurfacing Foss Path to correct uneven ground, cleaning up edging, and laying new stonedust. Since the path is heavily used by the public we want to stay on top of the maintenance to avoid the path getting damaged and possibly causing injuries to patrons.

RATIONALE:

- Urgent Need
- Removes imminent threat to public health/safety
- Alleviates substandard conditions or deficiencies
- Responds to federal or state mandatory requirement
- Improves the quality of existing services
- Provides added capacity to serve growth
- Reduces long-term operating costs
- Provides incentive to economic development
- Eligible for matching funds available for limited time

IMPACT ON OPERATING COSTS OR PERSONNEL REQUIREMENTS:

- Add Personnel
- Increased O&M Cost
- Reduces Personnel
- Decreased O&M Cost

Dollar Cost of Impacts if Known:
 Annually

RELATED PROJECTS:

Proposed For: 2017

COST ESTIMATE:

AMOUNT

SOURCES OF FUNDING:

Resurfacing Foss Path

\$5,000.00

Grants From: _____

Loans From: _____

Donations/Bequest/Private

User Fees & Charges

Capital Reserve Withdrawal

Current Revenue

\$ 5,000

General Obligation Bond

Special Assessment

TOTAL PROJECT ESTIMATE:

\$ 5,000

TOTAL PROJECT COST:

\$ 5,000

SOURCE OF ESTIMATES:

COMMENTS & ADDITIONAL INFORMATION:

REVIEWERS' NOTES:

**General & Enterprise Funds
Capital Project Requests**

DEPT PRIORITY: 9
 RANKING:
 DEPARTMENT: Parks
 ACTIVITY/DIVISION: Programs/Playgrounds
 PROPOSED START (FY): 2017
 ACCOUNT NUMBER:

PROJECT TITLE: **Foss Field Complex Fencing Upgrade**

PREPARED BY: Christine Collins

PURPOSE OF REQUEST:

DEPARTMENT PRIORITY:

SUBMITTING AUTHORITY:

- Add a Project
- Delete a Project
- Modify a Project
- Consolidate Projects

- Urgent
- Necessary
- Desirable

SUBMITTED BY: Christine Collins
 DEPARTMENT HEAD: Christine Collins
 DATE: 9/2/2016
 TOWN MANAGER:

DESCRIPTION/LOCATION: Foss Field Fencing Upgrade for Baseball dugouts, doors and fencing.

JUSTIFICATION: The Foss Field Baseball fences in the dugouts and around the field need to be upgraded. There are pieces that are separating from the cement and it could become a hazard if not fixed. The fencing doors and the fence enclosing the dugouts need to be changed.

RATIONALE:

- Urgent Need
- Removes imminent threat to public health/safety
- Alleviates substandard conditions or deficiencies
- Responds to federal or state mandatory requirement
- Improves the quality of existing services
- Provides added capacity to serve growth
- Reduces long-term operating costs
- Provides incentive to economic development
- Eligible for matching funds available for limited time

IMPACT ON OPERATING COSTS OR PERSONNEL REQUIREMENTS:

- Add Personnel
- Increased O&M Cost
- Reduces Personnel
- Decreased O&M Cost

Dollar Cost of Impacts if Known:
 Annually

RELATED PROJECTS:

Proposed For: 2017

COST ESTIMATE:

Changing of fencing

AMOUNT
 \$5,000.00

SOURCES OF FUNDING:

Grants From: _____
 Loans From: _____
 Donations/Bequest/Private _____
 User Fees & Charges _____
 Capital Reserve Withdrawal _____
 Current Revenue \$ 5,000
 General Obligation Bond _____
 Special Assessment _____

TOTAL PROJECT ESTIMATE:

\$ 5,000

TOTAL PROJECT COST:

\$ 5,000

SOURCE OF ESTIMATES:

COMMENTS & ADDITIONAL INFORMATION:

REVIEWERS' NOTES:

**General & Enterprise Funds
Capital Project Requests
2017 Budget Year**

DEPT PRIORITY: Urgent
RANKING: 1
DEPARTMENT: Finance
ACTIVITY/DIVISION:
PROPOSED START (FY): 2017
ACCOUNT NUMBER: 01-41941-435

PROJECT TITLE: **Install Air Conditioning In Server Room** PREPARED BY: P. Chamberlin

PURPOSE OF REQUEST:	DEPARTMENT PRIORITY:	SUBMITTING AUTHORITY:
<input checked="" type="checkbox"/> Add a Project	<input type="checkbox"/> Urgent	SUBMITTED BY: P. Chamberlin
<input type="checkbox"/> Delete a Project	<input type="checkbox"/> Necessary	DEPARTMENT HEAD: P. Chamberlin
<input type="checkbox"/> Modify a Project	<input type="checkbox"/> Desirable	DATE: 9/6/2016
<input type="checkbox"/> Consolidate Projects		TOWN MANAGER:

DESCRIPTION/LOCATION: Install a Mitsubishi ductless system for the server room in the basement. Estimate for installing the ductless system and condensor is \$ 6,307.00. Remaining \$ 693.00 is for installation of line voltage electric not included in estimate from Joy's HVAC.

JUSTIFICATION:
Request for air conditioning was originally included in plans for Brewster Building renovations. However, due to budget constraints a separate air conditioned server room was not included. Due to the fact that the file servers are located in the Electrical switching room and great deal of heat is generated effecting the service life of our servers and potentially causing system downtime due to high temperature shutdowns. Please see attached quote from Joy's HVAC.

RATIONALE:	IMPACT ON OPERATING COSTS OR PERSONNEL REQUIREMENTS:
<input checked="" type="checkbox"/> Urgent Need	<input type="checkbox"/> Add Personnel
<input type="checkbox"/> Removes imminent threat to public health/safety	<input checked="" type="checkbox"/> Increased O&M Cost
<input type="checkbox"/> Alleviates substandard conditions or deficiencies	<input type="checkbox"/> Reduces Personnel
<input type="checkbox"/> Responds to federal or state mandatory requirement	<input type="checkbox"/> Decreased O&M Cost
<input checked="" type="checkbox"/> Improves the quality of existing services	Dollar Cost of Impacts if Known:
<input type="checkbox"/> Provides added capacity to serve growth	Annually
<input checked="" type="checkbox"/> Reduces long-term operating costs	
<input type="checkbox"/> Provides incentive to economic development	
<input type="checkbox"/> Eligible for matching funds available for limited time	

RELATED PROJECTS: _____ Proposed For: _____

COST ESTIMATE:	AMOUNT	SOURCES OF FUNDING:
Planning/Feasibility Analysis	_____	Grants From: _____
Architecture & Engineering	_____	Loans From: _____
Real Estate/Land Acquisition	_____	Donations/Bequest/Private
Equipment/Materials/Furnishings	\$ 7,000	User Fees & Charges
Vehicles & Capital Equipment	_____	Capital Reserve Withdrawal
Site Preparation	_____	Current Revenue
Construction	_____	General Obligation Bond
Other	_____	Special Assessment
TOTAL PROJECT ESTIMATE:	\$ 7,000	TOTAL PROJECT COST:
SOURCE OF ESTIMATES:		\$ 7,000

COMMENTS & ADDITIONAL INFORMATION: _____

REVIEWERS' NOTES: _____

Joy's HVAC Service, Inc.
PO Box 275, Farmington, NH 03835
Phone: 603-755-4900
Fax: 603-755-4906

Proposal

August 10, 2016

Wolfeboro Town Hall
Attn: Pete Chamberlain
86 South Main St
Wolfeboro, NH 03894

Dear Pete,

The following proposal includes material and labor for the installation of a Mitsubishi ductless system for the server room in the basement. A MSY-GL15NA indoor unit would be mounted on the wall in the server room with the refrigerant line run to the condenser. The condenser would be a MUY-GL15NA which we would mount in the basement on a bracket and install a black louver in the old window opening to allow for proper airflow for the condenser. This system utilizes an inverter compressor which will modulate the system capacity depending on load conditions for maximum energy efficiency. Because we are an Elite Diamond dealer the system has a 12-year compressor and 12 year parts warranty. A 1-year workmanship warranty and first year service agreement are included.

Total Investment: \$ 6,307.00

*Line voltage electrical is excluded (if applicable) and would need to be done by a licensed electrician.

**Once this proposal has been approved, should a cancellation of this contract occur, the customer understands that they will be responsible for any and all restocking fees that we are charged by the supplier.

This proposal and pricing is valid for only 15 days. Upon acceptance of this proposal, One-half (1/2) of the total investment is due. The remaining one-half (1/2) due upon completion of work.

By signing this proposal, you are hereby agreeing to the terms and conditions as explained in this proposal.



Dana Joy Jr, President
Joy's HVAC Services, Inc

8/10/16
Date

Pete Chamberlain

Date

**General & Enterprise Funds
Capital Project Requests
2017 Budget Year**

DEPT PRIORITY: HIGH
RANKING: 2
DEPARTMENT: FIRE/RESCUE
ACTIVITY/DIVISION:
PROPOSED START (FY): 2017
ACCOUNT NUMBER:

PROJECT TITLE: **Rescue Equipment Upgrade**

PREPARED BY: Chief Pineo

PURPOSE OF REQUEST:

- Add a Project
- Delete a Project
- Modify a Project
- Consolidate Projects

DEPARTMENT PRIORITY:

- Urgent
- Necessary
- Desirable

SUBMITTING AUTHORITY:

SUBMITTED BY: Chief Pineo
DEPARTMENT HEAD: Chief Pineo
DATE: 8/29/2016
TOWN MANAGER:

DESCRIPTION/LOCATION: These funds will provide the towns 5 to 7% matching funds for Assistance to Firefighters (AFG) Program for rescue equipment which is in need of replacement.

JUSTIFICATION:

(\$125,000) Modern automobile construction require rescue tools which create 10,000 PSI of force to perform an extrication. The current system on Engine 4 is 20 years old and creates 5,000 PSI of cutting force. Additional extrication equipment associated with this project will provide emergency personnel with the proper equipment to mitigate many of the rescue operations which occur within our response area. Additional equipment incorporated in this project include rope rescue equipment. Current ropes and associated hardware are in poor condition and of an unknown age including harnesses which are designed for recreational use not rescue thus non-compliant with standards. NOTE: This equipment is considered a high priority by AFG.

RATIONALE:

- Urgent Need
- Removes imminent threat to public health/safety
- Alleviates substandard conditions or deficiencies
- Responds to federal or state mandatory requirement
- Improves the quality of existing services
- Provides added capacity to serve growth
- Reduces long-term operating costs
- Provides incentive to economic development
- Eligible for matching funds available for limited time

IMPACT ON OPERATING COSTS OR PERSONNEL REQUIREMENTS:

- Add Personnel
- Increased O&M Cost
- Reduces Personnel
- Decreased O&M Cost

Dollar Cost of Impacts if Known:
Annually

RELATED PROJECTS:

Proposed For:

COST ESTIMATE:

	AMOUNT
Planning/Feasibility Analysis	
Architecture & Engineering	
Real Estate/Land Acquisition	
Equipment/Materials/Furnishings	\$125,000
Vehicles & Capital Equipment	
Site Preparation	
Construction	
Other	
TOTAL PROJECT ESTIMATE:	\$ 125,000

SOURCES OF FUNDING:

Grants From:	116,250	\$ 116,250
Loans From:		
Donations/Bequest/Private		
User Fees & Charges		
Capital Reserve Withdrawal		
Current Revenue		
General Obligation Bond		
Special Assessment		
TOTAL PROJECT COST:		\$ 116,250

SOURCE OF ESTIMATES: Vendors/Research

COMMENTS & ADDITIONAL INFORMATION:

This is an expansion of Chief Morrill's 2016 request which was denied. Funds through taxation not to exceed \$8,750 and to be expended only if awarded AFG grant.

REVIEWERS' NOTES:

Assistance to Firefighters Grant Program (AFG)



FEMA

Grant Application Get Ready Guide 2016

Assistance to Firefighters Grants

Prepare for Your Grant Application Today

The Assistance to Firefighters Grants (AFG) Program application period will be opening soon. This handy guide will give you a kick-start in preparing your grant application. It will also better prepare you to thoroughly answer the application questions.

The primary goal of the AFG Program is to enhance the safety of the public and firefighters with respect to fire and fire-related hazards by providing direct financial assistance to eligible fire departments, nonaffiliated EMS organizations, and State Fire Training Academies (SFTA). Since 2001, AFG has helped firefighters and other first responders to obtain critically needed equipment, protective gear, emergency vehicles, training, and other resources to protect the public and emergency personnel from fire and related hazards.

Getting started you will need to be registered with Dun & Bradstreet. You will also need to have an "ACTIVE" System for Award Management (SAM) account.

DUNS Number

Effective October 1, 2003, all federal grant applications must contain a Dun & Bradstreet Data Universal Numbering System (DUNS) number. The DUNS number helps the Federal Government identify organizations that receive federal funding and ensures consistent name and address data for electronic grant applications. Additional information about DUNS numbers can be found on the Dun & Bradstreet Website at <http://fedgov.dnb.com/webform/displayHomePage.do;jsessionid=B9E740A165>.

There is no charge to obtain a DUNS number and it is your organization's responsibility to obtain one. Extensions will not be granted for applicants who are unable to obtain a DUNS number prior to the end of the application period.

You are encouraged to apply for a DUNS number as soon as possible by calling 1-866-705-5711 or you can apply online; however, it may take several weeks to obtain the number online. The DUNS number must be entered in a special data field on the AFG application.

System for Award Management (SAM)

What is SAM?

The System for Award Management (SAM) is a Federal Government owned and operated free website that consolidates the capabilities in CCR/FedReg, ORCA, and EPLS. Future phases of SAM will add the capabilities of other systems used in federal procurement and awards processes.

Per 2 CFR Part 25, all grant applicants *must* have an active current SAM registration status at the time of application and throughout the duration of any federal award. *Therefore, in order to receive an AFG Grant award, you must be registered and have up-to-date information in SAM (SAM.gov). SAM registration is FREE of charge and is required of all federal awardees.*

The AFG application process requires an updated and current registration by the applicant, which must be confirmed at <https://www.sam.gov/portal/public/SAM/>

A DUNS number is required to apply for a grant and to register in SAM.

SAM registration is required to be awarded a grant.

If you're using a DUNS number provided by the city or a governing organization, check to see if it is registered in SAM and if the SAM number is current.

Again, banking information, EIN number, organization/entity name, address, and DUNS number provided in your AFG application *must* match the information that you provided in SAM.gov and on your 1199a form.

Important: SAM registrants must renew their registration annually to maintain an active status. SAM will send notifications to the registered user via email 60, 30, and 15 days prior to expiration of the record.

Step 1: Access the SAM online registration at <https://www.sam.gov/portal/public/SAM/>

Click *Create Individual Account*. You must have a DUNS number to begin the registration process.

Step 2: Complete and submit the online registration. If you have the necessary information (see below), the online registration takes approximately one hour to complete, depending upon the size and complexity of your organization.

The required information includes:

General Information – Includes, but is not limited to, your DUNS number, Commercial And Government Entity (CAGE) code, organization name, Taxpayer Identification Number (TIN), location, receipts, number of employees, and website address.

Corporate Information – Includes, but is not limited to, your organization or business type and SBA-defined socioeconomic characteristics.

Goods and Services Information – Includes, but is not limited to, your North American Industry Classification System (NAICS) code, Product Service Code (PSC), and Federal Supply Classification (FSC) code.

4. **Financial Information** – Includes, but is not limited to, financial institution, American Banking Association (ABA) routing number, account number, remittance address, lock box number, Automated Clearing House (ACH) information, and credit card information.
5. **Point of Contact (POC) Information** – Includes, but is not limited to, the primary and alternate points of contact and the electronic business, past performance, and government points of contact.
6. **Electronic Data Interchange (EDI) Information*** – Includes, but is not limited to, the EDI point of contact, telephone, e-mail, and physical address.

**Note: EDI information is optional and may be provided only for those businesses interested in conducting transactions through EDI.*

Once a grantee has registered within CCR, the registration is valid for 12 months and must be renewed annually.

If a grantee's registration is expired or inactive, the user must get the registration reset by calling the CCR Helpline at 866-606-8220.

Basic Information

- Attend or host a Federal Emergency Management Agency (FEMA) regional fire program workshop in your area.
- Call the Help Desk at 866-274-0960 or e-mail firegrants@dhs.gov for answers to your questions, or contact your Regional Fire Program Specialist at <http://www.fema.gov/firegrants/program/contact.shtm>.
- Locate your e-Grants system username and password established from previous grant years. Use the same username and password on your new application.
- Decide on a main point of contact (preferably someone who will see the grant all the way through to closeout).
- Become familiar with the AFG Notice of Funding Opportunity (NOFO). The NOFO will be available one week prior to the start of the application period at www.fema.gov/firegrants.

Department Information

- Does your organization protect critical infrastructure?
- Is your department currently compliant with the National Incident Management System (NIMS) requirements?
- Do you currently report to the National Fire Incident Reporting System (NFIRS)?
- What is your Fire Department Identification Number (FDIN)?
- Are you current in SAM?

Financial Information

- What are your state taxes? What is your department's tax rate?
- What is the source of your matching funds?
- Do you have permission from your Authority Having Jurisdiction (AHJ)?
- Do you have an indirect cost agreement?
- Has your banking information changed? Is it updated in SAM?

Equipment/Vehicle Information

- What is the age of the Personal Protective Equipment (PPE) you are requesting to replace?
- What is the NFPA 1981 edition of all Self Contained Breathing Apparatus (SCBA) you are requesting to replace?
- What is the age of the vehicle(s) you are requesting to replace? You will need to know the age of all vehicles in your fleet.
- What are the specifications for the vehicle being requested?
- Have you completed your vehicle specifications?
- Have you spoken with any vendors yet?
- Will you require training to use the equipment requested?
- Will you require 1582 physicals?

Regional Information

- Start talking to your regional partners now.
- Begin open discussions with potential new regional partners.
- Gather the necessary information from regional partners to add to your grant application.
- Begin letters of Mutual Understanding (MOU).

Other Information

- For training grant requests, start looking for training centers/classrooms and dates.
- Make sure all projects can be completed in the one-year period of performance.
- For Wellness & Fitness grant requests, note behavioral health programs were added in 2011.
- Have a full understanding of what your department has and what your department needs.

Check your department's needs assessment against the funding priorities in the NOFO. All items are listed by priority in the NOFO as **H** High, **M** Medium, or **L** Low.



**General & Enterprise Funds
Capital Project Requests**

DEPT PRIORITY: 7
 RANKING:
 DEPARTMENT: Parks
 ACTIVITY/DIVISION: Programs/Playgrounds
 PROPOSED START (FY): 2017
 ACCOUNT NUMBER:

PROJECT TITLE: **Replacing Outdated
Playground Equipment**

PREPARED BY: Christine Collins

PURPOSE OF REQUEST:

DEPARTMENT PRIORITY:

SUBMITTING AUTHORITY:

- Add a Project
- Delete a Project
- Modify a Project
- Consolidate Projects

- Urgent
- Necessary
- Desirable

SUBMITTED BY: Christine Collins
 DEPARTMENT HEAD: Christine Collins
 DATE: 9/2/2016
 TOWN MANAGER:

DESCRIPTION/LOCATION: Replacing outdated equipment at the Sue Glenn Playground located at Foss Field.

JUSTIFICATION: The replacement of outdated equipment is to remove any safety hazards along with filling the empty spots of equipment that broke and was removed without a replacement. Also, updating cables and d-Rings of equipment to keep them functioning properly. We might need to add mulch to the ground depending on what is needed. I have included it in the estimate. This playground is typically used by a younger group of children and is a popular spot.

RATIONALE:

- Urgent Need
- Removes imminent threat to public health/safety
- Alleviates substandard conditions or deficiencies
- Responds to federal or state mandatory requirement
- Improves the quality of existing services
- Provides added capacity to serve growth
- Reduces long-term operating costs
- Provides incentive to economic development
- Eligible for matching funds available for limited time

IMPACT ON OPERATING COSTS OR
PERSONNEL REQUIREMENTS:

- Add Personnel
- Increased O&M Cost
- Reduces Personnel
- Decreased O&M Cost

Dollar Cost of Impacts if Known:
Annually

RELATED PROJECTS:

Proposed For: 2017

COST ESTIMATE:

AMOUNT

Replacing outdated equipment \$7,777.44
 Playground Mulch \$2,000.00

SOURCES OF FUNDING:

Grants From: _____
 Loans From: _____
 Donations/Bequest/Private _____
 User Fees & Charges _____
 Capital Reserve Withdrawal _____
 Current Revenue \$ 9,777
 General Obligation Bond _____
 Special Assessment _____

TOTAL PROJECT ESTIMATE: \$ 9,777

TOTAL PROJECT COST: \$ 9,777

SOURCE OF ESTIMATES:

COMMENTS & ADDITIONAL INFORMATION:

REVIEWERS' NOTES:



M.E. O'BRIEN & SONS, INC.
 93 West Street - P O Box 650 / Medfield MA 02052
 508-359-4200 (phone) / 508-359-2817 (fax)
 SDO Certified WBE (MA Only)

QUOTATION

Date: September 7, 2016

Page 1 of 1

Job: Sue Glenn Playground

Location: Wolfeboro, New Hampshire

Salesman: Joel St. Pierre, CPSI, Park & Playground Consultant/gmc (Joel_StPierre@obrienandsons.com)

Attention: Christine Collins

Tel.: 603-569-5639

E-mail: parksdirector@wolfeboronh.us

We are pleased to offer our quotation on the following for the above subject job:

<u>QTY.</u>	<u>MODEL #</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
1	113931A	Talk Tubes w/2 PlayShaper Posts, Direct Bury Only	
1	135535A	Whimsy Rider Sea Horse w/Coil Spring, 2" Surface Mount	
1	100013A	TuffRiders Motorcycle w/Coil Spring Standard Permalene, 2" Surface Mount	
1	123797	Slat Window, No Bolts	
7	130923	D-Ring with SST Bolt Link, Brown TenderTuff Coated Only	
4	120976	12 3/4" Brown Suspension Bridge Cable, 1997 & Later	
8	121484	24" Brown Suspension Bridge Cable, 1996 & Later	
Total with Freight:			\$4,977.40
1		Installation for above items	\$2,800.00
TOTAL:			\$7,777.40

****PLEASE READ – IMPORTANT NOTES – PLEASE READ****

- Contractor/Customer is responsible for quantity, color, and product confirmation.
- Prices based on quantities listed. Any change to quantities may impact prices quoted.
- M.E. O'Brien & Sons is NOT responsible for plan take-offs. All quantities, square footages, thicknesses, etc. are the responsibility of the purchaser. Confirm and double check quantities quoted. It is the responsibility of the purchaser to approve/purchase items "per plan".
- Prices quoted are firm for 30 days only and are subject to review thereafter.
- Prices are for materials only unless otherwise noted.
- If installation is included, M.E. O'Brien & Sons is NOT responsible for buried underground hazards including, but not limited to: ledge, unsuitable bearing soils, unmarked utilities, boulders, construction debris and any other conditions beyond our control. Additional cost will be required to rectify these situations.
- Prices are not using prevailing wages unless otherwise specified.
- Prices do NOT include cost for electrical cut outs or staining of tongue and groove roof decking unless otherwise noted.
- Standard manufacturer's design, colors, specifications, and construction apply.
- If ordered, inspect entire delivery carefully, making note on delivery receipt of ANY damage so a freight claim can be filed if damage is discovered after opening package(s).
- Retainage does not apply.
- Returns must be made within 30 calendar days of receipt of order. Customer is responsible for re-stocking fee plus shipping charges (to and from) for all returned items.
- Our terms are: to be arranged – 1st order requires 50% deposit and execution of credit application.
- Allow 4 to 6 weeks for delivery of materials after receipt of order and architectural approval, if required.

If we can be of further assistance please do not hesitate to contact us. Thank you!

**Capital Outlay
General & Enterprise Funds
Capital Project Requests
2017 Budget Year**

DEPT PRIORITY: 1
RANKING: 1
DEPARTMENT: Public Works
ACTIVITY/DIVISION: Building & Grounds
PROPOSED START (FY): 2017
ACCOUNT NUMBER:

PROJECT TITLE: Public Restrooms at Dockside

PREPARED BY: D. Ford

PURPOSE OF REQUEST:

- Add a Project
- Delete a Project
- Modify a Project
- Consolidate Projects

DEPARTMENT PRIORITY:

- Urgent
- Necessary
- Desirable

SUBMITTING AUTHORITY:

SUBMITTED BY: D.Ford
DEPARTMENT HEAD: D.Ford
DATE: 9/29/2016
TOWN MANAGER:

DESCRIPTION/LOCATION: Add two ADA accessible public restrooms in free standing structure in area between Dockside Ice Cream stand and Emma Taylor Building, based on Restroom Committee recommendation

JUSTIFICATION: Dockside building has 2 public restrooms which are inadequate for the tourist population in summer and the Dockside restaurant is not winterized and gets shut down in fall. The proposal will not only double the Public Restrooms toilets in the area and will also be built to be open in winter.

RATIONALE:

- Urgent Need
- Removes imminent threat to public health/safety
- Alleviates substandard conditions or deficiencies
- Responds to federal or state mandatory requirement
- Improves the quality of existing services
- Provides added capacity to serve growth
- Reduces long-term operating costs
- Provides incentive to economic development
- Eligible for matching funds available for limited time
- Needed to meet ADA compliance

IMPACT ON OPERATING COSTS OR PERSONNEL REQUIREMENTS:

- Add Personnel
- Increased O&M Cost
- Reduces Personnel
- Decreased O&M Cost

Dollar Cost of Impacts if Known:
Annually

RELATED PROJECTS:

Proposed For:

COST ESTIMATE:

AMOUNT

Planning/Feasibility Analysis	\$ 70,000
Architecture & Engineering	
Real Estate/Land Acquisition	
Equipment/Materials/Furnishings	
Vehicles & Capital Equipment	
Site Preparation	
Construction	
Other	

TOTAL PROJECT ESTIMATE: \$ 70,000

SOURCES OF FUNDING:

Grants From:	
Loans From:	
Donations/Bequest/Private	
User Fees & Charges	
Capital Reserve Withdrawal	
Current Revenue	\$ 70,000
General Obligation Bond	
Special Assessment	

TOTAL PROJECT COST: \$ 70,000

SOURCE OF ESTIMATES:

COMMENTS & ADDITIONAL INFORMATION:

REVIEWERS' NOTES:

**TOWN OF WOLFEBORO
PROJECT REQUEST**

DEPT PRIORITY: 1
RANKING:
DEPARTMENT: Town Manager
ACTIVITY/DIVISION:
PROPOSED START (FY): 2017
ACCOUNT NUMBER:

PROJECT TITLE: Engineering Svcs for Town Docks

PREPARED BY: David Owen

PURPOSE OF REQUEST:

DEPARTMENT PRIORITY:

SUBMITTING AUTHORITY:

- Add a Project
- Delete a Project
- Modify a Project
- Consolidate Projects

- Urgent
- Necessary
- Desirable

SUBMITTED BY: Town Dock Committee
DEPARTMENT HEAD: Town Manager
DATE: 11/2/2016
TOWN MANAGER:

DESCRIPTION/LOCATION: Engineering Svcs to support the work of the ad hoc committee to explore the expansion of the town docks.

JUSTIFICATION: The town docks were last improved and expanded in 1998. They are less than adequate for the number of boats wanting to dock temporarily in Wolfeboro during peak periods, especially since boat sizes have increased and the town docks cannot provide docking for the 78 boats at the 78 permitted boat slips we have. The committee is looking to expand the town docks to accommodate more boats which will benefit the local economy.

RATIONALE:

- Urgent Need
- Removes imminent threat to public health/safety
- Alleviates substandard conditions or deficiencies
- Responds to federal or state mandatory requirement
- Improves the quality of existing services
- Provides added capacity to serve growth
- Reduces long-term operating costs
- Provides incentive to economic development
- Eligible for matching funds available for limited time
- Needed to meet ADA compliance

IMPACT ON OPERATING COSTS OR
PERSONNEL REQUIREMENTS:

- Add Personnel
- Increased O&M Cost
- Reduces Personnel
- Decreased O&M Cost

Dollar Cost of Impacts if Known:
Annually

RELATED PROJECTS:

Dockside Parking Lot Improvements

Proposed For: 2017

COST ESTIMATE:

AMOUNT

SOURCES OF FUNDING:

- Planning/Feasibility Analysis
- Architecture & Engineering
- Real Estate/Land Acquisition
- Equipment/Materials/Furnishings
- Vehicles & Capital Equipment
- Site Preparation
- Construction
- Other

10,000

- Grants From: _____
- Loans From: _____
- Donations/Bequest/Private _____
- User Fees & Charges _____
- Capital Reserve Withdrawal _____
- Current Revenue _____
- General Obligation Bond _____
- Special Assessment _____

10,000

TOTAL PROJECT ESTIMATE:

\$10,000 -

TOTAL PROJECT COST:

\$10,000-

SOURCE OF ESTIMATES: White Mtn Survey & Engineering

COMMENTS & ADDITIONAL INFORMATION:

REVIEWERS' NOTES:

David Owen

From: Jim Rines <JRines@whitemountainsurvey.com>
Sent: Wednesday, November 02, 2016 1:58 PM
To: David Owen
Subject: Dock Budget

Importance: High

Hi Dave:

Sorry for the delay, but it has been a crazy few weeks.

I think that you should budget \$7500 for professional fees to put the plan and application together. However, and sit down for this one, the application fee is \$200 plus \$2.00 per square foot of impact over the water. If I assume you don't get any credit for the existing square footage of dock space covering the water, your application fee for what exists today would be \$12,000! The more we try to get will add \$2.00 per square foot, so if you imagined you got another 8' x 140' dock that would add another \$1,120 to the application fee.

I couldn't get a return call in time to see if they will give you a credit for the existing coverage. I don't think you would if this was a private venture, but it may be possible for the public benefit.

For warrant and budgeting, I would assume you get no credit and carry the larger numbers.

Let me know if you need any additional information at this time.

Jim

James F. Rines, P.E., L.L.S., C.P.E.S.C.
President

White Mountain Survey & Engineering, Inc.

1270 NH Route 16
PO Box 440
Ossipee, NH 03864
Office (603) 539-4118 x 315
Fax (603) 539-7912
jrines@whitemountainsurvey.com
www.whitemountainsurvey.com

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1 2015 APPROVED BUDGET	2 2015 ACTUAL EXPENSE	3 2016 APPROVED BUDGET	4 2016 EXPENDED TO DATE	5 2017 DEPARTMENT REQUEST	6 2017 TOWN MANAGER	7 2017 BOARD OF SELECTMEN	8 2017 BUDGET COMMITTEE	9 \$ INCREASE/ DECREASE	10 % INCREASE/ DECREASE
As of DECEMBER									
As of AUGUST 20									
As of OCTOBER 2									
Water Fund									
02-49616-735	0.00	52,000.00	28,306.44	0.00	0.00	0.00		-52,000.00	-100.00%
		WTP REPLACE FILTER MEDIA							
02-49616-764	0.00	25,000.00	0.00	0.00	0.00	0.00		-25,000.00	-100.00%
		REPLACE SERVICE TRUCK WS-4							
02-49616-765	0.00	25,000.00	26,201.00	0.00	0.00	0.00		-25,000.00	-100.00%
		REPLACE METER TRUCK WS-7							
02-49616-766	0.00	13,000.00	0.00	0.00	0.00	0.00		-13,000.00	-100.00%
		WTP CONTROL UPGRADES							
02-49617-760	0.00	0.00	0.00	15,000.00	15,000.00	15,000.00		15,000.00	100.00%
		2017 REPAIRS TO WATER DEPT BACKHOE							
02-49617-761	0.00	0.00	0.00	20,000.00	20,000.00	20,000.00		20,000.00	100.00%
		2017 WATER TREATMENT PLANT CONTROLS							
02-49617-762	0.00	0.00	0.00	70,000.00	70,000.00	70,000.00		70,000.00	100.00%
		2017 CLEAN AND COAT 1 MG TANK WTP							
Grand Total:	0.00	115,000.00	54,507.44	105,000.00	105,000.00	105,000.00	0.00	-10,000.00	-8.70%

**Capital Outlay
General & Enterprise Funds
Capital Project Requests
2017 Budget Year**

DEPT PRIORITY: 1
RANKING: 1
DEPARTMENT: Water
ACTIVITY/DIVISION: Distribution
PROPOSED START (FY): 2017
ACCOUNT NUMBER:

PROJECT TITLE: Repairs to Backhoe

PREPARED BY: D. Ford

PURPOSE OF REQUEST:

- Add a Project
- Delete a Project
- Modify a Project
- Consolidate Projects

DEPARTMENT PRIORITY:

- Urgent
- Necessary
- Desirable

SUBMITTING AUTHORITY:

SUBMITTED BY: DFord
DEPARTMENT HEAD: DFord
DATE: 9/20/2016
TOWN MANAGER:

DESCRIPTION/LOCATION: Major repairs to Water Department Backhoe to extend its useful life
Need to perform a Pin and bushing repair on Hoe

JUSTIFICATION: Hoe is loose, if not repaired could be come worse and would have to be taken out of service

RATIONALE:

- Urgent Need
- Removes imminent threat to public health/safety
- Alleviates substandard conditions or deficiencies
- Responds to federal or state mandatory requirement
- Improves the quality of existing services
- Provides added capacity to serve growth
- Reduces long-term operating costs
- Provides incentive to economic development
- Eligible for matching funds available for limited time
- Needed to meet ADA compliance

IMPACT ON OPERATING COSTS OR PERSONNEL REQUIREMENTS:

- Add Personnel
- Increased O&M Cost
- Reduces Personnel
- Decreased O&M Cost

Dollar Cost of Impacts if Known:
Annually

RELATED PROJECTS:

Proposed For:

COST ESTIMATE:

AMOUNT

SOURCES OF FUNDING:

Planning/Feasibility Analysis \$ 15,000
Architecture & Engineering _____
Real Estate/Land Acquisition _____
Equipment/Materials/Furnishings _____
Vehicles & Capital Equipment _____
Site Preparation _____
Construction _____
Other _____

Grants From: _____
Loans From: _____
Donations/Bequest/Private _____
User Fees & Charges \$ 15,000
Capital Reserve Withdrawal _____
Current Revenue _____
General Obligation Bond _____
Special Assessment _____

TOTAL PROJECT ESTIMATE: \$ 15,000

TOTAL PROJECT COST: \$ 15,000

SOURCE OF ESTIMATES:

COMMENTS & ADDITIONAL INFORMATION:

REVIEWERS' NOTES:

**Capital Outlay
General & Enterprise Funds
Capital Project Requests
2017 Budget Year**

DEPT PRIORITY: 1
RANKING: 1
DEPARTMENT: Water
ACTIVITY/DIVISION: WTP
PROPOSED START (FY): 2017
ACCOUNT NUMBER:

PROJECT TITLE: **WTP Controls**

PREPARED BY: D. Ford

PURPOSE OF REQUEST:

- Add a Project
- Delete a Project
- Modify a Project
- Consolidate Projects

DEPARTMENT PRIORITY:

- Urgent
- Necessary
- Desirable

SUBMITTING AUTHORITY:

SUBMITTED BY: DFord
DEPARTMENT HEAD: DFord
DATE: 9/20/2016
TOWN MANAGER:

DESCRIPTION/LOCATION: Continuation of Plant Control Upgrades started in 2016

JUSTIFICATION:

RATIONALE:

- Urgent Need
- Removes imminent threat to public health/safety
- Alleviates substandard conditions or deficiencies
- Responds to federal or state mandatory requirement
- Improves the quality of existing services
- Provides added capacity to serve growth
- Reduces long-term operating costs
- Provides incentive to economic development
- Eligible for matching funds available for limited time
- Needed to meet ADA compliance

IMPACT ON OPERATING COSTS OR PERSONNEL REQUIREMENTS:

- Add Personnel
- Increased O&M Cost
- Reduces Personnel
- Decreased O&M Cost

Dollar Cost of Impacts if Known:
Annually

RELATED PROJECTS:

Proposed For:

COST ESTIMATE:

AMOUNT

SOURCES OF FUNDING:

Planning/Feasibility Analysis	\$ 20,000
Architecture & Engineering	
Real Estate/Land Acquisition	
Equipment/Materials/Furnishings	
Vehicles & Capital Equipment	
Site Preparation	
Construction	
Other	

Grants From:	
Loans From:	
Donations/Bequest/Private	
User Fees & Charges	\$ 20,000
Capital Reserve Withdrawal	
Current Revenue	
General Obligation Bond	
Special Assessment	

TOTAL PROJECT ESTIMATE: \$ 20,000

TOTAL PROJECT COST: \$ 20,000

SOURCE OF ESTIMATES:

COMMENTS & ADDITIONAL INFORMATION:

REVIEWERS' NOTES:

**Capital Outlay
General & Enterprise Funds
Capital Project Requests
2017 Budget Year**

DEPT PRIORITY: 1
RANKING: 1
DEPARTMENT: Water
ACTIVITY/DIVISION: WTP
PROPOSED START (FY): 2017
ACCOUNT NUMBER:

PROJECT TITLE: **Clean and coat 1 MG tank at WTP** PREPARED BY: D. Ford

PURPOSE OF REQUEST: <input checked="" type="checkbox"/> Add a Project <input type="checkbox"/> Delete a Project <input type="checkbox"/> Modify a Project <input type="checkbox"/> Consolidate Projects	DEPARTMENT PRIORITY:	SUBMITTING AUTHORITY:
	<input type="checkbox"/> Urgent	SUBMITTED BY: <u>D.Ford</u>
	<input checked="" type="checkbox"/> Necessary	DEPARTMENT HEAD: <u>D.Ford</u>
	<input type="checkbox"/> Desirable	DATE: <u>9/20/2016</u>
		TOWN MANAGER: _____

DESCRIPTION/LOCATION: The 1 million gallon water storage tank at the WTP was constructed in 1996
The sides of tank are starting to show its age and requires cleaning and coating

JUSTIFICATION:

RATIONALE:

Urgent Need

Removes imminent threat to public health/safety

Alleviates substandard conditions or deficiencies

Responds to federal or state mandatory requirement

Improves the quality of existing services

Provides added capacity to serve growth

Reduces long-term operating costs

Provides incentive to economic development

Eligible for matching funds available for limited time

Needed to meet ADA compliance

IMPACT ON OPERATING COSTS OR PERSONNEL REQUIREMENTS:

Add Personnel

Increased O&M Cost

Reduces Personnel

Decreased O&M Cost

Dollar Cost of Impacts if Known: _____
Annually

RELATED PROJECTS:

Proposed For:

COST ESTIMATE:	AMOUNT	SOURCES OF FUNDING:	
Planning/Feasibility Analysis		Grants From: _____	
Architecture & Engineering	\$ 10,000	Loans From: _____	
Real Estate/Land Acquisition		Donations/Bequest/Private	
Equipment/Materials/Furnishings		User Fees & Charges	\$ 70,000
Vehicles & Capital Equipment		Capital Reserve Withdrawal	
Site Preparation		Current Revenue	
Construction		General Obligation Bond	
Other - clean and coat tank	\$ 60,000	Special Assessment	
TOTAL PROJECT ESTIMATE:	\$ 70,000	TOTAL PROJECT COST:	\$ 70,000
SOURCE OF ESTIMATES: Staff			

COMMENTS & ADDITIONAL INFORMATION:

REVIEWERS' NOTES:

		Town of Febo										eter ortBudgetLF	
		2	3	4	5	6	7	8	9	10			
2015	2015	2016	2016	2016	2017	2017	2017	2017	2017	2017	INCREASE/ DECREASE	INCREASE/ DECREASE	
APPROVED BUDGET	ACTUAL EXPENSE	APPROVED BUDGET	EXPENDED TO DATE	DEPARTMENT REQUEST	TOWN MANAGER	BOARD OF SELECTMEN	BUDGET COMMITTEE				\$	%	
As of DECEMBER	As of AUGUST 20	As of OCTOBER 2											
Municipal Electric Fund													
49615													
03-49615-730		2015 SEWELL ROAD UPGRADE ENGINEERING											
	30,000.00		10,965.00	0.00	11,019.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
03-49615-731		2015 SYSTEM PLANNING STUDY											
	25,000.00		21,319.00	0.00	3,669.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
03-49615-732		2015 MED ALL TERRAIN VEHICLE											
	34,000.00		29,112.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
49616													
03-49616-730		2016 LINEWORKER RE-TOOLING & EQUIPMENT											
	0.00		0.00	78,200.00	75,991.72	0.00	0.00	0.00	0.00	0.00	-78,200.00	-100.00%	
49617													
03-49617-730		2017 SUBSTATION # 3 VOLTAGE REGULATORS											
	0.00		0.00	0.00	85,000.00	85,000.00	85,000.00	85,000.00	85,000.00	85,000.00	85,000.00	100.00%	
03-49617-731		2017 ME-6 PICKUP REPLACEMENT											
	0.00		0.00	0.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	100.00%	
03-49617-732		2017 FORKLIFT											
	0.00		0.00	0.00	28,000.00	28,000.00	28,000.00	28,000.00	28,000.00	28,000.00	28,000.00	100.00%	
03-49617-733		2017 MED BUILDING FEASIBILITY											
	0.00		0.00	0.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	10,000.00	10,000.00	100.00%	
Note: Total requested was decreased by (\$20,000) upon receipt of price quotation from Bergeon Technical Services. New total is \$ 10,000.00.													
Municipal Electric Fund Total													
	89,000.00		61,396.00	78,200.00	90,680.52	198,000.00	178,000.00	178,000.00	178,000.00	0.00	99,800.00	127.62%	
Grand Total:													
	89,000.00		61,396.00	78,200.00	90,680.52	198,000.00	178,000.00	178,000.00	178,000.00	0.00	99,800.00	127.62%	

TOWN OF WOLFEBORO PROJECT REQUEST

DEPT PRIORITY: NECESSARY
 RANKING: 1
 DEPARTMENT: ELECTRIC
 ACTIVITY/DIVISION: DISTRIBUTION
 PROPOSED START (FY): 2017
 ACCOUNT NUMBER:

PROJECT TITLE: **Substation #3 Voltage Regulators** PREPARED BY: **BARRY MUCCIO**

PURPOSE OF REQUEST: <input checked="" type="checkbox"/> Add a Project <input type="checkbox"/> Delete a Project <input type="checkbox"/> Modify a Project <input type="checkbox"/> Consolidate Projects	DEPARTMENT PRIORITY: <input checked="" type="checkbox"/> Urgent <input type="checkbox"/> Necessary <input type="checkbox"/> Desirable	SUBMITTING AUTHORITY: SUBMITTED BY: <u>BARRY MUCCIO</u> DEPARTMENT HEAD: <u>BARRY MUCCIO</u> DATE: <u>9/8/2016</u> TOWN MANAGER: <u>DAVID OWEN</u>
---	--	--

DESCRIPTION/LOCATION: Replacement of three (3) of the six (6) Voltage Regulators at Substation #3.

JUSTIFICATION: Voltage Regulators are required to maintain a constant and consistent distribution voltage by sensing and automatically switching internal taps to "boost" or "buck" voltage as needed. Due to these constant switching operations regulators require periodic refurbishing of the mechanical components and tap contacts within. Refurbishing requires the units to be de-energized and taken out of service which is not a feasible the during the peak load periods of our system. These new regulators will allow a responsive change-outs of old and new equipment for maintenance and provide the Department with spares upon rebuilding of the older units. These are the original regulators installed in 2003 with a combined total of over 1,000,000 operations.

RATIONALE:

- Urgent Need
- Removes imminent threat to public health/safety
- Alleviates substandard conditions or deficiencies
- Responds to federal or state mandatory requirement
- Improves the quality of existing services
- Provides added capacity to serve growth
- Reduces long-term operating costs
- Provides incentive to economic development
- Eligible for matching funds available for limited time
- Needed to meet ADA compliance

IMPACT ON OPERATING COSTS OR PERSONNEL REQUIREMENTS:

- Add Personnel
- Increased O&M Cost
- Reduces Personnel
- Decreased O&M Cost

Dollar Cost of Impacts if Known:
Annually

RELATED PROJECTS: Proposed For:

COST ESTIMATE:	AMOUNT
Planning/Feasibility Analysis	_____
Architecture & Engineering	_____
Real Estate/Land Acquisition	_____
Equipment/Materials/Furnishings	_____
Vehicles & Capital Equipment	\$ 60,000
Site Preparation (Trimming)	_____
Construction	_____
Other (Installation, Programming, Rebuild) (Testing, SCADA)	\$ 25,000
TOTAL PROJECT ESTIMATE:	\$ 85,000

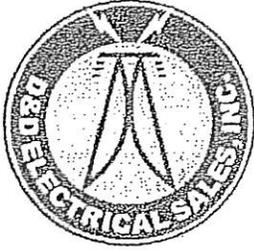
SOURCES OF FUNDING:

Grants From: _____	_____
Loans From: _____	_____
Donations/Bequest/Private	_____
User Fees & Charges	_____
Capital Reserve Withdrawal	_____
Current Revenue	_____
General Obligation Bond	_____
Special Assessment	_____
TOTAL PROJECT COST:	\$ -

SOURCE OF ESTIMATES: PLM/WESCO

COMMENTS & ADDITIONAL INFORMATION:

REVIEWERS' NOTES:



D&D ELECTRICAL SALES INC.

P.O. BOX 475

CHESTER, NJ 07930

PHONE: (908) 879-3230

FAX: (908) 879-3235

WEBSITE: <http://www.d-delectricalsales.com/>

SIEMENS

DATE: September 21, 2016

SFDC#

QUOTE NUMBER: SI09082016CD

X BUDGETARY

BLANKET

WESCO

C&S#	FACTORY #	DESCRIPTION	UNIT PRICE	QTY	EXT PRICE
	JFR 10-07.6-333.0	Type A with MJ-4A Control Panel	\$15294.00	3	\$45882.00
** The above prices are subject to sales tax					

TOTAL :

CUSTOMER-INFO:

CONTACT Brian MacLaughlin
 COMPANY NAME Wesco
 ADDRESS 117 Londonderry Tpke
 Hooksett, NH 03106
 PHONE (603) 290-1287
 FAX (603) 391-3126
 EMAIL bmaclaughlin@wesco.com

REP. CONTACT INFO:

NAME Chris DeSanctis
 NUMBER (201) 400-8386
 EMAIL chris@d-delectricalsales.com

END USER INFO:

COMPANY NAME Wolfeboro Muni - NH

PURCHASE ORDER INFO:

PLEASE MAKE P/O OUT TO
 SIEMENS INDUSTRY, INC.
 7000 SIEMENS ROAD
 WENDELL, NC 27591

OFFICE/ORDER CONTACT INFO:

NAME Anita Shann
 NUMBER (908) 879-3230
 EMAIL anita@d-delectricalsales.com

QUOTES/QUOTED BY:

NAME Christina Marie Succar
 NUMBER (973) 955-7285
 EMAIL christina@d-delectricalsales.com

SPECIAL NOTES: *** Prices firm for 30 days from date on quote*** Please reference Quote # on Orders / Send Orders to Anita Shann: anita@d-delectricalsales.com CC: christina@d-delectricalsales.com

TOWN OF WOLFEBORO PROJECT REQUEST

DEPT PRIORITY: NECESSARY
RANKING: 2
DEPARTMENT: ELECTRIC
ACTIVITY/DIVISION: DISTRIBUTION
PROPOSED START (FY): 2017
ACCOUNT NUMBER:

PROJECT TITLE: **ME-6 PICK-UP REPLACEMENT**

PREPARED BY: BARRY MUCCIO

PURPOSE OF REQUEST:

- Add a Project
- Delete a Project
- Modify a Project
- Consolidate Projects

DEPARTMENT PRIORITY:

- Urgent
- Necessary
- Desirable

SUBMITTING AUTHORITY:

SUBMITTED BY: BARRY MUCCIO
DEPARTMENT HEAD: BARRY MUCCIO
DATE: 9/8/2016
TOWN MANAGER: DAVID OWEN

DESCRIPTION/LOCATION:

Replacement of ME-6 Pick-up Truck and Plow.

JUSTIFICATION:

ME-6 Pick-up will be 14 years old in 2017 with 75,000+ miles. This truck is used in the daily operations and exclusively in the plowing and clearing of snow from Armory, Filterbed Road and Substations. This vehicle is reaching an age and condition where reliability is an issue. 55% of the vehicles original purchased price have been exceeded in repairs and maintenance.

RATIONALE:

- Urgent Need
- Removes imminent threat to public health/safety
- Alleviates substandard conditions or deficiencies
- Responds to federal or state mandatory requirement
- Improves the quality of existing services
- Provides added capacity to serve growth
- Reduces long-term operating costs
- Provides incentive to economic development
- Eligible for matching funds available for limited time
- Needed to meet ADA compliance

IMPACT ON OPERATING COSTS OR PERSONNEL REQUIREMENTS:

- Add Personnel
- Increased O&M Cost
- Reduces Personnel
- Decreased O&M Cost

Dollar Cost of Impacts if Known:
Annually

RELATED PROJECTS:

Proposed For:

COST ESTIMATE:

AMOUNT

Planning/Feasibility Analysis	_____
Architecture & Engineering	_____
Real Estate/Land Acquisition	_____
Equipment/Materials/Furnishings	_____
Vehicles & Capital Equipment	\$ 40,000
Site Preparation (Trimming)	_____
Construction	_____
Other (Plow Assy, Tool Box, 2-Way Radio)	\$ 15,000

TOTAL PROJECT ESTIMATE: \$ 55,000

SOURCES OF FUNDING:

Grants From: _____	_____
Loans From: _____	_____
Donations/Bequest/Private	_____
User Fees & Charges	_____
Capital Reserve Withdrawal	_____
Current Revenue	\$ 55,000
General Obligation Bond	_____
Special Assessment	_____

TOTAL PROJECT COST: \$ 55,000

SOURCE OF ESTIMATES: Grappone/Viking

COMMENTS & ADDITIONAL INFORMATION:

REVIEWERS' NOTES:

ME-6	2003 FORD F-250 SD PURCHASED 8/8/03 GRAPPONE FORD			PLATE NO.
	3/4 TON 4X4 PICKUP VIN# 1FTNF21LO3ED84071			
	PURCHASE PRICE			\$24,631.00
	TRADE IN \$4,500.00			
	ACCESSORIES			
	8/11/03	JC SIGNS Letters on Truck		\$15.00
	8/13/03	OME Radio installed		\$445.70
	8/13/03	Plow Howard Fairfield		\$7,720.00
	8/19/03	Hook & Hitch NAPA		\$94.81
	9/4/03	Tool boxes NAPA		\$441.99
		TOTAL ACCESSORIES		\$8,717.50
	REPAIRS			
	3/15/04	Full service lube, oil etc State Insp.		\$42.30
	10/21/04	Full service lube, oil etc		\$42.05
	1/20/05	Repair plow		\$41.20
	1/26/05	Tighten & replace cutting edge bolts		\$13.00
	3/1/05	Marker NAPA		\$20.99
	3/1/05	1 Clevis		\$3.99
	3/29/05	Full service, lube, oil, filters, fluid levels		\$93.38
		state inspection		
	3/9/06	State insp, full service replace directional lgts		
		replaced 1 headlamp		\$82.73
	11/16/06	Full serv oil & filters install governor		\$123.15
	3/21/07	Grappone replaces ball joint under warranty		
		repl shock leaking stabilizer		\$196.20
	3/22/07	Repair windshield		\$195.00
	2/16/07	Repl center pivot pin in plow		\$44.40
	6/22/07	Full service oil & filters		\$59.36
	1/2/08	Straighten out plow frame		\$26.65
	1/16/08	Replace plow blade		\$26.00
	2/12/08	2 Quarts oil		\$4.10
	3/7/08	New snowplow lamp		\$109.90
	3/7/08	Fuse kit & connectors		\$7.46
	3/10/08	Napa various small parts		\$16.66
	3/11/08	Service & state insp		\$103.31
	4/3/08	Grappone replaces ball joints under warranty		
		& front end alignment		\$89.95
	8/20/08	Installed Multifunction switch		\$105.95
	10/9/08	Lube, oil, filter & checked fluid levels		\$49.91
	1/20/09	Replaced Battery		\$95.50
	2/20/09	Plow light and bulb		\$132.18
	3/2/09	changed broken plow fittings		\$27.60
	3/12/09	State Inspection, replaced front springs		\$639.38
	6/25/09	Lube, oil, filter & checked fluid levels		\$74.89
	10/13/09	4 tires - item 4041 - 4 terra trac at		\$434.04
	12/11/09	1" x 6" bolt		\$11.35
	12/29/09	725-17000 coupling		\$20.00
	3/16/10	Rear brake pads, oil & filter		\$127.96
	5/28/10	Replace condenser and freon		\$700.00
	9/27/10	Lube, oil, filter & checked fluid levels		\$41.27



Grappone Ford
530 Route 3A, Bow, New Hampshire, 033043104
Office: 603-224-2501

Barry Muccio
Wolfeboro Municipal Electric Department
Wolfeboro, NH

Re: Vehicle Proposal

Hi Barry,

September 8th, 2016

Per your request, quote for 2017 Ford F-350 XLT Regular Cab 4x4 pickup in Wheatland Yellow. I have attached a vehicle profile for you to review. Quote will include a Ford Premium Care 7-year/75,000 mile service plan. Chrome step bars and Linex bed liner will be added by dealer. Front Halogen Fog Lamps are not available with this model. Battery will be 650 CCA. Let me know if you need more info. Thank you.

Quote Price: \$37,186

Sincerely,

Jeff Harsin
Fleet Mgr.
603-226-8010
jharsin@grappone.com



Grappone Ford
530 Route 3A, Bow, New Hampshire, 03304-1104
Office: 603-224-2501

2017 F-350, SD Regular Cab
4x4 SD Regular Cab 8' box 142" WB SRW
XLT(F3B)

Selected Options

Code	Description	MSRP
Base Vehicle		
F3B	Base Vehicle Price (F3B)	\$40,720.00
Packages		
613A	Order Code 613A	N/C
Powertrain		
996	Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel	Included
44P	Transmission: TorqShift 6-Speed Automatic <i>Includes SelectShift.</i>	Included
X3E	Electronic-Locking w/3.73 Axle Ratio	\$390.00
STDGV	GVWR: 10,800 lb Payload Package	Included
Wheels & Tires		
TCH	Tires: LT275/65R18E BSW A/S (4)	Included
643	Wheels: 18" Sparkle Silver Painted Cast Aluminum <i>Includes bright hub covers/center ornaments.</i>	Included
Seats & Seat Trim		
3	Cloth 40/20/40 Split Bench Seat <i>Includes 20% locking center under-seat storage, center armrest, cupholder, storage, 4-way adjustable driver/passenger headrests and driver's side manual lumbar.</i>	Included
Other Options		
142WB	142" Wheelbase	STD
PAINT	Monotone Paint Application	STD
473	Snow Plow Prep Package <i>Includes computer selected springs for snowplow application. NOTE: Restrictions apply; see Supplemental Reference or Body Builders Layout Book for details.</i> <i>Includes:</i> - Extra Heavy-Duty 200 Amp Alternator	\$35.00
213	4x4 Electronic-Shift-On-The-Fly (ESOF) <i>Includes manual-locking hubs and auto rotary control on instrument panel.</i>	\$135.00
41H	Engine Block Heater (Regional)	N/C
592	LED Roof Clearance Lights	\$30.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Grappone Ford
530 Route 3A, Bow, New Hampshire, 033043104
Office: 603-224-2501

2017 F-350, SD Regular Cab
4x4 SD Regular Cab 8' box 142" WB SRW
XLT(F3B)

Selected Options (cont'd)

Code	Description	MSRP
43B	Fixed Rear-Window w/Defrost	\$60.00
166	Carpet Delete <i>Replaced with black flooring</i>	-\$50.00
76R	Reverse Sensing System	\$245.00
66S	Upfitter Switches (6) <i>Located in overhead console</i>	\$165.00
585	Radio: AM/FM Stereo/Single-CD/MP3 Player <i>Includes 4-speakers</i> <i>Includes:</i> <i>- SiriusXM Radio</i> <i>Includes a 6-month prepaid subscription. Services are not available in Alaska and Hawaii. Subscriptions to all SiriusXM services are sold by SiriusXM after trial period. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM Customer Agreement for complete terms at www.siriusxm.com. All fees and programming subject to change.</i> <i>- SiriusXM Radio Inc.</i> <i>- SiriusXM Communications & Entertainment System</i> <i>Includes enhanced voice recognition, 911 Assist, 4.2" LCD screen in center stack, AppLink, 1 smart-charging USB port and steering wheel audio controls</i>	Included
61S	Front Splash Guards/Mud Flaps (Pre-Installed) <i>Custom accessory</i>	\$130.00
62S	Rear Splash Guards/Mud Flaps (Pre-Installed) <i>Custom accessory</i>	N/C
Emissions		
425	50-State Emissions System	STD
Interior Colors		
3S_03	Medium Earth Gray	N/C
Primary Colors		
Z1_01	<i>Special A/T wheel color Yellow</i> Oxford White	N/C

SUBTOTAL \$42,010.00

Destination Charge \$1,195.00

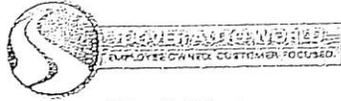
TOTAL \$43,205.00

* Linear Br - lock
* 4" Chrome Step Bars
* 3-yr/50k Ford Premium Care 7yr/75k warranty
* Fog Lights not available

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

609-1163
651-7363

SELLER:



5 Dover Point Road
Dover, NH 03820
(603) 253-8458

STOCK # C26599

DATE 09/07/2016

SALESPERSON

~~Wallace Dean~~ Chris Thurman

BUYER: Wolfeboro Municipal Electric Company DOB _____ SSN _____
 BUYER: _____ DOB _____ SSN _____
 RES ADDRESS: 84 North Main St. CITY Wolfeboro ST NH ZIP 03894
 MAIL ADDRESS: _____ E-MAIL ADDRESS _____
 HOME # _____ WORK # (603) 569-8157 CELL # _____

YOU THE BUYER(S) HEREBY AGREE TO PURCHASE FROM SELLER THE FOLLOWING MOTOR VEHICLE.

YEAR 2016	MAKE Chevrolet	MODEL Silverado 2500HD	BODY 4WD Standard Pickup	COLOR Summit White
VIN 1GC0KUEG1GZ273185	CYL None	<input checked="" type="checkbox"/> N <input type="checkbox"/> U	TRANS Automatic	MILEAGE 5
THIS VEHICLE COMES WITH THE BALANCE OF THE FACTORY WARRANTY FROM THE MANUFACTURER				MSRP \$ 39,980.00
THIS MOTOR VEHICLE IS GUARANTEED FOR A PERIOD OF FOUR MONTHS (90 DAYS) OR THREE THOUSAND (3,000) MILES LIMITED TO POWERTRAIN COMPONENTS WITH \$3,000 DEDUCTIBLE ALL WORK MUST BE COMPLETED AT DOVER AUTO WORLD CHEVY.				SELLING PRICE \$ 37,954.00
THE ENTIRE RISK AS TO QUALITY AND PERFORMANCE OF THE GOODS IS WITH THE BUYER, AND IF THE GOODS PROVE DEFECTIVE AFTER PURCHASE, THE BUYER, NOT THE MANUFACTURER, DISTRIBUTOR, OR RETAILER SHALL ASSUME THE ENTIRE COST OF ALL NECESSARY SERVICING OR REPAIR AS IS - AS SHOWN UNSAFE MOTOR VEHICLE REPORT FILED PER NH RSA 358-F				9' Fisher Steel Plow \$ 4,715.00
Buyer warrants title of Trade-in is NOT marked SALVAGE OR REBUILT IT is so marked and not disclosed. Sale will be void or subject to renegotiation.				
BUYER'S SIGNATURE: _____				
Ins Agent: _____		Ins. Co: _____		
Phone # _____		Policy # _____		
Trade Lienholder _____				
Address _____				
Phone # _____		Acct # _____		
Payoff \$ _____		Good Thru _____		
Talked To: _____		Good Per Diem _____		
				SUBTOTAL \$ 42,669.00
DESCRIPTION OF TRADE				ADMINISTRATION FEE \$ 385.00
YEAR	MAKE	MODEL	BODY	NH/ME STATE TITLE APP. FEE \$ 27.00
CYL	COLOR	MILEAGE		TOTAL CASH DELIVERED PRICE \$ 43,081.00
VIN				PARTIAL PAYMENT WITH ORDER \$
By signing this contract you agree to buy the vehicle described above from the seller, on the terms and conditions listed above and on the back. This contract supersedes all oral representation made by the seller or its agent prior to the execution of this contract.				REBATES \$ 6,800.00
You agree that the seller may keep the partial payment as liquidated damages if you breach this contract. Some of the ways in which you may breach this contract are cancelling this contract after 1) the seller may no longer cancel this order from the manufacturer, 2) the seller has performed services in the vehicle, or 3) the seller has taken other actions in reliance on your signing this contract, or 4) you change your mind.				TRADE-IN ALLOW \$
				LESS BALLOUED \$
				NET ALLOWANCE \$
				AMOUNT DUE ON DELIVERY \$ 36,281.00

NOTICE TO BUYER: 1 READ THIS CONTRACT BEFORE SIGNING.
 2 YOU ARE ENTITLED TO AN EXACT COPY OF THE CONTRACT YOU SIGN.
 YOU, THE BUYER, ACKNOWLEDGE THAT YOU HAVE THIS CONTRACT AND HAVE RECEIVED A COMPLETED COPY OF THIS CONTRACT YOU ALSO CERTIFY THAT YOU ARE OF LEGAL AGE TO EXECUTE BINDING CONTRACTS IN THIS STATE. THIS CONTRACT IS NOT BINDING UNTIL APPROVED BY THE SELLER.

Buyer's Signature _____ Date 09/07/2016
 Co-Buyer's Signature _____ Date 09/07/2016
 Approval of Order By Seller _____ Date 09/07/2016
 Dealer's Authorized Agent _____



Cives Corporation, dba
 Viking Cives (USA)
 2085 Lisbon Road
 Lewiston, Me. 04220
 Phone: (207) 624-1928
 Fax: (207) 783-9700
 tireland@vikingcives.com

QUOTATION

Quote ID:

Page 1 of 2

Customer: Wolfeboro Electric
 Contact: Barry Muccio
 Address:

Phone: 603-569-6975
 Fax:
 Attn:

Quote Number: 3088
 Quote Date: 9/12/2016
 Quote valid until: 10/12/2016
 For:
 Terms: Net 30 days
 Salesperson: Tim Ireland
 FOB: Lewiston, Maine

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	Viking LD Front Hitch, 9' Poly Reversible Plow, Push Frame, Swivel, Clutch Pump, Hydraulic Tank, Stainless Steel Lines Where Feasible, Hose Kit, (2) Valves, (2) Cables and Levers, Plow Lights, Installed.		

Quote Total:	\$14,500.00
Tax	:
Total Due:	\$14,500.00

The following options may be added:

QUANTITY	DESCRIPTION	PRICE EACH	AMOUNT

Customer must fill out the information below before the order can be processed...

Accepted by:	
Date:	
P.O. number:	

The price and terms on this quotation are not subject to verbal changes or other agreements unless approved in writing by the Home Office of the Seller. All quotations and agreements are contingent upon strikes, accidents, fires, availability of material and all other causes beyond our control. Prices are based on costs and conditions existing on date of quotation and are subject to change by the Seller before final acceptance.

♦ Typographical and stenographic errors subject to corrections. Purchaser agrees to accept either overage or shortage not in excess ten percent to be charged pro-rata. Purchaser assumes liability for patent and copyright infringement when goods are made to Purchaser's specifications. When quotation specifies material to be furnished by the purchaser, ample allowance must be made for reasonable spoilage and material must be of suitable quality to facilitate efficient production.



Cives Corporation, dba
Viking Cives (USA)
2085 Lisbon Road
Lewiston, Me. 04220
Phone: (207) 624-1928
Fax: (207) 783-9700
tireland@vikingcives.com

QUOTATION

Quote ID:

Page 2 of 2

- ◆ Conditions not specifically stated herein shall be governed by the established trade customs. Terms inconsistent with those stated herein which may appear on Purchaser's formal order will not be binding on the Seller.
- ◆ Unless otherwise stated. Installation charges do not include modifications to exhaust systems, cab protectors or bumpers.

TOWN OF WOLFEBORO PROJECT REQUEST

DEPT PRIORITY: NECESSARY
 RANKING: 3
 DEPARTMENT: ELECTRIC
 ACTIVITY/DIVISION: DISTRIBUTION
 PROPOSED START (FY): 2017
 ACCOUNT NUMBER:

PROJECT TITLE: **FORKLIFT** PREPARED BY: BARRY MUCCIO

PURPOSE OF REQUEST:	DEPARTMENT PRIORITY:	SUBMITTING AUTHORITY:
<input checked="" type="checkbox"/> Add a Project <input type="checkbox"/> Delete a Project <input type="checkbox"/> Modify a Project <input type="checkbox"/> Consolidate Projects	<input checked="" type="checkbox"/> Urgent <input type="checkbox"/> Necessary <input type="checkbox"/> Desirable	SUBMITTED BY: <u>BARRY MUCCIO</u> DEPARTMENT HEAD: <u>BARRY MUCCIO</u> DATE: <u>9/8/2016</u> TOWN MANAGER: <u>DAVID OWEN</u>

DESCRIPTION/LOCATION: Purchase of Electric Forklift

JUSTIFICATION:
 Weekly stock orders are delivered on pallets via tractor trailer which have to be de-palletized prior to unloading by hand due to their weight and lack of a loading dock at the facility. These items include, transformers, regulators, wire reels, croassarms, pole hardware, meters, insulators etc... A forklift would decrease the worker injury potential associated with lifting, moving, loading/unloading stock material and equipment. A forklift will also decrease the time required to unload as currently these deliveries are prescheduled to ensure staff is available to unload.

RATIONALE: <input type="checkbox"/> Urgent Need <input type="checkbox"/> Removes imminent threat to public health/safety <input checked="" type="checkbox"/> Alleviates substandard conditions or deficiencies <input type="checkbox"/> Responds to federal or state mandatory requirement <input checked="" type="checkbox"/> Improves the quality of existing services <input type="checkbox"/> Provides added capacity to serve growth <input type="checkbox"/> Reduces long-term operating costs <input type="checkbox"/> Provides incentive to economic development <input type="checkbox"/> Eligible for matching funds available for limited time <input type="checkbox"/> Needed to meet ADA compliance	IMPACT ON OPERATING COSTS OR PERSONNEL REQUIREMENTS: <input type="checkbox"/> Add Personnel <input type="checkbox"/> Increased O&M Cost <input type="checkbox"/> Reduces Personnel <input checked="" type="checkbox"/> Decreased O&M Cost Dollar Cost of Impacts if Known: <div style="text-align: right;">Annually</div>
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RELATED PROJECTS: Proposed For:

COST ESTIMATE:	AMOUNT	SOURCES OF FUNDING:
Planning/Feasibility Analysis	_____	Grants From: _____
Architecture & Engineering	_____	Loans From: _____
Real Estate/Land Acquisition	_____	Donations/Bequest/Private
Equipment/Materials/Furnishings	\$ 28,000	User Fees & Charges
Vehicles & Capital Equipment	_____	Capital Reserve Withdrawal
Site Preparation (Trimming)	_____	Current Revenue
Construction	_____	General Obligation Bond
Other (Plow Assy, Tool Box, 2-Way Radio)	_____	Special Assessment
TOTAL PROJECT ESTIMATE:	\$ 28,000	TOTAL PROJECT COST: \$ 28,000

SOURCE OF ESTIMATES: WD Mathews Quote

COMMENTS & ADDITIONAL INFORMATION:

REVIEWERS' NOTES:



901 Center Street Auburn, ME 800 341 6702 207 784 9311	309 Sheep Davis Rd. Concord, NH 800 341 6702 603 225 1171	297 Hartford Pike Shrewsbury, MA 800 341 6702 508 798 3411
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To: Town Of Wolfboro
133 Middleton Rd
Wolfboro, NH 03894-4424

Attn: Barry Muccio

Date: August 31, 2016
Our Ref: 16WMB390-0

Phone: 603-569-5639

We respectfully submit this quotation for the following NEW Toyota Electric Forklift (1 each):

TOYOTA MODEL 8FBE15U, 3-Wheel Sit-Down AC Electric Forklift, quality engineered with the following specification:

- Solid Pneumatic Tires
- Electric Battery Powered
- **ACTIVE MAST CONTROL (AMC)**
Toyota's industry exclusive Active Mast Control (AMC) helps improve forklift stability by electronically monitoring and controlling various functions of the forklift. Should the operator inadvertently place the forklift in a potentially unstable longitudinal condition, mast height and load sensors trigger the controller to activate the AMC, which limits forward tilt angle and/or tilt back speed. Additionally, if the operator attempts to lift with the forks tilted forward beyond 1°, the lift speed is automatically limited, encouraging the operator to return the forks to level before lifting.
- AC DRIVE & AC LIFT SYSTEM
- MOMENTARY HOLD/CONTROLLED DESCENT
- AUTOMATIC FORK LEVELING

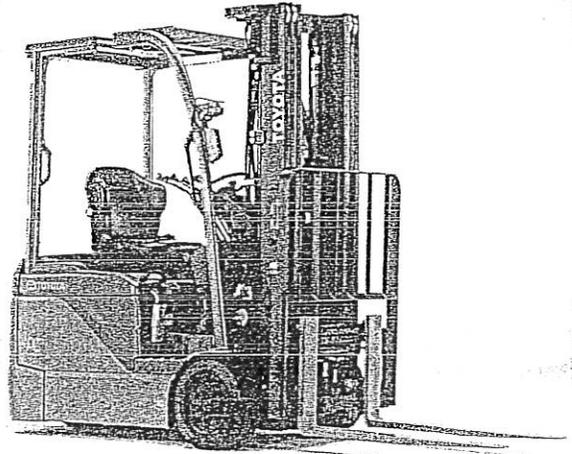


Photo may portray optional equipment not included in your quotation.

Mast 2-Stage (V) mast with limited free lift. Mast specifications:
Maximum Fork Height - 131"
Overall Lowered Height - 83.5" (Overhead Guard Height - 81.00)
Free Lift - 5.7" with standard Load Backrest

Lifting Capacity Base Model Capacity - 3,000 lbs. @ 24" load center
Actual Capacity, based on quoted specifications, - 2,900 lbs. @24" load center to 131" MFH

Actual capacity ratings stated above are based on standard features, options, and attachments available through Toyota at the time of quoting. Non-standard features, options, and attachments may affect actual capacity ratings. Please contact your Toyota sales representative for additional information.

Tilt 5 degrees forward and 6.5 degrees backwards

Carriage ITA Hook Type, 36" Carriage

Forks Forks 48" x 4" x 1.4" - Class II

Load Backrest 48" High Load Backrest

Attachments Cascade 36" Integral Sideshifter (Includes 3-Way Valve with 3rd Function Hosing)

Speeds Travel Speed: 9.90 mph Lift Speed: 134 fpm

Voltage 36 Volt Electrical System

Steering On-Demand Hydrostatic Power Steering with Memory Tilt Steering Column

Battery Compartment 21.7" (L) x 39.2" (W) x 24.5" (H)

Wheels and Tires Solid Pneumatic Drive Tires (18x7x8/4.33)
Solid Pneumatic Steer Tires (16x6-8/4.33)
Front Tires: 18x7x8x16PR
Rear Tires: 16x6-8-10PR

Additional Equipment Anti-Static Strap
Strobe Light - Yellow
Backup Chime
Energys Battery Model 18-E90-17
Energys Impaq Charger EII-EP-3G

Warranty 12 Months or 2,000 hours whichever occurs first: Basic
36 Months or 6,000 hours whichever occurs first: Powertrain

Warranty coverage for non-standard option components will be covered by the manufacturer of that component and not covered under the Toyota forklift standard or powertrain warranty.

We offer a Toyota factory authorized warranty on all new Toyota Industrial Equipment.

<i>Investment</i>	Price-Toyota Model 8FBE15U as specified above:	\$25,997	Each
	Net Price:	\$25,997	Each

Financing and Maintenance

Special lease program valid 7/1/16 – 9/30/16

A broad range of competitive and flexible financing options are available through Toyota. Financing requires credit approval. Terms and conditions are subject to change.

In addition, Full Maintenance and Planned Maintenance programs are available.

1. 60-month \$1.00 Option Lease. Total monthly payments of \$465.85 plus applicable taxes. First payment is due in advance. An end of term purchase option of \$1.00 is available at contract signing.

Quantity: _____ Initial Selected Option _____

Terms and Conditions

Payment: On delivery

Delivery: Will advise at time of order.

F.O.B.: Delivered Wolfeboro, NH

Prices are exclusive of any sales or use taxes now in force or which may be made effective in the future by any federal, state, or local governments.

Lease offerings subject to credit approval.

Conditions subject to change to those in effect at time of delivery.

Your signature on this proposal constitutes an order.

Please contact your Toyota sales representative for additional information.

Sincerely,
W. D. Matthews Machinery Co.

Accepted:
Town Of Wolfeboro

Cash Price \$ _____

Financed Payment \$ _____ Per Month _____ Months

By: _____

By: _____

Name: Michael Brandt

Name: _____

Title: Territory Manager

Title: _____

Date: _____

Peter Chamberlin

From: Adam Tasker
Sent: Wednesday, October 26, 2016 2:07 PM
To: Peter Chamberlin
Subject: FW:

From: Shawn G. Bergeron, Sr [mailto:shawnb@bergerontechnical.com]
Sent: Wednesday, October 26, 2016 1:28 PM
To: Adam Tasker <pwoperations@wolfeboronh.us>
Subject: RE:

Hi Adam,

Here's what I'm thinking

Field evaluation of the building. Bottom to top, exterior and interior, including electrical, mechanical etc.
Checking with Barry Muccio and NHDES about any hazardous material matters that are already known and giving consideration as to how these should be addressed and if it is needed
General analysis of our findings while at the site and the report writing – probably no drafting but if any it will be quite minimal
Final deliverables – three copies of the report in hard copy plus a PDF version

This will not include any funds to do any additional environmental studies, identifying u.g. storage tanks etc. It also does not include any funds for design work for the proposed occupancy, whatever that ends up being. A budget number of ten thousand dollars should be adequate.

As always thanks for allowing us to work with the Town of Wolfeboro

Shawn Bergeron, CFPS
ICC Certified Building Inspector
Manager/Code Consultant

Bergeron Technical Services
P.O. Box 241
North Conway NH 03860
603-356-0022



The information transmitted herein is the property of Bergeron Technical Services LLC and is intended only for the person or entity to whom it is addressed. This transmission may contain confidential and/or privileged material. Any review, re-transmission, printing, dissemination or other use of, or taking of any action in reliance upon this information by persons or entities other than the intended recipient is prohibited. If you receive this transmission in error, please contact the sender and delete the material from any and/or all computers.

From: Adam Tasker [mailto:pwoperations@wolfeboronh.us]
Sent: Tuesday, October 25, 2016 6:33 PM

1 2015 APPROVED BUDGET As of DECEMBER	2 2015 ACTUAL EXPENSE	3 2016 APPROVED BUDGET As of AUGUST 20	4 2016 EXPENDED TO DATE As of OCTOBER 2	5 2017 DEPARTMENT REQUEST	6 2017 TOWN MANAGER	7 2017 BOARD OF SELECTMEN	8 2017 BUDGET COMMITTEE	9 \$ INCREASE/ DECREASE	10 % INCREASE/ DECREASE
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Sewer Fund

04-49617-730

2017 REPAIR SEWER LINE AT HOSPITAL

0.00	0.00	0.00	0.00	40,000.00	40,000.00	40,000.00		40,000.00	100.00%
0.00	0.00	0.00	0.00	40,000.00	40,000.00	40,000.00	0.00	40,000.00	100.00%

Grand Total:

**Capital Outlay
General & Enterprise Funds
Capital Project Requests
2017 Budget Year**

DEPT PRIORITY: 1
RANKING: 1
DEPARTMENT: Sewer
ACTIVITY/DIVISION: Collection
PROPOSED START (FY): 2017
ACCOUNT NUMBER:

PROJECT TITLE: **Repair Sewer line at Hospital** PREPARED BY: D. Ford

PURPOSE OF REQUEST: <input checked="" type="checkbox"/> Add a Project <input type="checkbox"/> Delete a Project <input type="checkbox"/> Modify a Project <input type="checkbox"/> Consolidate Projects	DEPARTMENT PRIORITY: <input checked="" type="checkbox"/> Urgent <input type="checkbox"/> Necessary <input type="checkbox"/> Desirable	SUBMITTING AUTHORITY: SUBMITTED BY: <u>DFord</u> DEPARTMENT HEAD: <u>DFord</u> DATE: <u>9/20/2016</u> TOWN MANAGER: _____
---	--	---

DESCRIPTION/LOCATION: Sewer Main has major problem at Hospital - need to be corrected to prevent further sewage from backing up into a home on Christian Ridge Road.

JUSTIFICATION:

RATIONALE: <input checked="" type="checkbox"/> Urgent Need <input checked="" type="checkbox"/> Removes imminent threat to public health/safety <input checked="" type="checkbox"/> Alleviates substandard conditions or deficiencies <input type="checkbox"/> Responds to federal or state mandatory requirement <input checked="" type="checkbox"/> Improves the quality of existing services <input type="checkbox"/> Provides added capacity to serve growth <input type="checkbox"/> Reduces long-term operating costs <input type="checkbox"/> Provides incentive to economic development <input type="checkbox"/> Eligible for matching funds available for limited time <input type="checkbox"/> Needed to meet ADA compliance	IMPACT ON OPERATING COSTS OR PERSONNEL REQUIREMENTS: <input type="checkbox"/> Add Personnel <input type="checkbox"/> Increased O&M Cost <input type="checkbox"/> Reduces Personnel <input checked="" type="checkbox"/> Decreased O&M Cost Dollar Cost of Impacts if Known: _____ Annually
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RELATED PROJECTS: _____ Proposed For: _____

COST ESTIMATE:	AMOUNT	SOURCES OF FUNDING:	
Planning/Feasibility Analysis	\$ 40,000	Grants From: _____	_____
Architecture & Engineering	_____	Loans From: _____	_____
Real Estate/Land Acquisition	_____	Donations/Bequest/Private	_____
Equipment/Materials/Furnishings	_____	User Fees & Charges	_____
Vehicles & Capital Equipment	_____	Capital Reserve Withdrawal	_____
Site Preparation	_____	Current Revenue	\$ 40,000
Construction	_____	General Obligation Bond	_____
Other	_____	Special Assessment	_____
TOTAL PROJECT ESTIMATE:	\$ 40,000	TOTAL PROJECT COST:	\$ 40,000
SOURCE OF ESTIMATES: _____			

COMMENTS & ADDITIONAL INFORMATION:

REVIEWERS' NOTES:

2015 APPROVED BUDGET		2016 APPROVED BUDGET		2016 EXPENDED TO DATE		2017 DEPARTMENT REQUEST		2017 TOWN MANAGER		2017 BOARD OF SELECTMEN		2017 BUDGET COMMITTEE		2019 \$ INCREASE/DECREASE		2019 % INCREASE/DECREASE	
As of DECEMBER	As of AUGUST 20	As of AUGUST 20	As of OCTOBER 2														
Pop Whalen Fund																	
05-49615-730	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
2015 POP WHALEN ROOF LEAKS																	
05-49615-731	11,225.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
2015 POP WHALEN FRONT DOORS																	
05-49616-736	0.00	9,400.00	3,936.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-9,400.00	-100.00%	-100.00%	-100.00%
POP WHALEN CEILING TILES/FLOOR MATS																	
2017 POP WHALEN COMMERCIAL FIRE PANEL																	
05-49617-730	0.00	0.00	0.00	0.00	2,058.00	2,058.00	2,058.00	2,058.00	2,058.00	2,058.00	2,058.00	2,058.00	2,058.00	2,058.00	2,058.00	100.00%	100.00%
2017 POP WHALEN RESURFACE PARKING LOT																	
05-49617-731	0.00	0.00	0.00	0.00	21,500.00	21,500.00	21,500.00	21,500.00	21,500.00	21,500.00	21,500.00	21,500.00	21,500.00	21,500.00	21,500.00	100.00%	100.00%
2017 REPLACE POP WHALEN BOILER																	
05-49617-732	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	8,750.00	100.00%	100.00%	100.00%
Note: Total requested was increased upon receipt of updated pricing. New total is \$ 8,750.00.																	
Pop Whalen Fund Total																	
	13,725.00	0.00	9,400.00	3,936.00	28,558.00	28,558.00	28,558.00	28,558.00	28,558.00	32,308.00	32,308.00	32,308.00	32,308.00	22,908.00	243.70%	243.70%	243.70%

General & Enterprise Funds Capital Project Requests

DEPT PRIORITY: 4
 RANKING:
 DEPARTMENT: Parks
 ACTIVITY/DIVISION: Pop Whalen
 PROPOSED START (FY): 2017
 ACCOUNT NUMBER:

PROJECT TITLE: **Pop Whalen Commercial Fire Panel** PREPARED BY: Christine Collins

PURPOSE OF REQUEST: <input checked="" type="checkbox"/> Add a Project <input type="checkbox"/> Delete a Project <input type="checkbox"/> Modify a Project <input type="checkbox"/> Consolidate Projects	DEPARTMENT PRIORITY:	SUBMITTING AUTHORITY:
	<input checked="" type="checkbox"/> Urgent	SUBMITTED BY: Christine Collins
	<input type="checkbox"/> Necessary	DEPARTMENT HEAD: Christine Collins
	<input type="checkbox"/> Desirable	DATE: 9/2/2016
		TOWN MANAGER:

DESCRIPTION/LOCATION: Upgrading the Commercial Fire Panel to work with the phone system we have at the Pop Whalen Ice Arena.

JUSTIFICATION: This upgrade needs to happen to have the Fire Panel work with our new phone system. It is long over due for an upgrade and is not working the way it should. We do not have a commercial fire/burglary system and we need to have it upgraded to finalize the Fire suppression upgrade from 2015. We have included this project in our 2017 ice rates and it will be paid through the Enterprise Fund.

RATIONALE:	IMPACT ON OPERATING COSTS OR PERSONNEL REQUIREMENTS:
<input checked="" type="checkbox"/> Urgent Need <input type="checkbox"/> Removes imminent threat to public health/safety <input type="checkbox"/> Alleviates substandard conditions or deficiencies <input type="checkbox"/> Responds to federal or state mandatory requirement <input checked="" type="checkbox"/> Improves the quality of existing services <input type="checkbox"/> Provides added capacity to serve growth <input type="checkbox"/> Reduces long-term operating costs <input type="checkbox"/> Provides incentive to economic development <input type="checkbox"/> Eligible for matching funds available for limited time	<input type="checkbox"/> Add Personnel <input type="checkbox"/> Increased O&M Cost <input type="checkbox"/> Reduces Personnel <input type="checkbox"/> Decreased O&M Cost Dollar Cost of Impacts if Known: Annually

RELATED PROJECTS: Proposed For: 2017

COST ESTIMATE:	AMOUNT	SOURCES OF FUNDING:
Remove old alarm, install commercial one	\$1,200.00	Grants From: _____
Install burglary key pad - office area	\$200.00	Loans From: _____
Install cellular radio to replace telephone line	\$250.00	Donations/Bequest/Private
Yearly Monitoring Fee	\$408.00	User Fees & Charges
		Capital Reserve Withdrawal
		Current Revenue
		General Obligation Bond
		Special Assessment
TOTAL PROJECT ESTIMATE:	\$ 2,058	TOTAL PROJECT COST: \$ 2,058

SOURCE OF ESTIMATES: Knight Security

COMMENTS & ADDITIONAL INFORMATION:

REVIEWERS' NOTES:

Knight Security Alarm Co., Inc.

P.O. Box 703

Wolfeboro, NH 03894

603-569-8230

Estimate

Date	Quote #
06/30/2016	10057

Name / Address
POP WHALEN ICE ARENA PARKS DIR., CHRISTINE COLLINS 390 PINE HILL ROAD WOLFEBORO, NH 03894

	Prepared By
Project	Consultant

Quantity	Item	Description	Unit Price	Total Price
1	GEMC-32	Napco GEMC 32 zone Commercial Fire Panel. Remove old alarm system and install commercial fire/burglary system.	\$1200.00	\$1200.00
1	GEMC-BK1	Napco GEMC commercial burglary 2 line LCD keypad. Install burglary keypad at office area.	\$200.00	\$200.00
1	SLE-CDMA-FIRE	Napco Cellular Universal Sole Path Fire Alarm Communicator Install cellular radio to replace the need for 2 telephone lines .For ul approved fire system.	\$250.00	\$250.00
12	Monitoring - Commercial Fire Cellular	U.L. Commercial Fire Monitoring Via Sole Path Cellular. Yearly monitoring fee .	\$34.00	\$408.00
			Total	\$2058.00

Customer Signature _____ Date _____

**General & Enterprise Funds
Capital Project Requests**

DEPT PRIORITY: 5
 RANKING:
 DEPARTMENT: Parks
 ACTIVITY/DIVISION: Pop Whalen
 PROPOSED START (FY): 2017
 ACCOUNT NUMBER:

PROJECT TITLE: **Pop Whalen Resurfacing Parking Lot** PREPARED BY: Christine Collins

PURPOSE OF REQUEST: <input checked="" type="checkbox"/> Add a Project <input type="checkbox"/> Delete a Project <input type="checkbox"/> Modify a Project <input type="checkbox"/> Consolidate Projects	DEPARTMENT PRIORITY:	SUBMITTING AUTHORITY:
	<input checked="" type="checkbox"/> Urgent	SUBMITTED BY: Christine Collins
	<input type="checkbox"/> Necessary	DEPARTMENT HEAD: Christine Collins
	<input type="checkbox"/> Desirable	DATE: 9/2/2016
		TOWN MANAGER:

DESCRIPTION/LOCATION: Resurfacing half of Pop Whalen Parking Lot.

JUSTIFICATION: Resurfacing half of the Pop Whalen Parking Lot at the Ice Arena. This is necessary to help keep the lot in good shape. We are putting in half this year and half for next year. We have included this project in our 2017 ice rates and it will be paid through the Enterprise Fund.

RATIONALE:	IMPACT ON OPERATING COSTS OR PERSONNEL REQUIREMENTS:
<input checked="" type="checkbox"/> Urgent Need <input type="checkbox"/> Removes imminent threat to public health/safety <input type="checkbox"/> Alleviates substandard conditions or deficiencies <input type="checkbox"/> Responds to federal or state mandatory requirement <input checked="" type="checkbox"/> Improves the quality of existing services <input type="checkbox"/> Provides added capacity to serve growth <input type="checkbox"/> Reduces long-term operating costs <input type="checkbox"/> Provides incentive to economic development <input type="checkbox"/> Eligible for matching funds available for limited time	<input type="checkbox"/> Add Personnel <input type="checkbox"/> Increased O&M Cost <input type="checkbox"/> Reduces Personnel <input type="checkbox"/> Decreased O&M Cost Dollar Cost of Impacts if Known: Annually

RELATED PROJECTS: Proposed For: 2017

COST ESTIMATE:	AMOUNT	SOURCES OF FUNDING:
Saw cut pavement back 1ft.		Grants From: _____
Shim existing asphalt for leveling		Loans From: _____
Resurface approx. 14,325 sq. ft. 2 in. of asphalt compacted to approx. 1 1/2	\$21,500.00	Donations/Bequest/Private _____
		User Fees & Charges _____
		Capital Reserve Withdrawal _____
		Current Revenue \$ 21,500
		General Obligation Bond _____
		Special Assessment _____
TOTAL PROJECT ESTIMATE:	\$ 21,500	TOTAL PROJECT COST: \$ 21,500

SOURCE OF ESTIMATES: Lakes Region Paving

COMMENTS & ADDITIONAL INFORMATION:

REVIEWERS' NOTES:



LAKES REGION PAVING, LLC

P.O. Box 761, Wolfeboro Falls, NH 03896
 Wolfeboro Phone (603) 569-8758
 Ossipee Phone (603) 539-5500
 Fax (603) 539-1347
 www.lakesregionpaving.com

ESTIMATE

DATE OF ORDER
 7/18/2016

CUSTOMER'S ORDER NO.	PHONE 569-5639	MECHANIC	HELPER	STARTING DATE / /
BILL TO Parks & Rec			ORDER TAKEN BY Ben	
ADDRESS Rt 109 A			<input type="checkbox"/> DAY WORK <input type="checkbox"/> CONTRACT <input type="checkbox"/> EXTRA	
CITY Wolfeboro NH				
JOB NAME AND LOCATION			JOB PHONE	

DESCRIPTION OF WORK:

Saw cut new pavement back
 1 ft

Shim existing asphalt for leveling

Resurface approx 14,325 sq ft
 2" of Asphalt compacted to
 approx 1 1/2"

Area to be covered new pavement
 at entrance to Gate by front door

Pricing valid for 14 days from date of quotation due to anticipated asphalt price increases.

2% per month Interest	TOTAL MATERIALS		
Deposit 30% Total \$ 6,450	TOTAL LABOR		
Balance Upon Completion 15,050	TAX		
DATE COMPLETED / /	WORK ORDERED BY	TOTAL AMOUNT	\$ 21500 ^w

Signature _____

No one home
 Total amount due for above work: or
 Total billing to be mailed after completion of work

I hereby acknowledge the satisfactory completion of the above described work.

General & Enterprise Funds Capital Project Requests

DEPT PRIORITY: 6
 RANKING:
 DEPARTMENT: Parks
 ACTIVITY/DIVISION: Pop Whalen
 PROPOSED START (FY): 2017
 ACCOUNT NUMBER:

PROJECT TITLE: **Pop Whalen Replace Boiler**

PREPARED BY: Christine Collins

PURPOSE OF REQUEST:

- Add a Project
- Delete a Project
- Modify a Project
- Consolidate Projects

DEPARTMENT PRIORITY:

- Urgent
- Necessary
- Desirable

SUBMITTING AUTHORITY:

SUBMITTED BY: Christine Collins
 DEPARTMENT HEAD: Christine Collins
 DATE: 10/25/2016
 TOWN MANAGER:

DESCRIPTION/LOCATION: Replace boiler in the lobby at Pop Whalen Ice Arena.

JUSTIFICATION: Upgrade boiler that is in the lobby at the Pop Whalen Ice Arena. The boiler is due to be replaced and since it is a smaller item we want to have it included with projects for 2017. There is enough money that it can be paid through the Enterprise Fund.

RATIONALE:

- Urgent Need
- Removes imminent threat to public health/safety
- Alleviates substandard conditions or deficiencies
- Responds to federal or state mandatory requirement
- Improves the quality of existing services
- Provides added capacity to serve growth
- Reduces long-term operating costs
- Provides incentive to economic development
- Eligible for matching funds available for limited time

IMPACT ON OPERATING COSTS OR PERSONNEL REQUIREMENTS:

- Add Personnel
- Increased O&M Cost
- Reduces Personnel
- Decreased O&M Cost

Dollar Cost of Impacts if Known:
 Annually

RELATED PROJECTS:

Proposed For: 2017

COST ESTIMATE:

Replace boiler \$4,400.00
 Beckett AFG burner \$4,350.00

TOTAL PROJECT ESTIMATE: \$ 8,750

SOURCES OF FUNDING:

Grants From: _____
 Loans From: _____
 Donations/Bequest/Private _____
 User Fees & Charges _____
 Capital Reserve Withdrawal _____
 Current Revenue \$ 8,750
 General Obligation Bond _____
 Special Assessment _____

TOTAL PROJECT COST: \$ 8,750

SOURCE OF ESTIMATES: Mal's Plumbing

COMMENTS & ADDITIONAL INFORMATION:

REVIEWERS' NOTES:

Mal's Plumbing & Heating, Inc.

P.O. Box 1013
 Wolfeboro, NH 03894
 603-569-1643

Estimate

Date	Estimate #
9/27/16	123 P

Name / Address
Wolfeboro Parks & Rec. P.O. Box 629 Wolfeboro, NH 03894

		Terms
		2% finance charge ...
Description	Total	
Heating Estimate: this estimate for the replacement of Boiler at Pop Whalen Ice Arena: Estimate will include a new high efficient oil fired boiler, replacement of some of smoke pipe, new feed & return isolation valves (new full port valve) set-up & piping of new Boiler & removal & disposal of old boiler: Boiler that this company has spec; for this job: Weil McLain P-WTGO -6 (6-section cast iron boiler) with a Beckett AFG burner or equal: Labor & Materials: 4250.00-4400.00	4,400.00	
Options: This an option but this company believes it should be done at the same time: This estimate is to replace indirect water heater for the hockey rink: (existing heater is 20plus years old) with a new more efficient Indirect Super Store: 19gal. Stainless steel lifetime tank: & to replace circulator & check valve feeding new tank: Materials & labor:	4,350.00	
Total		\$8,750.00

Signature _____

Phone #
603-569-1643

	1 2015	2 2015	3 2016	4 2016	5 2017	6 2017	7 2017	8 2017	9 \$	10 %
	APPROVED BUDGET	ACTUAL EXPENSE	APPROVED BUDGET	EXPENDED TO DATE	DEPARTMENT REQUEST	TOWN MANAGER	BOARD OF SELECTMEN	BUDGET COMMITTEE	INCREASE/ DECREASE	INCREASE/ DECREASE
	As of DECEMBER		As of AUGUST 20	As of OCTOBER 2						
SEWER FUND OP TRANSFER										
01-49131-940	803,140.00	803,140.00	782,870.00	587,152.50	803,315.00	803,315.00	803,315.00	20,445.00		2.61%
DETAIL COLUMN 5										
2017 Debt Service Principal		\$ 542,789								
2017 Debt Service Interest		\$ 220,526								
2017 Capital Expense		\$ 40,000								
Total = \$ 803,315										
2016 Debt Service Principal		\$ 542,049								
2016 Debt Service Interest		\$ 240,821								
Capital Outlay		\$ 0								
Total = \$ 782,870										
2015 Debt Service Principal		\$ 541,309								
2015 Debt Service Interest		\$ 261,831								
Capital Outlay		\$ 0								
Total = \$ 803,140										
900 Series Total	803,140.00	803,140.00	782,870.00	587,152.50	803,315.00	803,315.00	803,315.00	20,445.00		2.61%