

DEPARTMENT OF PUBLIC WORKS
TOWN OF WOLFEBORO
PO BOX 629
WOLFEBORO, NH 03894
603-569-8176
FAX 603-569-8167

ROAD CROSSING/TRENCH/EXCAVATION PERMIT

The following form must be completed, dated and signed by the appropriate parties **BEFORE** any work is started.

Date _____

Name of Owner _____

Address _____

Phone (____) - _____

Fax (____) - _____

Contractor _____

Address _____

Phone (____) - _____ Fax (____) - _____

Excavation Location _____

Excavation Purpose _____

Length of Trench in Town right-of-way _____ (Linear Feet)

Starting Date _____ Proposed Finish Date _____

Actual Completion Date _____

Permanent Patch must be completed **NO** later than _____ (One year after actual completion date.)

Permit Number _____
Permit Approved _____
DIRECTOR PW/REP. _____
Date _____

BEFORE PERMIT WILL BE ISSUED

1. DIG SAFE MUST BE CONTACTED AT 1-888-DIG-SAFE

Dig Safe Number _____ Date of Notification _____

FORM # 22, DPW

Specific/Special Conditions _____

A copy of this permit will be kept by the supervisor on the job site during the work.

I/we, have read and understand the requirements for acceptance, the attached information sheet, and acknowledge that all bonds placed will not be refunded if the work is not accepted by the Director of Public Works or his/her designee, and am/are responsible until acceptance is obtained.

SIGNATURE

DATE

Inspections

Date _____ By Whom _____

Remarks _____

Date _____ By Whom _____

Remarks _____

Acceptance

Name _____ Date _____

Signature _____

WOLFEBORO MAP

(N)

Detailed Sketch

(Drives, Curbing, Buried Utilities, Dimensions, etc.)

TOWN OF WOLFEBORO

GENERAL EXCAVATION SPECIFICATIONS

1. Work can only be started once written permission is granted. The Director of Public Works' Signature on the completed Excavation Permit will serve as written permission.
2. The permittee is responsible for the protection of the public from the construction process and excavation hazards. The site shall be properly lighted, signed and barricaded in a manner acceptable to the Director of Public Works. If needed, the DPW may require a traffic flow plan particularly if a road will be closed for several hours. Proper signs and notices will be posted!
3. All materials used and construction shall be performed per latest NHDOT road and bridge construction specifications and as required by the Director of Public Works. The following areas included:
 - a. All suitable excavated materials shall be returned to the trench and in the same order as they were prior to excavation, EXCEPT when new bedding materials are required.
 - b. All backfill shall be thoroughly and mechanically compacted in 6-inch lifts. Water to be added as necessary. Compaction testing (at owner's cost) may be required.
 - c. The pavement shall be neatly saw cut, with parallel edges, or as directed, 12 inches back from trench sides after trench has been properly backfilled & before patching. Tac coat saw cut area.
 - d. Plant mix bituminous pavement shall be required for permanent pavement patch. Mixture and thickness shall be NHDOT specs. No permanent patching shall be done without prior inspection of compacted base by the Director of Public Works or his/her designee.
 - e. Infrared pavement patching or cold planing with pavement membrane techniques will be required on paved surfaces less than 6 years in age and on other main streets as so noted.
4. Permit holder will be responsible for maintenance of patch, as required and/or directed, for a period of two years, minimum, from completion of work.