



*Town of
Wolfeboro*

Planning and Development

Memorandum

To: David Owen – Town Manager
From: Robert Houseman – Director of Planning & Development
RE: Monthly Report – July

The Planning and Development Department activities include the following:

- Prepared following Planning Board Packets:
 - July 5, 2016
 - Church of Jesus Christ of Latter Day Saints, 388 North Main St, Site Plan Review
 - Disposition of Town Owned Property
 - Approved Process for Municipal Use Property
 - Master Plan Survey
 - Accessory Dwelling Unit Ordinance
 - July 19, 2016 – Work Session
 - Inns/Hotels
 - Wayfinding Signage
 - Wetlands Ordinance
 - Master Plan
 - Accessory Dwelling Unit Ordinance
- Prepare Packet for Zoning Board of Adjustment:
 - July 19, 2016 –
 - Spencer Johnson – 7 Puffs Point – Variance
 - Heidi Von Gotz Cogean – 458 Center Street – Variance
 - Heidi Von Gotz Cogean – 458 Center Street – Special Exception
 - Zimmerman Family LTD Partnership – 29 Center St - Variance
- Chaired Technical Review Committee Meeting on
 - July 6, 2016 - Technical Review Committee
 - 22-24 North Main Street Trust – 22-24 North Main Street – Condo Conversion

- Otto Szebeni – 29 Lake Street – Site Plan Review for Condo Unit
 - Attended meeting for
 - July 14, Department Head Meeting

 - Served as Acting Town Manager while the Town Manager was on vacation.
 - Assisted Zoning Enforcement on Case Review and zoning interpretation
 - Met with individuals and assisted with zoning questions and application process
 - Continued Maintenance of the GIS including trouble shoot data layer problems and boundary discrepancies.

Attached please find the monthly report for building and Zoning enforcement.

BUILDING DEPARTMENT PERMIT SUMMARY JULY 2016

	July 2016			2016			July 2015			2015	
	Total Permits	Total Fees	Permit Value	Totals Permits	2016 Permit Fees Year to Date	Totals Permits	2015 Fees Year to Date	2015 Permit Values Totals	Totals	2015 Permit Fees Year to Date	2015 Permit Date
Commercial Buildings	2	\$216.00	\$54,000.00	4	\$1,431.32	15	\$25.00	\$15,000.00	15	\$957.00	
Commercial Renovations	1	\$25.00	\$5,000.00	16	\$3,984.70						
Commercial Renew Permit											
Single Family Dwellings	2	\$2,104.00	\$845,000.00	13	\$12,791.30	8	\$330.00	\$164,000.00	8	\$9,963.50	
Renovations	3	\$195.00	\$43,725.00	53	\$12,380.86	41	\$1,259.10	\$309,850.00	41	\$4,952.66	
Additions	3	\$478.80	\$121,500.00	24	\$5,208.20	8	\$540.00	\$220,000.00	8	\$1,959.60	
Garages/Accessory Buildings	3	\$535.60	\$138,500.00	7	\$977.40	13	\$173.80	\$241,500.00	13	\$2,399.00	
Decks	1	\$60.00	\$14,000.00	2	\$343.40	2	\$25.00	\$4,000.00	2	\$50.00	
Sheds	1	\$25.00	\$1,000.00	10	\$240.00	2	\$50.00	\$8,000.00	4	\$115.34	
Foundation Only				1	\$80.00	1			1		
Reroofing	2	\$290.20	\$72,600.00	19	\$914.20	3	\$94.00	\$22,410.00	2	\$413.60	
Renew Permits	1	\$25.00		6	\$150.00	1	\$25.00	\$0.00	10	\$250.00	
Razed - Building	2	\$80.00		9	\$250.00	1			7	\$175.00	
Pools				2	\$182.40	1	\$	\$	1	\$95.60	
Alternate Emrgy	2	\$105.00	\$26,000.00	12	\$450.00				3	\$75.00	
Misc Building Permit				2	\$159.00				6	\$564.00	
Condominium Units											
Sign Permits	3	\$75.00		12	\$300.00	3	\$75.00		12	\$300.00	
Change of Occupancy	1			6		1			10		
Commercial CO				2		1			9		
Certificate of Occupancy	13			68		6			69		
Tent Permits	1			23		2			16		
Temporary Sign	7			47		7			29		
TOTALS	48	\$4,188.60	\$1,321,325.00	338	\$39,842.78	49	\$2,717.50	\$997,160.00	266	\$22,270.30	
Electric Permits	20	\$475.00	1- NC -TOW	107	\$2,625.00	21	\$500.00		108	\$2,525.00	
Gas Permits	15	\$225.00		82	\$1,215.00	11	\$165.00		85	\$1,245.00	
Plumbing Permits	18	\$200.00		64	\$1,340.00	7	\$245.00		25	\$1,125.00	
TOTALS	53	\$900.00		253	\$5,180.00	39	\$910.00		218	\$4,895.00	
Inspections Completed	77			477		61			442		
Zoning Violation Letters	11			128		15			114		
Zoning Inspections Complete	11			25		25			51		