



*Town of  
Wolfeboro*

*Planning and Development*

Memorandum

**Date:** August 31, 2016

**To:** David Owen – Town Manager

**From:** Robert Houseman – Director of Planning & Development

**RE:** Monthly Report – June

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The Planning and Development Department activities include the following:

- Prepared following Planning Board Packets:
  - June 7, 2016
    - Families in Transition/Green Mountain Realty, LLC – 16-18 Lehner Street- Tax Map #217-70 – Change of Use to Temporary Family Transitional Housing
    - Stephen Peirce,  
46 Point Breeze Road- Tax Map 236-2-28-Site Plan Review
    - Dorothy Hubbard Revocable Trust –  
116 Middleton Road – Tax Amp 268-22 Subdivision – 2 Lots
    - Ravens Trust –291 Center Street – Tax Amp 177-30 Subdivision -3 Lots
    - Lot Merger – Town of Wolfeboro – Tax Map 231-60 & 61  
Karen Bidwell - Tax Map 190-44 & 45
- Prepared following Planning Board Packet Work Session:
  - June 21, 2016
    - UNH Survey Center
    - Accessory Dwelling Unit Ordinance
    - Architectural Design Standards
- Prepare Packet for Zoning Board of Adjustment:
  - June 6, 2016 –
    - Families in Transition/Green Mountain Realty, LLC – 16-18 Lehner Street –Case # 07-V-16 – Tax Map #217-70 -

Continued Public Hearing From May 10, 2016- Variance-  
Change of Use

- June 13, 2016
  - Hingham Realty Trust – Off Gould Road – Case # 06-SE-16 – Tax Map #266-1 -Special Exception
  - MRNC Retreat, LLC – Center Street – Case #08-V-16 –Tax Map #148-16-1 - Variance – Construction of Storage Garage
  - Woodbine Senior Living, LLC – Governor Wentworth Highway - Case #13-V-14 – Tax Map 133-28- Variance Extension Request
  
- Chaired Technical Review Committee Meeting on
  - June 1, 2016 - Technical Review Committee
    - Wentworth Realty trust/Wentworth Style, LLC – 117 North Main St – Tax Map 217-5 – Minor Site Plan Review – Home Occupation
  
- Attended meeting for
  - June 21, Economic Development Committee
  - June 1 & 27, Public Restroom Committee
  - June 9, Department Head Meeting
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- Served as Acting Town Manager while the Town Manager was on vacation
- Sent out Capitol Project Request Forms to Department Heads.
- Assisted Zoning Enforcement on Case Review and zoning interpretation
- Met with individuals and assisted with zoning questions and application process
- Continued Maintenance of the GIS including trouble shoot data layer problems and boundary discrepancies.

Attached please find the monthly report for building and Zoning enforcement.

**BUILDING DEPARTMENT PERMIT SUMMARY JUNE 2016**

	June 2016			2016			June 2015			2015		
	Total Permits	Total Fees	Permit Value	Total Permits	Fees Year to Date		Total Permits	Total Fees	Total Values	Totals	Fees Year to Date	
CB Commercial Buildings				2	\$1,215.32		2	\$25.00	\$6,800.00	5	\$1,135.60	
CR Commercial Renovations	2	\$2,360.00	\$590,000.00	15	\$3,984.70		2	\$131.00	\$32,750.00	14	\$932.00	
ONP Commercial/Renew Permit												
BR Single Family Dwellings	4	\$3,011.70	\$785,000.00	11	\$10,687.30		2	\$1,912.10	\$440,000.00	7		
RB Renovations	6	\$602.00	\$143,000.00	50	\$12,181.86		3	\$414.40	\$38,800.00	33	\$3,693.56	
AD Additions				21	\$4,729.40		4	\$481.20	\$154,400.00	7	\$1,419.60	
BA Garages/ Accessory Buildings	1	\$115.20	\$24,000.00	4	\$441.80					6	\$665.20	
BD Decks	1	\$25.00	\$2,500.00	9	\$383.00					1	\$25.00	
BS Sheds	3	\$75.00	\$10,500.00	9	\$215.00		2	\$65.34	\$16,335.00	2	\$65.34	
FO Foundation Only				1	\$80.00							
RR Reroofing	1	\$37.60	\$9,400.00	17	\$589.60		2	\$153.20	\$38,800.00	6	\$319.60	
RP Renew Permits				5	\$125.00		1	\$25.00	\$0.00	9	\$225.00	
R Razed - Building	2	\$50.00		8	\$200.00		2	\$50.00	\$0.00	7	\$175.00	
P Pools	1	\$48.00	\$12,000.00	2	\$182.40							
AE Alternate Entry	3	\$75.00		10	\$345.00		2	\$50.00		3	\$75.00	
BM Misc Building Permit				5	\$159.00		1	\$240.00	\$60,000.00	5	\$539.00	
CU Condominium Units												
S Sign Permits	2	\$50.00		9	\$225.00		2	\$50.00		9	\$225.00	
COO Change of Occupancy				5			2			9		
CCO Commercial CO				2			3			8		
CO Certificate of Occupancy	19			55			14			63		
T Tent Permits	3			22			1			14		
TS Temporary Sign	9			40			4			22		
<b>TOTALS</b>	<b>57</b>	<b>\$6,449.50</b>	<b>\$1,576,400.00</b>	<b>302</b>	<b>\$85,744.38</b>		<b>49</b>	<b>\$3,197.24</b>	<b>\$787,895.00</b>	<b>230</b>	<b>\$9,494.90</b>	
E Electric Permits	16	\$400.00		87	\$2,150.00		20	\$500.00		87	\$2,025.00	
G Gas Permits	19	\$285.00		67	\$990.00		13	\$195.00		74	\$1,080.00	
P Plumbing Permits	4	\$100.00		46	\$1,140.00		7	\$175.00		18	\$880.00	
<b>TOTALS</b>	<b>39</b>	<b>\$785.00</b>		<b>200</b>	<b>\$4,280.00</b>		<b>40</b>	<b>\$870.00</b>		<b>179</b>	<b>\$3,985.00</b>	
Inspections Completed	91			342			68			381		
Zoning Violation Letters	8			109			8			99		
Zoning Inspections Complete	8			2			6			26		