# Budget Overview

Department : Police Department

Summary of Significant Net Changes : B2017 vs. B2016

*Increase / (Decrease)*

| Description | Amount Inc. / (Decr.) | Amount Inc. / (Decr.) |
|---|---|---|
| **Identified:** | | |
| Budgeted Non-Recurring: Increase / (Decrease) | | |
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| Net Change in Non-Recurring Items | | $0 |
| Budgeted Recurring: Increase / (Decrease) | | |
| 1. Aggregate Change in Salaries & Wages | $7,429 | |
| 2. Aggregate Change in Benefits | $46,273 | |
| 3. Telephone | $6,216 | |
| 4. Vehicle Maintenance (430) | ($1,000) | |
| 5. Communications Maintenance (432) | $0 | |
| 6. Insurance (480) | $456 | |
| 7. Liability Insurance (520) | $470 | |
| 8. Generating Operating Supplies (610) | $2,562 | |
| 9. Postage | ($100) | |
| 10. Gasoline & Oil (635) | ($1,771) | |
| 11. Books & Periodicals (670) | ($100) | |
| 12. Safety Equipment (680) | ($150) | |
| 13. Machinery & Equipment (740) | ($13,835) | |
| Net Change in Recurring Items | | $46,450 |
| Total Net Change Identified | | $46,450 |
| Not Identified: | | $0 |
| Total Net Change B2017 vs. B2016 | | $46,450 |
| Percent Change - Increase (Decrease) | | 2.58% |

| *2016 Budget* | | | *2017 Budget Request* | | |
|---|---|---|---|---|---|
| Budget Statistics | | | Budget Statistics (Requested) | | |
| Number of Full Time Employees | 12 | | Number of Full Time Employees | 12 | |
| Number of Shared Employees | 0 | | Number of Shared Employees | 0 | |
| Number of Part Time Employees | 2 | | Number of Part Time Employees | 2 | |
| Salaries | $1,079,399 | 59.93% | Salaries | $1,086,828 | 58.83% |
| Benefits | $590,087 | 32.76% | Benefits | $636,360 | 34.45% |
| Professional Services | $13,667 | 0.76% | Professional Services | $19,883 | 1.08% |
| Property Services | $15,678 | 0.87% | Property Services | $15,134 | 0.82% |
| Other Services | $6,942 | 0.39% | Other Services | $7,412 | 0.40% |
| Supplies | $41,456 | 2.30% | Supplies | $41,897 | 2.27% |
| Capital Outlay | $49,466 | 2.75% | Capital Outlay | $35,631 | 1.93% |
| Other Charges | $4,300 | 0.24% | Other Charges | $4,300 | 0.23% |
| Financial Uses | $0 | 0.00% | Financial Uses | $0 | 0.00% |
| Total | $1,800,995 | 100% | Total | $1,847,445 | 100% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

## Police Department

### 01-42100-113 SUPERVISORY SALARIES

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 175,016.00 | 173,315.00 | 181,670.00 | 149,500.02 | 182,935.00 | 182,935.00 | 184,311.00 | _____ | 2,641.00 | 1.45% |

The Chief of Police and Executive Officer's (Captain) salaries appear in this line. They are not represented by a bargaining unit. Rather, their benefits and compensation are determined by the Police Commisson as defined in Memorandums of Understanding (MOU(s)).

These MOU(s) were last updated in 2015.

The 2017 compensation package has not yet been deternined by the Police Commission.

Insurance "opt-outs" ($7,284.00 x 2 = $14,568.00) are factored into the total request.

**TOTAL REQUEST: 2016 appropriation: $181,670.00 2017 request: $182,935.00**

**BOS
**Changed Chief & Captain $184,311**

### 01-42100-114 HOURLY WAGES

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 664,431.00 | 637,470.00 | 688,870.00 | 540,102.28 | 680,652.00 | 680,652.00 | 680,652.00 | _____ | -8,218.00 | -1.19% |

DETAIL COLUMN 5

This series is the largest line item in any public safety organization and represents the allocation for the "backbone" of the Department. It includes the salaries of 3 sergeants and 8 patrol officers.

The Town and NEPBA will commence bargaining soon. There are no adjustments in this lline at this time.

There will be one ($2,500.00) insurance opt-out in the 2017 request.

**TOTAL REQUEST: 2016 appropriation: $688,870.00 2017 request: $680,652.00**

### 01-42100-117 PART TIME WAGES

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 100,070.00 | 93,269.00 | 102,683.00 | 83,239.07 | 103,821.00 | 103,821.00 | 104,989.00 | _____ | 2,306.00 | 2.25% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

DETAIL COLUMN 5

This line includes the following positions:

**Police Prosecutor:**

The prosecutor prepares and presents all adult, criminal cases and violations of Town Ordinances in the Circuit Court. He represents the State and "the people." The prosecutor prepares, files, argues and responds to motions and serves as a legal resource for sworn personnel in case preparation and investigations. A trained attorney and member of the bar, he advises the Chief of Police on relevant matters and researches the law when requested.

This position is funded at thirty three hours per week. A new dimension in the criminal process is the pre-trial conference on certain motor vehicle infractions. This has increased the responsibilites of the prosecutor.

By agreement, he remains a part-time employee with no additional benefits attached. We are fortunuate to have a professional in this important position.

Salary adjustments have not been determined as of this writing.

**2016 appropriation: $73,133.00 2017 request: $73,967.00**

ADMINISTRATIVE ASSISTANT

The Administrative Assistant is invaluable to the Department and particularly, the Chief of Police. The thirty hour position includes processing accounts receivable and payable, ordering supplies, inventories, purchasing, revenue/expenditure reports, overtime analysis, charting and graphs for presentations, payroll manifests, mail pick-up, correspondences, private detail billing and reconciliation, budget preparation where requested, compliance with state mandated reporting, some information management and police software maintenance responsibilites and other duties as assigned by the Chief.

**2016 appropriation: $26,949.00 2017 request: $27,253.00**

POLICE COMMISSION SECRETARY

This position is funded at 12 hours per month. The Commission Secretary is present at all meetings and is responsible for recording and transcribing minutes. She schedules interviews at the request of the Commission, creates and posts the agenda and performs other secretarial tasks as required.

**2016 appropriation: $2,60100 2017 request: $2,601.00**

| | |
|---|---|
| prosecutor | 73,133.00 |
| admin ass't. | 26,949.00 |

| 1 2015 APPROVED BUDGET As of DECEMBER | 2 2015 ACTUAL EXPENSE | 3 2016 APPROVED BUDGET As of AUGUST 20 | 4 2016 EXPENDED TO DATE As of OCTOBER 2 | 5 2017 DEPARTMENT REQUEST | 6 2017 TOWN MANAGER | 7 2017 BOARD OF SELECTMEN | 8 2017 BUDGET COMMITTEE | 9 $ INCREASE/ DECREASE | 10 % INCREASE / DECREASE |
|---|---|---|---|---|---|---|---|---|---|

comm. ass't 2,601.00

There are no colas or adjustments in the 2017 request.

**2016 appropriation: $102,683.00** **2017 request: $103,821.00**

****BOS 1.5% Increase 104,989**

01-42100-118 SUMMER SALARIES

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 6,808.00 | 5,661.00 | 6,977.00 | 3,638.08 | 6,977.00 | 6,977.00 | 6,977.00 | _____ | 0.00 | 0.00% |

DETAIL COLUMN 5

SUMMER SALARIES

2017 will mark the fourth year of utilizing certified police officers as "Seasonal Officers" in the Downtown area.

We seek to continue this expanded role of the Department's presence in the Downtown area following positive responses from merchants and visitors who appreciate the "personalized policing" this initiative has offered.

We budget for 6 hours per day, five days per week for 12 weeks.

The 2017 hourly rate is yet to be determined.

**2016 appropriation: $6,977.00** **2017 request: $6,977.00**

01-42100-130 ELECTED OFFICIALS

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 1,600.00 | 500.00 | 1,600.00 | 500.00 | 1,600.00 | 1,600.00 | 1,600.00 | _____ | 0.00 | 0.00% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

detail column 5

This line covers the stipend(s) of the three, elected Police Commissioners. Costs may include meeting expenses, travel, tolls and other miscellaneous items.

Although the Police Commission meets monthly, they have weekly duties that may include policy review, interviews, manifest/billing review, conferences with the Chief and other responsibilities.

(The Chairperson receives $600.00 - Commissioners receive $500.00).

The 2017 request is level funded..

**2016 appropriation: $1,600.00** **2017 Request: $1,600.00**

**01-42100-140** OVERTIME

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 84,302.00 | 104,233.00 | 88,096.00 | 85,401.33 | 88,096.00 | 88,096.00 | 99,096.00 | _____ | 11,000.00 | 12.49% |

DETAIL COLUMN 5

Overtime is inevitable in any ("24-7") law ernforcement agency. Overtime hours are tracked and attributed to specific functions such as: training & instructors, court, arrests/booking, reports, investigations, adminsitrative matters (meetings,events, polls, parades), call-backs, other (late calls, mutual aid), filling shifts and holiday pay.

We are committed to quality training and professional development for officers. Our services are required at many public events (parades, polls, road races, meetings) and Department activity increases as the service area grows.

Our overtime hours have had little variation for many years with averages of 3.8 to 4.2 hours per week per officer. 2016 has been no exception, with a 4 hour average per week.

We are at full compliment and are nearing the end of our "peak period" for calls for service. We expect this hourly average to remain constant again this year.

Our 2017 request will be based on the contractual hourly rate, times the estimated, average weekly number of hours:

4.0 hours per week per officer x (11 officers) = 44 hours x 52 weeks = 2,288 hours @

The 2017 hourly rate is yet to be determined.

**2016 appropriation: $88,096.00** **2017 request: $88,096.00**

**01-42100-150** OTHER COMPENSATION

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 8,186.00 | 7,211.00 | 9,503.00 | 7,456.74 | 9,203.00 | 9,203.00 | 9,203.00 | _____ | -300.00 | -3.16% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

DETAIL COLUMN 5

Officers receive additonal compensation for evening and night tours of duty. The NEPBA/Town agreement for 2016 provides for .75 cents per hour - evening shift and $1.00 per hour - early morning shft (effective in the 13th payroll week of 2016). We calculate this shift differential stipend for 2016 as follows:

13 weeks - 2016:

.60 cents per hour x 8 hours = $4.80 x 2 officers = $9.60 per day x 7 days = $67.20 per week x 13 weeks = $873.60

.85 cents per hour x 8 hours = $6.80 x 1 officer = $6.80 per day x 7 days = $47.60 per week x 13 weeks = $618.80

**sub total: $1,493.00**

39 weeks - 2016:

.75 cents per hour x 8 hours = $6.00 x 2 officers = $12.00 per day x 7 days = $84.00 per week x 39 weeks = $3,276.00

$1.00 per hour x 8 hours = $8.00 per day x 7 days = $56.00 per week x 39 weeks = $2,184.00

**$1,493.00**
**$3,276.00**
**$2,184.00**

**total: $6,953.00**

The 150 line also includes a longevity stipend for officers attaining five, ten, fifteen, twenty (and beyond) years service.

05 years @ $150.00 (3 eligible) = $450.00
10 years @ $200.00 (3 eligible) = $600.00
15 years @ $250.00 (1 eligible) = $250.00
20 years @ $300.00 (2 eligible) = $600.00
25 years @ $350.00 (1 eligible) = $350.00

$2,250.00

**$6,953.00**
**$2,250.00**

**total: $9,203.00**

This line item is subject to negotiations yet to be determined.

TOTAL REQUEST: **2016 appropriation: $9,503.00** **2017 request: $9,203.00**

# PROPOSED 2017 BUDGET

Town of Wolfeboro

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **100 Series Total** | | | | | | | | | |
| 1,040,413.00 | 1,021,659.00 | 1,079,399.00 | 869,837.52 | 1,073,284.00 | 1,073,284.00 | 1,086,828.00 | 0.00 | 7,429.00 | 0.69% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

**01-42100-210** GROUP HEALTH INSURANCE

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 247,655.00 | 247,946.00 | 263,255.00 | 212,658.66 | 282,862.00 | 282,862.00 | 282,862.00 | _____ | 19,607.00 | 7.45% |

DETAIL COLUMN 5I

Health insurance is offered under the Town Personnel Policy to all full time employees. The amount budgeted is based on the plan the employee elects to take and includes the Town and employee contributions. The figures presented are subject to change. Three Department members "opt out" of coverage.

2 Person: 1 officer @ 21,511.00 = $ 21,511

Family: 9 officers @ $29,029 = $ 261,351

total: $282,862

TOTAL REQUEST: **2016 appropriation: $263,255** **2017 request: $282,862**

**01-42100-215** GROUP LIFE INSURANCE

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 1,469.00 | 1,377.00 | 1,469.00 | 1,125.00 | 1,469.00 | 1,469.00 | 1,469.00 | _____ | 0.00 | 0.00% |

DETAIL COLUMN 5

Full time employees are provided life insurance with the premium rates established by the Town at $113.00 per employee.

$113.00 x 13 employees = $1,469.00.

TOTAL REQUEST: **2016 appropriation: $1,469.000** **2017 request: $1,469.00**

**01-42100-218** DISABILITY

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 8,731.00 | 5,657.00 | 9,325.00 | 5,059.05 | 9,214.00 | 9,214.00 | 9,229.00 | _____ | -96.00 | -1.03% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

DETAIL COLUMN 5

Short and long term disability is figured by using two formulas set by the Town:

short term: (((weekly base x 66.67%/10) x .48 x 12 = annual short term.

long term: annual base/100 x .35 = annual long term

**Town figure: $9,214.00**

**TOTAL REQUEST: 2016 appropriation: $9,325.00 2017 request: $9,214.00**

**BOS
Total 9,229

**01-42100-219 GROUP DENTAL INSURANCE**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 15,491.00 | 15,207.00 | 15,300.00 | 13,016.48 | 15,740.00 | 15,740.00 | 15,740.00 | _____ | 440.00 | 2.88% |

DETAIL COLUMN 5

Dental insurance is available in single, two person or (family) plans. Temporary estimates are provided by the Town:

| | | | | |
|---|---|---|---|---|
| 2 person plan: | $ 851..00 | x 3 officers | = | $2,553.00 |
| family plan: | $ 1,383.00 | x 5 officers | = | $6,915.00 |
| family high | $1,568.00 | x 4 officers | = | $6,272.00 |

TOTAL: **$15,740.00**

**TOTAL REQUEST: 2016 appropriation: $15,300.00 2017 request: $15,740.00**

**01-42100-220 SOCIAL SECURITY**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 21,363.00 | 21,019.00 | 21,908.00 | 15,205.38 | 22,099.00 | 22,099.00 | 22,368.00 | _____ | 460.00 | 2.10% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

Social Security payments are paid by all full time police officers hired after April 1, 1986 for mandatory Medicare contributions. Part time employees come under the same requirements for Social Security as any other employee in Town service. The rate is set by the federal government.

The full time employee's total wage is multiplied by .0145. Part time employee's rates are the total of part time wages multiplied by .0765.

**TOTAL REQUEST: 2016 appropriation: $21,908.00 2017 request: $22,099**

**BOS 22,368

**01-42100-230 RETIREMENT**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 243,810.00 | 240,005.00 | 255,395.00 | 205,069.58 | 268,135.00 | 268,135.00 | 279,498.00 | _____ | 24,103.00 | 9.44% |

Full time police officers are required by RSA 100-A:3 to become members of the retirement system (Group II).

The rate is derived by multiplying the applicable wage lines by 26.38%.

Those lines are 113 (supervisory salaries) 114 (hourly wages), 140 (0vertime), & 150 (other compensation).

The 2017 request awaits Town's final calculation.

**TOTAL REQUEST: 2016 appropriation: $255,395.00 2017 request: $268,135.00**

**BOS
$279,498

**01-42100-250 UNEMPLOYMENT COMP**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 1,600.00 | 1,039.00 | 1,057.00 | 0.00 | 752.00 | 752.00 | 752.00 | _____ | -305.00 | -28.86% |

DETAIL COLUMN 5

Rates are based on the lesser of $14,000 or total employees x .0034. They are set by the State.

The 2017 request awaits final calculation by Town.

**TOTAL REQUEST: 2016 appropriation: $1,057.00 2017 request: $752.00**

**01-42100-260 WORKERS COMPENSATION**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 22,262.00 | 20,679.00 | 22,378.00 | 19,739.60 | 24,170.00 | 24,170.00 | 24,442.00 | _____ | 2,064.00 | 9.22% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

DETAIL COLUMN 5

Also established by the State, the rates are determined by multiplying straight time wages excluding overtime + (2/3 overtime) x .0255 /x part time .0022

**TOTAL REQUEST: 2016 appropriation: $22,378.00 2017 request: $24,170.00**

**BOS 24,442

200 Series Total

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 562,381.00 | 552,929.00 | 590,087.00 | 471,873.75 | 624,441.00 | 624,441.00 | 636,360.00 | 0.00 | 46,273.00 | 7.84% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| 01-42100-320 | LEGAL | | | | | | | | |
| 1,000.00 | 209.00 | 1,000.00 | 378.00 | 1,000.00 | 1,000.00 | 1,000.00 | _____ | 0.00 | 0.00% |

DETAIL COLUMN 5

This line covers fees for the Town's labor attorney and for legal opinions/services of Town Counsel.

We seek level funding for 2017.

TOTAL REQUEST: **2016 appropriation: $1,000.00** **2017 request: $1,000.00**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 01-42100-341 | TELEPHONE | | | | | | | | |
| 5,088.00 | 3,405.00 | 5,088.00 | 4,226.76 | 11,304.00 | 11,304.00 | 11,304.00 | _____ | 6,216.00 | 122.17% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

DETAIL COLUMN

Telephone budgets will be calculated by the Finance Office for 2017.

569-1444 business line
569-8169 business line
569-8171 business line
569-8172 Captain's line
569-8173 Chief's lline
569-8185 outgoing line
569-8187 outgoing line
569-8175 prosecutor
569-8186 outgoing line
569-3762 intoxilyzer line
Cell Phone Stipends 2 X $ 30.00 X 12 months = $ 720.00
Upgraded Internet Line $102.00X12 months = $1,224.00

In addition to traditional "land-lines", patrol cars (and central dispatch) are now equipped with cellular phones. The practice of personnel utilizing their personal phones for department business, in addition to not being compensated for same, was curtailed due to the potential, protracted loss of the device to the discovery process in pending criminal matters. The contents of cell phones are routinely included in evidenciary motions and officer's devices (in many jurisdictions) are being surrrendered, exploited and retained for the duration of the court case.

We recognize that the cost of this service is significant yet we consider it essential for practical policing and officer safety in 2016 and beyond. We now have the capability to use "silent dispatch" (through texting) to inform officers of critical information and updates not appropriate for radio traffic. Suspect photos and crime scene information is readily conveyed and the cell service will provide the transmission platform for that day when patrol cars are fully automated.

The 2017 contract for ten cellular devices is $6,216..00

$5,088.00 + $6,216.00 = $11,304.00

**TOTAL REQUEST: 2016 appropriation: $5,088.00 2017 request: $11,304.00**

**01-42100-380** OUTSIDE SERVICES

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 4,000.00 | 3,583.00 | 4,000.00 | 2,350.00 | 4,000.00 | 4,000.00 | 4,000.00 | _____ | 0.00 | 0.00% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

DETAIL COLUMN 5

Services such as blood/alcohol testing, storage rental, transciption services, towing of police vehicles and other services not covered by a specific line are paid through this account.

We continue to rent a storage trailer at a cost of $1,200.00 per year.

At mid-point, 2017, this lline apears to be appropriately funded.

Our request is level funded.

TOTAL REQUEST: 2016 appropriation: $4,000.00 2017 request: $4,000.00

01-42100-381 OUTSIDE SRVCS VEH MAINT

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 3,579.00 | 3,998.00 | 3,579.00 | 2,320.95 | 3,579.00 | 3,579.00 | 3,579.00 | _____ | 0.00 | 0.00% |

DETAIL COLUMN 5

The cost of vehicle repairs at sites other than public works is covered by this line item. Some jobs such as body work, vehicle glass replacement, some diagnostics and alignments are beyond the scope of the Town garage, requiring the services of others.

We seek level funding in 2017.

TOTAL REQUEST: 2016 appropriation: $3,579.00 2017 request: $3,579.00

300 Series Total

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 13,667.00 | 11,195.00 | 13,667.00 | 9,275.71 | 19,883.00 | 19,883.00 | 19,883.00 | 0.00 | 6,216.00 | 45.48% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **01-42100-430** | | **VEHICLE MAINTENANCE** | | | | | | | |
| 7,000.00 | 9,640.00 | 7,000.00 | 1,850.83 | 6,000.00 | 6,000.00 | 6,000.00 | _____ | -1,000.00 | -14.29% |

DETAIL COLUMN 5

The public works garage does most of our fleet repairs and we are grateful for the prompt and efficient service of our Town mechanics. Police vehicles are driven in all types of weather and under extreme conditions. A systematic and responsible vehicle maintenance schedule keeps our equipment road-worthy and in excellent condition.

The vehicle leasing program has worked well for us - and has contributed to a 44% reduction in the vehicle maintenance line over the past six years.

Four newly-leased vehicles are seeing front-line status with our oldest units now relegated to adminsitrative status.

We proposed a 9% reduction in the 2013 request based on the reliability of the then, newly-leased cruisers. We sought level funding in 2014, 2015 and 2016 at that reduced amount. A mid-point review in 2016, shows us to be in good shape and we pare back our 2017 request accordingly.

**TOTAL REQUEST: 2016 appropriation: $7,000.00 2017 request: $6,000.00**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42100-432** | | **COMMUNICATIONS MAINT** | | | | | | | |
| 2,700.00 | 125.00 | 2,700.00 | 528.39 | 2,700.00 | 2,700.00 | 2,700.00 | _____ | 0.00 | 0.00% |

DETAIL COLUMN 5

Purchase and repairs of mobile and portable radios and (repair of) radar units is included in this line.

We have had some unanticipated expenses in prior years and we recognize that one "event" can be costly.

The five year average (through 2014) was $3,531.00

Level funding is sought.

**TOTAL REQUEST: 2016 appropriation: $2,700.00 2017 request: $2,700.00**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42100-434** | | **OFFICE EQUIP MAINT** | | | | | | | |
| 300.00 | 100.00 | 300.00 | 0.00 | 300.00 | 300.00 | 300.00 | _____ | 0.00 | 0.00% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

DETAIL COLUMN 5

Repairs to computer equipment, printers, etc. are attributed to this line. An item requiring replacement would come from this line as well.

TOTAL REQUEST: 2016 appropriation: $300.00 2017 request: $300.00

01-42100-480 INSURANCE

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 5,307.00 | 5,307.00 | 5,678.00 | 5,678.00 | 6,134.00 | 6,134.00 | 6,134.00 | _____ | 456.00 | 8.03% |

DETAIL COLUMN 5

This account provides insurance for police vehicles and liability insurance for the prosecutor.

TOTAL REQUEST: 2016 appropriation: $5,678.00 2017 request: $6,314.00

400 Series Total

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 15,307.00 | 15,172.00 | 15,678.00 | 8,057.22 | 15,134.00 | 15,134.00 | 15,134.00 | 0.00 | -544.00 | -3.47% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **01-42100-520** | | **LIABILITY INSURANCE** | | | | | | | |
| 5,459.00 | 5,459.00 | 5,842.00 | 5,842.00 | 6,312.00 | 6,312.00 | 6,312.00 | _____ | 470.00 | 8.05% |

DETAIL COLUMN 5

The cost of police, professional liability imsurance is budgeted in this line. The appropriation is based on an estimated premium and is subject to change.

**TOTAL REQUEST: 2016 appropriation: $5,842.00 2017 request: $6,312.00**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42100-560** | | **DUES & SUBSCRIPTIONS** | | | | | | | |
| 1,100.00 | 828.00 | 1,100.00 | 984.00 | 1,100.00 | 1,100.00 | 1,100.00 | _____ | 0.00 | 0.00% |

DETAIL COLUMN 5

This line provides the payment of dues to professional organizations, (i.e, Carroll County Chief's, NH Chief's Association, IACP, NESPIN, JP fees, bar association fees, etc.), subscriptions, training manuals, periodicals, etc.

**TOTAL REQUEST: 2016 appropriation: $1,100.00 2017 request: $1,100.00**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **500 Series Total** | | | | | | | | | |
| 6,559.00 | 6,287.00 | 6,942.00 | 6,826.00 | 7,412.00 | 7,412.00 | 7,412.00 | 0.00 | 470.00 | 6.77% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **01-42100-610** | **GEN OPERATING SUPPLIES** | | | | | | | | |
| 6,336.00 | 5,274.00 | 6,336.00 | 5,766.97 | 6,336.00 | 8,898.00 | 8,898.00 | _____ | 2,562.00 | 40.44% |

DETAIL COLUMN 5

This line covers supplies associated with the day to day functioning of the agency and operations such as semi-annual firearms training. Ammunition, targets, weapons-cleaning supplies, range master needs, and range rental are included in this line.

Officers are required to qualify with the service pistol, patrol rifle, shot gun and Tazer. Our in-service programs stress skill building and proficiency. Scarcity of ammunition remains a problem and continues to drive up costs.

We attempt to counter this cost by bulk-buying and travelling to a distribution point to avoid shipping fees.

Investigative supplies such as crime scene processing items are paid through this line as well.

At midpoint, 2016, our projections seem accurate and we seek level funding in 2017.

Note: Town Manager added $ 2,566.00 to this line item due to printing of tickets. New total is $ 8,898.00.

TOTAL REQUEST: **2016 appropriation: $6,336.00** **2017 request: $8,898.00**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42100-620** | **OFFICE SUPPLIES** | | | | | | | | |
| 2,970.00 | 2,921.00 | 2,970.00 | 2,044.81 | 2,970.00 | 2,970.00 | 2,970.00 | _____ | 0.00 | 0.00% |

DETAIL COLUMN 5

This line provides for standard office supplies including file folders, binders, pens, pencils, markers, lables, legal pads, toner, printer cartridges, etc.

The 2016 appropriation seems to be in keeping with projected expenses.

TOTAL REQUEST: **2016 appropriation: $2,970.00** **2017 request: $2,970.00**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42100-625** | **POSTAGE** | | | | | | | | |
| 500.00 | 417.00 | 500.00 | 277.50 | 400.00 | 400.00 | 400.00 | _____ | -100.00 | -20.00% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

DETAIL COLUMN 5

Postage and certified mail costs are included in this item.

We have discontinued the PO box rental and are now on the regular route of the postal carrier.

Accordingly, we ask for a slightly lower appropriaton in 2017.

**TOTAL REQUEST: 2016 appropriation: $500.00 2017 request: $400.00**

**01-42100-630 MAINTENANCE SUPPLIES**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 450.00 | 511.00 | 450.00 | 314.03 | 450.00 | 450.00 | 450.00 | _____ | 0.00 | 0.00% |

DETAIL COLUMN 5

This line funds supplies such as hand soaps, detergents, hand disinfectants, spray cleaners, vehicle cleaning items (soap, vinyl protectant, lubricants), etc.

Personnel try to keep our work spaces presentable and our restrooms reasonably sanitary.

**TOTAL REQUEST: 2016 appropriation: $450.00 2017 request: $450.00**

**01-42100-635 GASOLINE & OIL**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 28,927.00 | 18,425.00 | 21,600.00 | 10,599.92 | 19,829.00 | 19,829.00 | 19,829.00 | _____ | -1,771.00 | -8.20% |

DETAIL COLUMN 5

The Ford "Pursuit" cruisers lived up to the expected reduction in fuel costs that had been touted by automotive engineers.

When our four, newly leased Ford suv's, are all in service, we will expect to continue to see favorable mileage reports.

Through the first 7 months of 2016 we have averaged 758 gallons of fuel per month, 6% less than the same period last year.

The Town's per gallon cost is significantly lower than in preceeding years. Our formula reads:

758 gallons per month x 12 months = 9096 gallons per year (estimated) x $2.18 per gallon = $19,829.28

**TOTAL REQUEST: 2016 appropriation: $21,600.000 2017 request: $19,829.00**

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| 01-42100-670 | BOOKS & PERIODICALS | | | | | | | | |
| 600.00 | 283.00 | 600.00 | 240.00 | 500.00 | 500.00 | 500.00 | _____ | -100.00 | -16.67% |

DETAIL COLUMN 5

The revised editions of the NH Criminal and Motor Vehicle Codes are supplied to each officer. It is very important that personnel have the latest revisions to the laws available to them. Updates on pertinent court decisions and some materials of value to prosecutions are also funded through this item.

We ask for a slightly lower appropriation in 2017.

TOTAL REQUEST: **2016 appropriation: $600.00** **2017 request: $500.00**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 01-42100-680 | SAFETY EQUIPMENT | | | | | | | | |
| 8,200.00 | 6,980.00 | 9,000.00 | 6,081.83 | 8,850.00 | 8,850.00 | 8,850.00 | _____ | -150.00 | -1.67% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

DETAIL COLUMN 5

Uniforms are based on the estimated, annual replacement costs for employees. Our 2017 request reflected the ever-increasing cost of police apparel and the need to adjust this line to current pricing.

Our uniforms are traditional and readily recognizable, but by current standards, not practical. Many agencies have converted to contemporary styling that is more reasonably priced but not (in my opinion) representative of the professional image this administration strives to reflect.

We do not expect to outfit seasonal employees in 2017.

Our 2017 request reflects the need to replace one balistic vest at about $800.00 each. We anticipate 50 % federal reimbursmented for the body armor.

| | | | | |
|---|---|---|---|---|
| Summary: | full-time officers: | 13 @ $650 | = | $ 8,450.00 |
| | part-time officer | | | |
| | body armor: | 1 @ $800 | = | $ 800.00 |
| | sub total | | | $ 9,250.00 |
| | federal reimbursement: | | | - 400.00 |
| | total: | | | $ 8,850.00 |

TOTAL REQUEST: 2016 appropriation: $9,000.00 2017 request: $8,850.00

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 01-42100-681 | SAFETY EQUIPMENT | | | | | | | | |
| 0.00 | 107.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | _____ | 0.00 | 0.00% |
| 01-42100-690 | POLICE K9 UNIT | | | | | | | | |
| 286.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | _____ | 0.00 | 0.00% |

DETAIL COLUMN 5

The K9 unit is sustained through private donations.

TOTAL REQUEST: 2016 appropriation: $00.00 2017 request: $00.00

| | 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|---|
| 600 Series Total | | | | | | | | | | |
| | 48,269.00 | 34,918.00 | 41,456.00 | 25,325.06 | 39,335.00 | 41,897.00 | 41,897.00 | 0.00 | 441.00 | 1.06% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **01-42100-740** | | **MACHINERY & EQUIPMENT** | | | | | | | |
| 2,410.00 | 2,974.00 | 19,747.00 | 20,781.43 | 5,912.00 | 5,912.00 | 5,912.00 | _____ | -13,835.00 | -70.06% |

We have noted in past budget cycles that this line is based on several variables and may fluctuate considerably from year to year.

The 2016 request included the cost of outfitting new police vehicles. A similar "spike" in this line would not be expected for the next several years.

Our two oldest radar units are at a point where repairs arent' feasible. Motor vehicle complaints are quite common and officers run radar on all three shifts. Through July of 2016, 1,088 vehicles have been stopped by Wolfeboro Police Officers for various moving violations.

50% reimbursable grants are available to off-set the cost of these instruments.

At $2,956.00 per unit, a grant reimbursement of $2,956.00 makes this request viable and reasonable

Radar X 2 : $5,912.00 - $2,956.00 = $2,956.00 (final cost).

**TOTAL REQUEST: 2016 appropriation: $19,747.00 2017 request: $5,912.00**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42100-750** | | **FURNITURE & FIXTURES** | | | | | | | |
| 990.00 | 27.00 | 500.00 | 225.16 | 500.00 | 500.00 | 500.00 | _____ | 0.00 | 0.00% |

DETAIL COLUMN 5

Office chairs, chairs, chairs (!) require periodic replacement as a result of wear and breakage.

They are utilized throughout the building at various work stations and offices.

**TOTAL REQUEST: 2016 appropriation: $500.00 2017 request: $500.00**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42100-760** | | **VEHICLES** | | | | | | | |
| 24,552.00 | 24,552.00 | 29,219.00 | 29,166.55 | 29,219.00 | 29,219.00 | 29,219.00 | _____ | 0.00 | 0.00% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

DETAIL COLUMN 5

Our vehicle replacement program has been much enhanced by the attractive leasing terms offered by Ford Credit. We are grateful for the support of our Town boards and officials in supporting our 2016 request for four Ford, Special Utility vehicles.

Our officers appreciate the size, design and capability of the new "Explorer" affirming its popularity and versatility.

| Total funded: | # of payments: | APR | Payment Amount |
|---|---|---|---|
| $107,393.00 | 4 | 5.95% | $29,219.00 |

As in the past, there are no security deposits, no prepayment penalties and no mileage penalties. The Town is the registered owner with Ford Credit as first lien holder. At end of term, the Town buys the equipment for $1.00

2017 is the second lease payment in the four year cycle.

REQUEST: 2016 appropriation: $29,219.00 2017 request: $29,219.00

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| 700 Series Total | | | | | | | | | | |
| 27,952.00 | 27,553.00 | 49,466.00 | 50,173.14 | 35,631.00 | 35,631.00 | 35,631.00 | | 0.00 | -13,835.00 | -27.97% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

**01-42100-810** **Travel & Meetings**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 1,600.00 | 1,317.00 | 1,600.00 | 1,433.60 | 1,600.00 | 1,600.00 | 1,600.00 | _____ | 0.00 | 0.00% |

DETAIL COLUMN 5

This line covers reimbursement to personnel who are required to use personal vehicles for Department business. The Police Commission would also be reimbursed from this line, should an expense occur. The mileage reimbursement rate is 0.54 cents per mile.

We seek level funding for 2017.

TOTAL REQUEST: **2016 appropriation: $1,600.00** **2017 request: $1,600.00**

**01-42100-820** **PROFESSIONAL DEVELOPMNT**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 2,695.00 | 349.00 | 2,000.00 | 1,427.00 | 2,000.00 | 2,000.00 | 2,000.00 | _____ | 0.00 | 0.00% |

DETAIL COLUMN 5

Schools, conferences and specialized training allow personnel to maintain skills, or learn new techniques and trends in the profession. Training includes those skills or certifications mandated by law (firearms, self defense, use of force, instructor ratings, etc.) This line also includes funds for educational/training opportunities that require tuition or fees.

The development of personnel is a primary role of the police manager. A well - trained officer is an asset to the community and is insurance against liability claims.

TOTAL REQUEST: **2016 appropriation: $2,000.00** **2017 request: $2,000.00**

**01-42100-850** **MISC OPERATING EXPENSES**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 700.00 | 371.00 | 700.00 | 246.81 | 700.00 | 700.00 | 700.00 | _____ | 0.00 | 0.00% |

DETAIL COLUMN 5

Items not normally used on a regular basis that could be the source of funds for investigations are attributed to this line item. Rental of equipment for special operations or expenses associated with undercover investigations are examples.

**2016 appropriation: $700.00** **2017 request: $700.00**

**800 Series Total**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **4,995.00** | **2,037.00** | **4,300.00** | **3,107.41** | **4,300.00** | **4,300.00** | **4,300.00** | **0.00** | **0.00** | **0.00%** |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| Police Department Total | | | | | | | | | |
| 1,719,543.00 | 1,671,750.00 | 1,800,995.00 | 1,444,475.81 | 1,819,420.00 | 1,821,982.00 | 1,847,445.00 | 0.00 | 46,450.00 | 2.58% |

Town of Wolfeboro

2017

Budget Reinstatment/Addition List

Department: Police

| Account # | Account Name | Item/Service | Amount | Priority |
|---|---|---|---|---|
| Agency: WPD | | | $ | (1,2,3) |
| 01-42100-140 | Overtime | Funding for increased staffing coverage from 02:00 am 06:00 am. | $ 15,000.00 | 1 |

*Items that you wish to be considered for addition or reinstatment to the 2017 budget after removal must be listed on this form. PRIOITIZED IN THE RIGHT HAND COLUMN. A copy of this form must be attached to submissions to the Town Manager, as well as the Board of Selectmen*

Signed Department Head: [illegible]

Date: [illegible]

# Budget Overview

Department : Emergency Management

Summary of Significant Net Changes : B2017 vs. B2016

*Increase / (Decrease)*

| Description | Amount Inc. / (Decr.) | Amount Inc. / (Decr.) |
|---|---|---|
| Identified: | | |
| Budgeted Non-Recurring: Increase / (Decrease) | | |
| 1 | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| Net Change in Non-Recurring Items | | |
| Budgeted Recurring: Increase / (Decrease) | | |
| 1. Aggregate Change in Salaries & Wages | $24 | |
| 2. Aggregate Change in Benefits | $5 | |
| 3. | | |
| 4. | | |
| 5. | | |
| Net Change in Recurring Items | | $29 |
| Total Net Change Identified | | $29 |
| Not Identified: | | $0 |
| Total Net Change B2017 vs. B2016 | | $29 |
| Percent Change - Increase (Decrease) | | 0.56% |

| *2016 Budget* | | | *2017 Budget Request* | | |
|---|---|---|---|---|---|
| Budget Statistics | | | Budget Statistics (Requested) | | |
| Number of Full Time Employees | 0 | | Number of Full Time Employees | 0 | |
| Number of Shared Employees | 0 | | Number of Shared Employees | 0 | |
| Number of Part Time Employees | 0 | | Number of Part Time Employees | 0 | |
| Salaries | $3,053 | 58.80% | Salaries | $3,077 | 58.94% |
| Benefits | $239 | 4.60% | Benefits | $244 | 4.67% |
| Professional Services | $0 | 0.00% | Professional Services | $0 | 0.00% |
| Property Services | $0 | 0.00% | Property Services | $0 | 0.00% |
| Other Services | $0 | 0.00% | Other Services | $0 | 0.00% |
| Supplies | $1,000 | 19.26% | Supplies | $1,000 | 19.15% |
| Capital Outlay | $600 | 11.56% | Capital Outlay | $600 | 11.49% |
| Other Charges | $300 | 5.78% | Other Charges | $300 | 5.75% |
| Financial Uses | $0 | 0.00% | Financial Uses | $0 | 0.00% |
| Total | $5,192 | 100% | Total | $5,221 | 100% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **Emergency Management** | | | | | | | | | |
| **01-42900-112** | | **CLERICAL SALARIES** | | | | | | | |
| 0.00 | 0.00 | 723.00 | 0.00 | 726.00 | 726.00 | 735.00 | _____ | 12.00 | 1.66% |
| 18.16 x 2 meetings x 4 hours = 145.28<br>18.16 x 8 meetings x 4 hours = 581.12<br>726.40 | | | | | | | | | |
| **BOS 1.5% Increase<br>18.16 x 2 meetings x 4 hours = 145.28<br>18.43 x 8 meetings x 4 hours = 589.76<br>735.04 | | | | | | | | | |
| **01-42900-113** | | **SUPERVISORY SALARY** | | | | | | | |
| 2,330.00 | 2,330.00 | 2,330.00 | 1,747.50 | 2,342.00 | 2,342.00 | 2,342.00 | _____ | 12.00 | 0.52% |
| 585.50 x 4 quarters - 2,342 | | | | | | | | | |
| **100 Series Total** | | | | | | | | | |
| 2,330.00 | 2,330.00 | 3,053.00 | 1,747.50 | 3,068.00 | 3,068.00 | 3,077.00 | 0.00 | 24.00 | 0.79% |

# PROPOSED 2017 BUDGET

Town of Wolfeboro

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **01-42900-220** | **SOCIAL SECURITY** | | | | | | | | |
| 178.00 | 144.00 | 234.00 | 108.35 | 235.00 | 235.00 | 239.00 | _____ | 5.00 | 2.14% |
| 3,068 x .0765 = 234.70 | | | | | | | | | |
| **BOS<br>3,077 x .0765 = 235.39 | | | | | | | | | |
| **01-42900-250** | **UNEMPLOYMENT COMPENSATION** | | | | | | | | |
| 0.00 | 0.00 | 4.00 | 0.00 | 2.00 | 2.00 | 3.00 | _____ | -1.00 | -25.00% |
| 726 x .0034 = 2.47 | | | | | | | | | |
| **BOS<br>735 x .0034 = 2.50 | | | | | | | | | |
| **01-42900-260** | **WORKERS COMP** | | | | | | | | |
| 0.00 | 0.00 | 1.00 | 0.88 | 2.00 | 2.00 | 2.00 | _____ | 1.00 | 100.00% |
| 726 x .0022 = 1.60 | | | | | | | | | |
| ** BOS<br>735 x .0022 = 1.62 | | | | | | | | | |
| **200 Series Total** | | | | | | | | | |
| **178.00** | **144.00** | **239.00** | **109.23** | **239.00** | **239.00** | **244.00** | **0.00** | **5.00** | **2.09%** |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| 01-42900-610 | GEN OPERATING SUPPLIES | | | | | | | | |
| 600.00 | 328.00 | 600.00 | 294.72 | 600.00 | 600.00 | 600.00 | _____ | 0.00 | 0.00% |
| 01-42900-620 | OFFICE SUPPLIES | | | | | | | | |
| 400.00 | 377.00 | 400.00 | 400.00 | 400.00 | 400.00 | 400.00 | _____ | 0.00 | 0.00% |
| ALLOW FOR PURCHASE OF EXPENDABLE SUPPLIES SUCH AS COPY PAPER, PENS, MARKERS, PRINTER INK, NOTEBOOKS/BINDERS AND THE LIKE | | | | | | | | | |
| 600 Series Total | | | | | | | | | |
| 1,000.00 | 705.00 | 1,000.00 | 694.72 | 1,000.00 | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 0.00% |

# PROPOSED 2017 BUDGET

Town of Wolfeboro

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **01-42900-740** | **MACHINERY & EQUIPMENT** | | | | | | | | |
| 600.00 | 628.00 | 600.00 | 0.00 | 600.00 | 600.00 | 600.00 | _____ | 0.00 | 0.00% |
| ALLOW THE PURCHASE OF EQUIPMENT AS NEEDED | | | | | | | | | |
| **700 Series Total** | | | | | | | | | |
| **600.00** | **628.00** | **600.00** | **0.00** | **600.00** | **600.00** | **600.00** | **0.00** | **0.00** | **0.00%** |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| 01-42900-820 | PROFESSIONAL DEVELOPMENT | | | | | | | | |
| 200.00 | 179.00 | 200.00 | 0.00 | 200.00 | 200.00 | 200.00 | _____ | 0.00 | 0.00% |
| HAND OUTS, CLASSES AS AVAILABLE | | | | | | | | | |
| 01-42900-850 | MISCELLANEOUS | | | | | | | | |
| 100.00 | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 | 100.00 | _____ | 0.00 | 0.00% |
| 800 Series Total | | | | | | | | | |
| 300.00 | 179.00 | 300.00 | 100.00 | 300.00 | 300.00 | 300.00 | 0.00 | 0.00 | 0.00% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **Emergency Management Total** | | | | | | | | | |
| 4,408.00 | 3,986.00 | 5,192.00 | 2,651.45 | 5,207.00 | 5,207.00 | 5,221.00 | 0.00 | 29.00 | 0.56% |

# Budget Overview

Department : Fire Rescue

Summary of Significant Net Changes : B2017 vs. B2016

*Increase / (Decrease)*

| Description | Amount Inc. / (Decr.) | Amount Inc. / (Decr.) |
|---|---|---|
| **Identified:** | | |
| Budgeted Non-Recurring: Increase / (Decrease) | | |
| 1.Machinery & Equipment (740) | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| **Net Change in Non-Recurring Items** | | $0 |
| Budgeted Recurring: Increase / (Decrease) | | |
| 1. Aggregate Change in Salaries & Wages | $39,577 | |
| 2. Aggregate Change in Benefits | $60,519 | |
| 3. Medical Services (Ambulance Contract) (350) | $2,639 | |
| 4. Outside Services - Hydrants (380) | $0 | |
| 5. Electricity (397) | $52 | |
| 6. Heat & Oil (411) | ($622) | |
| 7. Vehicle Maintenance (430) | $3,000 | |
| 8. Communications Maintenance (432) | ($1,000) | |
| 9. Machinery Maintenance (433) | $500 | |
| 10. Building Maintenance (435) | $160 | |
| 11. Insurance (480) | $1,138 | |
| 12. Dues & Subscriptions (560) | $905 | |
| 13. Postage (625) | $450 | |
| 14. Maintenance Supplies (630) | $1,000 | |
| 15. Gasoline (635) | ($109) | |
| 16. Diesel (636) | ($2,790) | |
| 17. Safety Equipment (680) | $2,500 | |
| 18. Machinery & Equipment (740) | ($2,690) | |
| 19. Travel & Meetings (810) | ($2,560) | |
| **Net Change in Recurring Items** | | $102,669 |
| **Total Net Change Identified** | | $102,669 |
| **Not Identified:** | | $0 |
| **Total Net Change B2017 vs. B2016** | | $102,669 |
| Percent Change - Increase (Decrease) | | 5.52% |

| *2016 Budget* | | | *2017 Budget Request* | | |
|---|---|---|---|---|---|
| **Budget Statistics** | | | **Budget Statistics (Requested)** | | |
| Number of Full Time Employees | 11 | | Number of Full Time Employees | 11 | |
| Number of Shared Employees | 0 | | Number of Shared Employees | 0 | |
| Number of Part Time Employees | 10 | | Number of Part Time Employees | 10 | |
| Salaries | $657,194 | 35.32% | Salaries | $696,771 | 35.49% |
| Benefits | $434,508 | 23.35% | Benefits | $495,027 | 25.21% |
| Professional Services | $606,285 | 32.59% | Professional Services | $608,924 | 31.02% |
| Property Services | $95,185 | 5.12% | Property Services | $98,413 | 5.01% |
| Other Services | $7,900 | 0.42% | Other Services | $8,805 | 0.45% |
| Supplies | $38,941 | 2.09% | Supplies | $39,992 | 2.04% |
| Capital Outlay | $8,490 | 0.46% | Capital Outlay | $5,800 | 0.30% |
| Other Charges | $12,060 | 0.65% | Other Charges | $9,500 | 0.48% |
| Financial Uses | $0 | 0.00% | Financial Uses | $0 | 0.00% |
| Total | $1,860,563 | 100% | Total | $1,963,232 | 100% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

Fire & Rescue

**01-42200-113 SUPERVISORY SALARIES**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 153,395.00 | 169,771.00 | 156,915.00 | 112,378.37 | 151,655.00 | 151,655.00 | 153,901.00 | _____ | -3,014.00 | -1.92% |

FIRE CHIEF
37.34 x 52 days x 10 hrs, = 19,416.80
37.34 x 156 days x 10 hrs.= 58,250.40
DEPUTY CHIEF
31.26 x 52 days x 10 hrs. = 16,255.20
31.26x 156 days x 10 hrs. = 48,765.60
Opt Out 166.67/wk x 52 = 8,666.84
L.O.S.S. 300.00
Total $151,654.84

**BOS 1.5% Increase plus job classification minimum increase
FIRE CHIEF
37.34 x 52 days x 10 hrs, = 19,416.80
38.31 x 156 days x 10 hrs.= 59,763.60
DEPUTY CHIEF
31.26 x 52 days x 10 hrs. = 16,255.20
31.73 x 156 days x 10 hrs. = 49,498.80
Opt Out 166.67/wk x 52 = 8,666.84
L.O.S.S. 300.00
Total $153,901.24

**01-42200-114 HOURLY WAGES**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 385,176.00 | 396,804.00 | 395,619.00 | 311,892.68 | 402,482.00 | 402,482.00 | 435,360.00 | _____ | 39,741.00 | 10.05% |

# PROPOSED 2017 BUDGET

Town of Wolfeboro

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

**BOS 1.5% Increase plus 1/2 job classification minimum increase

| | |
|---|---|
| GROUP 1/LT | |
| 20.31 x 24 x 26 = | 12,673.44 |
| 22.95 x 24 x 80 = | 44,064.00 |
| 20.31 x 9.6 x 2 shift | 389.95 |
| 22.95 x 9.6 x 7 shifts | 1,542.24 |
| loss | 300.00 |
| | |
| GROUP 2/LT | |
| 17.53x 24 x 26 = | 10,938.72 |
| 20.13 x 24 x 79 = | 38,166.48 |
| 17.53 x 9.6 x 1 shifts | 168.29 |
| 20.13 x 9.6 x 5 shifts | 966.24 |
| loss | 200.00 |
| Health Ins. Opt Out | 8,182.72 |
| | |
| GROUP 3/LT | |
| 18.04 x 24 x 25 = | 10,824.00 |
| 20.65 x 24 x 80 = | 39,648.00 |
| 18.04 x 9.6 x 3 shifts = | 519.55 |
| 20.65 x 9.6 x 6 shifts = | 1,189.44 |
| loss | 200.00 |
| | |
| GROUP 1/FF A | |
| 15.44 x 24 x 26 = | 9,634.56 |
| 17.07 x 24 x 80 = | 32,774.40 |
| 15.44 x 9.6 x 2 shift = | 296.45 |
| 17.07 x 9.6 x 7 shifts = | 1,147.10 |
| | |
| GROUP 2/FF A | |
| 15.89 x 24 x 25 = | 9,534.00 |
| 17.31 x 24 x 79 = | 32,819.76 |
| 15.89 x 9.6 1 shifts = | 152.54 |
| 17.31 x 9.6 5 shifts = | 830.88 |
| | |
| GROUP 3/FF A | |
| 15.89 x 24 x 26 = | 9,915.36 |
| 17.31 x 24 x 81 = | 33,650.64 |
| 15.89 x 9.6 x 3 shifts = | 457.63 |
| 17.31 x 9.6 x 6 shifts = | 997.06 |
| loss | 200.00 |
| | |
| GROUP 1/FF B | |
| 15.89 x 24 x 25 = | 9,534.00 |
| 17.31 x 24 x 79 = | 32,819.76 |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| 15.89 x 9.6 2 shifts = | 305.09 | | | | | | | | |
| 17.31 x 9.6 x 7 shifts = | 1,163.23 | | | | | | | | |
| GROUP 2/FF B | | | | | | | | | |
| 15.89 x 24 x 26 = | 9,915.36 | | | | | | | | |
| 17.31 x 24 x 80 = | 33,235.20 | | | | | | | | |
| 15.89 x 9.6 x 1 shifts = | 152.54 | | | | | | | | |
| 17.31 x 9.6 x 5 shifts = | 830.88 | | | | | | | | |
| loss | 150.00 | | | | | | | | |
| GROUP 3/FF B | | | | | | | | | |
| 15.89 x 24 x 26 = | 9,915.36 | | | | | | | | |
| 17.31 x 24 x 81= | 33,650.64 | | | | | | | | |
| 15.89 x 9.6 x 3 shifts = | 457.63 | | | | | | | | |
| 17.31 x 9.6 x 6 shifts = | 997.06 | | | | | | | | |
| loss | 150.00 | | | | | | | | |
| Total 402,481.58 | | | | | | | | | |
| **01-42200-117** | | **PART TIME WAGES** | | | | | | | |
| 49,535.00 | 36,327.00 | 49,935.00 | 20,189.56 | 50,853.00 | 50,853.00 | 51,040.00 | _____ | 1,105.00 | 2.21% |
| ADMINISTRATIVE ASSISTANT 20 HRS | | | | | | | | | |
| REGULAR $15.82 X 20 X 13 = | | 4,113.20 | | | | | | | |
| REGULAR $15.82 X 20 X 39 = | | 12,339.60 | | | | | | | |
| KELLY SHIFT REPLACEMENT | | 7,500.00 | | | | | | | |
| $300.00 PER SHIFT X 25 SHIFTS | | | | | | | | | |
| LEAVE TIME REPLACEMENT | | 7,500.00 | | | | | | | |
| $300.00 PER SHIFT X 25 SHIFTS | | | | | | | | | |
| TRAINING REPLACEMENT | | 7,500.00 | | | | | | | |
| $300.00 PER SHIFT X 25 SHIFTS | | | | | | | | | |
| CALL MEMBER PERSONNEL | | 9,000.00 | | | | | | | |
| ANNUAL PAY 9 X 1000 | | | | | | | | | |
| FOREST FIRE PAY | | 2,000.00 | | | | | | | |
| DETAILS 18 x 50= | | 900.00 | | | | | | | |
| Total 50,852.80 | | | | | | | | | |
| **BOS 1.5% Increase | | | | | | | | | |
| ADMINISTRATIVE ASSISTANT 20 HRS | | | | | | | | | |
| REGULAR $15.82 X 20 X 13 = | | 4,113.20 | | | | | | | |
| REGULAR $16.06 X 20 X 39 = | | 12,526.80 | | | | | | | |
| Total 117 $51, 040 | | | | | | | | | |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **01-42200-140** | **OVERTIME** | | | | | | | | |
| 54,725.00 | 48,414.00 | 54,725.00 | 48,292.34 | 58,558.00 | 54,725.00 | 56,470.00 | _____ | 1,745.00 | 3.19% |

LEAVE TIME REPLACEMENT $14,375.00
$575.00 PER SHIFT X 25 SHIFTS
INCIDENT CALL BACK $13,125.00
$25.00 X 1HR X 3 175 CALLS
TRAINING $10,800.00
$25.00 X 4 X 9 12 MONTHS
HOLIDAYS $20,258.00
Total 58,558

Note: Town Manager level funded this request at $ 54,725.00.
Note: Board of Selectmen increased this line item by $1,725.00 due to anticipated need. New total is $ 56,470.00.

**100 Series Total**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **642,831.00** | **651,316.00** | **657,194.00** | **492,752.95** | **663,548.00** | **659,715.00** | **696,771.00** | **0.00** | **39,577.00** | **6.02%** |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **01-42200-210** | **GROUP HEALTH INSURANCE** | | | | | | | | |
| 195,517.00 | 191,543.00 | 202,197.00 | 162,759.09 | 235,540.00 | 235,540.00 | 235,540.00 | _____ | 33,343.00 | 16.49% |
| 1 Single Green x 10,756= | 10,756 | | | | | | | | |
| 1 2 Person Green x 21,511. = | 21,511 | | | | | | | | |
| 6 Family Green x 29,039 = | 174,234 | | | | | | | | |
| 1 Family Red @ 29,039 = | 29,039 | | | | | | | | |
| | 235,540 | | | | | | | | |
| **01-42200-215** | **GROUP LIFE INSURANCE** | | | | | | | | |
| 1,243.00 | 1,152.00 | 1,161.00 | 909.00 | 1,243.00 | 1,243.00 | 1,243.00 | _____ | 82.00 | 7.06% |
| 11 x 113 = $1,243.00 | | | | | | | | | |
| **01-42200-218** | **DISABILITY** | | | | | | | | |
| 5,659.00 | 3,796.00 | 5,834.00 | 3,188.78 | 5,832.00 | 5,832.00 | 6,231.00 | _____ | 397.00 | 6.80% |
| short term | | | | | | | | | |
| 10,303.60x 66.67%/10x.48x12= | 3,956.78 | | | | | | | | |
| long term | | | | | | | | | |
| 535,787.44/100x..35 = | 1,875.26 | | | | | | | | |
| Total | 5,832.04 | | | | | | | | |
| **BOS | | | | | | | | | |
| short term | | | | | | | | | |
| 11,007.90x 66.67%/10x.48x12= | 4,227.25 | | | | | | | | |
| long term | | | | | | | | | |
| 572,411.44/100x..35 = | 2,003.44 | | | | | | | | |
| Total | 6,230.69 | | | | | | | | |
| **01-42200-219** | **GROUP DENTAL INSURANCE** | | | | | | | | |
| 10,184.00 | 9,996.00 | 10,016.00 | 8,420.98 | 11,327.00 | 11,327.00 | 11,327.00 | _____ | 1,311.00 | 13.09% |
| 1 1 Person @ 425 = | 425 | | | | | | | | |
| 1 2 Person @ 851 = | 851 | | | | | | | | |
| 5 Family @ 1,383= | 6,915 | | | | | | | | |
| 2 Family High @ 1,568 | 3,136 | | | | | | | | |
| Total | 11,327 | | | | | | | | |
| **01-42200-220** | **SOCIAL SECURITY** | | | | | | | | |
| 12,392.00 | 8,488.00 | 12,606.00 | 4,855.31 | 12,774.00 | 12,774.00 | 13,298.00 | _____ | 692.00 | 5.49% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

50,853 X .0765 = 3,890.25
612,695 X .0145 = 8,884.08
12,774.33

**BOS
51,040 X .0765 = 3,904.56
647,819 X .0145 = 9,393.38
13,297.94

**01-42200-230 RETIREMENT**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 168,793.00 | 168,377.00 | 172,074.00 | 128,973.73 | 181,882.00 | 181,882.00 | 192,603.00 | _____ | 20,529.00 | 11.93% |

595,845.44 x .30525 = 181,881.82

**BOS
630,969 x .30525 = 192,603.29

**01-42200-250 UNEMPLOYMENT COMP**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 1,457.00 | 946.00 | 1,032.00 | 0.00 | 688.00 | 688.00 | 688.00 | _____ | -344.00 | -33.33% |

LINE 113, 114 12 X 14,000 X .0034 = 571.20
LINE 117 34,400. X .0034= 116.96
688.16

**01-42200-260 WORKERS COMPENSATION**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 27,252.00 | 25,904.00 | 29,588.00 | 26,099.53 | 32,297.00 | 32,297.00 | 34,097.00 | _____ | 4,509.00 | 15.24% |

9,000 x .0514 = 462.60
579,537 + (2/3 X 58,558) X .0514 = 31,794.79
16,453 X .0022 = 36.20
TOTAL 32,296.59

**BOS
9,000 x .0514 = 462.60
614,661 + (2/3 X 58,558) X .0514 = 33,597.59
16,640 X .0022 = 36.61
TOTAL 34,096.80

**200 Series Total**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **422,497.00** | **410,202.00** | **434,508.00** | **335,206.42** | **481,583.00** | **481,583.00** | **495,027.00** | **0.00** | **60,519.00** | **13.93%** |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **01-42200-341** | **TELEPHONE** | | | | | | | | |
| 4,311.00 | 3,408.00 | 4,236.00 | 3,459.22 | 4,236.00 | 4,236.00 | 4,236.00 | _____ | 0.00 | 0.00% |

DETAIL COLUMN 5

Metrocast.Internet Line = $ 1,200.00
569-1400 $ 24.50 X 12 = $294.00
569-8181 FAX $ 24.50 X 12 = $294.00
569-8189 $ 24.50 X 12 = $294.00
569-8190 $ 24.50 X 12 = $294.00
569-8191 $ 24.50 X 12 = $294.00
569-8192 $ 24.50 X 12 = $294.00
569-8193 $ 24.50 X 12 = $294.00
569-8194 $ 24.50 X 12 = $294.00
Chief's Cell Phone $ 57.00 X 12 = $ 684.00

Total = $ 4,236.00

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42200-350** | **MEDICAL SERVICES** | | | | | | | | |
| 253,197.00 | 242,764.00 | 253,339.00 | 201,852.58 | 255,978.00 | 255,978.00 | 255,978.00 | _____ | 2,639.00 | 1.04% |

DETAIL COLUMN 5

| | | |
|---|---|---|
| Ambulance Contract | $20,214.83 x 12 Mos | $242,578.00 |
| Annual Physicals | $ 1,000.00 x 11 | $ 11,000.00 |
| New Hire Physicals | $ 1,200.00 x 2 | $ 2,400.00 |
| | | $ 255,978.00 |

Amount of Ambulance Contract in 2016 = $ 246,991 - ($ 7,052) or, $ 239,939
Estimated amount for 2017 = $ 239,939 X Estimated 1.1% increase due
receipt of an updated Northeast Region CPI as of August 2016. Ambulance contract total is
estimated to be $ 242,578.

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42200-380** | **OUTSIDE SERVICES-HYD** | | | | | | | | |
| 345,000.00 | 345,000.00 | 345,000.00 | 258,750.00 | 354,120.00 | 345,000.00 | 345,000.00 | _____ | 0.00 | 0.00% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

DETAIL COLUMN 5

Original calculation based upon the following budget estimates:

| | |
|---|---|
| 2017 Water Technology Services | $ 3,000 |
| 2017 Water Distribution | $ 1,121,270 |
| 2017 Water Treatment Plant | $ 541,330 |
| 2017 Capital Expense | $ 105,000 |

Total $ 1,770,600 X 20% = $ 354,120

| | |
|---|---|
| 2016 Water Technology Services | $ 2,000 |
| 2016 Water Distribution | $ 1,181,079 |
| 2016 Water Treatment Plant | $ 493,743 |
| 2016 Water Capital Expense | $ 115,000 |

Total $ 1,791,822 X 20% = $ 358,364

Note: Town Manager level funded this line item at $ 345,000.00.

**01-42200-381 OUTSIDE SERVICES**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 3,710.00 | 3,901.00 | 3,710.00 | 10.00 | 3,710.00 | 3,710.00 | 3,710.00 | _____ | 0.00 | 0.00% |

DETAIL COLUMN 5

| | |
|---|---|
| Fire Alarm Materials and Labor | $ 3,000.00 |
| Substation Oil Burner | $ 300.00 |
| Monitor Fire Alarm at Substation | $ 410.00 |
| | $ 3,710.00 |

**300 Series Total**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **606,218.00** | **595,073.00** | **606,285.00** | **464,071.80** | **618,044.00** | **608,924.00** | **608,924.00** | **0.00** | **2,639.00** | **0.44%** |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **01-42200-410** | **ELECTRICITY** | | | | | | | | |
| 535.00 | 453.00 | 535.00 | 375.30 | 535.00 | 535.00 | 587.00 | _____ | 52.00 | 9.72% |

Substation
General Service 3600 x .12855 = $462.78
meter charge 6 x 12 = $ 72.00
$534.78

**Rate Increase
Substation
General Service 3600 x .1409 = $507.24
meter charge 6.66 x 12 = $ 79.92
$587.16

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42200-411** | **HEAT & OIL** | | | | | | | | |
| 3,025.00 | 2,311.00 | 2,207.00 | 1,021.00 | 1,585.00 | 1,585.00 | 1,585.00 | _____ | -622.00 | -28.18% |

DETAILS COLUMN 5

Substation 852 x $1.86 = $1,585.00

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42200-430** | **VEHICLE MAINTENANCE** | | | | | | | | |
| 28,000.00 | 18,408.00 | 28,000.00 | 4,647.74 | 31,000.00 | 31,000.00 | 31,000.00 | _____ | 3,000.00 | 10.71% |

DETAIL COLUMN 5

2016 Pump tests, chassis and pump service, and repairs as needed.

*$3000 increase due to pumps being serviced twice per year instead of once*

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42200-432** | **COMMUNICATIONS MAINT** | | | | | | | | |
| 2,800.00 | 1,339.00 | 2,800.00 | 1,050.00 | 1,800.00 | 1,800.00 | 1,800.00 | _____ | -1,000.00 | -35.71% |

DETAIL COLUMN 5

Pager and Radio Batteries $1,300.00
Misc. Radio Repairs $ 500.00
$1,800.00

*$1,000 Reduction; annual maint. contract for recorder moved to PSB Machinery Maint. (433)

# PROPOSED 2017 BUDGET

Town of Wolfeboro

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **01-42200-433** | **MACHINERY MAINTENANCE** | | | | | | | | |
| 8,000.00 | 3,702.00 | 8,000.00 | 2,284.10 | 8,500.00 | 8,500.00 | 8,500.00 | _____ | 500.00 | 6.25% |

DETAIL COLUMN 5

| | |
|---|---|
| Gear Washer/Dryer | *$ 500.00 New Item* |
| Cascade Air Purification Testing/Station | $ 600.00 |
| Cascade System/Station Maintenance (hydros) | $2,500.00 |
| Annual SCBA Testing | $1,800.00 |
| Ground Ladder Testing/Annual | $ 600.00 |
| Aerial Testing/Annual | $ 600.00 |
| Ground Ladder Annual Service & Cleaning | $1,500.00 |
| Parts and Labor for All Power Tools | $ 400.00 |
| | $8,500.00 |

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42200-434** | **OFFICE EQUIPMENT MAINT** | | | | | | | | |
| 300.00 | 0.00 | 0.00 | 0.00 | 300.00 | 0.00 | 0.00 | _____ | 0.00 | 0.00% |
| **01-42200-435** | **BUILDING MAINTENANCE** | | | | | | | | |
| 2,000.00 | 566.00 | 2,000.00 | 552.16 | 2,160.00 | 2,160.00 | 2,160.00 | _____ | 160.00 | 8.00% |

DETAIL COLUMN 5

Sub Station - General Repairs $2,155.00

Snow removal from roof, electrical repairs, Sump pump repairs,siding repairs etc.

* $155 increase overhead door preventive maintenance*

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42200-440** | **RENTALS & LEASES** | | | | | | | | |
| 0.00 | 0.00 | 37,474.00 | 37,473.99 | 37,474.00 | 37,474.00 | 37,474.00 | _____ | 0.00 | 0.00% |

DETAIL COLUMN 5

Lease Payment for Mobile and Portable Radios

FINAL PAYMENT

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42200-480** | **INSURANCE** | | | | | | | | |
| 13,242.00 | 13,242.00 | 14,169.00 | 14,169.00 | 15,307.00 | 15,307.00 | 15,307.00 | _____ | 1,138.00 | 8.03% |

| | 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|---|
| Property & Liability<br>10.69 % Increase | | | | | | | | | | |
| 400 Series Total | | | | | | | | | | |
| | 57,902.00 | 40,021.00 | 95,185.00 | 61,573.29 | 98,661.00 | 98,361.00 | 98,413.00 | 0.00 | 3,228.00 | 3.39% |

# PROPOSED 2017 BUDGET

Town of Wolfeboro

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **01-42200-550** | **PRINTING** | | | | | | | | |
| 400.00 | 451.00 | 400.00 | 141.25 | 400.00 | 400.00 | 400.00 | _____ | 0.00 | 0.00% |
| **01-42200-560** | **DUES & SUBSCRIPTIONS** | | | | | | | | |
| 7,200.00 | 6,849.00 | 7,200.00 | 7,439.00 | 8,105.00 | 8,105.00 | 8,105.00 | _____ | 905.00 | 12.57% |

DETAIL COLUMN 5

| | |
|---|---|
| NFPA/Department Membership | $ 270.00 |
| Ossipee Valley Fire Mutual Aid Membership | $ 5,000.00 |
| IAFC Membership | $ 225.00 |
| NHAFC Membership | $ 150.00 |
| NEAFC Membership | $ 100.00 |
| Code Subscription Update | $ 1,305.00 |
| Misc. Association Dues/Subscriptions | $ 1,055.00 |
| | $ 8,105.00 |

*OVMA dues increase of $500*
*Code Subscription Update increase of $405 - Converstion from paper to electronic subscription*

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42200-562** | **ADVERTISING** | | | | | | | | |
| 300.00 | 651.00 | 300.00 | 112.00 | 300.00 | 300.00 | 300.00 | _____ | 0.00 | 0.00% |
| **500 Series Total** | | | | | | | | | |
| **7,900.00** | **7,951.00** | **7,900.00** | **7,692.25** | **8,805.00** | **8,805.00** | **8,805.00** | **0.00** | **905.00** | **11.46%** |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **01-42200-610** | | **GEN OPERATING SUPPLIES** | | | | | | | |
| 6,000.00 | 5,593.00 | 6,000.00 | 2,950.74 | 6,000.00 | 6,000.00 | 6,000.00 | _____ | 0.00 | 0.00% |

DETAILS COLUMN 5

Used for the purchase of necessary equipment such as: Firefighting Foam, ICS Equipment, Salvage Covers, Hydrant set-up equipment, and the like.

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42200-620** | | **OFFICE SUPPLIES** | | | | | | | |
| 500.00 | 417.00 | 500.00 | 567.23 | 500.00 | 500.00 | 500.00 | _____ | 0.00 | 0.00% |
| **01-42200-625** | | **POSTAGE** | | | | | | | |
| 200.00 | 126.00 | 200.00 | 63.46 | 650.00 | 650.00 | 650.00 | _____ | 450.00 | 225.00% |

Certified mail cost associated with decommissioning Municipal Fire Alarm System
$3.50 + $2.70 + .47 = $667 x 75 = $500.25

| | |
|---|---|
| Certified Mail | $500.25 |
| Regular postage= | $150.00 |
| Total | $650.25 |

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42200-630** | | **MAINTENANCE SUPPLIES** | | | | | | | |
| 3,300.00 | 2,684.00 | 3,300.00 | 2,186.04 | 4,300.00 | 4,300.00 | 4,300.00 | _____ | 1,000.00 | 30.30% |

DETAILS COLUMN 5

Medical Supplies (including Oxygen)
Misc. Cleaning Supplies: Soaps, Toiletries

*Increase due to medical oxygen cylinder conversion*

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42200-635** | | **GASOLINE & OIL** | | | | | | | |
| 2,924.00 | 1,380.00 | 2,141.00 | 1,012.78 | 2,032.00 | 2,032.00 | 2,032.00 | _____ | -109.00 | -5.09% |

DETAIL COLUMN 5

Fuel for: Command Car, Boats, and Tools $2.18 + 0.1825 x 860 = $2,031.75

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42200-636** | | **DIESEL FUEL** | | | | | | | |
| 10,860.00 | 6,353.00 | 8,700.00 | 4,047.05 | 5,910.00 | 5,910.00 | 5,910.00 | _____ | -2,790.00 | -32.07% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

DETAIL COLUMN 5

Fuel for Apparatus 3000 x $1.97 = $5,910

**01-42200-670 BOOKS & PERIODICALS**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 600.00 | 317.00 | 600.00 | 0.00 | 600.00 | 600.00 | 600.00 | _____ | 0.00 | 0.00% |

**01-42200-680 SAFETY EQUIPMENT**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 17,500.00 | 14,494.00 | 17,500.00 | 7,995.02 | 20,000.00 | 20,000.00 | 20,000.00 | _____ | 2,500.00 | 14.29% |

DETAIL COLUMN 5

These funds will allow for the continued purchase and replacement of protective Clothing/Turnouts and Uniforms.

1 Set of Protective Turnout Gear averages: $2,500
1 Set of Firewear Uniform and Boots averages: $450

*Increase of $2,500 for additional Turnout Gear for "New Member"
Note: Reduction of $2,500 in "Travel & Meetings" (810)

**600 Series Total**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **41,884.00** | **31,364.00** | **38,941.00** | **18,822.32** | **39,992.00** | **39,992.00** | **39,992.00** | **0.00** | **1,051.00** | **2.70%** |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **01-42200-740** | | **MACHINERY & EQUIPMENT** | | | | | | | |
| 7,000.00 | 7,138.00 | 8,490.00 | 6,190.00 | 12,800.00 | 12,800.00 | 5,800.00 | _____ | -2,690.00 | -31.68% |

DETAIL COLUMN 5

(1) Thermal Imager - $7,000 - Ensures all 1st due apparatus have a unit & replace battery on existing unit
(1) RAD 57- $5,800.
$12,800

*RAD 57 Measures levels of carbon monoxide in a persons blood stream tool used to rule in/out carbon monoxide poisoning.*

Note: Board of Selectmen decreased this line item by ($7,000) for removal of thermal imaging camera. New total is $ 5,800.00.

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **700 Series Total** | | | | | | | | | |
| **7,000.00** | **7,138.00** | **8,490.00** | **6,190.00** | **12,800.00** | **12,800.00** | **5,800.00** | **0.00** | **-2,690.00** | **-31.68%** |

# PROPOSED 2017 BUDGET

Town of Wolfeboro

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **01-42200-810** | | **TRAVEL & MEETINGS** | | | | | | | |
| 3,560.00 | 850.00 | 3,560.00 | 1,192.35 | 1,000.00 | 1,000.00 | 1,000.00 | _____ | -2,560.00 | -71.91% |
| Misc. Travel Expenses = $1,000 | | | | | | | | | |
| **01-42200-820** | | **PROFESSIONAL DEVELOPMNT** | | | | | | | |
| 8,000.00 | 5,981.00 | 8,000.00 | 5,663.25 | 8,500.00 | 8,000.00 | 8,000.00 | _____ | 0.00 | 0.00% |
| Includes money for Fire Prevention Week Programs / EMT Recertifications/ Fire Certifications / Outside training | | | | | | | | | |
| *Increased cost for Fire Prevention Supplies* | | | | | | | | | |
| Note: Town Manager level funded this line item. | | | | | | | | | |
| **01-42200-850** | | **MISC OPERATING EXPENSE** | | | | | | | |
| 500.00 | 358.00 | 500.00 | 485.13 | 500.00 | 500.00 | 500.00 | _____ | 0.00 | 0.00% |
| **800 Series Total** | | | | | | | | | |
| **12,060.00** | **7,189.00** | **12,060.00** | **7,340.73** | **10,000.00** | **9,500.00** | **9,500.00** | **0.00** | **-2,560.00** | **-21.23%** |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| Fire & Rescue Total | | | | | | | | | |
| 1,798,292.00 | 1,750,254.00 | 1,860,563.00 | 1,393,649.76 | 1,933,433.00 | 1,919,680.00 | 1,963,232.00 | 0.00 | 102,669.00 | 5.52% |
| General Fund Total | | | | | | | | | |
| 1,798,292.00 | 1,750,254.00 | 1,860,563.00 | 1,393,649.76 | 1,933,433.00 | 1,919,680.00 | 1,963,232.00 | 0.00 | 102,669.00 | 5.52% |

WAGES CALCULATED BY SHIFTS

| | Straight Shifts | Hourly Rate | Base Salary | Retirement | Hourly W/Retirement |
|---|---|---|---|---|---|
| Lt Dearborn | 105 | $ 20.31 | $ 51,181.20 | $ 15,623.06 | $ 66,804.26 |
| Lt deBeer | 106 | $ 18.04 | $ 45,893.76 | $ 14,009.07 | $ 59,902.83 |
| Lt Bellefleur | 103 | $ 17.53 | $ 43,334.16 | $ 13,227.75 | $ 56,561.91 |
| FF Dail | 101 | $ 15.98 | $ 38,735.52 | $ 11,824.02 | $ 50,559.54 |
| FF Foss | 99 | $ 15.89 | $ 37,754.64 | $ 11,524.60 | $ 49,279.24 |
| FF Fullerton | 102 | $ 15.89 | $ 38,898.72 | $ 11,873.83 | $ 50,772.55 |
| FF Nichols | 100 | $ 15.89 | $ 38,136.00 | $ 11,641.01 | $ 49,777.01 |
| FF O'Keefe | 100 | $ 15.44 | $ 37,056.00 | $ 11,311.34 | $ 48,367.34 |
| FF Turcotte | 102 | $ 15.89 | $ 38,898.72 | $ 11,873.83 | $ 50,772.55 |
| | | | $ 369,888.72 | $ 112,908.53 | $ 482,797.25 |

Average Retirement 0.30525

WAGES CALCULATED BY HOURS

| | Hours Per Year | Hourly Rate | Base Salary | Retirement | Hourly W/Retirement |
|---|---|---|---|---|---|
| Lt Dearborn | 2496 | $ 20.31 | $ 50,693.76 | $ 15,474.27 | $ 66,168.03 |
| Lt deBeer | 2496 | $ 18.04 | $ 45,027.84 | $ 13,744.75 | $ 58,772.59 |
| Lt Bellefleur | 2496 | $ 17.53 | $ 43,754.88 | $ 13,356.18 | $ 57,111.06 |
| FF Dail | 2496 | $ 15.98 | $ 39,886.08 | $ 12,175.23 | $ 52,061.31 |
| FF Foss | 2496 | $ 15.89 | $ 39,661.44 | $ 12,106.65 | $ 51,768.09 |
| FF Fullerton | 2496 | $ 15.89 | $ 39,661.44 | $ 12,106.65 | $ 51,768.09 |
| FF Nichols | 2496 | $ 15.89 | $ 39,661.44 | $ 12,106.65 | $ 51,768.09 |
| FF O'Keefe | 2496 | $ 15.44 | $ 38,538.24 | $ 11,763.80 | $ 50,302.04 |
| FF Turcotte | 2496 | $ 15.89 | $ 39,661.44 | $ 12,106.65 | $ 51,768.09 |
| | | | $ 376,546.56 | $ 114,940.84 | $ 491,487.40 |

HOURLY WAGES BY HOURS

| | |
|---|---|
| Base Salary | $ 376,546.56 |
| Non-Working Holiday | $ 11,814.79 |
| | $ 388,361.35 |
| LOSS | $ 1,200.00 |
| | $ 389,561.35 |
| Health Opt-out | $ 8,182.00 |
| | $ 397,743.35 |

HOURLY WAGES BY SHIFT

| | |
|---|---|
| Base Salary | $ 369,888.72 |
| Non-Working Ho | $ 11,814.79 |
| | $ 381,703.51 |
| LOSS | $ 1,200.00 |
| | $ 382,903.51 |
| Health Opt-out | $ 8,182.00 |
| | $ 391,085.51 |

SUPERVISORY SALARIES

| | |
|---|---|
| Base Salary | $ 142,688.00 |
| Non-Working Holiday | $ - |
| | $ 142,688.00 |
| LOSS | $ 300.00 |
| | $ 142,988.00 |
| Health Opt-out | $ 8,666.84 |
| | $ 151,654.84 |

RETIREMENT CALCULATION

| | |
|---|---|
| Hourly Pay | $ 114,940.84 |
| Salary | $ 46,292.64 |
| | $ 161,233.48 |
| Holiday Pay | $ 3,046.70 |
| | $ 164,280.18 |
| Overtime | $ 17,874.83 |
| | $ 182,155.01 |

# 2017 Working Holiday Pay
## Hourly Employees

| Retirement Costs | |
|---|---|
| rement 1/1 -6/30 | 0.2919 |
| Retirement 7/1 -12/31 | 0.3189 |

Total Holiday Costs
$ 32,241.91

| Holiday | | Hourly | Sub-totals | Grand Totals |
|---|---|---|---|---|
| New Years Group 3 | LT | $ 18.04 | $ 649.44 | |
| | FF | $ 15.89 | $ 572.04 | |
| | FF | $ 15.89 | $ 572.04 | |
| Wages | | | $ 1,793.52 | |
| Retirement | | | $ 523.53 | |
| Holiday Total | | | | $ 2,317.05 |
| MLK Day Group 2 | LT | $ 17.53 | $ 631.08 | |
| | FF | $ 15.89 | $ 572.04 | |
| | FF | $ 15.89 | $ 572.04 | |
| Wages | | | $ 1,775.16 | |
| Retirement | | | $ 518.17 | |
| Holiday Total | | | | $ 2,293.33 |
| Presidents Group 1 | LT | $ 20.31 | $ 731.16 | |
| | FF | $ 15.89 | $ 572.04 | |
| | FF | $ 15.44 | $ 555.84 | |
| Wages | | | $ 1,859.04 | |
| Retirment | | | $ 542.65 | |
| Holiday Total | | | | $ 2,401.69 |
| .norial Group 3 | LT | $ 18.04 | $ 649.44 | |
| | FF | $ 15.89 | $ 572.04 | |
| | FF | $ 15.89 | $ 572.04 | |
| Wages | | | $ 1,793.52 | |
| Retirement | | | $ 523.53 | |
| Holiday Total | | | | $ 2,317.05 |
| July 4 Group 3 | LT | $ 18.04 | $ 649.44 | |
| | FF | $ 15.89 | $ 572.04 | |
| | FF | $ 15.89 | $ 572.04 | |
| Wages | | | $ 1,793.52 | |
| Retirement | | | $ 571.95 | |
| Holiday Total | | | | $ 2,365.47 |
| Labor Group 2 | LT | $ 17.53 | $ 631.08 | |
| | FF | $ 15.89 | $ 572.04 | |
| | FF | $ 15.89 | $ 572.04 | |
| Wages | | | $ 1,775.16 | |
| Retirement | | | $ 566.10 | |
| Holiday Total | | | | $ 2,341.26 |
| | | | | $ 14,035.85 |

| Holiday Total | | Hourly | Sub-total | Grand Totals |
|---|---|---|---|---|
| Columbus Group 1 | LT | $ 20.31 | $ 731.16 | |
| | FF | $ 15.89 | $ 572.04 | |
| | FF | $ 15.44 | $ 555.84 | |
| Wages | | | $ 1,859.04 | |
| Retirement | | | $ 592.85 | |
| Holiday Total | | | | $ 2,451.89 |
| Veterans Group 1 | LT | $ 20.31 | $ 731.16 | |
| | FF | $ 15.89 | $ 572.04 | |
| | FF | $ 15.44 | $ 555.84 | |
| Wages | | | $ 1,859.04 | |
| Retirement | | | $ 592.85 | |
| Holiday Total | | | | $ 2,451.89 |
| Thanksgiving Group 2 | LT | $ 17.53 | $ 631.08 | |
| | FF | $ 15.98 | $ 575.28 | |
| | KD | $ - | $ - | |
| Wages | | | $ 1,206.36 | |
| Retirment | | | $ 384.71 | |
| Holiday Total | | | | $ 1,591.07 |
| Nov. 22 Group 1 | KD | $ - | $ - | |
| | FF | $ 15.89 | $ 572.04 | |
| | FF | $ 15.89 | $ 572.04 | |
| Wages | | | $ 1,144.08 | |
| Retirement | | | $ 364.85 | |
| Holiday Total | | | | $ 1,508.93 |
| Dec. 24 Group 2 | LT | $ 17.53 | $ 631.08 | |
| | FF | $ 15.89 | $ 572.04 | |
| | FF | $ 15.89 | $ 572.04 | |
| Wages | | | $ 1,775.16 | |
| Retirement | | | $ 566.10 | |
| Holiday Total | | | | $ 2,341.26 |
| Xmas Group 3 | LT | $ 18.04 | $ 649.44 | |
| | FF | $ 15.89 | $ 572.04 | |
| | FF | $ 15.89 | $ 572.04 | |
| Wages | | | $ 1,793.52 | |
| Retirement | | | $ 571.95 | |
| Holiday Total | | | | $ 2,365.47 |
| | | | | $ 12,710.50 |

| | |
|---|---|
| orking Holiday Salary | $ 20,427.12 |
| Working Holiday Retirement | $ 6,319.24 |

# 2017 Non- Working Holiday Pay
## Hourly Employees

| Retirement Costs | |
|---|---|
| nent 1/1 -6/30 | 0.2919 |
| 7/1 -12/31 | 0.3189 |

| | | Hourly | Sub-totals | Grand Totals |
|---|---|---|---|---|
| ears | LT | $ 20.31 | $ 194.98 | |
| | LT | $ 17.53 | $ 168.29 | |
| 15.89 | 4 | $ 63.56 | $ 610.18 | |
| Wages | | | $ 973.44 | |
| Retirement | | | $ 284.15 | |
| Holiday Total | | | | $ 1,257.59 |
| y | LT | $ 20.31 | $ 194.98 | |
| | LT | $ 18.04 | $ 173.18 | |
| 15.89 | 4 | $ 63.56 | $ 610.18 | |
| Wages | | | $ 978.34 | |
| Retirement | | | $ 285.58 | |
| Holiday Total | | | | $ 1,263.91 |
| nts | LT | $ 20.31 | $ 194.98 | |
| | LT | $ 15.89 | $ 152.54 | |
| 15.89 | 4 | $ 63.56 | $ 610.18 | |
| Wages | | | $ 957.70 | |
| Retirment | | | $ 279.55 | |
| oliday Total | | | | $ 1,237.25 |
| al | LT | $ 20.31 | $ 194.98 | |
| | LT | $ 18.04 | $ 173.18 | |
| 15.89 | 4 | $ 63.56 | $ 610.18 | |
| Wages | | | $ 978.34 | |
| Retirement | | | $ 285.58 | |
| liday Total | | | | $ 1,263.91 |
| 4-Jul | LT | $ 20.31 | $ 194.98 | |
| | LT | $ 15.89 | $ 152.54 | |
| 15.89 | 4 | $ 15.89 | $ 572.04 | |
| Wages | | | $ 919.56 | |
| Retirement | | | $ 293.25 | |
| liday Total | | | | $ 1,212.81 |
| | LT | $ 20.31 | $ 194.98 | |
| | LT | $ 17.53 | $ 168.29 | |
| 15.89 | 4 | $ 63.56 | $ 610.18 | |
| Wages | | | $ 973.44 | |
| etirement | | | $ 310.43 | |
| iday Total | | | | $ 1,283.87 |
| | | | | $ 7,519.34 |

| | |
|---|---|
| g Salary | $ 11,814.79 |
| g Retirement | $ 3,662.77 |

| Holiday Total | | Hourly | Sub-total | Grand Totals |
|---|---|---|---|---|
| Columbus | LT | $ 17.53 | $ 168.29 | |
| | LT | $ 18.04 | $ 173.18 | |
| $ 15.89 | 4 | $ 63.56 | $ 610.18 | |
| Wages | | | $ 951.65 | |
| Retirement | | | $ 303.48 | |
| Holiday Total | | | | $ 1,255.13 |
| Veterans | LT | $ 20.31 | $ 194.98 | |
| | LT | $ 15.89 | $ 152.54 | |
| $ 15.89 | 4 | $ 63.56 | $ 610.18 | |
| Wages | | | $ 957.70 | |
| Retirement | | | $ 305.41 | |
| Holiday Total | | | | $ 1,263.11 |
| Thanksgiving | LT | $ 17.53 | $ 168.29 | |
| | LT | $ 15.98 | $ 153.41 | |
| $ 15.89 | 5 | $ 79.45 | $ 762.72 | |
| Wages | | | $ 1,084.42 | |
| Retirment | | | $ 345.82 | |
| Holiday Total | | | | $ 1,430.24 |
| Nov. 22 | LT | $ 20.31 | $ 194.98 | |
| | LT | $ 18.04 | $ 173.18 | |
| | LT | $ 17.53 | $ 168.29 | |
| $ 15.89 | 4 | $ 63.56 | $ 610.18 | |
| Wages | | | $ 1,146.62 | |
| Retirement | | | $ 365.66 | |
| Holiday Total | | | | $ 1,512.28 |
| Dec. 24 | LT | $ 20.31 | $ 194.98 | |
| | LT | $ 15.89 | $ 152.54 | |
| $ 15.89 | 4 | $ 63.56 | $ 610.18 | |
| Wages | | | $ 957.70 | |
| Retirement | | | $ 305.41 | |
| Holiday Total | | | | $ 1,263.11 |
| Xmas Group 3 | LT | $ 18.04 | $ 173.18 | |
| | LT | $ 15.89 | $ 152.54 | |
| 15.89 | 4 | $ 63.56 | $ 610.18 | |
| Wages | | | $ 935.90 | |
| Retirement | | | $ 298.46 | |
| Holiday Total | | | | $ 1,234.36 |
| | | | | $ 7,958.22 |

January

| | LT | FF-A | FF-B |
|---|---|---|---|
| Group 1 | 9 | 9 | 8 |
| Group 2 | 10 | 7 | 8 |
| Group 3 | 8 | 8 | 9 |

February

| | LT | FF-A | FF-B |
|---|---|---|---|
| Group 1 | 7 | 7 | 7 |
| Group 2 | 8 | 8 | 7 |
| Group 3 | 9 | 8 | 9 |

March

| | LT | FF-A | FF-B |
|---|---|---|---|
| Group 1 | 10 | 9 | 9 |
| Group 2 | 8 | 8 | 9 |
| Group 3 | 8 | 9 | 8 |

April

| | LT | FF-A | FF-B |
|---|---|---|---|
| Group 1 | 9 | 9 | 9 |
| Group 2 | 9 | 10 | 8 |
| Group 3 | 8 | 8 | 9 |

May

| | LT | FF-A | FF-B |
|---|---|---|---|
| Group 1 | 9 | 8 | 9 |
| Group 2 | 9 | 9 | 9 |
| Group 3 | 9 | 8 | 7 |

June

| | LT | FF-A | FF-B |
|---|---|---|---|
| Group 1 | 8 | 9 | 8 |
| Group 2 | 9 | 9 | 9 |
| Group 3 | 8 | 8 | 9 |

July

| | LT | FF-A | FF-B |
|---|---|---|---|
| Group 1 | 9 | 8 | 9 |
| Group 2 | 8 | 9 | 9 |
| Group 3 | 10 | 9 | 8 |

August

| | LT | FF-A | FF-B |
|---|---|---|---|
| Group 1 | 9 | 9 | 8 |
| Group 2 | 10 | 9 | 9 |
| Group 3 | 8 | 8 | 9 |

September

| | LT | FF-A | FF-B |
|---|---|---|---|
| Group 1 | 9 | 9 | 10 |
| Group 2 | 8 | 7 | 7 |
| Group 3 | 9 | 9 | 8 |

October

| | LT | FF-A | FF-B |
|---|---|---|---|
| Group 1 | 9 | 8 | 7 |
| Group 2 | 10 | 9 | 10 |
| Group 3 | 8 | 9 | 9 |

November

| | LT | FF-A | FF-B |
|---|---|---|---|
| Group 1 | 8 | 6 | 7 |
| Group 2 | 8 | 7 | 7 |
| Group 3 | 10 | 9 | 9 |

December

| | LT | FF-A | FF-B |
|---|---|---|---|
| Group 1 | 9 | 9 | 8 |
| Group 2 | 9 | 8 | 9 |
| Group 3 | 8 | 8 | 8 |

Ossipee Valley Mutual Aid Assoc
Po Box 125
Ossipee, NH 03864

May 30, 2016

6/27/16
019138
475
42200-560

Wolfeboro Fire Rescue Dept
PO Box 629
Wolfeboro NH 03894

# INVOICE

| | |
|---|---|
| Mutual Aid Dues for FY 2016-17 | $5000.00 |

**Total: $5000.00**

Please submit payment by July 30,2016

NFPA
PO Box 9689, Manchester NH 03108-9689
1-800-344-3555 FAX:1-800-593-6372
Outside U.S.: 617 770-3000 FAX: 508 895-8301
DUNS NO. 00-196-3206 FEDERAL I.D# 04-1653090
WWW.NFPA.ORG

| INVOICE NO. | 6768668Y |
|---|---|
| INVOICE DATE | 08/06/16 |



# INVOICE

| I.D. NUMBER | ORDER NUMBER | CUSTOMER'S ORDER NUMBER | SHIPPED VIA | DATE SHIPPED |
|---|---|---|---|---|
| 537778 | 5636568 | 109145 | | 08/06/16 |

BILL TO:

Thomas Zotti
Wolfeboro Fire Rescue
PO Box 629
251 South Main St
Wolfeboro
NH 03894

SHIP TO:

Thomas Zotti
Wolfeboro Fire Rescue
PO Box 629
251 South Main St
Wolfeboro
NH 03894

| PUBLICATION NO. | DESCRIPTION | QTY. ORDERED | QTY. SHIPPED | LIST PRICE | UNIT DISC. PRICE | NET TOTAL |
|---|---|---|---|---|---|---|
| NFCSSTERHB | NFCSS Internet Single w/Handbo Handling | 1 | 1 | 1450.00 | 1305.00 | 1305.00<br>.00 |

8/22/16
019145
956
42200-560

TERMS=NET 30 DAYS-MAKE CHECKS PAYABLE TO NFPA

TOTAL AMOUNT DUE ) 1305.00

| INVOICE NO | INVOICE DATE | I.D. NO | AMOUNT DUE | AMOUNT PAID |
|---|---|---|---|---|
| 6768668Y | 08/06/16 | 537778 | 1305.00 | |

TO ASSURE PROPER CREDIT, PLEASE RETURN THIS PORTION WITH YOUR PAYMENT. OUTSIDE U.S. PLEASE REMIT PAYMENT IN U.S. DOLLARS DRAWN ON ANY U.S. BANK.

Please make any address corrections or comments on the back.

☐ CHECK HERE IF YOU HAVE USED THE OTHER SIDE

☐ MY CHECK IS ENCLOSED (PAYABLE TO NFPA)

CHARGE MY CREDIT CARD:

☐ VISA ☐ ☐ AMERICAN EXPRESS ☐

CARD NO. _____ EXP. DATE _____

Thomas Zotti
Wolfeboro Fire Rescue
PO Box 629
251 South Main St
Wolfeboro
NH 03894

NFPA
PO Box 9689
Manchester NH 03108-9689

Interested in making a difference in your community? Help set the standard for safety and become an NFPA Technical Committee Member. www.nfpa.org/enforcers

01 0000537778 676866825 3 00000130500

MASIMO

QUOTATION

52 Discovery Irvine, CA 92618-3105

1 800 326 4890

customerorders@masimo.com

| | |
|---|---|
| Quote Number | 00146995 |
| Created Date | 8/16/2016 |
| Expiration Date | 9/15/2016 |

Attn

| | | | |
|---|---|---|---|
| Account Name | Wolfeboro Fire & Rescue | Contact Name | James Pineo |
| Ship To | 251 S Main St<br>Wolfeboro, New Hampshire 03894-4412<br>United States | Phone | 603-569-1400 |
| | | Email | firechief@wolfeboronh.us |
| Bill To Name | Wolfeboro Fire & Rescue | | |
| Bill To | 251 South Main Street<br>Wolfeboro, New Hampshire 03894<br>United States | | |

Payment Terms: Net 30 days from shipment

Delivery: 2-4 weeks after receipt of order

Shipping Point: Origin, Shipping charges prepaid & invoiced

Price: Excludes sales tax and shipping charges

| | |
|---|---|
| Prepared By | Suzanne White |
| Title | Regional Manager, EMS Channel Northeast |
| Email | swhite@masimo.com |
| Phone | (203) 343-1452 |

Quote Line Items

| Product Code | Product | Line Item Description | Sales Price | Quantity | Total Price |
|---|---|---|---|---|---|
| 3735 | KIT, RAD-57 HANDHELD, EMS PKG 2, MASIMO | RAD-57 handheld w/ SpCo-EMS Package 2. Includes: Rad-57 handheld, extension cable, adult reusable sensor (SpCO/SpMET), pediatric/slender reusable finger sensor (SpCO/SpMET),RED carry case and operators manual. | USD 4,919.00 | 1.00 | USD 4,919.00 |
| 6333 | DVD Rad57 Training Video | | USD 0.00 | 1.00 | USD 0.00 |
| 3471-3 | PROTECTION + FOR RAD-57, 3 Yr | | USD 693.00 | 1.00 | USD 693.00 |
| 33650 | QUICK REFERENCE GUIDE, RAD-57 CONFIG EMS | | USD 0.00 | 1.00 | USD 0.00 |

Totals

| | |
|---|---|
| Total Price | USD 5,612.00 |
| Shipping and Handling | USD 9.00 |
| Grand Total | USD 5,621.00 |

Please scan and email Purchase Orders along with a copy of this quotation to customerorders@masimo.com. Alternatively, Purchase Orders may be faxed to (949) 297-7489

# Invoice

Invoice Number: 28723

Invoice Date: Aug 25,

Page: 1

C & S SPECIALTY, INC.
2181 Old Smithfield Rd.
N. Smithfield, RI 02896

Sold To:

WOLFEBORO FIRE DEPT.
P.O. BOX 629
251 SOUTH MAIN STREET
WOLFEBORO, NH 03894

Ship to:

251 SOUTH MAIN STREET
.
WOLFEBORO, NH 03894

| Customer ID | Customer PO | Payment Terms | |
|---|---|---|---|
| WOLF01 | PO 020002 | Net 30 Days | |
| **Sales Rep ID** | **Shipping Method** | **Ship Date** | **Due Date** |
| ALEX | UPS Ground | 8/25/16 | 9/24/16 |

| Quantity | Item | Description | Unit Price | Extension |
|---|---|---|---|---|
| 1.00 | FLIR-K55-72 | 72201-0206 K55 TIC | 5,495.00 | 5,495.00 |
| | | S/N 72205302 | | |
| 1.00 | FLIR-T19832 | TRUCK CHARGER | 695.00 | 695.00 |

8/31/16
8/31/16
02200-740
977
1/2200-740

9/1

Check/Credit Memo No

Fed ID 05-0408151

| | |
|---|---|
| Subtotal | 6,190.00 |
| Sales Tax | |
| Freight | |
| Total Invoice Amount | 6,190.00 |
| Payment/Credit Applied | |
| TOTAL | 6,190.00 |

*NO RETURNS ALLOWED AFTER 30 DAYS*

Vist our Web Site at: www.csspecialty.com

info@csspecialty.com

Voice: 401-769-2260
fax: 401-769-2270

| ter | | 2016 Approved | 2017 Proposed |
|---|---|---|---|
| Account | Division | Budget | Budget |
| 02-43320 | Distribution | $ 1,181,079 | $ 1,121,615 |
| 02-43350 | WTP | $ 493,743 | $ 458,308 |
| Cap Outlay | | $ 115,000 | $ 115,000 |
| | | | |
| Total Water | | $ 1,789,822 | $ 1,694,923 |
| 20 % of total water budget | | $ 357,964 | $ 338,985 |

# Budget Overview

Department : Public Safety Building

Summary of Significant Net Changes : B2017 vs. B2016

*Increase / (Decrease)*

| Description | Amount Inc. / (Decr.) | Amount Inc. / (Decr.) |
|---|---|---|
| Identified: | | |
| Budgeted Non-Recurring: Increase / (Decrease) | | |
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| Net Change in Non-Recurring Items | | |
| Budgeted Recurring: Increase / (Decrease) | | |
| 1. Aggregate Change in Salaries & Wages | $0 | |
| 2. Aggregate Change in Benefits | $0 | |
| 3. Electricity (397) | $1,861 | |
| 3. Water (412) | ($457) | |
| 4. Sewer (413) | ($63) | |
| 5. Machinery Maintenance (433) | $1,050 | |
| 6. Building Maintenance (435) | $800 | |
| 7. Insurance (480) | $71 | |
| 8. Propane Gas (638) | ($990) | |
| Net Change in Recurring Items | | $2,272 |
| Total Net Change Identified | | $2,272 |
| Not Identified: | | $0 |
| Total Net Change B2017 vs. B2016 | | $2,272 |
| Percent Change - Increase (Decrease) | | 3.96% |

| *2016 Budget* | | | *2017 Budget Request* | | |
|---|---|---|---|---|---|
| Budget Statistics | | | Budget Statistics (Requested) | | |
| Number of Full Time Employees | 0 | | Number of Full Time Employees | 0 | |
| Number of Shared Employees | 0 | | Number of Shared Employees | 0 | |
| Number of Part Time Employees | 1 | | Number of Part Time Employees | 1 | |
| Salaries | $0 | 0.00% | Salaries | $0 | 0.00% |
| Benefits | $0 | 0.00% | Benefits | $0 | 0.00% |
| Professional Services | $0 | 0.00% | Professional Services | $0 | 0.00% |
| Property Services | $48,068 | 83.78% | Property Services | $51,330 | 86.06% |
| Other Services | $0 | 0.00% | Other Services | $0 | 0.00% |
| Supplies | $8,805 | 15.35% | Supplies | $7,815 | 13.10% |
| Capital Outlay | $500 | 0.87% | Capital Outlay | $500 | 0.84% |
| Other Charges | $0 | 0.00% | Other Charges | $0 | 0.00% |
| Financial Uses | $0 | 0.00% | Financial Uses | $0 | 0.00% |
| Total | $57,373 | 100% | Total | $59,645 | 100% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **Public Safety Building** | | | | | | | | | |
| **01-42901-410** | | **ELECTRICITY** | | | | | | | |
| 19,914.00 | 16,438.00 | 19,914.00 | 14,149.25 | 19,914.00 | 19,914.00 | 21,775.00 | _____ | 1,861.00 | 9.35% |

General Services 148,600 X .12855 = $19,102.53
Outside Lighting
150 watt Sodium yearly $ 339.48
250 watt Sodium yearly $ 400.20
Monthly Charge 12 X 6.00 = $ 72.00
$19,914.21

** Rate Increase
General Services 148,600 X .1409 = $20,937.74
Outside Lighting
150 watt Sodium yearly $ 346.56
250 watt Sodium yearly $ 410.76
Monthly Charge 12 X 6.66 = $ 79.92
$21,774.98

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42901-412** | | **WATER** | | | | | | | |
| 3,231.00 | 2,431.00 | 3,231.00 | 2,480.86 | 2,774.00 | 2,774.00 | 2,774.00 | _____ | -457.00 | -14.14% |

bldg. 120,000/1,000 x 10.52 = $1,262.40
1" meter charge 28 x 4= $ 112.00
apparaus rm. 111,000/1,000 x 10.52 = $1,167.72
2" meter charge 58 x 4 = $ 232.00
$2,774.12

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42901-413** | | **SEWER** | | | | | | | |
| 2,113.00 | 1,467.00 | 2,113.00 | 1,480.76 | 2,050.00 | 2,050.00 | 2,050.00 | _____ | -63.00 | -2.98% |

120,000/1,000 x 16.15 + 112 = $2,050.00

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42901-433** | | **MACHINERY MAINTENANCE** | | | | | | | |
| 3,000.00 | 2,251.00 | 3,000.00 | 725.00 | 4,050.00 | 4,050.00 | 4,050.00 | _____ | 1,050.00 | 35.00% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

DETAIL COLUMN 5

Repairs to miscellaneous mechanical units such as: HVAC, exhaust systems and emergency generator

Addition

Acorn Recording Maintenance Contract $1050.00 (Moved from Fire-Rescue)

**01-42901-435 BUILDING MAINTENANCE**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 14,700.00 | 12,999.00 | 15,700.00 | 10,725.98 | 16,500.00 | 16,500.00 | 16,500.00 | _____ | 800.00 | 5.10% |

| | |
|---|---|
| Overhead Door PM | $ 800 |
| Bi-Weekly Cleaning Contract | $ 6,400 |
| General Repairs/Maint | $ 6,000 |
| Trash | $ 2,500 |
| Pest Control | $ 800 |
| | $16,500 |

*** Bi-weekly Cleaning and Annual Floor Maintenance.
NOTE: $800 increase for preventive maintenance on 13 overhead doors

**01-42901-440 RENTALS & LEASES**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 3,232.00 | 3,311.00 | 3,232.00 | 2,724.24 | 3,232.00 | 3,232.00 | 3,232.00 | _____ | 0.00 | 0.00% |

| | |
|---|---|
| Lease Payments For Copy Machine | $ 2,489 |
| Maintenance Contract For Copy Machine | $ 743 |
| | $ 3,232 |

**01-42901-480 INSURANCE**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 820.00 | 820.00 | 878.00 | 878.00 | 949.00 | 949.00 | 949.00 | _____ | 71.00 | 8.09% |

**400 Series Total**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **47,010.00** | **39,717.00** | **48,068.00** | **33,164.09** | **49,469.00** | **49,469.00** | **51,330.00** | **0.00** | **3,262.00** | **6.79%** |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| 01-42901-620 | OFFICE SUPPLIES | | | | | | | | |
| 500.00 | 455.00 | 500.00 | 63.99 | 500.00 | 500.00 | 500.00 | _____ | 0.00 | 0.00% |
| Copy Paper for Fire/Police and Communications: $500 | | | | | | | | | |
| 01-42901-638 | PROPANE GAS | | | | | | | | |
| 9,571.00 | 7,704.00 | 8,305.00 | 4,673.20 | 7,315.00 | 7,315.00 | 7,315.00 | _____ | -990.00 | -11.92% |
| DETAIL PAGE 5 | | | | | | | | | |
| 5500 gallons X $1.33 = $ 7,315.00 | | | | | | | | | |
| 600 Series Total | | | | | | | | | |
| 10,071.00 | 8,159.00 | 8,805.00 | 4,737.19 | 7,815.00 | 7,815.00 | 7,815.00 | 0.00 | -990.00 | -11.24% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **01-42901-750** | | **FURNITURE & FIXTURES** | | | | | | | |
| 500.00 | 436.00 | 500.00 | 356.37 | 500.00 | 500.00 | 500.00 | _____ | 0.00 | 0.00% |

Office Chairs and other miscellaneous items of furniture as needed.

**700 Series Total**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **500.00** | **436.00** | **500.00** | **356.37** | **500.00** | **500.00** | **500.00** | **0.00** | **0.00** | **0.00%** |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **ublic Safety Building Total** | | | | | | | | | |
| 57,581.00 | 48,312.00 | 57,373.00 | 38,257.65 | 57,784.00 | 57,784.00 | 59,645.00 | 0.00 | 2,272.00 | 3.96% |

# Budget Overview

Department : Code Enforcement

Summary of Significant Net Changes : B2017 vs. B2016

*Increase / (Decrease)*

| Description | Amount Inc. / (Decr.) | Amount Inc. / (Decr.) |
|---|---|---|
| Identified: | | |
| Budgeted Non-Recurring: Increase / (Decrease) | | |
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| Net Change in Non-Recurring Items | | $0 |
| Budgeted Recurring: Increase / (Decrease) | | |
| 1. Aggregate Change in Salaries & Wages | $424 | |
| 2. Aggregate Change in Benefits | $2,834 | |
| 3. Telephone (341) | $137 | |
| 4. Insurance (480) | $45 | |
| 5. Gasoline (635) | ($64) | |
| 6. Travel & Meetings (810) | $190 | |
| 7. Professional Development (820) | $40 | |
| Net Change in Recurring Items | | $3,606 |
| Total Net Change Identified | | $3,606 |
| Not Identified: | | $0 |
| Total Net Change B2017 vs. B2016 | | $3,606 |
| Percent Change - Increase (Decrease) | | 2.56% |

| *2016 Budget* | | | *2017 Budget Request* | | |
|---|---|---|---|---|---|
| Budget Statistics | | | Budget Statistics (Requested) | | |
| Number of Full Time Employees | 1 | | Number of Full Time Employees | 1 | |
| Number of Shared Employees | 0.6 | | Number of Shared Employees | 0.6 | |
| Number of Part Time Employees | 0 | | Number of Part Time Employees | 0 | |
| Salaries | $73,580 | 52.33% | Salaries | $74,004 | 51.32% |
| Benefits | $55,838 | 39.71% | Benefits | $58,672 | 40.68% |
| Professional Services | $4,008 | 2.85% | Professional Services | $4,145 | 2.87% |
| Property Services | $911 | 0.65% | Property Services | $956 | 0.66% |
| Other Services | $1,025 | 0.73% | Other Services | $1,025 | 0.71% |
| Supplies | $2,650 | 1.88% | Supplies | $2,586 | 1.79% |
| Capital Outlay | $0 | 0.00% | Capital Outlay | $0 | 0.00% |
| Other Charges | $2,595 | 1.85% | Other Charges | $2,825 | 1.96% |
| Financial Uses | $0 | 0.00% | Financial Uses | $0 | 0.00% |
| Total | $140,607 | 100% | Total | $144,213 | 100% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **Code Enforcement** | | | | | | | | | |
| **01-42400-112** | | **CLERICAL SALARIES** | | | | | | | |
| 23,028.00 | 23,156.00 | 24,011.00 | 18,453.93 | 24,138.00 | 24,138.00 | 24,138.00 | _____ | 127.00 | 0.53% |
| Clerical Salaries | | | | | | | | | |
| 17.18 x 4.2 x 55 = | 3,968.58 | | | | | | | | |
| 17.18 x 1 x 55 = | 944.90 | | | | | | | | |
| 17.18 x 4.2 x 205 = | 14,791.98 | | | | | | | | |
| 17.18 x 1 x 205 = | 3,521.90 | | | | | | | | |
| 25.34 x 52 Ins. Diff. x 60%= | 790.61 | | | | | | | | |
| L.O.S.S. (200 x 60%) | 120.00 | | | | | | | | |
| Total | 24,137.97 | | | | | | | | |
| (60% of salary) | | | | | | | | | |
| **01-42400-113** | | **SUPERVISORY SALARIES** | | | | | | | |
| 47,081.00 | 47,305.00 | 48,313.00 | 39,193.21 | 48,610.00 | 48,610.00 | 48,610.00 | _____ | 297.00 | 0.61% |
| 23.37 x 40 x 13 = | 12,152.40 | | | | | | | | |
| 23.37 x 40 x 39 = | 36,457.20 | | | | | | | | |
| Total | 48,609.60 | | | | | | | | |
| **01-42400-117** | | **PART TIME WAGES** | | | | | | | |
| 1,256.00 | 1,565.00 | 1,256.00 | 1,553.23 | 1,256.00 | 1,256.00 | 1,256.00 | _____ | 0.00 | 0.00% |
| Vacation Coverage | 1255.68 | | | | | | | | |
| **100 Series Total** | | | | | | | | | |
| **71,365.00** | **72,026.00** | **73,580.00** | **59,200.37** | **74,004.00** | **74,004.00** | **74,004.00** | **0.00** | **424.00** | **0.58%** |

# PROPOSED 2017 BUDGET

Town of Wolfeboro

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **01-42400-210** | **GROUP HEALTH INSURANCE** | | | | | | | | |
| 37,744.00 | 37,749.00 | 39,039.00 | 32,348.80 | 41,946.00 | 41,946.00 | 41,946.00 | _____ | 2,907.00 | 7.45% |
| 1-Family Green 29,039.00<br>1-2 Person Green 21,511 x 60% = 12,906.60<br>41,945.60 | | | | | | | | | |
| **01-42400-215** | **GROUP LIFE INSURANCE** | | | | | | | | |
| 181.00 | 173.00 | 146.00 | 144.00 | 181.00 | 181.00 | 181.00 | _____ | 35.00 | 23.97% |
| 113 x 1 = 113<br>113 x 60%= 67.80<br>Total 180.80 | | | | | | | | | |
| **01-42400-218** | **DISABILITY** | | | | | | | | |
| 758.00 | 534.00 | 787.00 | 471.58 | 782.00 | 782.00 | 782.00 | _____ | -5.00 | -0.64% |
| short term<br>1,381.49 x 66.67%/10 x .48 x 12 = 530.51<br>71,837.39/100 x .35 = 253.43<br>Total 781.94 | | | | | | | | | |
| **01-42400-219** | **DENTAL INSURANCE** | | | | | | | | |
| 1,897.00 | 2,334.00 | 1,862.00 | 1,828.90 | 1,638.00 | 1,638.00 | 1,638.00 | _____ | -224.00 | -12.03% |
| 1-Family 1,383.00<br>1-1 Person 425 x 60% = 255.00<br>1,638.00 | | | | | | | | | |
| **01-42400-220** | **SOCIAL SECURITY** | | | | | | | | |
| 5,459.00 | 5,052.00 | 5,629.00 | 3,346.69 | 5,661.00 | 5,661.00 | 5,661.00 | _____ | 32.00 | 0.57% |
| 74,004 x .0765 = 5,661.31 | | | | | | | | | |
| **01-42400-230** | **RETIREMENT** | | | | | | | | |
| 7,691.00 | 2,292.00 | 8,079.00 | 1,858.09 | 8,202.00 | 8,202.00 | 8,202.00 | _____ | 123.00 | 1.52% |
| 72,748 x .11275 = 8,202.34 | | | | | | | | | |
| **01-42400-250** | **UNEMPLOYMENT COMP** | | | | | | | | |
| 211.00 | 137.00 | 149.00 | 0.00 | 99.00 | 99.00 | 99.00 | _____ | -50.00 | -33.56% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| 2 x 14,000 x .0034 = 95.20<br>1,256 x .0034 = 4.27<br>99.47 | | | | | | | | | |
| 01-42400-260 | | WORKERS COMPENSATION | | | | | | | |
| 120.00 | 114.00 | 147.00 | 129.67 | 163.00 | 163.00 | 163.00 | _____ | 16.00 | 10.88% |
| 74,004 x .0022 = 162.81 | | | | | | | | | |
| 200 Series Total | | | | | | | | | |
| 54,061.00 | 48,385.00 | 55,838.00 | 40,127.73 | 58,672.00 | 58,672.00 | 58,672.00 | 0.00 | 2,834.00 | 5.08% |

# PROPOSED 2017 BUDGET

Town of Wolfeboro

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **01-42400-311** | **CONSULTANTS** | | | | | | | | |
| 1,000.00 | 2,600.00 | 1,000.00 | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | _____ | 0.00 | 0.00% |
| Note: Appropriation is sfor 3rd party inspections as needed. | | | | | | | | | |
| **01-42400-320** | **LEGAL** | | | | | | | | |
| 2,000.00 | 1,001.00 | 2,000.00 | 880.76 | 2,000.00 | 2,000.00 | 2,000.00 | _____ | 0.00 | 0.00% |
| Detail Column 5 | | | | | | | | | |
| Estimated Legal for sign violations | | | | | | | | | |
| **01-42400-341** | **TELEPHONE** | | | | | | | | |
| 912.00 | 1,314.00 | 1,008.00 | 903.15 | 1,145.00 | 1,145.00 | 1,145.00 | _____ | 137.00 | 13.59% |
| Detail Column | | | | | | | | | |
| 569-5970 $ 27.00 X 12 = $ 324.00<br>569-8166 $ 27.00 X 12 = $ 324.00<br>Long Distance - $137.00<br>Cell phone Stipnd $ 30 X 12 = $ 360.00<br>$1,145.00 | | | | | | | | | |
| **300 Series Total** | | | | | | | | | |
| **3,912.00** | **4,915.00** | **4,008.00** | **1,783.91** | **4,145.00** | **4,145.00** | **4,145.00** | **0.00** | **137.00** | **3.42%** |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| 01-42400-430 | VEHICLE MAINTENANCE | | | | | | | | |
| 250.00 | 24.00 | 250.00 | 300.00 | 250.00 | 250.00 | 250.00 | _____ | 0.00 | 0.00% |
| Service, Tires & Cleaning | | | | | | | | | |
| 01-42400-434 | OFFICE EQUIPMENT MAINT | | | | | | | | |
| 100.00 | 0.00 | 100.00 | 0.00 | 100.00 | 100.00 | 100.00 | _____ | 0.00 | 0.00% |
| 01-42400-480 | INSURANCE | | | | | | | | |
| 524.00 | 524.00 | 561.00 | 561.00 | 606.00 | 606.00 | 606.00 | _____ | 45.00 | 8.02% |
| Detail Column 5 | | | | | | | | | |
| 1 Vehicle | | | | | | | | | |
| 400 Series Total | | | | | | | | | |
| 874.00 | 548.00 | 911.00 | 861.00 | 956.00 | 956.00 | 956.00 | 0.00 | 45.00 | 4.94% |

# PROPOSED 2017 BUDGET

Town of Wolfeboro

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **01-42400-550** | **PRINTING** | | | | | | | | |
| 500.00 | 205.00 | 500.00 | 613.00 | 500.00 | 500.00 | 500.00 | _____ | 0.00 | 0.00% |
| Detail Column 5 | | | | | | | | | |
| Permits, Inspection Slips, Etc | | | | | | | | | |
| **01-42400-560** | **DUES & SUBSCRIPTIONS** | | | | | | | | |
| 400.00 | 312.00 | 275.00 | 235.00 | 275.00 | 275.00 | 275.00 | _____ | 0.00 | 0.00% |
| Detail Column 5 | | | | | | | | | |
| Dues & Subscriptions<br>NH Bldg Off Assoc. 75<br>ICC Registration 100<br>ESBOF 25<br>LRSOA 50<br>Miscellaneous 25<br>275 | | | | | | | | | |
| **01-42400-562** | **ADVERTISING** | | | | | | | | |
| 250.00 | 0.00 | 250.00 | 196.20 | 250.00 | 250.00 | 250.00 | _____ | 0.00 | 0.00% |
| 2017 Building Department Forum | | | | | | | | | |
| **500 Series Total** | | | | | | | | | |
| **1,150.00** | **517.00** | **1,025.00** | **1,044.20** | **1,025.00** | **1,025.00** | **1,025.00** | **0.00** | **0.00** | **0.00%** |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **01-42400-620** | **OFFICE SUPPLIES** | | | | | | | | |
| 800.00 | 806.00 | 800.00 | 907.79 | 800.00 | 800.00 | 800.00 | _____ | 0.00 | 0.00% |
| MIsc Office Supplies | | | | | | | | | |
| **01-42400-625** | **POSTAGE** | | | | | | | | |
| 400.00 | 528.00 | 400.00 | 520.07 | 400.00 | 400.00 | 400.00 | _____ | 0.00 | 0.00% |
| Detail Column 5 | | | | | | | | | |
| Estimated Postage Usage | | | | | | | | | |
| **01-42400-635** | **GASOLINE** | | | | | | | | |
| 1,003.00 | 549.00 | 500.00 | 360.30 | 436.00 | 436.00 | 436.00 | _____ | -64.00 | -12.80% |
| Detail Column 5 | | | | | | | | | |
| 200 Gallons x 2.18 = 436.00 | | | | | | | | | |
| **01-42400-670** | **BOOKS & PERIODICALS** | | | | | | | | |
| 650.00 | 714.00 | 650.00 | 151.95 | 650.00 | 650.00 | 650.00 | _____ | 0.00 | 0.00% |
| Detail Column 5 | | | | | | | | | |
| Books & Periodicals<br>Updates & Ref. Materials 375<br>NFPA & ADA Codes 275<br>650 | | | | | | | | | |
| 2017 Code Books | | | | | | | | | |
| **01-42400-680** | **SAFETY EQUIPMENT** | | | | | | | | |
| 300.00 | 270.00 | 300.00 | 251.79 | 300.00 | 300.00 | 300.00 | _____ | 0.00 | 0.00% |
| Detail Column 5 | | | | | | | | | |
| Safety Gear<br>Boots, Etc | | | | | | | | | |

# PROPOSED 2017 BUDGET

Town of Wolfeboro



| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **600 Series Total** | | | | | | | | | |
| 3,153.00 | 2,867.00 | 2,650.00 | 2,191.90 | 2,586.00 | 2,586.00 | 2,586.00 | 0.00 | -64.00 | -2.42% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| 01-42400-810 | TRAVEL & MEETINGS | | | | | | | | |
| 600.00 | 565.00 | 785.00 | 362.68 | 975.00 | 975.00 | 975.00 | _____ | 190.00 | 24.20% |

Detail Column 5

Monthly Meetings &Travel
Meals, Mileage & Tolls

| | |
|---|---|
| NHBOA | 10 x 35 = 350 |
| NHBOA | 4 x 75 = 300 |
| LRSO | 10 x 20 = 200 |
| ESBOF | 125 |
| Yearly Meeting | 975.00 |

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 01-42400-820 | PROFESSIONAL DEVELOP | | | | | | | | |
| 2,400.00 | 2,295.00 | 1,810.00 | 3,287.00 | 1,850.00 | 1,850.00 | 1,850.00 | _____ | 40.00 | 2.21% |

Detail Column 5

| | | |
|---|---|---|
| NH Concord Comunity College Class | $1,300 | |
| Building Inspector & Plans Examiner | | |
| Certifications testing - Certifications | $ 400 | |
| Certification Renewals - 2 renewals | $ 150 | |
| | | $1,850 |

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 800 Series Total | | | | | | | | | |
| 3,000.00 | 2,860.00 | 2,595.00 | 3,649.68 | 2,825.00 | 2,825.00 | 2,825.00 | 0.00 | 230.00 | 8.86% |

# PROPOSED 2017 BUDGET

Town of Wolfeboro

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **Code Enforcement Total** | | | | | | | | | |
| 137,515.00 | 132,118.00 | 140,607.00 | 108,858.79 | 144,213.00 | 144,213.00 | 144,213.00 | 0.00 | 3,606.00 | 2.56% |

# Budget Overview

Department : Communications

Summary of Significant Net Changes : B2017 vs. B2016

*Increase / (Decrease)*

| Description | Amount Inc. / (Decr.) | Amount Inc. / (Decr.) |
|---|---|---|
| Identified: | | |
| Budgeted Non-Recurring: Increase / (Decrease) | | |
| 1. Machinery & Equipment (740) | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| Net Change in Non-Recurring Items | | |
| Budgeted Recurring: Increase / (Decrease) | | |
| 1. Aggregate Change in Salaries & Wages | $3,235 | |
| 2. Aggregate Change in Benefits | $8,303 | |
| 3. Purchased Svcs (390) | $1,139 | |
| 4. Communications Maintenance (432) | $0 | |
| 5. Advertising (562) | $0 | |
| 6. Office Supplies (620) | $0 | |
| 7. Machinery Equipment (680) | $400 | |
| 8. Machinery & Equipment (740) | $100 | |
| Net Change in Recurring Items | | $13,177 |
| Total Net Change Identified | | $13,177 |
| Not Identified: | | $0 |
| Total Net Change B2017 vs. B2016 | | $13,177 |
| Percent Change - Increase (Decrease) | | 2.76% |

| *2016 Budget* | | | *2017 Budget Request* | | |
|---|---|---|---|---|---|
| Budget Statistics | | | Budget Statistics (Requested) | | |
| Number of Full Time Employees | 5 | | Number of Full Time Employees | 5 | |
| Number of Shared Employees | 0 | | Number of Shared Employees | 0 | |
| Number of Part Time Employees | 7 | | Number of Part Time Employees | 7 | |
| Salaries | $291,592 | 61.14% | Salaries | $294,827 | 60.16% |
| Benefits | $163,165 | 34.21% | Benefits | $171,468 | 34.99% |
| Professional Services | $13,841 | 2.90% | Professional Services | $14,980 | 3.06% |
| Property Services | $2,200 | 0.46% | Property Services | $2,200 | 0.45% |
| Other Services | $150 | 0.03% | Other Services | $150 | 0.03% |
| Supplies | $2,800 | 0.59% | Supplies | $3,200 | 0.65% |
| Capital Outlay | $2,895 | 0.61% | Capital Outlay | $2,995 | 0.61% |
| Other Charges | $250 | 0.05% | Other Charges | $250 | 0.05% |
| Financial Uses | $0 | 0.00% | Financial Uses | $0 | 0.00% |
| Total | $476,893 | 100% | Total | $490,070 | 100% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **Communications** | | | | | | | | | |
| **01-42990-114** | | HOURLY WAGES | | | | | | | |
| 230,798.00 | 227,516.00 | 243,380.00 | 187,285.70 | 246,615.00 | 246,615.00 | 246,615.00 | _____ | 3,235.00 | 1.33% |

DETAIL COLUMN 5

The Police Commission has authorized five full time dispatch positions (including the supervisor) as hourly wage employees. The supervisor's salary is included in this line as well. These employees staff the dispatch center 24 hours a day, 365 days per year and are supported by part-time positions.

Central Dispatch staff fielded 54,536 calls/inquiries in 2016. While the primary focus is police and fire/rescue, they also handle/refer after-hours calls for all Town public works departments. Our staff serve as greeters or receptionists to anyone entering the public safety builidng and often find themselves interacting with individuals who are in crisis or have immediate needs. For example, there were 6,475 "walk-ins" at the Public Safety Building in 2016.

Efficiency and effectiveness in this position requires the ability to multi-task as dispatchers are the lifeline to public safety personnel in the field. They are the "un-sung heroes" with their role in the community all too often taken for granted.

Full time Central Dispatch employees are members of the New England Police Benevolent Association (NEPBA).

Negotiations with the Town and unit are expected to get undeway soon, therefore there are no adjustments at this time..

TOTAL REQUEST: **2016 appropriation: $243,380.00** **2017 request: $246,615.00**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42990-117** | | PART TIME WAGES | | | | | | | |
| 19,622.00 | 11,808.00 | 19,235.00 | 15,657.57 | 19,235.00 | 19,235.00 | 19,235.00 | _____ | 0.00 | 0.00% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

DETAIL COLUMN 5

This line provides coverage for regularly scheduled vacanices, training, special events, and peak-activity periods or during extreme weather conditions when one person cannot manage call activity volume. Our part time staff is an integral link to overall coverage. But the demands of their full time positions in other locations often compete with availability in our "24-7" operation.

This year has been no exception with part-time employees lost to other obligations. We find the process of recruitment, testing, selection and training, nearly a constant among these ranks. At mid-point 2016, we have two vacant part-time positions.

We note part-time dispatchers have worked a total of 868 hours through thirty three weeks of 2016. This would average out to 1352 hours by year's end. We attribute the increase to the extended absence of a full time member and expect a return to hours more consistent with past years.

Our 2017 request includes an estimated 1074 hours of part-time coverage plus training hours for new hires.

**TOTAL REQUEST: 2016 appropriation: $19,235.00 2017 request: $19,235.00**

Note: Town Manager level funded this line item due to anticpated useage.

**01-42990-140 OVERTIME**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 22,656.00 | 30,653.00 | 23,449.00 | 22,415.28 | 23,449.00 | 23,449.00 | 23,449.00 | _____ | 0.00 | 0.00% |

OVERTIME

Overtime is necessary in any "twenty four-seven" operation. Full time employees receive time and one half after 8 hours of work. Overtime is required for:

SHIFT COVERAGE - vacation, illness, etc., when part time personnel aren't available

TRAINNG - when an employee is training, that vacant slot has to be filled by another

OTHER - administrative matters, staff meetings, speaking engagements, assisting other agencies, special projects, late calls, additonal workload during special operations, data entry, etc.

Our overtime hours were "up" 15% from a five year average of 59 hours per month to 68 hours through mid-year, due to the extended absence of one employee.

Our 2017 request will be based on an average of 60 hours per month with the current, hourly overtime rate factored in.

There are no colas or adjustment to work with at this writing

**TOTAL REQUEST: 2016 appropriation: $23,449.00 2017 request: $23,449.00**

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **01-42990-150** | **OTHER COMPENSATION** | | | | | | | | |
| 4,150.00 | 4,813.00 | 5,528.00 | 4,699.41 | 5,528.00 | 5,528.00 | 5,528.00 | _____ | 0.00 | 0.00% |

DETAIL COLUMN 5

Year 2 of the Town/NEPBA pact upped the shift differential stipend to .75 cents per hour (from .60) for the 4PM-Midnight watch and $1.00 per hour (from .85) for the Midnight-8AM shift.

13 weeks of 2016:

.60 cents per hour x 8 hours = $4.80 per shift x 7 days = $33.60 x 13 weeks = $436.80 (4PM - Midnight)
.85 cents per hour x 8 hours = $6.80 per shift x 7 days = $47.60 x 13 weeks = $618.80 Midnight - 8AM)

sub total $1,055.60

39 weeks of 2016:

.75 cents per hour x 8 hours = $6.00 per shift x 7 days = $42.00 x 39 weeks = $1,638.00 (4PM - Midnight)
$1.00 per hour x 8 hours = $8.00 per shift x 7 days = $56.00 x 39 weeks = $2,184.00 (midnight - 8AM)

$1,056.00
1.638.00
2,184.00

Differential total $4,878.00

A length of service stipend is also funded through this item. Five dispatchers are eligible in 2017:

years 05- 09 three @ $150.00 = $450.00
years 10 - 14 one @ $200.00 = $200.00

LONGEVITY $650.00

SHIFT DIFF. $4,878.00

TOTAL $5,528.00

2017 rates not yet established.

TOTAL REQUEST: 2016 appropriation: $5,528.00 2017 request: $5,528.00

# PROPOSED 2017 BUDGET

Town of Wolfeboro



| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **100 Series Total** | | | | | | | | | |
| 277,226.00 | 274,790.00 | 291,592.00 | 230,057.96 | 294,827.00 | 294,827.00 | 294,827.00 | 0.00 | 3,235.00 | 1.11% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **01-42990-210** | | **GROUP HEALTH INSURANCE** | | | | | | | |
| 97,841.00 | 97,760.00 | 101,099.00 | 83,774.30 | 108,628.00 | 108,628.00 | 108,628.00 | _____ | 7,529.00 | 7.45% |

Health insurance is provided under the Town Personnel Policy to all full time employees. The rate is set by the Town.

Four employees have coverage (3 family plans & 1 two-person plan)

TOTAL REQUEST: **2016 appropriation: $101,099.00** **2017 request: $108,628**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42990-215** | | **GROUP LIFE INSURANCE** | | | | | | | |
| 565.00 | 540.00 | 565.00 | 450.00 | 565.00 | 565.00 | 565.00 | _____ | 0.00 | 0.00% |

DETAIL COLUMN 5

Full time employees are provided life insurance ($113 x 5 = $565). Rates are provided by the Town.

TOTAL REQUEST: **2016 appropriation: $565.00** **2017 request: $565.00**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42990-218** | | **DISABILITY** | | | | | | | |
| 2,406.00 | 1,751.00 | 2,649.00 | 1,653.88 | 2,684.00 | 2,684.00 | 2,684.00 | _____ | 35.00 | 1.32% |

DETAIL COLUMN 5

This line covers both short and long term disability for all full time employees. The rates are set by the Town.

TOTAL REQUEST: **2016 appropriation: $2,649.00** **2017 request: $2,684**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42990-219** | | **GROUP DENTAL INSURANCE** | | | | | | | |
| 5,226.00 | 5,193.00 | 5,100.00 | 4,266.00 | 5,185.00 | 5,185.00 | 5,185.00 | _____ | 85.00 | 1.67% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

DETAIL COLUMN 5

This line pays for dental insurance using the same format as group health insurance:

four employees have coverage

**TOTAL REQUEST: 2016 appropriation: $5,100.00 2017 request: $5,185.00**

**01-42990-220 SOCIAL SECURITY**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 20,598.00 | 20,187.00 | 22,307.00 | 13,673.34 | 22,409.00 | 22,409.00 | 22,409.00 | _____ | 102.00 | 0.46% |

DETAIL COLUMN 5

Payments are calculated on all wages multipled by .0765 - line 114, 117, 140 and 150 (lhourly wages, part time wages, overtime) apply. The rates are provided by the Town.

**TOTAL REQUEST: 2016 appropriation: $22,307.00 2017 request: $22,409.00**

**01-42990-230 RETIREMENT**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 29,196.00 | 28,868.00 | 30,422.00 | 24,205.51 | 31,073.00 | 31,073.00 | 31,073.00 | _____ | 651.00 | 2.14% |

DETAIL COLUMN 5

Full time employees of Central Dispatch participate in Group 1 of the New Hampshire Retirement System. The rate is calculated on lines covering wages and overtime, multiplied by 0.11275

**TOTAL REQUEST: 2016 appropriation: $30,422.00 2017 request: $31,073.00**

**01-42990-250 UNEMPLOYMENT COMP**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 647.00 | 420.00 | 455.00 | 0.00 | 297.00 | 297.00 | 297.00 | _____ | -158.00 | -34.73% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

DETAIL COLUMN 5

Rates are based on the lesser of $14,000 of total wages by 0.0022. Rates are set by the state

TOTAL REQUEST: 2016 appropriation: $455.00 2017 request: $297.00

01-42990-260 WORKERS COMPENSATION

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 619.00 | 421.00 | 568.00 | 501.03 | 627.00 | 627.00 | 627.00 | _____ | 59.00 | 10.39% |

DETAIL COLUMN 5

This line is computed by using the following formula:

(all wages, including overtime) + (2/3 overtime) x .0461 = premium.

We seek imput from Town administration and enter a level funded amount in the interim.

TOTAL REQUEST: 2016 appropriation: $568.00 2017 request: $627.00

200 Series Total

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 157,098.00 | 155,140.00 | 163,165.00 | 128,524.06 | 171,468.00 | 171,468.00 | 171,468.00 | 0.00 | 8,303.00 | 5.09% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **01-42990-341** | **TELEPHONE** | | | | | | | | |
| 1,655.00 | 1,491.00 | 1,655.00 | 904.50 | 1,655.00 | 1,655.00 | 1,655.00 | _____ | 0.00 | 0.00% |

DETAIL COLUMN 5

This line covers the use costs of the Central Dispatch telephone system to include the following:

569 8170 fax line
569 9981 911 incoming line 1
569 9982 911 incoming line 2
569 9983 911 incoming line 3

Finance Director calculates 2016 request.

**TOTAL REQUEST: 2016 appropriation: $1,655.00 2017 request: $1,655.00**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42990-390** | **OTHER PURCH. SERVICES** | | | | | | | | |
| 12,186.00 | 10,012.00 | 12,186.00 | 8,225.75 | 13,325.00 | 13,325.00 | 13,325.00 | _____ | 1,139.00 | 9.35% |

DETAIL COLUMN 5

This line item funds the service contracts and/or user fees to maintain our:

| | |
|---|---|
| management information system | $7,069.00 |
| "SPOTS" - State Police On-Line Telecommunications) | $4,500.00 |
| Acorn Recording (telephone/radio monitoring) | $1,100.00 |
| Generator maintenance | $ 206.00* |
| NCIC/State Query Inrterface maintenance | $ 450.00 |

*Bennett Hill repeater

**total $13,325.00**

(total subject to change upon notice from providers)

**TOTAL REQUEST: 2016 appropriaton: $12,186.00 2017 request: $13,325.00**

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| 300 Series Total | | | | | | | | | |
| 13,841.00 | 11,503.00 | 13,841.00 | 9,130.25 | 14,980.00 | 14,980.00 | 14,980.00 | 0.00 | 1,139.00 | 8.23% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **01-42990-432** | | **COMMUNICATIONS MAINT** | | | | | | | |
| 2,000.00 | 2,285.00 | 2,000.00 | 1,219.00 | 2,000.00 | 2,000.00 | 2,000.00 | _____ | 0.00 | 0.00% |

DETAIL COLUMN 5

This covers estimated yearly repair costs for the equipment associated with Central Dispatch functions.

**TOTAL REQUEST: 2016 appropriation: $2,000.00** **2017 request: $2,000.00**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42990-434** | | **OFFICE EQUIP MAINT** | | | | | | | |
| 200.00 | 0.00 | 200.00 | 0.00 | 200.00 | 200.00 | 200.00 | _____ | 0.00 | 0.00% |

DETAIL COLUMN 5

The costs associated with repairs to logging systems, typewriters, calculators and similar items are contained in this account. This account may also be used to replace an item that cannot be repaired.

**TOTAL REQUEST: 2016 appropriaton: $200.00** **2017 request: $200.00**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 400 Series Total | | | | | | | | | |
| 2,200.00 | 2,285.00 | 2,200.00 | 1,219.00 | 2,200.00 | 2,200.00 | 2,200.00 | 0.00 | 0.00 | 0.00% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| 01-42990-562 | ADVERTISING | | | | | | | | |
| 150.00 | 0.00 | 150.00 | 0.00 | 150.00 | 150.00 | 150.00 | _____ | 0.00 | 0.00% |

We sometimes advertise vacant positions in our part-time ranks.

To appeal to a larger pool of potential candidates, we request a small appropriation in 2017.

**TOTAL REQUEST: 2016 appropriation: $150.00 2017 request: $150.00**

500 Series Total

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 150.00 | 0.00 | 150.00 | 0.00 | 150.00 | 150.00 | 150.00 | 0.00 | 0.00 | 0.00% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **01-42990-620** | **OFFICE SUPPLIES** | | | | | | | | |
| 1,600.00 | 2,075.00 | 1,600.00 | 1,635.41 | 1,600.00 | 1,600.00 | 1,600.00 | _____ | 0.00 | 0.00% |

DETAIL COLUMN 5

This line provides the operating supplies for the Department. Purchases are made through State or Town purchasing policy and could include toner for printers, fax machine and copier paper, supplies (note pades, writing tablets, etc), forms and logs (write-up slips, daily reports), other supplies (folders, binders, pens/pencils, markers, labels, legal/steno pads,etc.)

**TOTAL REQUEST: 2016 appropriation: $1,600.00 2017 request: $1,600.00**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42990-625** | **POSTAGE** | | | | | | | | |
| 350.00 | 119.00 | 350.00 | 71.00 | 350.00 | 350.00 | 350.00 | _____ | 0.00 | 0.00% |

DETAIL COLUMN 5

The line pays for the cost of postage for Central Dispatch. The most common mailings are business contact update forms, summonses, pistol permit applications, and insurance reports.

**TOTAL REQUEST: 2016 Appropriation: $350.00 2017 Request: $350.00**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **01-42990-680** | **SAFETY EQUIPMENT** | | | | | | | | |
| 850.00 | 947.00 | 850.00 | 565.97 | 1,250.00 | 1,250.00 | 1,250.00 | _____ | 400.00 | 47.06% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

DETAIL COLUMN 5

"Uniforms" are based on estimated annual replacement costs for full time dispatchers with a lesser amount provided to part time staff. They wear business casual - type shirts/jerseys that are identifiable to the public but not to be confused with police uniforms. Our 2017 request reflected the ever-increasing cost of apparel and the need to adjust this line to current pricing.

| | | |
|---|---|---|
| full time dispathcers: | 5 @ $170 = | $850.00 |
| part time dispatchers: | 4 @ $100 = | $400.00 |
| | total: | $1250.00 |

TOTAL REQUEST: 2016 appropriation: $850.00 2017 request: $1250.00

600 Series Total

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 2,800.00 | 3,141.00 | 2,800.00 | 2,272.38 | 3,200.00 | 3,200.00 | 3,200.00 | 0.00 | 400.00 | 14.29% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|

**01-42990-740** MACHINERY & EQUIPMENT

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 2,500.00 | 1,122.00 | 2,400.00 | 0.00 | 2,500.00 | 2,500.00 | 2,500.00 | _____ | 100.00 | 4.17% |

DETAIL COLUMN 5

Proposals in this line vary from year to year as they are based on need. Central Dispatch has seen many improvements and upgrades over the past several budget cycles and we are grateful for the support we receive as we try to keep pace with the ever-changning technology in the emergency communications field.

We need to complete perimeter, video monitoring to eliminate blind spots around the public safety building. To assure the quality of our in-house recordings, the DVR will have to be replaced as well. Video recording and the ability to reproduce images has already paid dividends in refuting allegations of misconduct Further, this added protection for our civilian staff is necessary in our seemingly, ever-changing world.

We have preliminary estimates only for the monitoring systems and await a formal proposal.. The 2017 request is a "place-holder" at this writing.

Install two video camers and upgrade DVR: $2,500.00

**TOTAL REQUEST: 2016 appropriation: $2,400.00 2017 request: $2,500.00**

**01-42990-750** FURNITURE & FIXTURES

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 495.00 | 1,013.00 | 495.00 | 0.00 | 495.00 | 495.00 | 495.00 | _____ | 0.00 | 0.00% |

DETAIL COLUMN 5

Dispatch chairs are used "24-7". Routine replacement is required.

One chair of average durability can be purchase for about $495.00

**TOTAL REQUEST: 2016 appropriation: $495.00 2017 request: $495.00**

**700 Series Total**

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 2,995.00 | 2,135.00 | 2,895.00 | 0.00 | 2,995.00 | 2,995.00 | 2,995.00 | 0.00 | 100.00 | 3.45% |

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| 01-42990-820 | PROFESSIONAL DEVELOPMNT | | | | | | | | |
| 250.00 | 158.00 | 250.00 | 0.00 | 250.00 | 250.00 | 250.00 | _____ | 0.00 | 0.00% |

DETAIL COLUMN 5

We train both as an incentive to personnel and to enhance customer service. This line includes funds for training courses that may involve certifications, public relations, current techniques, positive discipline or skill building. The line is also used to reimburse employees for travel/mileage expenses.

The professional development line always "takes it on the chin," when tough, fiscal decisions have to be made. While we continue to avail ourselves of cost-free offerings, our dispatch staff is being denied opportunities for personal and professional growth.

Management has a responsibility to develop employees. We seek a modest amount in this line to give (at least) one dispatcher a training opportunity each year.

TOTAL REQUEST: 2016 appropriation: $250.00 2017 request: $250.00

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 800 Series Total | | | | | | | | | |
| 250.00 | 158.00 | 250.00 | 0.00 | 250.00 | 250.00 | 250.00 | 0.00 | 0.00 | 0.00% |

# PROPOSED 2017 BUDGET

Town of Wolfeboro

| 1<br>2015<br>APPROVED<br>BUDGET<br>As of DECEMBER | 2<br>2015<br>ACTUAL<br>EXPENSE | 3<br>2016<br>APPROVED<br>BUDGET<br>As of AUGUST 20 | 4<br>2016<br>EXPENDED<br>TO DATE<br>As of OCTOBER 2 | 5<br>2017<br>DEPARTMENT<br>REQUEST | 6<br>2017<br>TOWN<br>MANAGER | 7<br>2017<br>BOARD OF<br>SELECTMEN | 8<br>2017<br>BUDGET<br>COMMITTEE | 9<br>$<br>INCREASE/<br>DECREASE | 10<br>%<br>INCREASE /<br>DECREASE |
|---|---|---|---|---|---|---|---|---|---|
| **Communications Total** | | | | | | | | | |
| 456,560.00 | 449,152.00 | 476,893.00 | 371,203.65 | 490,070.00 | 490,070.00 | 490,070.00 | 0.00 | 13,177.00 | 2.76% |