

Memorandum

Date: September 2016

To: David Owen – Town Manager

From: Robert Houseman – Director of Planning & Development
John Krebs – Interim Town Planner

RE: Monthly Report – September

The Planning and Development Department activities include the following:

- Prepared following Planning Board Packets:
 - September 6, 2016
 - Binnacle, LLC – Highland Terrace – Special Use Permit
 - Huggins Hospital – 240 South Main Street – Site Plan Review
 - Douglas & Bonnie Blum – 166 North Main Street – Subdivision
 - 22-24 North Main Street Trust – 22-24 North Main Street – Subdivision- Condo Conversion
 - Tropic Star Development, LLC/ Niccastro Family Properties, LLC – Site Plan Review
 - Brewster Academy – 80 Academy Drive – Site Plan Review
 - Wolfeboro Business Park, LLC – Release of Financial Security
 - HB 1202
 - Revised 2016 Planning Board Application Deadline Schedule
 - Master Plan update
- Approved Town of Wolfeboro Shoreland Permit
 - Alexander M. Milley Irrevocable Trust – 141 Keewaydin Road

The Planning and Development Department activities completed by the John Krebs, Interim Town Planner include the following:

- Town of Wolfeboro Shoreland Permit Approvals
 - Grasmere Lake LLC – 114 Sewall Road
 - Anne B. Holberton – 11 Brook Crossing Road
 - Taggart & Jennifer Romney – 25 Greenleaf Drive
- Attended meeting for
 - September 7, Technical Review Committee
 - Susan Senecal – 15 Sleepy Hollow Rd- Minor Site Plan Review
 - 3 Non- Binding Applications for review
 - September 14,
 - 1 Non-Binding Application
- Met with individuals and assisted with zoning questions and application process.

Attached please find the monthly report for building and Zoning enforcement