

**TOWN OF WOLFEBORO
TECHNICAL REVIEW COMMITTEE
September 7, 2016
MINUTES**

Members Present: Corey Ryder, Code Enforcement Officer, Tom Zotti, Wolfeboro Fire Department, Barry Muccio, Municipal Electric Department, David Ford, Public Works Department.

Member Absent: Stu Chase, Wolfeboro Police Department.

Planning Board Representative Present: Kathy Barnard, Chairman.

Staff Present: John Krebs, Interim Town Planner, Lee Ann Keathley, Administrative Secretary.

Chairman Barnard opened the meeting at 9:32 AM.

Susan Senecal

Minor Site Plan Review ~ Home Occupation

15 Sleepy Hollow Road

Case #201615

TM #267-32

Kathy Barnard stated the applicant is proposing to occupy up to 500 SF of her residence for a home occupation for sewing, alterations and repair business. She noted the property is located in the General Residential District, the applicant resides on the premises and there is no proposed sale of product or employees. She stated four parking spaces are required and four spaces are being provided and signage would be addressed as part of the sign application process. She questioned hours of operation and potential deliveries to the site.

Dave Senecal stated the hours of operation are 9AM - 2PM.

It was moved by Dave Ford and seconded by Barry Muccio to accept the application as complete. All members voted in favor. The motion passed.

Chairman Barnard opened the public hearing.

There being no questions or comments, Chairman Barnard closed the public hearing.

Kathy Barnard reviewed the following recommended conditions of approval;

1. No modification shall be permitted to the exterior of the building or to the site shall be permitted in conjunction with this use, including outdoor storage, display or sale of materials.
2. No onsite retail sales are permitted.
3. Review and approval of the business shall be in compliance with the NH Fire Code and Town Building Codes.
4. All signage shall conform to the Wolfeboro Sign Ordinance.
5. Payment of all recording fees.

It was moved by Dave Ford and seconded by Tom Zotti to approve the Susan Senecal Minor Site Plan Review application, Case #201615, subject to the recommended conditions of approval. All members voted in favor. The motion passed.

Respectfully Submitted,
Lee Ann Keathley
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