

Wolfeboro Board of Selectmen
Public Meeting Minutes-Approved
April 18, 2018

Members present: Chairman Linda Murray, Dave Bowers, Paul O'Brien and Dave Senecal

Members absent: Brad Harriman

Staff present: Town Manager David W. Owen, Police Chief Dean Rondeau, Public Works Director Dave Ford, Finance Director Pete Chamberlin, Parks and Recreation Director Christine Collins and Recording Secretary Michele Chamberlain

Chairman Murray opened the meeting at 6:30 PM.

Non-Public Session RSA 91-A:3, II

Mr. Owen stated a non-public session is needed to discuss real estate and litigation.

Consideration of Minutes

Chairman Murray asked for approval from the Board of the April 4, 2018 Regular Meeting Minutes.

It was moved by Dave Senecal and seconded by Paul O'Brien to accept the minutes of April 4, 2018 with amendments to pages 2, 3, and 9. Members voted and being none opposed, the motion passed.

Chairman Murray asked for approval from the Board of the April 11, 2018 Special Meeting Minutes.

It was moved by Dave Bowers and seconded by Dave Senecal to accept the minutes of April 11, 2018 with an amendment to page 2. Members voted and being none opposed, the motion passed.

Public Hearings

A. Temporary Outdoor Event Permit Applications

- i. Morning Star Lodge #17 to hold Trail Running Races on July 12, 19, & 26, 2018 from 6:00 – 8:00 PM (setup to start at 4:30 PM) at the Abenaki Cross Country Ski Trail.**

Kristina Folcik addressed the Board. She stated last year was the first year for the races. It was a pretty small group but it was still successful. It was a lot of fun for the adults and children that attended. It is a benefit for the Morning Star Lodge. We are trying to promote and grow the event from last year.

Chairman Murray opened the public hearing.

Chairman Murray closed the public hearing.

Chairman Murray stated she wanted people to be aware that the races take place on Thursdays not during the weekends.

It was moved by Dave Senecal and seconded by Paul O'Brien to approve the issuance of a Temporary Outdoor Event Permit to Morning Star Lodge #17 to hold Trail Running Races on July 12, 19, & 26, 2018 from 6:00 – 8:00 PM (setup to start at 4:30 PM) at the Abenaki Cross Country Ski Trail. Members voted and being none opposed, the motion passed.

ii. Lakes Region Conservation Trust to hold Orienteering on May 19, 2018 from 9:30 AM – 3:00 PM starting at Sewall Woods to Crescent Lake School to 29 Orchards Road.

Peter Goodwin, Member of the Lakes Region Conservation Trust, addressed the Board. This is a four stage orienteering event. It will start at Sewall Woods, move to Crescent Lake School and then to 29 Orchards Road. It is a non-profit organization and we hope to have 30-40 people compete in the event.

Chairman Murray opened the public hearing.

Chairman Murray closed the public hearing.

Dave Senecal questioned what orienteering was.

Mr. Goodwin stated it is the use of maps and compasses.

It was moved by Dave Senecal and seconded by Paul O'Brien to approve the issuance of a Temporary Outdoor Event Permit to the Lakes Region Conservation Trust to hold Orienteering on May 19, 2018 from 9:30 AM – 3:00 PM starting at Sewall Woods to Crescent Lake School to 29 Orchards Road. Members voted and being none opposed, the motion passed.

iii. Wolfeboro Parks & Recreation Department to hold Wolfeboro Bike and Walk Day on May 11, 2018 from 6:30 – 10:00 AM throughout the Town.

Christine Collins, Director of Parks & Recreation, addressed the Board. She stated Wolfeboro Parks & Recreation Department partners with Huggins Hospital for this event. It is the same event as the last several years. We set up two breakfast stations, one at Cate Park and one at Huggins Hospital. We give out t-shirts and snacks. We encourage people to bike or walk to work that day.

Chairman Murray opened the public hearing.

Chairman Murray closed the public hearing.

It was moved by Dave Senecal and seconded by Dave Bowers to approve the issuance of a Temporary Outdoor Event Permit to the Wolfeboro Parks & Recreation Department to hold Wolfeboro Bike and Walk Day on May 11, 2018 from 6:30 – 10:00 AM throughout the Town. Members voted and being none opposed, the motion passed.

iv. Wolfeboro Parks & Recreation Department to hold the 4th of July Fireworks on July 4, 2018 (Rain Date July 5, 2018) from 9:00 – 10:00 PM at Brewster Academy.

Christine Collins, Director of Parks & Recreation, addressed the Board. She stated this is the same event we have done for years and it takes place at Brewster Field. We hired a new company, American Thunder Fireworks.

Chairman Murray opened the public hearing.

Chairman Murray closed the public hearing.

It was moved by Paul O'Brien and seconded by Dave Senecal to approve the issuance of a Temporary Outdoor Event Permit to the Wolfeboro Parks & Recreation Department to hold the 4th of July Fireworks on July 4, 2018 (Rain Date July 5, 2018) from 9:00 – 10:00 PM at Brewster Academy. Members voted and being none opposed, the motion passed.

v. Wolfeboro Parks & Recreation Department to hold the Granite Kid Triathlon on July 21, 2018 from 8:00 – 12:00 Noon starting and ending at Brewster Beach.

Christine Collins, Director of Parks & Recreation, addressed the Board. She stated this is our 27th youth triathlon event for children ages 3-16 years old. This event usually fills up very quickly so she urged people to sign up early.

Chairman Murray opened the public hearing.

Chairman Murray closed the public hearing.

Chairman Murray stated she enjoyed the map Ms. Collins provided because it addressed concerns with safety.

It was moved by Dave Senecal and seconded by Paul O'Brien to approve the issuance of a Temporary Outdoor Event Permit to the Wolfeboro Parks & Recreation Department to hold the Granite Kid Triathlon on July 21, 2018 from 8:00 – 12:00 Noon starting and ending at Brewster Beach. Members voted and being none opposed, the motion passed.

vi. Wolfeboro Parks & Recreation Department to hold the Granite Man Triathlon on August 18, 2018 from 9:00 AM – 2:00 PM starting and ending at Carry Beach.

Christine Collins, Director of Parks & Recreation, addressed the Board. She stated this is our 37th year doing this race and it is for the Albert Dow III Memorial Scholarship fund. This is the first

year that Margery Dow will not be with us because she passed away in January. Her family members will continue to volunteer and help during the race as they have in the past. This race fills up quickly.

Chairman Murray opened the public hearing.

Chairman Murray closed the public hearing.

Mr. Bowers stated Margery's son, Mr. Dow, died rescuing some people from Mount Washington.

It was moved by Dave Bowers and seconded by Dave Senecal to approve the issuance of a Temporary Outdoor Event Permit to the Wolfeboro Parks & Recreation Department to hold the Granite Man Triathlon on August 18, 2018 from 9:00 AM – 2:00 PM starting and ending at Carry Beach. Members voted and being none opposed, the motion passed.

vii. Wolfeboro Parks & Recreation Department to hold Movies in the Park on June 29, July 13 & 27, and August 10, 2018 (Rain Date is Saturday) starting at Dusk at Foss Field.

Christine Collins, Director of Parks & Recreation, addressed the Board. She stated we have four movies we are showing this year. The time varies because it depends on the sun. We are hoping for better weather this year because last year we had a lot of rain and mosquitoes.

Chairman Murray opened the public hearing.

Chairman Murray closed the public hearing.

It was moved by Paul O'Brien and seconded by Dave Bowers to approve the issuance of a Temporary Outdoor Event Permit to the Wolfeboro Parks & Recreation Department to hold Movies in the Park on June 29, July 13 & 27, and August 10, 2018 (Rain Date is Saturday) starting at dusk at Foss Field. Members voted and being none opposed, the motion passed.

viii. New Hampshire Boat Museum to hold the Sasquatch Footy Regatta on June 2, 2018 from 8:00 AM –5:00 PM at 95 Glendon Street.

Mark Whitehead, Board Member of the NH Boat Museum, addressed the Board. He stated this is a very small event with approximately dozen skippers participating. The skippers sail twelve inch radio controlled sailboats. It is a lot of fun and people watch from the Mill Falls Path.

Ms. Murray stated there are a lot of people on the path that enjoy the event.

Chairman Murray opened the public hearing.

Chairman Murray closed the public hearing.

It was moved by Dave Senecal and seconded by Paul O'Brien to approve the issuance of a Temporary Outdoor Event Permit to the New Hampshire Boat Museum to hold the Sasquatch Footy Regatta on June 2, 2018 from 8:00 AM –5:00 PM at 95 Glendon Street.

Members voted and being none opposed, the motion passed.

ix. All Saints Episcopal Church to hold the 58th Annual Summer Fair on July 21, 2018 from 10:00 AM – 2:00 PM at 258 South Main Street.

Joanne Crowe and Clint Brown, Co-Chairmen of the All Saints Episcopal Church Summer Fair, addressed the Board. Ms. Crowe stated this will be our 58th consecutive year for the fair. It takes place in the church parking lot. It is a community fair and lots of people show up. This year we will have three tents instead of four tents.

Chairman Murray opened the public hearing.

Chairman Murray closed the public hearing.

It was moved by Paul O'Brien and seconded by Dave Bowers to approve the issuance of a Temporary Outdoor Event Permit to All Saints Episcopal Church to hold their 58th Annual Summer Fair on July 21, 2018 from 10:00 AM – 2:00 PM at 258 South Main Street. Members voted and being none opposed, the motion passed.

x. Hospital & Community Aid Association, Inc. to hold Spring Fundraisers on May 11-12, 18, 25-26 and June 2, 8-9, 15-16, 2018 from 10:00 AM – 3:00 PM at 65 Pine Hill Road.

Sarah Silk, Representative for the Hospital & Community Aid Association, addressed the Board. She stated there was a note from the Fire Department to maintain the fire code compliance and we will do this. Our insurance binder expires on May 29, 2018 so we will send a new one as soon as we receive it. These are barn sale days and the items are all donated. All of the money raised will be used to purchase equipment for Huggins Hospital or Back Bay Rehabilitation Center for patient care.

Chairman Murray opened the public hearing.

Chairman Murray closed the public hearing.

It was moved by Dave Senecal and seconded by Paul O'Brien to approve the issuance of a Temporary Outdoor Event Permit to the Hospital & Community Aid Association, Inc. to hold Spring Fundraisers on May 11-12, 18, 25-26 and June 2, 8-9, 15-16, 2018 from 10:00 AM – 3:00 PM at 65 Pine Hill Road. Members voted and being none opposed, the motion passed.

Bulk Vote

A. Weekly Manifests

April 13, 2018

April 20, 2018

B. Notices of Intent to Cut Wood or Timber

i. Route 109/North Main Street

Tax Map 142, Lot 33

ii. North Line Road

Tax Map 115, Lot 1

C. Current Use Application

- i. Grand View Commons
Tall Pines Way (off Forest Road)

Tax Map 199, Lot 15-1
Tax Map 199, Lot 15-2
Tax Map 199, Lot 15-3
Tax Map 199, Lot 15-4
Tax Map 199, Lot 15-5
Tax Map 199, Lot 15-6
Tax Map 199, Lot 15-7
Tax Map 199, Lot 15-8

D. Raffle Permit – Wolfeboro Lions Club

It was moved by Dave Bowers and seconded by Dave Senecal to approve and sign the Bulk Vote items listed on the agenda in items A through D above. Members voted and being none opposed, the motion passed.

Appointments

Trustees of Trust Funds-Alternate Members for one (1) year

Barbara Lobdell, Chairman of the Trustees of the Trust Funds, addressed the Board. She asked that Mary O'Brien and Karen Lawrence Haskell be appointed as alternate members.

Mary O'Brien addressed the Board. She stated she has served two terms and would like to continue.

Karen Haskell addressed the Board. She stated this would be her first term. She stated she is semi-retired and serves on the Board of the Great Water Music Festival.

It was moved by Paul O'Brien and seconded by Dave Senecal to appoint Mary O'Brien and Karen Lawrence Haskell as alternate members for one year terms to the Trustees of the Trust Funds. Members voted and being none opposed, the motion passed.

Zoning Board of Adjustment-Two (2) Members for one (1) year

Linda Murray stepped down.

Dave Senecal stated we have four people who would like to be members: Timothy Cronin, Luke Freudenberg, Suzanne Ryan, and Hank Why.

Suzanne Ryan addressed the Board. She stated she would like to be a full member. She is currently an alternate member. Mike Hodder has stepped down so it leaves two full positions opened. She has served as an alternate member since 2008. She felt a member needed to be knowledgeable and

should know how the process works. Members should know the state laws that are relative to the ZBA. She felt it was one of the harder Boards to serve on because the criteria need to be followed. It is very difficult to look a person in the face and deny them their request because they do not meet the criteria. She felt that she would bring a balance to the Board because she has served on many different memberships and worked with different chairmen. She served as a vice chairman and her attendance is good. She stated she was asking for the Board's support to return as a full member.

Tim Cronin addressed the Board. He stated he has been an alternate member of the ZBA for about a year now. He has 21 years of experience with the Zoning Board of Appeals from Connecticut and since moving here he would like to continue to participate.

Hank Why addressed the Board. He stated he has been a summer resident since 1968 and retired here in 1998. He felt being part of the ZBA was a way to give back to the Town so he was asking to become a full member.

Luke Freudenberg addressed the Board. He stated he would like to continue serving the Town in some way so he wanted to become a full member of the ZBA. He felt he would bring a new perspective as someone being part of the new generation and owning a business in Town. He would appreciate the Board's support.

Mr. Owen stated to clarify there are just two regular member positions available. There are no alternates to be appointed this evening because Town Counsel advised the Board that the alternates have to wait until the elected Board is in place.

Mr. Senecal stated then anyone that is an alternate can continue as an alternate.

Mr. Owen stated not if their term is expiring.

Mr. Senecal stated okay.

Mr. Owen stated Suzanne Ryan will continue as an alternate until 2020 and Tim Cronin will continue as an alternate until 2019.

Mr. Senecal stated Ms. Ryan and Mr. Cronin are alternates right now.

Mr. O'Brien stated they are alternates now and Mr. Cronin will continue as an alternate until 2019 and Ms. Ryan will continue as an alternate until 2020.

Mr. Owen stated when their terms expire they would have to run for the elected positions and the ZBA would pick their alternates.

It was moved by Paul O'Brien and seconded by Dave Senecal to appoint Luke Freudenberg as a full member of the ZBA for a one year term. Members voted and being none opposed, the motion passed.

It was moved by Dave Bowers to nominate Suzanne Ryan to be appointed as a full member of the ZBA based on her experience. The motion was not seconded, so it was withdrawn.

It was moved by Dave Senecal and seconded by Paul O'Brien to appoint Tim Cronin as a full member of the ZBA for a one year term. Members voted and being none opposed, the motion passed.

Mr. Senecal stated Mr. Freudenberg and Mr. Cronin need to get sworn in by Pat Waterman. Suzanne Ryan will continue to serve as an alternate. Mr. Senecal thanked Mr. Why for his service.

Conservation Commission—Three (3) Members for three (3) years and Two (2) Alternate Members for three (3) years

Chairman Murray stated Jeff Marchand, Arthur Slocum and Lenore Clark are asking to be appointed as members.

Mr. O'Brien asked for clarity.

Mr. Owen stated they are full members that are seeking re-appointment.

Chairman Murray stated Warren Muir and Bob Pierpoint also asked to be part of the Conservation Commission.

It was moved by Dave Senecal and seconded by Dave Bowers to appoint Jeff Marchand, Arthur Slocum and Lenore Clark as full members to the Conservation Commission for 3 year terms. Members voted and being none opposed, the motion passed.

Bob Pierpoint addressed the Board. He stated he is a retired navy officer who served for over 20 years. He is a retired navy diver and he is very familiar with water. He moved here 6 years ago and would like to participate in the Town.

Warren Muir addressed the Board. He stated he has been a summer resident since 1950 and in 1988 he inherited the family cottage in Winter Harbor. He has spent 42 years professionally dealing with environmental issues. He retired from the National Academy of Sciences in 2013 and has been living in here full time since then. He cares about the Town and the environment and would like to serve.

Chairman thanked Mr. Muir and Mr. Pierpoint for volunteering to fill these positions because it is important for our Town government to have these positions filled.

It was moved by Linda Murray and seconded by Paul O'Brien to appoint Warren Muir and Bob Pierpoint as alternate members to the Conservation Commission for 3 year terms. Members voted and being none opposed, the motion passed.

Lakes Region Planning Commission—One (1) Member four (4) years

Linda Murray stepped down.

Mr. Senecal stated we have one member, Roger Murray who has served for many years that would like to be re-appointed.

It was moved by Dave Senecal and seconded by Paul O'Brien to re-appoint Roger Murray to the Lakes Region Planning Commission as a full member for a four year term. Linda Murray abstained. Members voted and being none opposed, the motion passed.

Agricultural Commission-Three (3) Members for three (3) years and Two (2) Alternate Members for three (3) years

Chairman Murray stated Macy Gotthardt, Wendy Rodgers and David Strauch would like to be appointed as members of the Agricultural Commission.

Macy Gotthardt addressed the Board. She stated she is a retired middle school science teacher and has had a lifelong interest in nature and animals. She is interested in having sustainable local sources to feed her pets. She felt being part of the Agricultural Commission would be a way to give back to the community.

It was moved by Dave Senecal and seconded by Dave Bowers to appoint Macy Gotthardt, Wendy Rodgers, and David Strauch as full members of the Agricultural Commission for 3 year terms. Members voted and being none opposed, the motion passed.

Chairman Murray stated Matthew Plache stated he was interested as serving as an alternate on the Agricultural Commission.

It was moved by Chairman Murray and seconded by Paul O'Brien to appoint Matthew Plache as an alternate member to the Agricultural Commission for a 3 year term. Members voted and being none opposed, the motion passed.

Economic Development Committee-Three(3) Members for three (3) years, One (1) Member for (2) years and One (1) Alternate Member for three (3) years

William Petersen addressed the Board. He stated he spent the last 30 years in hospitality tourism and was the former Dean of Hospitality at the Southern New Hampshire University. He served two terms on the State Tourism of Advisory Commission and was chairman for one of the terms. He has been an alternate member for the last year and would like to serve as a full member.

Mr. Owen stated Dave Schappell expressed his interest by email but was unable to attend the meeting because he was traveling on the west coast.

It was moved by Chairman Murray and seconded by Dave Bowers to appoint Craig Gemmell, Denise Roy-Palmer and William Petersen as full members of the Economic Development Committee for 3 year terms. Members voted and being none opposed, the motion passed.

Kathy Tetreault addressed the Board. She stated she works at Lakes Region Technology Center and has lived in Town for over 20 years. She has an extensive education background and would like to bring something back to the Town by serving on this committee.

It was moved by Chairman Murray and seconded by Dave Senecal to appoint Kathy Tetreault as a member to the Economic Development Committee for a 2 year term. Members voted and being none opposed, the motion passed.

It was moved by Dave Senecal and seconded by Paul O'Brien to appoint Dave Schappell as an alternate member to the Economic Development Committee for a 3 year term. Members voted and being none opposed, the motion passed.

Milfoil Committee-One (1) Member for two (2) years

It was moved by Dave Senecal and seconded by Paul O'Brien to appoint Jim McDevitt as a full member of the Milfoil Committee for a 2 year term. Members voted and being none opposed, the motion passed.

Wolfeboro Energy Committee-Two (2) Members for three (3) years and One (1) Member for two (2) years

Jeff Ouellette addressed the Board. He stated he has served on the Energy Committee for the last several years and would like to continue to serve.

Mr. Owen stated there was a late applicant today, Kevin Sanzenbacher. He stated his interest by email but could not attend tonight's meeting.

It was moved by Dave Senecal and seconded by Paul O'Brien to appoint Jeff Ouellette and Kevin Sanzenbacher as full members of the Wolfeboro Energy Committee for 3 year terms. Members voted and being none opposed, the motion passed.

Pathway Committee-Three (3) Members for three (3) years and Two (2) Members for two (2) years

Chairman Murray stated we have no volunteers at this time. Our pathways through the community are very important so we need volunteers.

Mr. Cronin asked to be appointed to the Wolfeboro Energy Committee.

It was moved by Chairman Murray and seconded by to appoint Tim Cronin as a member to the Wolfeboro Energy Committee for a two year term. Members voted and being none opposed, the motion passed.

Information Systems Advisory Committee-One (1) Member for three (3) years

Chairman Murray stated no one has volunteered to serve on this committee but she asked Mr. Plache if he was interested in serving.

Mr. Plache stated he talked to Mr. Chamberlin today and agreed to serve on the committee. He stated he does a lot of work with the Information Technology Services Department of Los Angeles.

It was moved by Chairman Murray and seconded by Paul O'Brien to appoint Matthew Plache as a full member of the Information Systems Advisory Committee for a 3 year term. Members voted and being none opposed, the motion passed.

Fisherville Committee-Four (4) Members for one (1) year

Chairman Murray stated we need volunteers. Chairman Murray and Brad Harriman serve as Board of Selectmen members. Fisherville Committee has had issues with weather. One of the goals of the Business and Retention Expansion Survey was to have more things in Town and this is one event that we are trying to have.

Heritage Commission-Two (2) Members for three (3) years, One (1) Member for (1) year, and One (1) Alternate Member for three (3) years

Anne Blodget addressed the Board. She stated she has spent 67 summers here. The Heritage Commission has just begun its work and we have a lot of work to do under the leadership of Maggie Stier. Ms. Blodget would like to continue to support Ms. Stier in her effort and work on the Heritage Commission.

It was moved by Dave Senecal and seconded by Paul O'Brien to appoint Pat Hodder and Anne Blodget as full members to the Heritage Commission for 3 year terms. Members voted and being none opposed, the motion passed.

It was moved by Dave Senecal and seconded by Dave Bowers to appoint Gene Denu as an alternate member to the Heritage Commission for a 3 year term. Members voted and being none opposed, the motion passed.

Chairman Murray stated there still is one position for a full member for a one year term so if anyone is interested please contact Mr. Owen.

New Business

A. Monthly Budget Expenditures and Revenues Report

Pete Chamberlin, Finance Director addressed the Board. He stated at the end of March we should have spent 25% of our budget at this time and we have spent approximately 26%. The initial percentages expended-to-date as of the end of March 2018 are as follows: the General Fund is at 24.05%, the Water Fund is at 27.47%, the Electric Fund is at 24.89%, the Sewer Fund is at 43.60%, the Pop Whalen Fund is at 35.47% and the overall expended-to-date is at 25.92%. We had large debt service payments in January.

Chairman Murray stated we are running high in electricity and fuel and we have issues of plowing and overtime in Public Works so she suggested having a report from those department heads on how they are going to deal with these issues.

Mr. Chamberlin stated Mr. Ford explained when the winter is over he will address these issues.

Chairman Murray stated electricity and fuel are high in some of the buildings so she suggested looking into this as well.

Chairman Murray thanked Mr. Chamberlin for taking care of the revenue issue.

Mr. Senecal stated the revenues are keeping pace and it is nice to see.

B. Activate “Positive Pay” Program

Pete Chamberlin, Finance Director addressed the Board. He stated there was a recent incident where an individual altered a check sent to Morton Salt in Illinois and ultimately deposited it via cellphone to an account in Houston, Texas. Mr. Burt reported the incident to the Police Department immediately. Mr. Chamberlin contacted the Town’s insurance company and was told the Town is covered with the exception of a \$1,000.00 deductible. The Wolfeboro Police Department is presently working with the U.S. Postal Inspector on this case. Over the last several years we have considered enrolling in the Positive Pay Program and due to higher fraudulent checks we would like to enroll in this program. The pricing estimate is based upon an average of 645 accounts payable checks per month and the money to pay for this service in 2018 will come from the Finance Department and Technology budgets. In 2019, we should include the cost in the Finance Department budget.

Chairman Murray stated the cost will be approximately \$3,000.00.

Mr. O’Brien stated the accounts payable ledger will be brought to Citizen’s Bank and the bank will verify the check against our ledger.

Mr. Chamberlin stated correct.

Mr. O’Brien stated they charge us a fee to do that.

Mr. Chamberlin stated correct and if something is wrong they notify us.

Mr. O’Brien questioned the recourse if someone fraudulently deposited a check.

Mr. Chamberlin we are covered for all but \$1,000.00.

Mr. O’Brien questioned the cost of the fee per year.

Mr. Chamberlin stated a couple thousand dollars. Also, if we have too many of these incidents our insurance rates will go up.

Mr. Owen stated there are so many hackers and scammers today that the incidents will probably increase.

Chairman Murray stated Mr. Burt and Mr. Chamberlin are in favor of this program.

John Burt addressed the Board. He stated this is an increasing problem because more and more people are using their phones to make deposits. The Governor Wentworth Regional School District uses this program.

It was moved by Dave Senecal and seconded by Chairman Murray to approve activating the Payee Positive Pay program offered by Citizens Bank, the costs of which will be borne by the

Finance Department. Paul O'Brien abstained. Members voted and being none opposed, the motion passed.

C. Commercial Vessel Landing Permit – Winnepesaukee Belle

Todd Wood, Representative of the Winnepesaukee Belle, addressed the Board. He stated the application is the same as it has been in the past and the number of landings should be the same. The sign will be the exact same sign as before.

It was moved by Dave Senecal and seconded by Chairman Murray to approve and sign the Commercial Vessel Landing Permit for the Winnepesaukee Belle for the 2018 season. Members voted and being none opposed, the motion passed.

D. Grant Agreement with NHDES for Household Hazardous Waste Program

Sarah Silk, LRHHPF Coordinator, addressed the Board. She stated NHDES is again offering the Town a modicum of financial assistance for its Household Hazardous Waste Program with a grant of \$2,675.00. It will cover from July of 2018 through June 30, 2019. The \$2,675.00 amount is based on permanent population. She passed out her new flyer to the Board members. Household Hazardous Waste starts the third Saturday of the month starting in the month of May through the month of October. Medicine collections are done in June and August in Wolfeboro and in Alton the second Saturday of July and September. We have enjoyed great support from the police departments in both communities. The Wolfeboro Police Department has a small drop off box for medicines in their lobby. The first mid-winter collection was successful so we will offer this program again next year.

It was moved by Dave Senecal and seconded by Paul O'Brien to approve accepting Household Hazardous Waste Collection grant funds and to enter in a grant contract with the New Hampshire Department of Environmental Services. Further, to authorize the Town Manager to execute any documents which may be necessary for this grant agreement. Members voted and being none opposed, the motion passed.

E. Proposed Voluntary Lot Merger of Former McBride Parcel with the Public Safety Building Parcel

Mr. Owen stated the Public Safety Building Steering group (consisting of Chief Pineo, Chief Rondeau, Dave Senecal, Planning Director Matt Sullivan and himself) has been working with Lavalle/Brensinger Architects on the Space Needs Assessment and Existing Conditions Assessment for the Public Safety Building. We are asking that the Board of Selectmen support a Voluntary Lot Merger which would go to the Planning Board for their support. This would be for purposes of merging the former Bun McBride parcel, which was acquired by the Town 6 years ago with the Public Safety Building parcel. The lot will also be used during the library construction as a staging area.

It was moved by Paul O'Brien and seconded by Dave Senecal to approve and sign the application for a Voluntary Lot Merger for the Public Safety Building parcel and the former McBride parcel. Members voted and being none opposed, the motion passed.

F. Parking Spaces in Front of Cate Park

Mr. Owen stated the Downtown Grille owner Peter Colcord requested time on the Board's agenda to talk about the parking on the street near his business.

Chairman Murray stated Mr. Colcord is requesting that the two additional striped parking spaces be added as 15 minute only parking spaces along the side of Cate Park, which is currently limited to trolley parking.

Mr. Bowers stated it is the only place in Town that tour buses can park and he felt this should not be changed.

Mr. Senecal thought allowing two spaces would be okay but part of the reason parking is not allowed there is so we can see the view of the lake. Unfortunately, the trees are so high there now that we can't really see through them anyway. He thought if the two spaces were close to the crosswalk it would be okay.

Mr. O'Brien suggested getting advice about having two parking spaces so close to a crosswalk. He felt it could be a safety concern.

Chairman Murray stated in 1996 there was an agreement made with the Mount Washington to move the tour buses away from the Dockside area so this space was designated for tour buses and delivery vehicles. She agreed with Mr. Bowers that this should not be changed and with Mr. O'Brien that it could be dangerous for pedestrians and children. Tourism is an important part of our economy so she felt the parking should not be changed.

It was moved by Dave Bowers and seconded by Chairman Murray to reject the proposal. Members voted and being none opposed, the motion passed.

Old Business

Chairman Murray stated the new Town Manager, Becky Merrow, met with the Selectmen, Mr. Owen and the Department Heads last Thursday and Friday. Mr. Bowers gave her a tour of the Town and Mr. Owen brought her to see the different facilities.

Chairman Murray stated the Dockside Restrooms Project has been postponed until after Labor Day.

Mr. Bowers stated he felt everyone will like Ms. Merrow.

Other Business

None

Town Manager's Report

Mr. Owen stated the following:

The Finance Director and he have prepared a Help Wanted Ad for the new Finance Director. Ms. Merrow supported the ad. The idea is to advertise the position and have all the applications ready

by the end of May when Ms. Merrow arrives and then she can do the interviews to decide who she wants.

Chairman Murray questioned where the ad would be placed.

Mr. Owen stated the ad will be posted in the Union Leader, the Granite State News and on the New Hampshire Municipal Association website.

Mr. O'Brien questioned if it would be posted on any social media sites.

Mr. Owen stated he was not planning on it but it could be done.

Chairman Murray wanted time to read the advertisement.

The Board decided to get back to Mr. Owen with any changes by the first of next week.

The Wolfeboro Economic Development Committee adopted a new mission statement at their meeting yesterday. It states: The Mission of the Wolfeboro Economic Development Committee is to identify opportunities to enhance the economic growth and opportunity of the Wolfeboro community and to encourage actions to achieve economic health while balancing the town's environment, character and culture.

There will be a Town wide Clean-up Day on May 5th and it is being sponsored by Huggins Hospital. GALA will be organizing the event and our Solid Waste Department will be providing the plastic bags and picking up the bags after the cleanup.

There was a bid opening on Monday for the new fire engine that was in the capital improvement plan with a budget of \$550,000.00. The bids are being evaluated at this point.

Chairman Murray questioned if the bids were close to the budget.

Mr. Owen stated some were lower and some were higher.

The Public Works Department reports that the Center Street Project will be starting next week. The signage will be posted tomorrow.

The work at the Foss Field Pavilion is continuing.

Mr. Ford stated we hope to start digging next week on the Center Street Project. He asked people to look for the detour signs and there would be only one lane traffic flow. The Foss Field Pavilion had underground electricity installed today and we hope to have the project finished by the end of May. The Dockside Ramp is complete and the parking lot will be paved next week. The emergency repairs of the Town Docks will start next week.

Chairman Murray questioned if there would be two lanes of traffic on the Center Street Project during the summer.

Mr. Ford stated from July 1st through Labor Day we will be working on the edges but it will allow for two lane traffic flow. There will be small delays but not major detours. We are trying to work on Pine Street.

Chairman Murray asked if we will have detours showing how to get in to Harvest Market during the construction.

Mr. Ford stated during construction we will have traffic control people. All businesses will remain open during construction.

Chairman Murray stated the detours will be posted on the Town website.

Mr. Ford stated he was not sure if they were already posted but he would make sure the information was posted starting tomorrow.

Mr. Bowers asked Mr. Ford to talk to the Wolfeboro Falls Post Office about the construction process.

Committee Reports

Paul O'Brien stated he is the Chairman for the Energy Committee of the Master Plan and we had our first meeting last week. He attended a Planning Board Meeting last night and we had a forum to talk about the architectural design issues. He spent time talking with the new Town Manager, Becky Merrow.

Dave Senecal attended a Planning Board Meeting. He spent time with Ms. Merrow as well.

Linda Murray attended the EDC Meeting and they worked on their mission statement. She attended the Emergency Plan Operations Meeting. She has been working on the Facilities Committee of the Master Plan. We will be touring all the facilities before we make any recommendations.

Dave Bowers stated he has been busy helping the library and he met with the new Town Manager. He has been touring all the roads in Wolfeboro and taking notes and will have an article out in the Granite State News.

Chairman Murray stated the Board is excited to welcome Becky Merrow as the new Town Manager but will be sad to say goodbye to Dave Owen. Ms. Merrow will bring a lot of energy and knowledge with her. There will be a reception on May 30th from 4:00 PM to 6:00 PM in the Great Hall to say goodbye to Dave Owen.

Questions from the Press

None

Public Input

Limited to 3 Minutes per resident, not to exceed 15 minutes in total

Matthew Plache addressed the Board. He stated the President of Perform It asked him to thank the Board of Selectmen for using the Great Hall. The room will be turned into a western town. We appreciate the use of the Great Hall. The show is the Taming of the Shrew. The first show is on Thursday, May 3rd which is a matinee. There are evening shows on May 4th and May 5th. On Sunday, May 6th there is an early matinee. Tickets are on sale at Black's Paper Store and online on the Perform It website (www.performit.org).

Mr. Owen stated it can also be accessed through links on the Town website.

Suzanne Ryan addressed the Board. She stated last year when the Board moved her to an alternate position on the ZBA she thought she should stick with it to see how she liked it. She stated basically an alternate cannot vote on applications. She felt the ZBA Board was not a Board that should be learn as you go. She stated she has had close to 50 years' experience in land use and she came to the ZBA with a good background in planning. The Board's action tonight left the ZBA with two members with one year of experience each, one member with four years' experience, one alternate that has served one year that was moved up and one new member that has zero experience in land use. She stated with that said she was giving her resignation.

Chairman Murray stated she was sorry to see this and thanked her for her years of service.

It was moved by Dave Bowers and seconded by Paul O'Brien to enter into non-public session under RSA 91:3 II (e) to discuss real estate and litigation. Roll call vote, Chairman Murray – yes, Dave Senecal – yes, Dave Bowers - yes and Paul O'Brien – yes. Being none opposed, the motion passed.

The Board re-entered public session at 9:16 PM.

Dave Senecal moved the Wolfeboro Board of Selectmen to seal the minutes of the April 18, 2018 non-public meeting. Dave Bowers seconded. Roll call vote, Chairman Murray – yes, Dave Bowers – yes, Dave Senecal – yes, and Paul O'Brien – yes. Being none opposed, the motion passed.

It was moved by Dave Senecal and seconded by Paul O'Brien to adjourn at 9:17 PM. Members voted and being none opposed, the motion passed.

Respectfully Submitted,
Michele Chamberlain