

Wolfeboro Board of Selectmen  
Public Meeting Minutes-Approved  
May 16, 2018

**Members present:** Chairman Linda Murray, Brad Harriman, Dave Bowers, Paul O'Brien and Dave Senecal

**Staff present:** Town Manager David W. Owen, Public Works Director Dave Ford, Finance Director Pete Chamberlin, Parks and Recreation Director Christine Collins, MED Director of Operations Barry Muccio, Fire Chief James Pineo, Planning Director Matt Sullivan and Recording Secretary Michele Chamberlain

Chairman Murray opened the meeting at 6:33 PM.

Chairman Murray reminded everyone that this was Dave Owen's last meeting as Town Manager. She thanked him for his outstanding professional service to the Town of Wolfeboro and to his steady support of partnership to the Board of Selectmen. The Town of Wolfeboro has completed many projects under his term and it has been a pleasure to work with him over the past eleven years. The Board will be holding a good-bye reception for Dave Owen on Wednesday, May 30<sup>th</sup> from 4:00 PM to 6:00 PM at the Town Hall in the Great Hall and at 5:00 PM there will be a presentation and comments session.

Dave Bowers asked everyone to stand to give Mr. Owen a standing ovation. He thanked Mr. Owen for his service over the years.

Dave Senecal thanked Mr. Owen for his service.

Brad Harriman thanked Mr. Owen for his service.

Paul O'Brien thanked Mr. Owen for his service and wished him the best of luck.

**Non-Public Session RSA 91-A:3, II**

Mr. Owen stated a non-public session is needed to discuss real estate and personnel.

**Consideration of Minutes**

Chairman Murray asked for approval from the Board of the May 2, 2018 Regular Meeting Minutes.

**It was moved by Dave Bowers and seconded by Dave Senecal to accept the minutes of May 2, 2018 as written. Members voted and being none opposed, the motion passed.**

**Public Hearings**

## **A. Temporary Outdoor Event Permit Applications**

- i. End 68 Hours of Hunger to hold a 1K Walking Event on June 23, 2018 from 12:00 Noon – 6:00 PM beginning at 136 South Main Street and ending at 51 North Main Street.**

Sally Humer, Program Coordinator of End 68 Hours of Hunger, addressed the Board. She stated we are delighted that Keller Williams Dow Realty Branch has offered to sponsor a 1K endurance walk. All of the money raised will go to End 68 Hours of Hunger to feed our 124 children during the weekends.

Margot Skelley, Representative of Keller Williams Dow Realty Branch, addressed the Board. She stated this is our second year hosting this event. Last year the funds that were raised went to the Child Advocacy Center but this year we realized there was a need to help the organization, End 68 Hours of Hunger. She asked if the Board had any questions.

Chairman Murray opened the public hearing.

Chairman Murray closed the public hearing.

Chairman Murray questioned the locations, 136 South Main Street and 51 North Main Street.

Ms. Skelley stated the walk will start at Dow Realty by the Corner Store and end at the patio space by Nolan's Restaurant.

**It was moved by Paul O'Brien and seconded by Brad Harriman to approve the issuance of a Temporary Outdoor Event Permit to End 68 Hours of Hunger to hold a 1K Walking Event on June 23, 2018 from 12:00 Noon – 6:00 PM beginning at 136 South Main Street and ending at 51 North Main Street. Members voted and being none opposed, the motion passed.**

- ii. Harriman-Hale Post #18 of the American Legion to hold the Memorial Day Parade and Service on May 28, 2018 from 9:00 AM – 12:00 PM beginning at Brewster Academy, stopping at Carpenter School and Wolfeboro Post Office, and ending at the Wolfeboro Community Bandstand.**

Harold Chamberlin, Member of the American Legion, addressed the Board. He stated this is the same event as previous years.

Chairman Murray opened the public hearing.

Chairman Murray closed the public hearing.

**It was moved by Dave Senecal and seconded by Paul O'Brien to approve the issuance of a Temporary Outdoor Event Permit to the Harriman-Hale Post #18 of the American Legion to hold the Memorial Day Parade and Service on May 28, 2018 from 9:00 AM – 12:00 PM beginning at Brewster Academy, stopping at Carpenter School and Wolfeboro Post Office,**

**and ending at the Wolfeboro Community Bandstand. Members voted and being none opposed, the motion passed.**

Jim Collins asked the Board who is responsible for maintaining the three sign posts coming into Town.

Chairman Murray stated we will look into it and get back to you.

Mr. Collins thanked the Board.

**iii. Families in Transition to hold an Open House Celebration Event on June 26, 2018 from 1:00 PM – 4:30 PM in a portion of the Glendon Street Parking Lot.**

Lauren Bombardier and Maggie Shope, Members of Families in Transition, addressed the Board. Ms. Bombardier stated we are requesting the use of Foss Field for our Open House event on June 26, 2018 and would like to be able to set up a tent in the parking lot behind the Bell Building. The Hope House will provide temporary housing for families in need. The Hope House will offer shelter and social services to seven families at one time and we hope to be opening in June 2018. We are working with a few tent companies to establish which company would provide the best tent for the event.

Chairman Murray opened the public hearing.

Chairman Murray closed the public hearing.

Brad Harriman stated it looks like the Fire Rescue has not signed off on the permit. Also, the tent needs to be certified fire resistant.

Mr. Owen stated a tent permit that is fire resistant is required.

Chairman Murray stated she had asked Mr. Ford about putting holes in the blacktop of the parking lot and as long as the holes are filled it is okay.

**It was moved by Brad Harriman and seconded by Chairman Murray to approve the issuance of a Temporary Outdoor Event Permit to Families in Transition to hold an Open House Celebration Event on June 26, 2018 from 1:00 PM – 4:30 PM in a portion of the Glendon Street Parking Lot as long as they receive a tent permit. Members voted and being none opposed, the motion passed.**

**B. Application for Permit to Serve and Offer for Sale Beer and Wine for Consumption in Town Buildings**

**i. Lakes Region Newcomers Club Game Night Event at Great Hall on June 8, 2018.**

Randy Zimmerman, President of the Lakes Region Newcomers Club, addressed the Board. He stated we would like to ask your permission to have a BYOB of beer and wine at our event on June 8<sup>th</sup>.

Chairman Murray opened the public hearing.

Chairman Murray closed the public hearing.

Chairman Murray reminded Mr. Zimmerman that their insurance binder ends on June 6<sup>th</sup> so a new one needs to be sent to the Town Hall.

Mr. Zimmerman stated a new one was delivered to Ms. Marble a few days ago.

Chairman Murray thanked Mr. Zimmerman.

### **Bulk Vote**

#### **A. Weekly Manifests**

May 11, 2018

May 18, 2018

#### **B. Property Tax Abatements/Refunds Approval:**

- |      |                             |                        |
|------|-----------------------------|------------------------|
| i.   | Abatement/Refund #29 (2017) | Tax Map 217, Lot 23 D3 |
| ii.  | Abatement/Refund #38 (2017) | Tax Map 133, Lot 20 F5 |
| iii. | Abatement/Refund #39 (2017) | Tax Map 102, Lot 8-S10 |

#### **C. Property Tax Credits/Exemptions Approvals:**

- |     |                            |                        |
|-----|----------------------------|------------------------|
| i.  | 8 Laurel Circle            | Tax Map 201, Lot 34-17 |
| ii. | 29 Birch Hill Estates Road | Tax Map 177, Lot 10-42 |

#### **Denials:**

- |      |                     |                     |
|------|---------------------|---------------------|
| iii. | 39 Port Wedeln Road | Tax Map 187, Lot 45 |
|------|---------------------|---------------------|

#### **D. Notices of Intent to Cut Wood or Timber**

- |     |                      |                   |
|-----|----------------------|-------------------|
| i.  | North Wakefield Road | Tax Map 92, Lot 4 |
| ii. | North Wakefield Road | Tax Map 93, Lot 9 |

iii. Tibbetts Road/Center Street

Tax Map 84, Lot 2  
Tax Map 85, Lot 2  
Tax Map 101, Lot 1  
Tax Map 116, Lot 21

**E. Current Use Application**

i. Point Luck Circle and Johnson Cove Road

Tax Map 214, Lots 1, 34,  
35, 37 & 38

ii. 127 Bryant Road

Tax Map 152, Lot 3

**F. Application for Tax-Exempt Status**

i. G.A.L.A Community Center

Tax Map 203, Lot 70

**G. Yield Tax Levy Warrants**

i. \$6,855.83

ii. \$3,613.26

**H. Property Tax Levy Warrant - \$14, 708,809**

Chairman Murray asked to have items B1 and F1 removed from the Bulk Vote.

**It was moved by Chairman Murray and seconded by Dave Senecal to remove items B1 and F1 from the Bulk Vote. Members voted and being none opposed, the motion passed.**

**It was moved by Chairman Murray and seconded by Dave Senecal to approve the Bulk Vote items listed on the agenda in A through H except for items B1 and F1. Members voted and being none opposed, the motion passed.**

Chairman Murray stepped down.

Mr. Senecal asked for a motion to approve Bulk Vote items B1 and F1.

**It was moved by Brad Harriman and seconded by Paul O'Brien to approve the Bulk Vote items B1 and F1. Chairman Murray abstained. Members voted and being none opposed, the motion passed.**

**Appointments**

**A. Zoning Board of Adjustment**

Chairman Murray stepped down.

Mr. Senecal stated there is one opening with two applicants, Peter Colcord and Suzanne Ryan.

Mr. Colcord stated he has lived here for over thirteen years and he owns and operates the Downtown Grille and Café.

Ms. Ryan stated she has served on the ZBA since 2008. She has served as Vice Chairman and her attendance is very good. She stated currently the ZBA only has one long term member, one member has no land experience at all, one member was an alternate member for a year and the other member has been an alternate member for 2 years. She stated she has close to forty years of land experience under the New Hampshire State Land Laws. She attended OSP legal seminars for the ZBA provided by the State of New Hampshire for the last eight years. The last seminar she attended a few weeks ago was one of the best lectures she has attended. She felt after attending this seminar that the rules and procedures of the ZBA needed to be worked on. If the ZBA rules are not in order then it leaves the Town liable for incorrect procedure. She stated that she was the only member from Wolfeboro that attended this lecture. This is unfortunate because all ZBA members could attend since it is in the budget for them to do so. She stated some people think the rules of the ZBA are too restrictive but after reviewing the last few years of Town Reports she felt this was not true. She stated this is not a board that should have members that learn as they go. A member should have prior land use experience.

**It was moved by Paul O'Brien and seconded by Dave Senecal to appoint Peter Colcord to the Zoning Board of Adjustment for a term through March 12, 2019. Members voted and being none opposed, the motion passed.**

Mr. Senecal told Mr. Colcord that he needed to be sworn in by Pat Waterman and the meetings are the first Monday of every month. Mr. Senecal told him if he had any questions Planning Director, Matt Sullivan could help him.

#### **B. Alternate Member – Library Board of Trustees**

Linda Wilberton, Chairman of the Library Board of Trustees, addressed the Board. She stated Michael Babylon has the unanimous support of all the Library Trustees to become an Alternate Member. Ms. Wilberton asked that the Board of Selectmen appoint him as an Alternate Member.

Michael Babylon addressed the Board. He stated the library was one of the first things he looked at when he decided to move here. He stated a lot of changes will be taking place with the library and he would like to become involved in these changes.

**It was moved by Dave Bowers and seconded by Dave Senecal to appoint Michael D. Babylon as an Alternate Member of the Wolfeboro Board of Library Trustees with a term to expire July 31, 2018. Members voted and being none opposed, the motion passed.**

#### **New Business**

##### **A. Monthly Budget Expenditures and Revenue Report**

Pete Chamberlin, Finance Director addressed the Board. He stated at the end of April we should have spent 33% of our budget at this time and we have spent approximately 33%. The initial percentages expended-to-date as of the end of April 2018 are as follows: the General Fund is at 31%, the Water Fund is at 31%, the Electric Fund is at 32%, the Sewer Fund is at 52%, the Pop

Whalen Fund is at 40% and the overall expended-to-date is at 32%. He stated he just received preliminary reports on fuel oil and the price is going to be higher than anticipated. He will be getting pricing next week.

Chairman Murray thanked Mr. Chamberlin for answering all her email questions. She wanted the Board to be aware that the budget for their legal fees has been mostly used up. She asked for a breakdown on where most of the fees have been spent. She stated most of the money was spent on the Christina Fay case so we will need to keep a close eye on our legal expenses. Matt Sullivan provided information about why the heating is so high in the Town Hall Building.

### **B. Commercial Vessel Landing Permit**

Sharon Wells, Owner of Winnepesaukee Adventures, addressed the Board. She stated she offers adventures on Lake Winnepesaukee. She would like a permit for her commercial vessel.

Chairman Murray asked if she would be docking at the same spot as last year and if her sign would be in the same location.

Ms. Wells stated yes.

Chairman Murray stated Ms. Wells's times did not have a conflict with anyone.

**It was moved by Paul O'Brien and seconded by Brad Harriman to approve and sign a Commercial Vessel Landing Permit for Winnepesaukee Adventures to operate its vessel at the Town Docks during the 2018 season. Members voted and being none opposed, the motion passed.**

### **C. Dock Space for M.E.D. Boat at Dockside**

Barry Muccio, MED Director of Operations, addressed the Board. He stated he is requesting a permanent dock space for the summer and fall seasons for the Electric Department's boat. The intent is to expedite the response times for trouble and outages experienced by our island customers. The boat is currently trailered to and from the available launch areas as needed for our line workers and the field planner. The summer traffic congestion in the Downtown area will be more prominent with the Center Street construction project which may further hinder the response times in trailering and launching the boat.

Brad Harriman asked if the Mail Boat had requested a spot at the Town Docks this year.

Chairman Murray stated not yet.

Mr. Harriman questioned if all three boats could fit in that spot.

Chairman Murray stated she was not sure if there was enough space.

Mr. Muccio stated he provided a photo and sketch showing the space that he required.

Mr. Owen stated the sketch showed 27 feet of dock space left.

Chairman Murray stated she was not sure if the Mail Boat would fit in that space but she was comfortable with moving them to a different location.

Mr. Muccio stated many of our visits are of an emergency nature and felt that was the best spot for the Electric Department's boat.

The Board agreed if the Mail Boat did not fit in the 27 foot area location that they would find a new spot for them.

**It was moved by Dave Bowers and seconded by Dave Senecal to approve the Municipal Electric Department's request to permanently dock the Electric Department's boat at Dockside during the summer and fall seasons. Members voted and being none opposed, the motion passed.**

#### **D. Child Advocacy Center Fundraising Project**

June Connors, Member of the Child Advocacy Center, addressed the Board. She read the following letter: My name is June Connors, and my husband and I live on Blackberry Lane. I am here to ask for your approval for a fundraiser for the Child Advocacy Center. I am very proud to be on the Board for the Child Advocacy Center of Carroll County, at 56 Union Street. The Advocacy Center is a child friendly, family-focused non-profit organization. The Center works in collaboration with law enforcement, medical personnel, social services, Child Advocacy agencies, and the County Attorney's Office to provide a coordinated system of response and care to children who are victims of sexual and/or physical abuse and their non-offending family members through a full utilization of a multi-disciplinary team. There are 2 reasons we would like to move forward with this fundraiser. One is to make the community aware of the good works the center provides, since January, there have been 47 new cases in Carroll County, 7 of them here in Wolfeboro. Although this is a sad statistic, the center is a valuable resource for these families in crisis. The second reason is to raise funds to continue to provide help for families in need, using the funds to pay for day to day operating expenses. The fundraiser we have chosen is a "buy a brick" fundraiser, and the companies name is Bricks R Us, and has been in business for 25 years. Families would purchase a brick, and have their family names, dates or a special message engraved on their brick. The bricks have a lifetime guarantee. I met with Christine Collins of the Recreation Department 2 weeks ago; she thought that the space under the sign at the Back Bay near the parking lot would be a great spot! The area will be professionally installed and landscaped by Pineridge Landscaping. Once families make their purchase and the bricks are installed, we hope they will return year after year to "visit" their brick!

Thank you so much for your time,  
June Connors

Mr. Senecal asked the price of the bricks.

Ms. Connors stated the bricks cost us about \$9 and most companies sell the bricks for \$100. This brick provides 23 characters.

Chairman Murray questioned how long it would take her to sell the amount of bricks needed to fill the area.



Ms. Connors stated we would have a space for 400 bricks. If we only sold 100 bricks then we would install the other 300 bricks blank and then remove them, engrave them and reinstall them as the bricks sold.

Chairman Murray questioned when the initial installation would be.

Ms. Connors stated she was hoping to start selling the bricks this summer and by the fall to have the bricks installed.

Mr. Bowers asked to have all the bricks the same color.

Ms. Connors stated the bricks and lettering will be uniform in color.

Mr. Bowers requested that to be part of the agreement if they approved the request.

Chairman Murray stated she had a concern with letting a non-profit organization using part of a public area. She was fine with it but thought the Board should talk about it.

Mr. Senecal stated he did not have a problem with the idea.

Mr. O'Brien thanked Chairman Murray for bringing this to the Board's attention. He felt the Child Advocacy Center was a special organization and did not think it would be a problem.

Mr. Harriman felt that a non-profit organization using the Great Hall for a fundraiser was similar to a non-profit organization using public property for a fundraiser.

Chairman Murray stated the bricks will be red and uniform.

**It was moved by Dave Bowers and seconded by Dave Senecal to approve allowing the Child Advocacy Center to sell bricks for a fundraiser. There will be a limited number of bricks sold and the bricks need to be red in color with black lettering and uniform in size. Members voted and being none opposed, the motion passed.**

#### **E. Award of Bid for New Fire Engine**

James Pineo, Fire Chief, addressed the Board. He stated bids for the new pumper/tanker fire engine to replace Engine No. 2 have been received. The Fire Department is recommending awarding the bid to Seagrave Fire Apparatus in the amount of \$582,488.00. This amount exceeds the amount of the \$550,000.00 which is in the Capital Improvements Plan. We understand this is a \$32,000.00 increase. This increase will increase the anticipated deficit in the Fire Truck Apparatus Capital Reserve Fund in 2020, when a new ladder truck is programmed to be purchased based on the Fire Department spreadsheet of the CIP. Therefore, we are recommending delaying the purchase of a new ladder truck until 2021. The Fire Department feels after evaluating 6 bid packages that Seagrave Fire Apparatus was the closest to meet the requirements of the Town of Wolfeboro while providing superior quality.

Chairman Murray thanked Mr. Pineo for providing the information on a spreadsheet over the next twenty years. She stated she asked Mr. Pineo the use of life expectancy and he thought it would be twenty years. She thought there would be enough money in the CIP and was glad to see that they could push the purchase of a ladder truck back a year.

Mr. Harriman felt that after reviewing the spreadsheets there would still be a deficit but it would be delayed until 2023.

Mr. Pineo stated the truck is not paid for until it arrives so we will have another whole year of CIP funding. This is the number provided by the manufacturer before we sit down to discuss.

Chairman Murray questioned getting a demo truck because Mr. Pineo mentioned the price would be lower.

Mr. Pineo stated it depends on the availability.

Mr. O'Brien questioned if the sale price could be negotiated.

Mr. Pineo stated the price is being held until July 1<sup>st</sup> and we may be able to reduce some of these costs but he has no intention of going above the amount that they are requesting.

Mr. Senecal stated he was happy to see that Seagrave has a lifetime warranty on their frame which is very uncommon and none of the other companies had this warranty.

**It was moved by Dave Senecal and seconded by Paul O'Brien to approve the award of the bid for a new Pumper/Tanker Fire Engine to replace Engine No. 2 to Seagrave Fire Apparatus of Clintonville, WI in the amount of \$582,488, and to reprogram the acquisition of a new ladder truck for the Fire Department to the year 2021 in the Town's Capital Improvement Plan. Members voted and being none opposed, the motion passed.**

## **F. Route 28 Corridor Project Preliminary Report**

Dave Ford, Public Works Director, addressed the Board. This project is scheduled for construction in the year 2024. We have held many meetings and are providing a preliminary project planning report. Most of the discussions the committee had pertained to Pickering Corner. There were three questions the Committee wanted to address. One was a traffic model showing the three options (traffic light, round-a-bout, or do nothing option). Another was the cost of each option and if there was enough money in the budget to do a round-a-bout. Lastly, the Committee wanted to know how pedestrians would be addressed at this intersection. The Committee did not come to a consensus about which option would be the best. We are asking that the Board of Selectmen okay the report so it can be passed on to New Hampshire DOT.

Chairman Murray thought this report was draft 1 and stated the Committee has not finalized it yet. She suggested having the Steering Committee listed on the front page and also list the Committee members' names as well. She asked that the Board of Selectmen write a cover letter to go along with the report expressing the Town's preference. She stated this is the Town's opportunity to let

NH DOT know what is important to the Town of Wolfeboro. She felt the letter should address some important issues. First, she felt the scenic view at Pickering Corner with the field and the water was important because it is the gateway to Wolfeboro's Village Center. Second, In Wolfeboro we have a slower pace which promotes the courtesy to yield to vehicles which is a key element of our traffic patterns which makes it work without by-pass lanes. Third, we know we need lighting for our crosswalks but we know the type of lighting that will fit into the charm and character of the Community.

Mr. Senecal liked the option, enhance what we have already. He thought a four way round-a-bout was too disruptive to the Town. The issue of parking is not a new issue it is something we have been dealing with for years.

Mr. Ford stated he liked Mr. Senecal name for the do nothing option as the enhancement option.

Mr. Senecal stated he is in favor of the enhancement option for this intersection.

Mr. Harriman stated he was in favor of the three way round-a-bout. He felt it was a safety issue and the round-a-bout was the safest way to get across an intersection. Mr. Harriman questioned Mr. Ford if the report was sent to NH DOT if it would delay the project or force the Town to do something that they did not support.

Mr. Ford stated the idea was to get NH DOT to model the three options for us. He thought NH DOT would listen to what the Town has to say.

Mr. Harriman stated sometimes the State only looks at things in dollars and cents so he was concerned about the safety issue.

Mr. Ford stated it was good point.

Mr. O'Brien thanked Mr. Ford for all the time he has spent on this project. He stated he disagreed with anything that added more pavement to the intersection. Our infrastructure and architecture play an important part in choosing the best option. He agreed that more data was needed. He stated the State needs to know that we want to preserve the character and charm of the Town so more data is needed. He supported the report as it was written.

Mr. Bowers stated he visited many round-a-bouts and felt that they disrupted the areas. Therefore, he was in favor of the do nothing option. He suggested trying a traffic light because it could be removed but he was against moving the Civil War Statue and moving sections of the street.

Chairman Murray stated she would like the Board of Selectmen to write a cover letter to go along with the report and have the Committee finalized their report.

The Board agreed.

### **G. Capital Projects Update Report**

Dave Ford, Public Works Director, addressed the Board. He went over the Capital Projects Update Report (see attached sheet) in detail. The projects discussed were: Water Line Upgrades, Rt. 28

Study, Design of Pine Street/Crescent Lake Ave., Downtown Streets Upgrade-Phase 3, Center Street Reconstruction, Sewer Collection Upgrades, Libby Repairs, Sidewalk Upgrades, Dockside Parking Lot Design, Town Asset Management Plan, Pleasant Valley Road Bridge Design, Solid Waste Building Expansion Design, Effluent Disposal, Road Upgrades, Mast Landing Parking Lot, Dockside Boat Ramp, Renovations of Old RR Freight Building, North Wolfeboro Road Rebuild, Libby Upgrades, Westwood Drive, Asset Management Grant for Stormwater, Town Road Upgrades, Dockside Docks-repair, Dockside Docks-expansion, Dockside Building renovation with expanded Public Restrooms, Effluent Disposal Long Term Upgrades, Sewer Infiltration reduction, Water Treatment Plant Upgrades, Pine Street-Crescent Lake Ave. Upgrade, Bay Street Sidewalks, Dockside Capital Reserve, Dockside Parking Lot Capital Reserve Account, Highway & Solid Waste Vehicle, WWTP Capital Reserve, Building Maintenance Capital Reserve Fund.

Questions were asked about the following projects:

### **Center Street Reconstruction Project**

Chairman Murray stated she wanted the public to be aware that the project will stop July 1<sup>st</sup> through Labor Day and there will be no construction on Center Street but we will have construction on Pine Street.

Mr. Ford stated there will be work done on the sides of Center Street but there will not be construction in the middle of the road.

Chairman Murray stated then there will be work done on the edges of Center Street but not in the middle of the road.

Mr. Ford stated that is correct.

### **Pleasant Valley Road Bridge Design**

Mr. Ford stated this project hopefully will be done next year. There will be a warrant article in 2019.

Chairman Murray questioned the amount of the project.

Mr. Ford stated it will cost approximately a million dollars.

Mr. Owen stated the state legislature is putting another twenty million dollars into State budget for bridge repairs.

### **Renovations of Old RR Freight Building**

Mr. Ford stated Mr. Simms has applied for two grants.

Mr. Owen stated the grants are the LCHIP grant and the Northern Borders Regional Commission grant.

### **Capital Outlay Projects**

## **2018 Water Meters**

Mr. Ford stated after the completion of system flushing, meters will be ordered and installed over the summer.

## **2018 One Ton with Plow**

Mr. Ford stated the truck was bid out and Ford was the low bid. A purchase order has been issued to Stoneham Motor Company.

## **2018 WTP Security Gates**

Mr. Ford stated this has not been addressed yet.

Chairman Murray suggested having catch basins for stormwater included in the Dockside Parking Lot Project since the project is being moved out.

Mr. Ford liked that idea. He suggested having a Capital Reserve Account for Water Resources.

Chairman Murray thanked Mr. Ford and Mr. Sullivan for offering the Water Summit Workshop. She felt it went very well with 100 people in attendance.

## **Dockside Building Renovation with expanded Public Restrooms**

Mr. Ford stated this project is scheduled for fall construction. It has been proposed to add a pedestrian space with seating, flowers and a tree between the Ice Cream Stand and Routes Building. Mr. Roark is willing to donate the landscaping if the Town prepares the site. It will require losing three parking spaces.

Mr. Senecal did not like the idea of losing parking spaces but he liked the concept.

Chairman Murray did not want to lose parking spaces and asked to see a design. She stated when they held a Public Hearing she thought the consensus was to keep the parking spaces and lose the green space. She suggested maybe having a smaller green space and only losing one or two parking spaces.

Mr. Ford stated the three parking spaces are really hard to get in and out of. He felt in order to have the area done properly the three spaces were needed.

Chairman Murray suggested having a spot for motorcycle parking so that only the parking was not lost.

Mr. O'Brien thought having motorcycle parking was a good idea. He stated parking has always been an issue and will continue to be an issue.

Mr. Ford stated he would make some sketches and then they could revisit the issue.

The Board agreed.

### **Old Business**

Chairman Murray stated she received an email from Becky Merrow and she is unable to attend the June 13<sup>th</sup> Board of Selectmen Meeting so she asked if the date could be changed.

The Board agreed to meet on Thursday, June 14<sup>th</sup> at 6:30 PM.

### **Other Business**

None

### **Town Manager's Report**

Mr. Owen stated the following:

At the last Board Meeting the Board granted a Discretionary Barn Easement at 68 Brown Ridge Road but when Town Counsel reviewed it the property was in the name of an LLC. Town Counsel advises that they need to make a new application with the proper name and go through the process again. The Town has tried to contact the applicants but has not been in contact with them yet.

Early this morning there was an unfortunate incident at Huggins Hospital parking lot where an individual shot himself. It is being considered a suicide, the individual died.

The lot merger for the McBride parcel was approved by the Planning Board last night. They also approved the site plan for the 390 Line.

Citizens Bank has returned the funds of the bad check that was reported on a few weeks ago. They have deposited the amount of \$7,887.84 into the Town's account.

The Town has received six applications for the Finance Director position so far. Applications are being accepted for another week and a half.

### **Committee Reports**

Dave Bowers attended an EDC Meeting and he has been taking photographs of the Town.

Dave Senecal attended a ZBA Meeting, an Emergency Management Meeting, a Public Safety Building Meeting, a Land Resources Committee Meeting and the Buildings Maintenance Committee Meeting.

Brad Harriman attended a Planning Board Meeting and he will be attending the Friends of Libby Museum Meeting tomorrow night.

Paul O'Brien attended the Budget Committee Meeting, a Town Energy Committee Meeting, a Planning Board Meeting last week and an Energy Sub-Committee Meeting on the Master Plan. Mr. O'Brien has been meeting the Town employees of the different departments.

Linda Murray attended the Mount Washington Cruise with Mr. Harriman and Mr. Owen. She attended Arbor Day with Mr. Senecal. She attended a Master Plan Facilities Meeting, an EDC Meeting, an Emergency Management Meeting, the Town's Milfoil Committee Meeting and the Joint Milfoil Board Committee Meeting. The Town Milfoil Committee will be doing hand pulling in June or July and this year we will be doing a full chemical treatment in September. She attended the Water Summit Workshop on Saturday and the Chamber Social tonight.

### **Questions from the Press**

None

### **Public Input**

**Limited to 3 Minutes per resident, not to exceed 15 minutes in total**

None

**It was moved by Dave Bowers and seconded by Brad Harriman to enter into non-public session under RSA 91:3 II (e) to discuss real estate and personnel. Roll call vote, Chairman Murray – yes, Brad Harriman – yes, Dave Senecal – yes, Dave Bowers - yes and Paul O'Brien – yes. Being none opposed, the motion passed.**

The Board re-entered public session at 9:52 PM.

**Dave Senecal moved the Wolfeboro Board of Selectmen to seal the minutes of the May 16, 2018 non-public meeting. Brad Harriman seconded. Roll call vote, Chairman Murray – yes, Dave Bowers – yes, Dave Senecal – yes, Paul O'Brien – yes and Brad Harriman – yes. Being none opposed, the motion passed.**

**It was moved by Dave Senecal and seconded by Brad Harriman to adjourn at 9:53 PM. Members voted and being none opposed, the motion passed.**

Respectfully Submitted,  
Michele Chamberlain