

Wolfeboro Board of Selectmen
Public Meeting Minutes-Approved
September 19, 2018

Members present: Chairman Linda Murray, Brad Harriman, Paul O'Brien, Dave Bowers and Dave Senecal

Staff present: Town Manager Becky Merrow, Police Chief Dean Rondeau, Fire Chief James Pineo, Finance Director Deb Zabkar, Library Director Cindy Scott, Welfare Director Amy Capone-Muccio, Public Works Director Dave Ford and Recording Secretary Michele Chamberlain

Chairman Murray opened the meeting at 6:30 PM.

Non-Public Session RSA 91-A:3, II

Ms. Merrow stated a non-public session is needed to discuss litigation, personnel and union negotiations.

Consideration of Minutes

Chairman Murray asked for approval from the Board of the September 5, 2018 Regular Meeting Minutes.

It was moved by Dave Bowers and seconded by Paul O'Brien to accept the minutes of September 5, 2018 with amendments to pages 5 and 12. Members voted and being none opposed, the motion passed.

Public Hearings

A. Temporary Outdoor Event Permit Applications

i. Wolfeboro Public Library to hold the Groundbreaking Ceremony on September 28, 2018 from 9:00 AM to 1:00 PM at the Wolfeboro Public Library.

Cindy Scott, Library Director, addressed the Board. She stated we are about to have our expansion and renovation project start so we are having a Groundbreaking Ceremony on Friday, September 28th at 10:00 AM with various speakers planned. There will be refreshments served and pictures taken.

Chairman Murray opened the public hearing.

Chairman Murray closed the public hearing.

Chairman Murray asked the Board's permission to speak at the Groundbreaking Ceremony.

The Board gave their permission.

It was moved by Dave Senecal and seconded by Paul O'Brien to approve the application for a Temporary Event Permit for the Wolfeboro Public Library to hold the Groundbreaking Ceremony on September 28, 2018 from 9:00 AM to 1:00 PM at the Wolfeboro Public Library. Members voted and being none opposed, the motion passed.

Bulk Vote

A. Weekly Manifests

August 29, 2018

September 5, 2018

September 12, 2018

B. Warrant – Betterment Assessment Stonehenge Road \$11,979.55

C. Land Use Current Tax Warrant

i. 34 Trask Mountain

Tax Map 35, Lot 10

D. Notice of Intent to Cut Wood or Timber

i. Malcolm F. Hazeltine

Tax Map 117, Lot 16

ii. Edward & Elizabeth Cook

Tax Map 14, Lot 1

E. Application for Veteran's Tax Credit, Tax Map 278 Lot 30-1 \$500

F. Summary Inventory of Valuation (MS-1)

It was moved by Brad Harriman and seconded by Dave Senecal to approve the Bulk Vote items A - F. Members voted and being none opposed, the motion passed.

New Business

A. Adoption of Emergency Operations Plan 2018 – Emergency Management Director

James Pineo, Fire Chief and Emergency Management Director, addressed the Board. He stated we have reviewed our Emergency Plan which was last updated in 2010. The major components are complete and the next step is to have it submitted to the State. In order to have that submitted to the State and receive the funding back that we fronted it needs to be in by the end of this month. Once the plan is done it will be a living document and we will have the ability to continue to work on it and make changes as we feel fit. There will be three documents that require signatures.

Mr. Senecal stated the document is very large and there were numerous meetings attended throughout the entire year to create it. We received some help from a professional writer from Whitefield.

Chairman Murray stated each Department Head will receive the pamphlets that they are responsible for in the Emergency Plan.

Mr. Pineo stated we have had a fantastic collaboration with the school district. One of things that are in process right now is collaboration with the Red Cross, the Carroll County Coalition for Public Health, the Governor Wentworth School District and the Town. We have creating shelters within the area and right now the shelters are at Kingswood School and the Art Center.

Chairman Murray stated Mr. Pineo is the Emergency Management Director.

Mr. Pineo stated that is correct.

Chairman Murray stated the Emergency Center is located right now at the Public Safety Building.

Mr. Pineo stated the Emergency Center is at the Public Safety Building and we are using Huggins Hospital as our secondary area. There is some concern with this because they are so close in proximity.

Mr. O'Brien stated when he reviewed the document he was struck by the degree of detail about Wolfeboro. This is specific to our Town and was very nicely done. Mr. O'Brien thanked all the people involved in making the document.

Mr. Pineo stated the document is very clear and easy to follow.

It was moved by Brad Harriman and seconded by Dave Senecal to adopt the Emergency Operations Plan for 2018. Members voted and being none opposed, the motion passed.

B. Update on Library Project and Groundbreaking Ceremony Information

Cindy Scott, Library Director, addressed the Board. She stated the whole schedule has slide from the original estimate by about two weeks. There has been some trouble getting bids back and the bids have come back higher than expected so they have taken the time to pursue getting additional bids. This is because the economy is good. There will be a meeting on Monday with the architect and the consulting firm to go over the bids. We anticipate that the project will begin on October 1st. The Rotary Club has offered a matching grant up to \$5,000.00 for energy savings. We have already received donations of \$50,000.00 for the energy fund. If we raise about \$65,000.00 we will be able to complete all the critical ideas that will make the building energy efficient. On a historical note we will be using the shovel that first broke ground on the existing library building.

Mr. Senecal questioned who the contractor was going to be.

Ms. Scott stated the architect and contractor have been settled two years ago. The two companies are LaVallee & Brensinger and Milestone Engineering and Construction.

C. Agency Requests for 2019 Proposed Budget

Chairman Murray stated when she reviewed the agencies a number of them were missing one important document. She stated she would like to see a balance sheet for each agency. The Board agreed.

VNA Hospice

David Emberley, Chief Financial Officer of VNA, addressed the Board. He stated we have offices in Wolfeboro at Huggins Hospital and on Main Street in Laconia. We have just entered our 100th year providing services in this part of the state. We are requesting level funding of \$22,000.00 from the Town of Wolfeboro to support programs and services offered to Wolfeboro residents. The funds requested will provide three types of services in the following areas: Home Healthcare, Hospice and Pediatric Care. During the last fiscal year, the agency provided 4,734 visits to residents of Wolfeboro, which represents a 4% decrease in the volume of service to Wolfeboro residents; however we saw an increase of 8% in the number of residents for which we provided services. Wolfeboro residents make up 29% of the patient volume served out of the agency's Carroll County office.

Chairman Murray stated a balance sheet is requested.

Mr. Senecal stated we will be taking all of these under advisement tonight. We are not voting on anything tonight, up or down.

Appalachian Teen Project

It was moved by Chairman Murray and seconded by Paul O'Brien to remove Appalachian Teen Project from the list because the agency has closed. Members voted and being none opposed, the motion passed.

Meals on Wheels

Cheryl Dempsey, Treasurer of Meals on Wheels, addressed the Board. She stated this program covers residents of Wolfeboro, Tuftonboro and Brookfield. We are requesting level funding this year. The program has had an increase of 18%.

Chairman Murray stated the profit and loss statement we have shows you will have a profit not a loss.

Ms. Dempsey questioned if they had the proposed budget for 2019.

Chairman Murray stated no. We do not have an income and budget statement for the following year.

Mr. O'Brien stated we only have this year's statement.

Chairman Murray asked Ms. Dempsey to send next year's statement.

Ms. Dempsey agreed.

Mr. O'Brien questioned the proposed 2019 operating loss.

Ms. Dempsey stated \$8,000.00.

Mr. O'Brien questioned what was driving the loss.

Ms. Dempsey stated the 18% increase in the number of meals we project to deliver.

Chairman Murray asked if they will end 2018 with a profit.

Ms. Dempsey stated she expects that they will or it will be very close.

Chairman Murray stated it seems like donations/fundraising play a role in whether you have a profit or a loss.

Ms. Dempsey agreed.

The Children's Center

Teri Ann Cox, Executive Director of the Children's Center, addressed the Board. She stated our mission is to enhance the well-being of families in Wolfeboro and the surrounding areas. We want to meet the needs of children. Our focus is on childcare of Early Education. We will increase enrollment, expand child services, and increase our social media. The financial needs of our families have increased. In July 1, 2017 – June 30, 2018, The Children's Center applied a total of \$59,000.00 in tuition assistance to individual accounts of that 60% were Wolfeboro families. The Town of Tuftonboro provides support to our agency as well. We request level funding of \$10,000.00. Our projection for the needed amount of tuition assistance for Wolfeboro families in 2018-2019 is \$41,980.00, which is more than last year.

Tri-County Community Action Program

Lisa Hinckley, Representative of the Tamworth Office, addressed the Board. She stated we help low income households, elderly, disabled and children five and under. In Wolfeboro we serviced 122 households this year which was up slightly from last year. We are requesting level funding of \$5,000.00.

Life Ministries

Kent Cromwell, President of Life Ministries, addressed the Board. He stated we are a 501 (c) 3 non-profit organization that was established 33 years ago. We are governed by our Board of Directors and are run by 65 volunteers. Our mission is to supply food to people in need. We provide 9 meals a week for each person that we serve. The Food Pantry provided 143,000 meals in 2016. In 2017, we provided 147,000 meals and this year through the end of August we have already provided 105,540 meals. We have seen a 9% increase. This year we started two new programs. The first program was in collaboration with Families in Transition at the Hope House. We have provided 325 meals for their homeless clients in the last two months since they have been established. The second program is providing meals for children during the summer and for vacations. These children normally received free breakfast or lunch during the school year. We have provided 7,535 meals through this summer program. Wolfeboro represents 30% of our clients. The number of Wolfeboro individuals currently being served is 471 comprising of 188 children and 109 over the age of 60 years old. These individuals present 25% of the people that we service. Our food budget is \$174,000.00. We are fortunate to receive several donations and have been writing grants to fund our program so we are only asking for level funding of \$15,000.00. This is only 8% of our food budget and Wolfeboro residents contribute to 25% of our budget.

Mr. O'Brien asked for clarification of their income and expenses sheet.

It was determined that Mr. Cromwell left some figures on his sheet that should have been removed. He stated he would provide a new sheet.

Starting Point

Raetha Stoddard, Executive Director, addressed the Board. She stated Starting Point provides services for victims of Domestic Violence, Sexual Violence and Stalking in Carroll County. We have offices in Conway and Huggins Hospital in Wolfeboro. We have a shelter capacity for 13 victims and their children which is always at capacity. We are requesting an increase in funds this year based on the fact that over the last several years we were told that we did not ask for enough funding.

Chairman Murray stated you are more than doubling the request of the portion for Wolfeboro yet it looks like we are only 8.42 % of your budget. She asked for clarification.

Ms. Stoddard stated the formula is based on the number of clients that we serve. We serviced two clients from Wolfeboro last year and the cost came close to \$3,000.00 and we are asking for \$3,689.00. Also, most of the services that we provide do not include summer residents.

Chairman Murray stated services were provided for summer residents of Wolfeboro as well.

Ms. Stoddard stated correct.

Red Cross

Chairman Murray stated the Red Cross has not asked for anything so far this year but they have in the past so we will wait a little longer to see if they put in a request.

Kingswood Youth Center

Zachary Porter, Associate Director of the Kingswood Youth Center, addressed the Board. He stated we are requesting \$6,000.00 which is an increase of \$1,000.00. We would be happy to receive any increase and will put the funds to good use. We serve high school and middle school students in the Governor Wentworth Regional School District. Last year we serviced 310 students and 84 of those students were from the Town of Wolfeboro which equates to 27%. We offer all of our programs at no cost to students and always provide one hot meal during our programs. Over the last few years we have transitioned from being an afterschool program to being a more comprehensive out of school program. This means in addition to our after school program we have been providing programs beyond after school and during summer vacation. In all of our programs we teach life skills because these critical skills do not always fit within the school curriculum. We have increased our focus on misuse of substance abuse prevention to include the services of a certified recovery support worker that comes weekly to the center. We have offered our services to many different community events. We feel this is the correct time to ask for an increase in our funding because we have increased our services. Last year we increased our 100 hours of after school programs to 150 hours during the 2017-2018 and we plan to offer 150 hours of after school programs this year. Teens need a safe place to go when they are not in school. We have more participants than in the past and we are happy to have them. We are excited to offer one-on-one

mentoring services which will be implemented during the school year and in collaboration with the school district by our staff. We have received a grant in the amount of \$3,000.00 to support these services which we intend to pilot in the middle school. The school district has expressed an interest to train our staff in the Renew Program which is a framework for supporting students who face emotional and behavioral challenges.

Chairman Murray stated she was excited to hear about the one-on-one mentoring services because Appalachian Teen Project has closed and these services are needed in the community. She could support the extra \$1,000.00 spent on youth for wholesome activities instead of them becoming involved in drugs.

Mr. Senecal stated the Chili Fest is happening this weekend.

Mr. Porter stated yes. The Chili Fest is this Saturday from 11:30 AM to 2:30 PM.

Northern Human Services

Chairman Murray stated the Director, Eve Klotz is not here tonight. We will send her a notice.

The Board agreed to set this agency aside until a further meeting.

Senior Meals

Chairman Murray stated their packet was missing the State certificate and the Internal Revenue statement but Ms. Muccio has provided one. Chairman Murray asked if other Board Members would like a copy. Ms. Muccio provided copies to the members.

Amy Capone-Muccio, President of the Wolfeboro Senior Center and Meals, addressed the Board. Since its conception in 2010 the Center has seen steady growth in both programs and meals served. We serve on average 2,300 meals per year; 86% are served to residents of Wolfeboro. The Center is housed at the All Saints Church who provides us with a kitchen. The Senior Center is open on Mondays, Wednesdays, and Fridays from 9:00 AM to 2:00 PM. We are asking for an increase of funding in the amount of \$5,000.00. We have received some grants from Bald Peak and Meredith Village Savings Bank to provide things such as Yoga, Dancing and other activities. The financial statement is provided in the packet.

Chairman Murray thanked All Saints Episcopal Church for their constant donation of the space to make this program run. The Town and All Saints are partners in a number of activities in Wolfeboro. We are very lucky to have the generosity of that congregation and church to help our community.

Ms. Muccio stated we have two paid employees, the Cook and the Coordinator. We are currently looking for a new Coordinator because she just left us to become the school coordinator. We have approximately 25 volunteers that help us.

Caregivers of Wolfeboro Area

Chris Rose, Representative of Caregivers of Wolfeboro Area, addressed the Board. She stated our treasurer Barbara Hunt could not be here tonight. Our mission is to provide transportation to

medical appointments for the elderly and disabled. We have 50 volunteer drivers and 12 volunteer coordinators. We are asking for level funding of \$4,000.00. We have had 604 driving assignments for Wolfeboro this year so far. We are always looking for drivers.

Chairman Murray stated this organization provides a vital service to our community.

Paul O'Brien asked the territory of their driving routes.

Ms. Rose stated Alton, Ossipee, Tuftonboro and Wolfeboro.

Mr. O'Brien stated then you would be picking them up here and bringing them to Alton, Ossipee and Tuftonboro.

Ms. Rose stated no, we pick them up from Alton, Ossipee, Tuftonboro and Wolfeboro and drive them to Dartmouth, Boston, Portland or Portsmouth. We drive all over.

Mr. O'Brien thanked Ms. Rose.

Dinner Bell

Donna Young, Wolfeboro Dinner Bell Volunteer Coordinator, addressed the Board. She stated a community meal is served each Thursday at 5:00 PM at All Saints Episcopal Church. Most of our funding comes from Wolfeboro because 95% of our patrons are from Wolfeboro. We do receive support from the Hurlbut Trust in the amount of \$500.00 annually and federal Emergency Food and Shelter Program in the amount of \$500.00. We do not seek or receive funds from other sources or towns. We have asked for an increase in funding of \$1,000.00. The weekly attendance has doubled with an increase of 30-40 patrons per meal.

Chairman Murray stated this is another wonderful program offered at All Saints Church. She remembered that they did have a surplus last year but before that they received \$6,000.00 in funding.

Ms. Young stated they would welcome any amount of money that the Town could give them. We have seen an increase of donations from our patrons.

CASA

Ms. Merrow stated they called to say they had a scheduling conflict and requested to be rescheduled.

The Board agreed to reschedule them to another agenda.

Tri-County Transit

Brenda Gagne, Director of Tri-County Transit, addressed the Board. She stated we provide transportation for the general public. Last year we provided 1,263 trips for 88 unduplicated residents of Wolfeboro. There were 106 long term medical trips that were not included and over $\frac{3}{4}$

of these trips have been for Veterans. We are asking for level funding of \$4,000.00. We will need two new buses so any extra money will be used to match any grants that we receive for new buses.

End 68 Hours of Hunger

Sally Humer, Director of End 68 Hours of Hunger, addressed the Board. She stated the program is run by all volunteers and all the money is used to purchase food. This is our fifth year. We pack bags of food for children who have no food for the weekend. We work with the school district. Terry Flynn Sullivan, the Homelink Coordinator for the school district, has reviewed each child's situation and has stated the child is eligible to receive the weekend food. Last year we had 88 children in the program. Last week we packed 100 bags and it has growth to 114 bags this week. The program is growing rapidly. Last year we had 27 children from Wolfeboro and this year we already have 29 children. We are asking for level funding in the amount of \$3,000.00.

Chairman Murray stated the letter requested \$3,500.00.

Ms. Humer stated that is correct but we are willing to cut the amount to \$3,000.00 after reviewing our numbers.

Chairman Murray asked for their budget and balance statement for the Budget Committee.

Ms. Humer stated a revenue and expense sheet was provided, isn't that a balance sheet?

Ms. Murray stated no. It is not a balance sheet. She offered to help Ms. Humer if she needed it. Chairman Murray stated when reviewing our revenue sheet it shows \$19,000 more in revenue than in expenses so an explanation is needed.

Ms. Humer stated we do a lot of fundraisers.

Children Unlimited

The Director of Children Unlimited addressed the Board. She stated last year we provided services for 8 families from Wolfeboro and so far this year we have provided for services for 8 families as well as 2 additional families at the Hope House. We are asking for level funding of \$2,730.00. We are not only providing home visits we are offering parenting classes at the Hope House this year.

Chairman Murray thanked all the agencies and stated the Board will make decisions when we have our Budget Hearings in October.

D. Proposals for Survey Work at Rust Pond Boat Access

Chairman Murray asked to table this so the Town Manager could get proposals from both contractors.

It was moved by Brad Harriman and seconded by Dave Senecal to table this until the next meeting to allow the Town Manager time to get proposals from both contractors. Members voted and being none opposed, the motion passed.

Ms. Merrow stated the grant we received will probably be turned back over to the State.

Chairman Murray questioned why the grant would be going back to the State.

Ms. Merrow stated it is basically because the property that we were going to do the work on is in question of whether it is private or public property. This was not a concern in the beginning. We need to clarify whether the property is private or public before we take any action. Also, the availability of the Highway crew to do the work, in terms of matching funds, is also in question because it is late in the year and we have already deferred the grant one year. We could ask the State to defer the grant for a second year.

Mr. Bowers questioned if this was the property that the dock was on.

Ms. Merrow stated yes.

Mr. Bowers questioned the length of the property along the lake.

Ms. Merrow stated we are working to determine that but we believe it is 60 feet.

Mr. Bowers asked if there was enough room for people to park.

Ms. Merrow stated it is very unsafe.

Mr. Bowers suggested leaving it alone and not spending all this money.

Chairman Murray stated this was to do with some best management practices for the Rust Pond Water Shed, which was what the grant was for.

Ms. Merrow stated yes. It was also for some improvements as part of the Route 28 Corridor Study and the BMPs.

E. New Hampshire Public Education Funding Fairness Campaign – Education Funding Letter from Town of Peterborough

Chairman Murray stated they are asking us that we need our State legislative and candidates who are seeking offices in November to move these issues to the front burner. They are asking the State to be a full partner to pay its fair and legal share. They are asking for our state leaders to address this inequity and to bring fairness to the funding model as provides for a rebalance of investment in public education in two ways:

a) Provide for fair sharing of costs between the state and local school districts, reinstating cuts made over the last five years.

b) Provide for a substantially increased investment per student in our public schools and revisit the disparity between funding for private and public school students. Article 83: “.... Money raised by taxation shall ever be granted or applied for the use of the schools or institutions of any religious sect or denomination.”

Chairman Murray stated this letter came from Peterborough. She suggested more time was needed to review the materials since they just received the information.

Mr. Bowers was in favor.

Mr. O'Brien, Mr. Senecal and Mr. Harriman wanted more information.

It was moved by Dave Senecal and seconded by Paul O'Brien to table the discussion on the Education Funding Letter from Town of Peterborough. Members voted and being none opposed, the motion passed.

F. Revisions to Procurement Policy

Deb Zabkar, Finance Director, addressed the Board. She stated the Finance Department is proposing a change to the current Procurement Policy regarding the threshold for a purchase order requirement. We are asking to raise the amount from \$250 to \$1000. In summary, purchase orders are touched at least 9 times each by a minimum of 5 people, and , in cases where a purchase order is used for more than one invoice then it is touched many more times than that.

Chairman Murray stated it seems like it will be a savings in time and she thought \$1,000.00 was reasonable.

Mr. Bowers agreed.

Mr. Harriman stated this is similar to Ossipee's Procurement Policy. He was in favor of the change.

Mr. Bowers stated we can still challenge something on the Manifest if we want.

Chairman Murray agreed.

Mr. Senecal and Mr. O'Brien were fine with making the changes to the Procurement Policy.

It was moved by Dave Senecal and seconded by Paul O'Brien to revise the Procurement Policy from \$250 to \$1000 for purchase orders. Members voted and being none opposed, the motion passed.

G. Wolfeboro Chamber – Economic Development Committee 90+ Day Winter Carnival Atmosphere Proposal – Winter Wonderland

Mary DeVries, Executive Director of the Chamber of Commerce, addressed the Board. She stated we have been trying to market Wolfeboro as a year round destination. It is very important to our local economy. We need to invite snowmobilers to our community. There are people in the community that want to make full use of our trail system that is available through our Wolfeboro Snowmobile Club. In 2011, we had the first winter where snowmobilers could drive up to Cate Park. Last winter was the first time after numerous supports from the Board of Selectmen and the Town that we were able to create a snow road because weather conditions were finally right. The road was able to be built and it was used for two weeks before the conditions changed. Tonight we would like to recommend a new environmentally friendly device called a Turbidity Curtain (See attached sheet).

Steve Durgin and Dan Smiley, Members of the Wolfeboro Chamber Economic Development Committee, addressed the Board. Mr. Smiley stated this is a plan to freeze Back Bay which will

bring hundreds of thousands of dollars to Wolfeboro. It is an investment in our community when it is needed the most. We all have business in June, July and August but January, February and March are difficult. He felt with a small investment this could be pulled off for 2019.

Chairman Murray asked them to explain.

Mr. Smiley stated Meredith uses this same method to create safe access to the bay for the pond hockey tournament and ice fishing tournament for pedestrian. The device (Turbidity Curtain or Ice Boom) allows the ability to slow down the flow of the water which will allow the ice to freeze and make opportunities available for activities on the ice. The ability to park on either side of the bridge means visitors can stop and visit the many adjoining businesses.

Mr. Durgin stated this is similar to trying to connect the Bridge Falls Path to the lake but we depend on Mother Nature. This device can help to create ice in a safe way and it will provide business to our economy. It would make a lot of economic sense to bring business into the Town not just Fisherville but other activities.

Mr. O'Brien asked if the flow of water would have to stop coming out of the Smith River.

Mr. Smiley stated we do not want to stop the flow of water. We want to slow the flow down a little. We want the first 12 -18 inches of ice to freeze.

Mr. O'Brien asked for clarity of the map of the Turbidity Curtain. He questioned how people would be able to go over the curtain.

Mr. Smiley stated the top of the curtain only sets up about 2 – 3 inches above the top of the water.

Mr. O'Brien questioned where the snowmobilers would park so they could go into shops and spend money.

Mr. Smiley stated they could park in the bay.

Chairman Murray stated they can also park at the end of the Bridge Falls Path. She asked Mr. Smiley and Mr. Durgin to continue with their research of this new device. She stated they need to check with the State to make sure there are not any restrictions or permits needed. She suggested they send them an email so we have it in writing. It is a great idea and if we can pull this off it will be an added benefit for our community.

Mr. O'Brien stated the water under the bridge is bubbled on both sides so that will need to be looked at as well.

Mr. Smiley asked about funding.

Chairman Murray stated they need to look at fundraising because the 2018 budget is tight and a line item is needed.

Ms. Merrow stated she was not sure at this time.

Chairman Murray stated the Finance Director could look at lines that have not been spent. She suggested having a public/private partnership.

Mr. Bowers suggested selling sponsorships.

Mr. Durgin stated several members of the EDC have already pledged money to the idea. It would be to the best interest of many businesses in Town to donate a small amount of money to make this idea work. We did not come here tonight for funding. We have some alternative ideas for funding.

Mr. Bowers stated if it helps Wolfeboro he would be in favor of putting some money in the budget.

Mr. Harriman suggested having a public/private partnership. He would be in favor of it if they could find the money in the budget.

Mr. Senecal stated he was fine with a public/private partnership. He suggested a warrant article.

Chairman Murray stated a warrant article would be for 2019 not 2018.

Mr. O'Brien asked if we had appropriation for Fisherville.

Chairman Murray stated she just asked for that money for Last Night in Wolfeboro and it was given to her.

Mr. Smiley stated this will also provide environmental protection from things such as Milfoil and Styrofoam cups. He is hoping to apply for grant money so the Town could be reimbursed for any money spent. He suggested a 50/50 match from the Town.

Mr. Senecal stated he would like more information from the State to see if there are any requirements.

Mr. Smiley stated he was told that a permit is not needed to control turbidity.

Chairman Murray asked to have it in writing.

Mr. O'Brien stated if this works it would be great. He questioned the cost.

Mr. Smiley stated it would cost approximately \$5,000.00.

Chairman Murray stated there is no longer an outside skating rink at Abenaki and it would be nice to have that area downtown.

Mr. Smiley and Mr. Durgin agreed to look into things further. Chairman Murray offered her help.

H. Discussion on Cyanobacteria Advisories and Warnings of Wolfeboro's Waters

Warren Muir, Resident of 48 Whitegate Road, addressed the Board. He stated he is a scientist who spent his professional career dealing with environmental issues. He is the head of the Whitegate Road Association in Winter Harbor. He has been a volunteer for the last couple of years collecting

water samples for analyses at five sites in our end of Winter Harbor on behalf of the Lake Winnepesaukee Association and UNH. Also, he is an alternate member of the Wolfeboro Conservation Commission. He has been a resident of Winter Harbor for over 65 years. He stated over the last several years our family has seen significant deterioration in the water quality of Winter Harbor, which includes the presence and growth of algal biofilms, vegetation and masses of algae. The algae does not just grow in the summer, it grows year round. He showed some pictures of these growths during different months of the year. On August 30th, we experienced a (Gloeotrichia) cyanobacteria bloom that prompted the state to issue an advisory warning people to avoid contact with the water in Winter Harbor in Wolfeboro. Gloeotrichia is a type of cyanobacteria capable of releasing toxins into the water. At this time, the advisory remains in effect. The bloom was present all around our end of the harbor, but appeared to be most concentrated along the Whitegate shore. He stated he felt it was the first cyanobacteria advisory in Wolfeboro on Lake Winnepesaukee and a serious new development. We need a community wide effort to stop the flow of sediments into our lakes and to ensure that people can enjoy our waters safely. It will require a broad range of participants including the Town, State, private property owners, the Lake Winnepesaukee Association and many others. It will require three types of activities which are 1) monitoring and analysis 2) information sharing and 3) mitigation. The Town has a strong stake in the success of these efforts and will have important roles in all of these categories. Winter Harbor is feed by three major streams that are not spring feed streams but stormwater streams. These stormwater streams are feeding into the lake and carrying sediment. The major sources are coming from the development up the hill and coming through Town culverts down across our properties. We have raised this issue for a number of years. The Public Works Department recognizes the problem and has had an engineering firm develop plans for three best management practices to address the three main sources of water coming from Patridge Drive and the development above. However, these plans have yet to be funded and the runoff continues unabated. We feel the Town needs to allocate funds for this. The Town needs to take responsibility for providing information to residents about our water quality. When the outbreak of cyanobacteria bloom occurred there were people still swimming in Carry Beach. A plan needs to be developed with some clear expectations and directions so the key people can inform others. These plans may sound costly but our lakes are our treasures. The lakes are our foundation to our local economy and people here care. We need to protect our lakes and improve our water quality so Mr. Muir urges the Town to look at the ways in which they can participate.

Mr. Senecal stated the Town of Tuftonboro (Mirror Lake) over the last five years has had significant algae and this year they did not have any. He stated Mirror Lake does dump into Winter Harbor.

Mr. Muir stated he has taken samples in the middle of Winter Harbor and phosphorus in the water is not high. It is not the water but what is in the sediment. He stated it is not all from local lawns.

Mr. Senecal stated many people would think it is from the lawns.

Mr. Muir stated if people are putting fertilizers on their lawns it is illegal and it will be a problem.

Mr. Senecal stated most people don't understand how this happens and they think it is from fertilizers getting into the lake or it is from failed septic systems.

Mr. Muir stated this is not the case.

Mr. Senecal stated this is a decades old problem.

Ms. Merrow thanked Mr. Muir. The health of our pets and people should be protected at all times. If we have any types of direct discharge of stormwater to a body of water we need to set the example and correct that. It is not appropriate nor is it allowed. She asked her staff to review the culverts in that area to make sure we are not directly discharging stormwater. If we are then we need to correct the problem. We reviewed the procedures we have in place when NHDES issues a warning or an advisory. We learned that the initial outset was an advisory only so we had staff checking to make sure they didn't need to post any of the beaches for no swimming or anything else. This was done immediately. The information may have entered the Granite late on but we will put those protocols into place.

Mr. Ford, Public Works Director, addressed the Board. He stated he has provided the communication that had taken place that day but he would like to move forward and discuss future plans.

Chairman Murray stated the important thing in Mr. Ford's memo is that the Town did receive an email from NHDES and they said we did not need to post Carry Beach.

Mr. Ford stated we are now on a list for updates.

Ms. Merrow stated multiple people will be notified moving forward such as the Emergency Manager, Health Officer and Town Manager as well the Director of Public Works and the Parks and Recreation Director.

Mr. Ford read the following from his memo:

Going Forward

Town staff proposes the following moving forward:

1. Join with Tuftonboro and the Lake Winnepesaukee Associations (LWA) Watershed Management Plan (WMP) study for Winter Harbor, which is just beginning. I have talked with Pat Tarpley (LWA) and requested that the Town be invited to all meetings and take an active role with this project. The Town should consider authorizing funds in 2019 to supplement the WMP for Winter Harbor, so that the project can take a closer and more detailed look at problems and corrective actions in Wolfeboro's section of Winter Harbor.
2. Propose a Capital Reserve Account in 2019 for the purpose of Water Resources Management, which could include, but not be limited to funding the following:
 - a. Funding required for Water Quality Grant applications, matching money
 - b. Sampling, testing of surface waters
 - c. Studies of problems and development of alternative solutions
 - d. Public Education on BMPs and what property owners in watershed can do to mitigate stormwater pollution.
 - e. Possibly fund Interns for sampling, testing and study
3. Construct proposed BMPs along Partridge Lane and Forest Drive in 2019.

Chairman Murray stated those were some good possibilities for us to do and we can look at defining the money that we are going to spend.

Christine Collins, Director of Parks and Recreation, addressed the Board. She stated she was out of the office when the phone call came in. On August 30th her administrative assistant received a call from the State because we are part of the Beach Management Program which is a program where the State comes and tests our beaches. They do three tests each time they come and we are billed for the service. If the results come back with a problem they notify us and come back and retest the beach. When the phone call came in to our office they told us that they wanted to let us know nearby (Winter Harbor) there was an algae problem and beaches did not need to be posted. . Our beaches are usually tested for E-Coli. Therefore, since we were told we did not need to post the beach that is what we went with.

Chairman Murray stated she agreed with Mr. Muir that our lakes are our most valuable assets and we need to protect them and keep them as pristine as we can. We need to address the nutrients runoff. Chairman Murray stated after she heard about the cyanobacteria outbreak she drove around the area in question. She saw where some of the issues were and she would like the Town to spend some money on the drainage in that area next year. She thinks the Town needs to develop some protocol. She was happy to hear Mr. Ford say that he was going to work with the Wentworth Watershed Association. The Wentworth Watershed Association has put on two watershed workshops and she attended both of them. She received the book, Soak up the Rain. She suggested sharing some of the information with the public.

Mr. Bowers stated after receiving Mr. Muir's email he did some research on cyanobacteria. He is not exactly sure what should be done but felt something needed to be done. He stated we have been working on cleaning up milfoil so this will be another challenge we will need to work on. He stated he would support the Town, Mr. Ford and any other advisors like Mr. Muir.

Mr. Harriman stated we need to act as a Town. The BMPs are designed but need to be funded so we really need to work on that either through grants or Town money. He liked the idea of setting up Capital Reserve Funds. He stated we might not be able to start everything at once but we need to start making some improvements. Some areas we need to improve on are education and notifying the public. Once we understand cyanobacteria better we will be able to treat it.

Mr. O'Brien stated he has been a Carry Beach person almost since he came here 10 years ago. On Labor Day, WMUR pulled up with a truck to do a live feed on cyanobacteria on Winter Harbor. My partner's granddaughter was there and she grabbed her granddaughter and took her out of the water. It was startling to think about. Mr. Senecal and Mr. O'Brien took a boat ride this morning around the entire Winter Harbor area. We are not educated eyes but there were things that we saw in different places that would suggest that there was stuff growing in the water. He stated he was not sure if it was cyanobacteria or bacteria vegetation. We saw pipes coming into the water and we saw culverts where the water had eroded away the soil. We went into the Carry Beach area and we saw a lot of vegetation and there was a lot of stuff growing in the water. He stated he was not an expert but it is clear to him that our community needs to be concerned about what is going on around Winter Harbor and the Carry Beach area. It is nice to know that Tuftonboro appears to be stepping up and wanting to do some things in their end of the neighborhood. It is really important that Wolfeboro joins them. Our Public Works Director feels bad about this and Mr. O'Brien told Mr. Ford that he should not feel bad but we need to do something. E-Coli closed Carry Beach on the July 4th weekend. We need to figure out what needs to be done and then fund it. We promise

clean water to people that come here. We need to carefully but quickly assess the problem and then we need to educate people on what we find. We need to involve our Budget Committee in these conversations. We need to move forward and focus on the problems that we face as citizens of Wolfeboro.

Mr. Muir thanked the Board. As a result of this experience we has enacted with some people at the State. There are only one or two people in the State that are dealing with the whole problem. They are doing the best they can but they do not have a way of making an informed decision. He felt some people in the Town such as the Health Official ought to be able to recognize cyanobacteria. He is happy to share any of the information that he has. No one told the Town to close Carry Beach but there was not a State Official that went and looked at the beach. We need to be able to make adequate decisions and move forward.

Anne Blodget, President of the Lake Wentworth Watershed Association, addressed the Board. She stated she was pleased to support Mr. Muir. This is a wakeup call. Dr. Haney at UNH has spoken about cyanobacteria for years and she has attended two of those seminars. She stated she left there saying, "Please God do not let that happen to us." Look at Mirror Lake, there was an economic impact because the property values declined and people could not sell their houses. They could not swim in their own lake. They paid taxes and they could not swim in the lake in front of them. Businesses will not want to come here. It is the lake that brings people here. It is a special place and we need to protect it. She agreed that they needed to help Lake Winnepesaukee but she asked that the Town does not forget about Lake Wentworth. She asked that the Town support Dave Ford so that many more resources could be available. She suggested getting 319 grants and stated we cannot wait for the State. It is up to us.

Suzanne Ryan, Resident of Wolfeboro, addressed the Board. She stated this has been very informative and very well presented. She suggested that the Town should have an in-house workshop with the Planning Board and Zoning Board so they can be educated about ways they can implement when an applicant comes in for them. They should legally implement some conditions on their approval so these things don't cause further problems.

The Board agreed to look at Mr. Ford's three suggestions (Going Forward).

Chairman Murray suggested meeting with the Budget Committee.

Mr. O'Brien suggested having a structure with three items: Assess, Recommend, Act.

Mr. Bowers stated Cricket Hill is not an Association so the residents would need to be contacted separately.

Chairman Murray thanked Mr. Muir.

Old Business

A. Public Safety Building and Possible Need for Further Study.

Ms. Merrow stated we are working together as a team to set a date to meet again with LaVallee and the architects who did the initial study on the Public Safety Building. We have two dates in October which she hopes to finalize by the end of the week.

B. Media Policy – New Draft Under Discussion/Review.

Ms. Merrow stated this is on hold until a later date.

C. Policy on Betterment Petitions: Ronald June Bug Furber & Hattie Roads- Written Response from Public Works Director; Set Hearing Date and Next Step.

Ms. Merrow stated the policy on Betterment Petitions should be on our next meeting.

Other Business

Chairman Murray asked the Board if they were okay with the letter on Route 28.

Mr. Bowers stated it was a brilliant letter.

Chairman Murray questioned where the Lakes Region Planning Commission and the Town were on the Hazard Mitigation Plan.

Ms. Merrow stated we signed a contract a little while ago but she expected a follow-up and she has not heard back from them. She will call Lakes Region to see where it stands.

Committee Reports

Dave Bowers attended the EDC Meeting and the fire the other day. He attended the Town Appreciation Day. He is working on categorizing Town roads.

Chairman Murray attended the Chamber Quarterly Meeting, the Chamber Executive Board Meeting, the Elections on September 11th and the Milfoil Joint Board Meeting. She was present when the chemicals were put into Back Bay to treat milfoil and she went today to check and the plants look like they are dying. She attended the Infrastructure and Transportation Committee Meeting, the Master Plan, the CIP Meeting and the Community Facilities. She attended the Town Appreciation Day for employees. She went to the EDC Meeting, the Chamber Social and a Last Night in Wolfeboro Meeting.

Brad Harriman attended the Planning Board Meeting. They had one public hearing and it was on the Yum Yum Shop. He attended the Transportation Sub-Committee Meeting and the Elections on September 11th.

Dave Senecal attended four union meetings, a ZBA Meeting, the Elections on September 11th, the Lakes Region Safety Official Meeting and the Town Appreciation Day for employees.

Paul O'Brien attended the Energy Master Plan Meeting, the Elections on September 11th and the Town Appreciation Day for employees. He attended a CIP Meeting, the Chamber's Open House last night at the Lucas Coffee Shop, the Master Plan Infrastructure Meeting and the Governor Wentworth Regional School Meeting. He attended the Men's Breakfast as well.

Town Manager's Report

Ms. Merrow stated the following:

She would like to talk about the MS1 because it is critical when setting the tax rate. After observing the MS1 sheet she noted that the Commercial/Industrial buildings have decreased by \$684,400 and Residential land value decreased by \$13 million. This \$14 million dollar decrease was outpaced by our \$9.1 million dollar increase in taxable buildings. Overall, we experienced a \$5 million dollar decrease in total town valuation. As valuation decreases, tax rates generally increase. It is not just increases in municipal spending (the Budget) that changes the tax rate.

Chairman Murray stated we are due to have a revaluation in the next year. We may want to do the valuations earlier.

Ms. Merrow stated the Assessor is planning on coming to visit the Selectmen in October so we can continue this discussion with him.

Mr. O'Brien asked Ms. Merrow the total valuation of the Town.

Ms. Merrow stated approximately \$2 billion.

Mr. O'Brien stated this could be a long time trend that we should be watching.

Ms. Merrow stated we have a First Net Meeting on October 2nd at 1:00 PM at the Pickering House Barn. Please RSVP to the Chamber of Commerce. Chairman Murray, Mr. Bowers and Mr. Senecal stated they would be attending.

Questions from the Press

None

Public Input

Limited to 3 Minutes per resident, not to exceed 15 minutes in total

None

It was moved by Dave Senecal and seconded by Paul O'Brien to enter into non-public session under RSA 91:3 II (e) to discuss litigation, personnel and union negotiations. Roll call vote, Chairman Murray – yes, Dave Bowers – yes, Brad Harriman – yes, Dave Senecal – yes and Paul O'Brien – yes. Being none opposed, the motion passed.

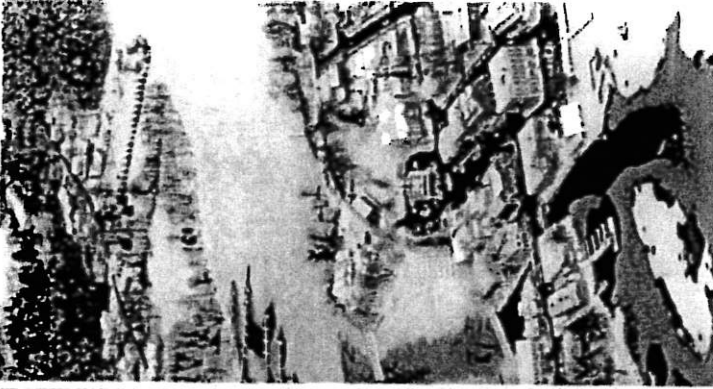
The Board re-entered public session at 10:15 PM.

Brad Harriman moved the Wolfeboro Board of Selectmen to seal the minutes of the September 19, 2018 non-public meeting. Dave Senecal seconded. Roll call vote, Chairman Murray – yes, Dave Senecal – yes, Dave Bowers – yes, Paul O'Brien – yes and Brad Harriman – yes. Being none opposed, the motion passed.

**It was moved by Dave Senecal and seconded by Chairman Murray to adjourn at 10:17 PM.
Members voted and being none opposed, the motion passed.**

Respectfully Submitted,
Michele Chamberlain

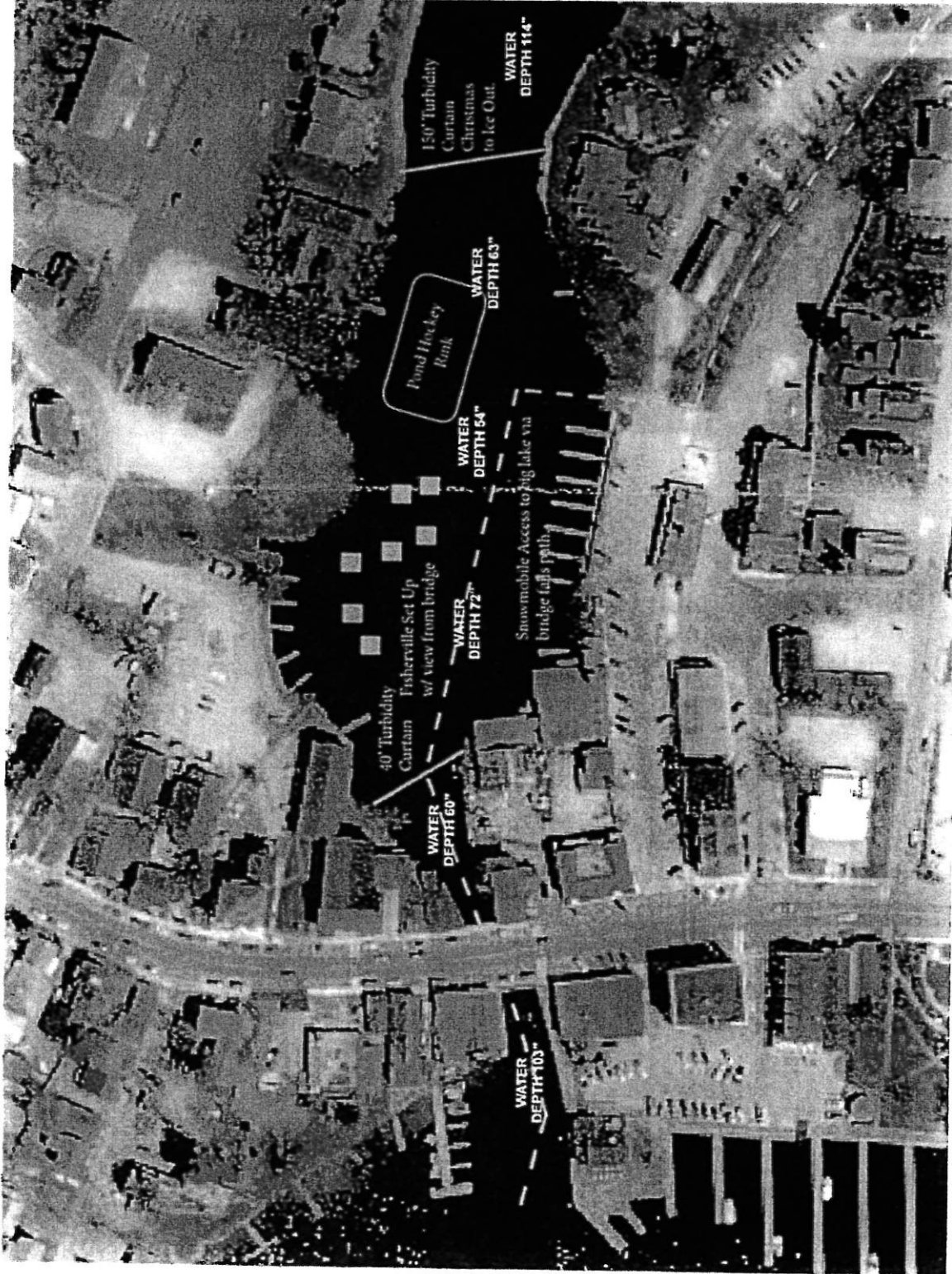
The photo below shows the issue as water coming through the channel and under the bridge moves too quickly to ever really freeze solid.



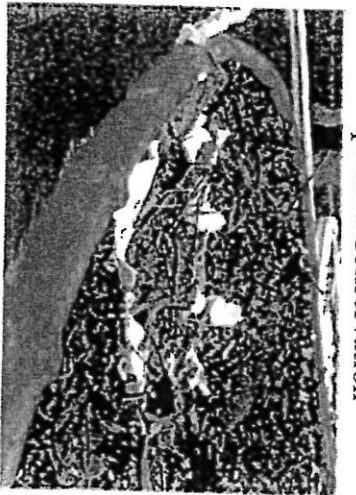
By positioning these devices as shown with yellow lines above, we believe that water will continue to flow smoothly, under a safe, usable 12" of ice allowing access to all. Photo by Bill Hemmel, LR Aerial Photography.

Recent Ice Out Dates

Year	Recent Ice Out Dates
2000	April 10
2001	May 2
2002	April 5
2003	April 25
2004	April 20
2005	April 20
2006	April 3
2007	April 23
2008	April 23
2009	April 12
2010	March 24
2011	April 19
2012	March 23
2013	March 17
2014	April 23
2015	April 24
2016	March 18
2017	April 17
2018	April 26
2019	????????????

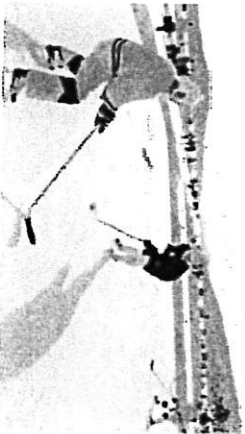


Expanded Conservation



Once the ice freezes, frequent trips along the strong edge will allow for debris and refuse to be removed easily from the bay, helping protect Wolliboro Bay. The ability to park on either side of the bridge means visitors can stop and visit the many adjoining business. These strong, reusable booms could be designed as well (for a little more expense) to absorb any oils, gas that might floating atop the water as well. Also, once ice is out, the town can use these booms to contain any emergency issue that might come down the road. There seems to be much consensus that it will help keep Wolliboro Bay and Winnepesaukee cleaner.

Expanded Recreation



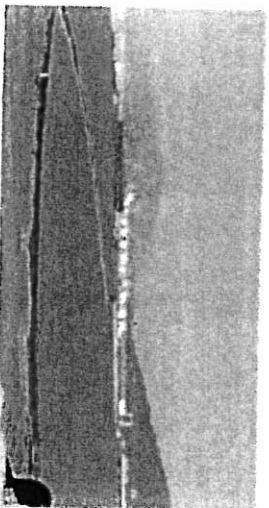
Easily expanded XC Skiing opportunities for easy access to Sewall Woods from Back Bay and the ski shop and other sports shops and restaurants downtown.

Expanded Event Opportunities

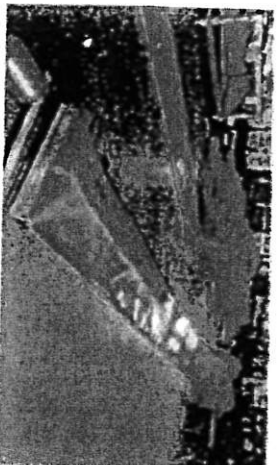
Other events that could be held on back bay once ice is in... Ice Sculpting Contest, Ice Disc Golf, and much more. We want your input. What other events could we bring to town off season that could be held on the ice?

Affordable Cost

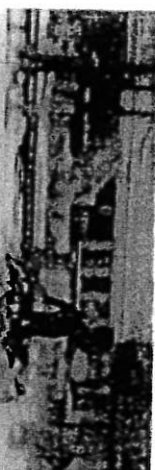
Preliminary estimates on the costs of buying the needed equipment is \$5,000 and a few volunteers with boats to help put the booms in place and then again remove in the Spring. We believe for this small investment, downtown Wolliboro could see many years of economic prosperity while creating a more mobile community. After ice out, the devices would be washed and stored for the following year. 7-10 Year life span.



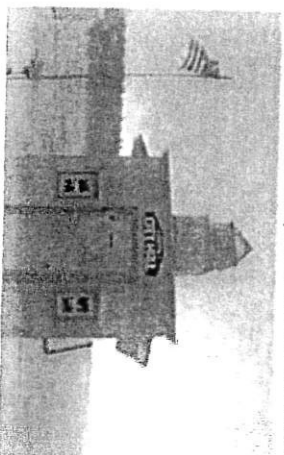
Wolliboro Chamber Economic Development Committee 90+ Day Winter Carnival Atmosphere Proposal - Winter Wonderland Through expanded environmental conservation and safety.



The top 8-12 inches of the southern portion of Back Bay would be frozen intentionally to create up to 120 days of extended access from the Bridge Falls Path.



The ability to freeze the top 12" of water would allow us to set up Fisherville early in the season in a safe and easily accessible manner by automobile or snowmobile.



A Turbidity Curtain is an environmentally friendly device that would help keep millfoil and other floating debris from entering Winnepesaukee. By positioning one north of the Back Bay Boat Launch, north of the bridge and another smaller device between Bradley's Hardware and Durgin Stable, we can create a frozen access point from Bridge Falls Path right at the boat launch. This eliminates any need for a snow road and the needed weather and precipitation patterns for success. *All we need is cold weather.*

