

Wolfeboro Board of Selectmen  
Public Meeting Minutes-Approved  
October 17, 2016

**Members present:** Chairman Brad Harriman, Linda Murray, Dave Bowers, Luke Freudenberg and Dave Senecal

**Staff present:** Town Manager David W. Owen, Finance Director Pete Chamberlin, Public Works Director Dave Ford, Town Clerk Pat Waterman, and Recording Secretary Michele Chamberlain

Chairman Harriman opened the meeting at 6:00 PM.

**Non-Public Session RSA 91-A:3, II**

Mr. Owen stated a non-public session is not needed.

**Budget Hearings**

**A. Town Clerk**

Pat Waterman addressed the Board.

Linda Murray questioned line 01-41401-380 Outside Services.

Ms. Waterman stated it will be used.

Chairman Harriman questioned line 01-41401-300 Elections. He stated there are only two elections in 2017 but we had five in 2016 so he asked why there was not more of a deduction.

Mr. Owen stated he had deducted \$500.00 from line 01-41401-300.

Ms. Waterman felt that was the appropriate amount.

Linda Murray questioned line 01-41401-380 Outside Services. She asked why the security system was taken out. She asked for clarification on why \$1000.00 was taken out.

Ms. Waterman stated before she had her own security system.

Mr. Chamberlin stated she had her own system before and now she doesn't.

Ms. Murray stated she just wanted to make sure there was a system.

## **B. Department of Public Works**

### **i. Administration**

Dave Ford addressed the Board.

Mr. Ford stated he was unhappy with the results of the Pay & Classification Study. He felt the study was unfair to his workers. Mr. Ford wrote a memo explaining the flaws of the study which he discussed in detail with the Board.

The Board agreed to look into Mr. Ford's suggestions.

Linda Murray questioned line 01-43110-311 Consultants. She asked Mr. Owen about possibly allotting money for dock design.

The Board decided to add this to the Revisit List.

Linda Murray questioned line 01-43110-620 Office Supplies.

Mr. Ford stated it will be spent.

Mr. Ford explained the importance of our water resources and felt that a Town engineer was needed. The intent is to protect our water resources, GIS, and asset management. He explained his happiness with having Scott Pike back to his department. The addition of a Town engineer would cost \$112,810.00.

Linda Murray wanted to clarify that Dave Ford was not hired to be the Town engineer. She questioned if a part-time person would work.

Mr. Ford felt it wouldn't work.

Mr. Owen recommended waiting to see what happens with the Planning Director position.

The Board agreed to put this on the Revisit List.

### **ii. Highways & Streets**

Pete Chamberlin increased line 01-43120-410 Electricity by \$248 from \$2,493.00 to \$2,741.00.

Chairman Harriman questioned line 01-43120-440 Rentals & Leases. Mr. Ford stated we are buying an excavator.

Linda Murray questioned line 01-43120-630 Maintenance Supplies. She asked the reason for the increase of \$7, 671.00.

Mr. Ford stated it was for a lot of little items.

Chairman Harriman questioned line 01-43120-740 Machinery & Equipment.

Mr. Ford stated a new paint sprayer is needed.

### **iii. Garage**

Pete Chamberlin increased line 01-43191-410 Electricity by \$642.00 from \$6664.00 to \$7306.00.

Linda Murray questioned that the line was low for electricity.

Mr. Ford stated we replaced some units with propane.

The Board agreed that this needed to be looked into further. Pete Chamberlin will get back to the Board.

Mr. Ford questioned line 01-43191-430 Vehicle Maintenance. He stated this is one of the areas where he felt the Pay & Classification Study was not fair. He felt these workers were not rated high enough in the study.

### **iv. Buildings & Grounds**

Linda Murray questioned line 01-43192-113 Supervisory Salaries. She asked if Mr. Tasker was being paid adequately. She questioned the addition of the Town Hall and the Dam monitoring.

Mr. Ford explained that Mr. Tasker is doing both positions, a worker and the foreman. He stated Mr. Owen and him had discussed making sure that Mr. Tasker was put in the right classification.

Linda Murray questioned line 01-43192-311 Consultants. She stated nothing has been spent.

Mr. Ford stated we could use this for Buildings & Grounds.

Mr. Owen stated we will get that encumbered.

Pete Chamberlin increased line 01-43192-410 Electricity by \$653 from \$7,410.00 to \$8,063.00.

Linda Murray questioned line 01-43192-431 Grounds Maintenance.

Dave Ford stated the winter was not too bad and there was not much damage done to the docks this year. He felt not all the money would be spent.

Linda Murray questioned line 01-43192-740 Machinery & Equipment.

Mr. Ford stated three pieces of equipment are needed and we have some serious structural issues of the building.

Mr. Owen questioned if the amount was \$30,000.

Mr. Ford thought it would be closer to \$50,000.

Linda Murray thought some amount should be put here and some on Building Maintenance.

Mr. Ford agreed.

Mr. Ford asked for an addition of a Foreman Maintenance position.

Linda Murray asked if only one position was able to be filled which position would Mr. Ford choose.

Mr. Ford asked for a Town engineer.

The Board agreed to put the Foreman Maintenance position on the Revisit List.

#### **v. Solid Waste**

Linda Murray questioned line 01-43240-113 Supervisory Salaries.

Mr. Ford stated Mr. Tasker's wages are being split between Building Maintenance and Solid Waste. He stated part-time positions are being used.

Chairman Harriman questioned the 300 series. He asked about the metal hauls and suggested calling North Country Recycle in Tamworth for a better price.

Mr. Ford agreed.

Pete Chamberlin increased line 01-43240-410 Electricity by \$539.00 from \$5,953.00 to \$6,492.00.

Linda Murray questioned line 01-43240-431 Grounds Maintenance.

Mr. Ford will find out why this has not been encumbered yet.  
Chairman Harriman questioned line 01-43240 Building Maintenance.

Mr. Ford stated they were planning for an update but that has been put on hold so they decreased the amount for this year.

Linda Murray questioned line 01-43240-550 Printing.

Mr. Ford stated \$974.00 has been spent as of October.

Chairman Harriman questioned line 01-43240-740 Machinery & Equipment. Mr. Chairman asked if we were buying our own containers.

Mr. Ford stated they had put in for two but decided to buy one this year and one next year.

### **C. Water & Sewer**

#### **i. Sewage Collection**

Linda Murray questioned line 04-43260-341 Telephone. She asked if our telephone service has gone up.

They discussed the addition of phone line 569-0634 as an increase this year of \$282.00.

Pete Chamberlin increased line 04-43260-410 Electricity by \$7,944.00 from \$28,000.00 to \$35,944.00.

Mr. Owen recommended the line 04-43260-410 Electricity to be \$31,000.00

Linda Murray asked if this number was based on usage.

The Board agreed to change line 04-43260-410 Electricity to \$31,000.00.

Linda Murray questioned line 04-43260-740 Machinery & Equipment. She asked about pumps being rebuilt. She asked about the relationship between the pumps being rebuilt here and CIP.

Mr. Ford stated these are for the Sewall Road and Willow Street Pump Stations.

#### **ii. Wastewater Treatment**

Pete Chamberlin increased line 04-43263-410 Electricity by \$6613.00 from \$68,000.00 to \$74,613.00.

Mr. Ford explained that the Plant has won an award. He stated in November the Plant will be awarded the NH Wastewater Operators of the Year.

#### **iii. Water Distribution Service**

Linda Murray questioned line 02-43320-113 Supervisory Salaries. She questioned the decrease and if it was because of Scott Pike.

Mr. Ford agreed.

Linda Murray asked about Janine Gillum's wages being in Water & Sewer and Water Treatment.

Mr. Ford stated she should be 75% Water and 25% Sewer.

The Board discussed that a note should be written why the Water Treatment Department is over and the Water & Sewer is under.

Linda Murray questioned line 02-43320-311 Consultants.

Mr. Ford stated it was spent.

Pete Chamberlin increased line 02-43320-410 Electricity by \$574.00 from \$2,000.00 to \$2,574.00.

Mr. Owen suggested line 02-43320-410 Electricity be \$22,000.00.

Mr. Ford agreed with \$22,000.00.

Linda Murray questioned line 02-43320-740 Machinery & Equipment.

Mr. Ford said it will be spent.

#### **iv. Water Treatment Plant**

Linda Murray questioned line 02-43350-113 Supervisory Salaries. She questioned whether Scott Pike was doing Asset Management just in Water or in Buildings and everything else.

Mr. Ford stated his job is Chief Operator of Water Plants.

Linda Murray is concerned with Asset Management with the other buildings such as the Town Hall and the Abenaki Ski Area Lodge.

Mr. Ford stated the Town Hall has been contracted but first they will be doing Dockside.

Linda Murray questioned whether there was a separate line for asset management like last year.

Mr. Ford stated Dockside will be done with the budget from 2015. He stated the \$25,000.00 in the budget for 2016 was to finish off Dockside and to start on the Town Hall.

Linda Murray stated that leaves no money to do Abenaki. She suggested putting money in 2017 to do Abenaki.

Mr. Ford stated it should be put on the Revisit List.

Pete Chamberlin increased line 02-43350-410 Electricity by \$428.00 from \$4,431.00 to \$4,871.00.

Linda Murray suggested putting a note explaining the non-discretionary increase.

#### **D. Capital Outlay**

Linda Murray questioned line 01-49613-736 2014 & 2015 BMP's Lake Wentworth.

Mr. Ford stated the money has been encumbered.

Chairman Harriman questioned line 01-49616-731 2016 Parks Pave Maintenance Parking Lot.

Mr. Ford hopes to complete this on Wednesday or Thursday of this week.

Chairman Harriman questioned line 01-49617-732 2017 Winter Harbor Watershed Mangement Plan.

Mr. Ford stated the 2016 money was used for Whitegate Lane and the \$40,000 from 2017 will be used for Winter Harbor.

Chairman Harriman asked about Beach Upgrades.

Mr. Ford stated just the bathrooms.

Mr. Ford asked to look at line 01-49617-762 2017 Public Restrooms at Dockside.

Linda Murray questioned the price of \$70,000.00. She thought Mr. Houseman had a price of \$50,000.00.

Mr. Owen thought the price was \$70,000.00.

Ms. Murray agreed to check her information with the Dock Committee and Kathy Barnard.

### **E. Sewer Fund Transfer**

Mr. Ford stated the backhoe needs repairs.

Mr. Ford stated the big project is the 1 million gallon water storage tank at the WTP. The sides of the tank are starting to show its age and it requires cleaning and coating.

Linda Murray stated the form needed to be fixed showing \$40,000.00 coming out of Current Revenue.

### **Other Business**

Mr. Owen stated the Code Officer, Corey Rider had given his two week notice.

The Board discussed collective bargaining with Mr. Owen and about the position of the Code Officer.

**It was moved by Dave Senecal and seconded by Dave Bowers to offer to increase Mr. Rider's rate of pay by \$3 per hour with the stipulation that he stay for a minimum of two years. Members voted and being none opposed, the motion passed.**

The Board discussed to review the rating of the Pay & Classification Study.

Dave Bowers questioned what will be done with the Fire Alarm Call Buttons. He thought they could be sold at an auction.

**It was moved by Dave Senecal and seconded by Linda Murray to adjourn at 8:32 PM. Members voted and being none opposed, the motion passed.**

Respectfully Submitted,  
Michele Chamberlain