# Wolfeboro Board of Selectmen

# Meeting Minutes Budget Hearing

**October 27, 2022**

**Members present:** Chairman Dave Senecal, Vice Chair Brad Harriman, Linda Murray, Luke Freudenberg, and Brian Deshaies.

**Staff present:** Kathryn Carpentier, Finance Director, Mark Livie, Captain Wolfeboro Police, Steve Randall, Public Works Director, Lenore Clark, Wolfeboro Conservation Commission, Beau Betz, Assistant Director of Parks and Recreation, Town Manager, James S. Pineo and Recording Secretary Amy Capone Muccio.

Chairman Senecal opened the meeting at 6:00 PM.

1. **Budget Hearings**

# Conservation Commission

# Mrs. Murray questioned line 01-46110-490, nothing has been spent to date.

# Mrs. Clark replied that it has at this point, it is more of a timing issue for this expenditure.

***Public Works***

**DPW Administration**

Mr. Pineo stated that the DPW Administration budget will become the Town Engineer budget.

Mrs. Murray questioned if this will be done this year.

Mr. Pineo replied that they can do that.

**It was moved by Linda Murray and seconded by Luke Freudenberg to change the DPW Administration budget to the Town Engineer budget. Members voted and being none opposed, the motion passed.**

**Highway and Streets**

Mrs. Murray questioned why they cannot decrease line 1-43120-380 based on usage.

**It was moved by Linda Murray and seconded by Luke Freudenberg to increase line 1-43120-380 by $10,000. Members voted and being none opposed, the motion passed.**

Chairman Senecal questioned the Warrant Article for tree work.

Mr. Pineo stated it would be included in the Warrant Articles for Wednesday night at the BOS meeting.

Mrs. Murray stated that the Warrant Article will deal with separate trees she sees this as regular maintenance and it is needed.

Mr. Deshaies questioned in the increase in phone stipends.

Mr. Pineo replied it is relative to the collective bargaining agreement and there is more use of personal phones now vs. the radio.

Mrs. Murray noted that it seems to be time to deal with the geese problem at the Town Docks again.

Ms. Carpentier replied they could revisit this under Animal Control.

**Public Works Garage**

Mr. Deshaies questioned vehicle maintenance there are two listed.

Mr. Randall replied that one is specific to all the vehicles worked on at the garage and the other is specific to the department’s vehicles.

Mr. Freudenberg questioned the diesel fuel line vs. what has been budgeted.

Ms. Carpentier replied that currently the department is charged and then each department is allocated, this process will be updated next year.

Mrs. Murray questioned $19,000 increase in line 1-43191-610.

Mr. Randall replied that there is some mis- posting to that line that are getting corrected. They should have been posted to line 1-43191-332.

**Buildings and Grounds**

Mrs. Murray questioned dues and subscriptions and how are these considered dues, they are fees.

**Solid Waste**

Mrs. Murray questioned if there is an increase in staff.

Mr. Deshaies questioned the stipends increasing.

Ms. Carpentier noted the foreman’s have switched to laptops and data lines.

Mr. Deshaies questioned the contract in line 1-43240-380.

Mr. Randall replied this is a second year of a two-year contract.

Mrs. Murray questioned the HHW budget looks like a clerical error.

Mr. Pineo replied they would check that.

Mr. Deshaies questioned the printing cost.

Mr. Randall replied the dump stickers have been ordered for next year just this past week.

Mrs. Murray questioned line 1-43240-610 and if all those compactors are needed.

Mr. Randall replied they have 15 that are beyond the useful life.

**Water Fund**

**Personal Administration**

No comments

**Technology Services**

Ms. Carpentier noted that Ti-Sales contract was moved from the Tax Collectors department to this department.

**Water Distribution**

Mrs. Murray the increase in line 2-43320-380.

Mr. Pineo replied that he does not know but he would check into it.

Mrs. Murray questioned 2-43320-430 increase.

Mr. Pineo replied it is to purchase tires for the backhoe and the pickup.

Mr. Deshaies questioned the trench box.

Chairman Senecal suggested revisiting that item.

**Water Treatment Plant**

Mrs. Murray questioned lines 2-43350-411 & 2-43350-620 why the increases.

Mr. Pineo replied the year to date is high and he suspects due to escalation.

Mr. Deshaies questioned the fuel can storage.

Mr. Pineo replied that is a result of the Joint Loss committee inspection.

**Sewer Fund**

**Personal Administration**

No comments

**Technology Services**

Mr. Deshaies questioned the computer replacement schedule.

Ms. Carpentier replied the IT committee does have a computer replacement schedule.

**Sewage Collection**

Mr. Deshaies questioned overtime.

Mr. Pineo replied it is within the five-year average.

Mrs. Murray questioned the increase in line 4-43260-380 the reason.

Mr. Deshaies stated it appears to be the vacuum truck should the town purchase one.

Mr. Randall replied no, it is a very costly piece of equipment.

Mr. Pineo replied the line is set based on what the department has been spending.

**Wastewater Treatment**

Mr. Harriman questioned 3-43263-392 contract services.

Mr. Pineo replied he would look into this as it was based on the previous director.

Mrs. Murray questioned if the plan is to pay the whole contract now.

Ms. Carpentier replied that is unknow she would check.

1. ***Public Works Capital Outlay***

**2 Automatic Generators**

Mr. Pineo stated that the plan is to remove this request and evaluate it and bring back next year.

**Primary Water Operators Truck**

Mr. Pineo stated this is EV Truck to replace the current truck, but they are looking at keeping this truck for other transportation needs within the department.

Mrs. Murray noted then it wouldn’t be a replacement, since they are keeping the truck.

Mr. Deshaies questioned if they received a delivery date.

Mr. Pineo replied it is scheduled for build January but they have an option to back out of they need to.

**WTP Tractor**

Mr. Pineo stated that this is a need but would like to discuss a shared tractor among departments based on needs, so he is requesting to remove the request.

**Water Main Access Road Upgrades**

Mr. Pineo stated that they do not have the capacity to do this this year and moving it to next year.

**Meter Replacements**

Mr. Pineo stated this is a standard request, a replacement of 75 meters a year with a total of 2,200 meters in town.

1. **Revisit List**

**Patriotic Purposes**

The Board was provided with the American Legion Post 18’s 2023 request.

**It was moved by Luke Freudenberg and seconded by Linda Murray to increase the line for Patriotic Purposes to $11,263.00. Members voted, being none opposed the motion passed.**

**Town Beaches-Sand/Improvements**

Mrs. Murray clarified that the wage increases due to the inability to staff it at the current rate.

Ms. Carpentier replied correct.

Beau Betz stated that it has been difficult to find the staffing needed and many of the employees are from out of state. He stated the staff recently visited the High School spent to hours trying to recruit employees for winter with not a lot of interest. Mr. Betz also noted that a site visit was done with Public Works on the need for sand at the beaches and after this review it was determined that all the beaches had adequate sand at this time and would table the request for sand.

**Cate Park upgrades**

Mr. Pineo stated that due to the substantial increase in the request since it has been received, he recommends they remove this request and reevaluate the needs of the area not limited to the park.

Mr. Deshaies questioned if the problem would be solved by adding some additional handicap accessible spots.

Chairman Senecal noted they do already have a number of spots available.

Mrs. Murray replied that she could support another look at the request.

Mr. Harriman agreed that maybe it could be incorporated within a larger project in that area.

**It was moved by Dave Senecal and seconded by Linda Murray to remove the request for the Cate Park upgrades in the amount of $40,000. Members voted being all in favor, the motion passed.**

**Animal Control**

Captain Livie stated he reached out to the ACO with regards to removing the geese from the Town Dock area who indicated the first step is to make the area not pleasant for them and then by the end of the summer make a full recommendation on how to remove them.

Mrs. Murray stated that they are beyond that at this point, the Dock Attendants have reported the terrible mess they have been making. They had to remove them several years back and she believes they contacted Fish and Game for help in that process.

Mr. Pineo stated that they would contact Fish and Game and see if the town has any funds to help remove them before next season.

1. **Final look at Capital Outlay requests**

The Board reviewed the list and supported the following Capital Outlay projects:

* **It was moved by Linda Murray and seconded by Luke Freudenberg to support the $16,414 request to replace the Fire Technical Gear. Members voted, being none opposed, the motion passed.**
* **It was moved by Luke Freudenberg and seconded by Dave Senecal to support the $40,00 request to replace the complete repairs to Boat 1. Members voted, being none opposed, the motion passed.**
* **It was moved by Luke Freudenberg and seconded by Brian Deshaies to support the $12,000 request to replace the motor in Fire Boat 2. Members voted, being none opposed, the motion passed.**
* **It was moved by Linda Murray and seconded by Brian Deshaies to remove the $60, request to replace the sand at the beaches. Members voted, being none opposed, the motion passed.**
* **It was moved by Freudenberg and seconded by Brian Deshaies to support the $60,000 request for Baseball field improvements. Members voted, being none opposed, the motion passed.**
* **It was moved by Dave Senecal and seconded by Brad Harriman to support the $10,000 request for the Brewster Beach septic. Members voted, being none opposed, the motion passed.**
* **It was moved by Luke Freudenberg and seconded by Brian Deshaies to support the $15,000 request for Water Main replacements. Members voted, being none opposed, the motion passed.**
* **It was moved by Linda Murray and seconded by Luke Freudenberg to support the $50,000 request to replace the Water Operator replacement truck. Members voted, being none opposed, the motion passed.**
* **It was moved by Linda Murray and seconded by Luke Freudenberg to support the $40,000 request for upgrades to Melody & Keniston Island Engineering. Members voted, being none opposed, the motion passed.**
* **It was moved by Brian Deshaies and seconded by Luke Freudenberg to support the $60,464 request for Information Technology projects. Members voted, being none opposed, the motion passed.**

Mr. Pineo stated that the updated budget will be presented to the Board at the November 2nd meeting and that will include the most recent price of gasoline. He is undetermined at this time on non-union wage increases as he is actively in negotiations with A.F.C.S.M.E and the Police Union.

Mrs. Murray clarified that he is not making a recommendation on non-union until contract negotiations are complete.

Mr. Pineo replied correct.

**It was moved by Linda Murray and seconded by Brad Harriman to adjourn at 7:31 PM. Members voted, all in favor, the motion passed.**

Respectfully submitted,

Amelia Capone Muccio