

*Wolfeboro Board of Selectmen
Meeting Minutes Budget Hearing
October 17, 2022*

Members present: Chairman Dave Senecal, Vice Chair Brad Harriman, Luke Freudenberg, Linda Murray, and Brian Deshaies.

Staff present: Kathryn Carpentier, Finance Director, Brenda LaPointe Tax Collector, Todd Haywood, Contract Assessor, Tavis Austin, Planning and Development Director, Town Manager, James S. Pineo and Recording Secretary Amy Capone Muccio.

Chairman Senecal opened the meeting at 6:00 PM.

Non-Public Session RSA 91 A: 3 e

Mr. Pineo stated a non-public session is needed for ligation.

1. Budget Hearings- General Government

Executive

Mrs. Murray stated there should be a note for the clerical salaries since they have been without one for explanation as to why lack of funds spent.

Town Manager

No comments.

Town Clerk

Mrs. Murray questioned part time wages line and there hasn't been funds used. That should be explained better before it gets to the Budget Committee.

Mr. Pineo replied they would get some clarity on that.

Mrs. Murray noted that in outside services, there is updates for codes is that done yearly.

Mr. Pineo replied those updates were just received.

Assessing

Mrs. Murray questioned if the cyclical updates have increase.

Mr. Haywood replied it is 25% of the town which is the same.

Mrs. Murray questioned the file cabinet replacement.

Mr. Haywood replied two are broken and she is replacing one per year.

Tax Collector

No comments on budget.

Ms. LaPointe stated that she has a Capital Outlay request for \$40,000 to update the billings software for Electric and Water and Sewer.

Legal

Mr. Pineo reminded the Board that legal has been moved to its own line in the budget.

Mr. Deshaies questioned if they expect more it seems to be in good shape.

Mr. Pineo replied they will still need Warrant Article review later this year and they have Union negotiations.

Mrs. Murray questioned the increase in the Planning legal to \$16,000.

Ms. Carpentier replied that the estimate is based on the trend.

Mrs. Murray replied she would like to see some of the actuals spent in the past to get a handle on the trend.

Ms. Carpentier replied that she can look up some actuals and provide them on the revisit list.

Mr. Harriman questioned if they would need to use legal for the private road policy.

Mr. Pineo replied yes.

Public Administration

Mr. Pineo stated that 10% increase is a place holder as they await the insurance rate.

Ms. Carpentier noted that the update to the unemployment line, there is not history included there as new line.

Mrs. Murray questioned this is if someone should resign.

Ms. Carpentier replied yes, but they do look back at the last three places of employment.

Miscellaneous

No comments.

Insurance

Ms. Carpentier replied there is a 9% place holder as we await the increase to the property and liability insurance rate.

Health Officer

Ms. Carpentier stated this budget has the final tier of the increase compensation for the Health Officer as agreed in 2020.

Welfare

Mrs. Murray questioned the Town Manager decrease.

Mr. Pineo replied that was to meet the goal of the budget increase.

Mrs. Capone Muccio noted that any increases are unknown the need drives the figures.

Debt Service

No Comments

Sewer Fund

Mr. Pineo stated that he had a meeting this week with a lot of discussion around the status of the fund. He stated that he plans to go before the Board with a rate update in November.

Zoning

Mrs. Murray questioned if the increase in advertisements is due to the noticing of decisions in the newspaper.

Mr. Austin replied they are not doing that yet and decision on that hasn't been made yet.

Mrs. Murray noted the revenue should be noted.

Planning Board

Mrs. Murray questioned the over expenditure in outside services.

Mr. Pineo replied it was cut by the Budget Committee.

Ms. Carpentier noted a line-item transfer was done to do the impact fee study.

Planning Board

Mrs. Murray questioned the reference of iPad for 6 months.

Mr. Austin replied it is split with the Codes budget but will update it.

Brewster Building

Mrs. Murray questioned the painting quote and if it includes some outside work as there is a lot of painting needed around the building.

Mr. Austin replied this was a place holder no estimate has been done yet.

Mrs. Murray stated she would like to see the painting outside is done where the salt has done damage and the radiators in the Great Hall.

Codes

No comments

Finance/ IT

Mrs. Murray questioned the use of clerical salaries.

Ms. Carpentier replied some part time staff was used.

Technology

Mrs. Murray questioned phones.

Ms. Carpentier replied everyone but Electric, Police and Fire are on a new phone system. Right now, the whole amount is in finance but will spit it out and post against the appropriate budgets.

Mrs. Murray questioned the training line not expended.

Ms. Carpentier stated that the Phishing training was budget for, but it appears we have been provided that training this year for free of charge.

Capital Outlay

Ms. Carpentier stated the list of projects is \$60,464.

Mr. Pineo stated the plan is to have a 5-year schedule to alleviate spikes in the budget.

Being no other business before the Board, Chairman Senecal entertained a motion to adjourn at 6:45 PM.

Mrs. Murray stated that this was a very well laid out budget.

It was moved by Dave Senecal and seconded by Luke Freudenberg to adjourn.
Members voted, all in favor, the motion passed.

Respectfully submitted,

Amelia Capone Muccio