

Wolfeboro Board of Selectmen
Public Meeting Minutes-Approved
October 27, 2016

Members present: Chairman Brad Harriman, Linda Murray, Dave Bowers, Luke Freudenberg and Dave Senecal

Staff present: Town Manager David W. Owen, Finance Director Pete Chamberlin, Parks and Recreation Director Christine Collins, Library Director Cynthia Scott, Fire Chief James Pineo, and Recording Secretary Michele Chamberlain

Chairman Harriman opened the meeting at 6:00 PM.

Non-Public Session RSA 91-A:3, II

Mr. Owen stated a non-public session is not needed.

New Business

BUDGET HEARING MEETING

A. Revisit List

Chairman Harriman addressed line 01-45500-117 Library Part Time Wages.

Linda Murray stated staff was not able to leave the building for lunches because of the limited staff that was available.

The Board agreed that the part time position was needed for an increase of \$8,000.00 the first year.

Chairman Harriman addressed line 01-45891-117 Libby Museum Part Time Wages.

The Board agreed to discuss this after they hire a director for the museum.

Chairman Harriman addressed line 01-42200-140 Fire/Rescue Overtime.

Mr. Pineo asked for Holiday Salary to be \$22,003.92 instead of \$20,258.00. This would be an increase of \$1,745.92 making the total number for overtime as \$56,470.92.

The Board agreed.

Mr. Pineo addressed the issue of rates of pay for his longevity employees. He felt the Pay and Classification Study didn't address this issue. He proposed that they receive the same compensation as a junior lieutenant so we can provide equal wages to employees without penalizing long term employees.

The Board agreed this was a problem but it was in other departments as well.

Mr. Owen explained that more time was needed to review Mr. Pineo's proposal.

The Board stated they were not ready to make a decision tonight.

Mr. Pineo stated he would like to revisit this after they have had a chance to review his proposal.

Chairman Harriman addressed Parks Administration line 01-45202-114 Part Time Wages and Parks line 01-45204-117 Abenaki Groomer.

Ms. Collins stated line 01-45202-117 Part Time Wages would decrease by one person because she was changing it to a full time position. The line would change from \$16,640.00 to \$10,383.00.

Linda Murray asked what the hourly wage was for the full time position for Parks Maintenance line 01-45202-114 Hourly Wages.

Ms. Collins stated \$18.20 per hour for a total of \$36,264.00.

Linda Murray asked if there would be three full time positions with one Maintenance Foreman and two Maintenance Workers.

Ms. Collins stated one Maintenance Foreman, one Maintenance Worker and adding one Crew Leader.

The Board agreed to add the position of another Maintenance Worker.

Chairman Harriman stated it would cost \$17,472.00 for Parks Maintenance at 24 weeks and 28 weeks for Pop Whalen.

Chairman Harriman stated line 01-45202-114 Hourly Wages would increase to \$107,222.00 from \$89,750.00.

Linda Murray stated line 01-45202-117 Part Time Wages would decrease to \$10,383.00.

Linda Murray stated the Operating Budget increased by \$11,200.00.

Chairman Harriman asked if Pop Whalen was changed.

Ms. Collins stated that \$20,384.00 was added to full time wages and \$14,280.00 was taken out of part time wages for a total increase of \$6,104.00.

Chairman Harriman stated Pop Whalen line 05-45890-117 Part Time Wages would be changed from \$35,700.00 to \$21,420.00.

Ms. Collins stated the increase to the budget would be \$36, 264.00.

Linda Murray stated without this change Ms. Collins will continue to have trouble hiring help.

Mr. Owen stated Executive line 01-41301-130 did have the raise for the Selectmen in it.

Chairman Harriman addressed line 01-43110-311 Public Works Administration. The Board decided that a more detailed explanation was needed. Mr. Chamberlin thought something wasn't calculated correct.

Chairman Harriman asked for comments about the reinstatement/addition of an engineer.

The Board decided at this time there was not a need for an engineer.

Chairman Harriman asked for comments about the reinstatement/addition of a foreman.

The Board declined the request for a foreman.

Chairman Harriman asked for the approval of the Capital Outlay for Asset Management of \$25,000.00 to finish the Town Hall and start on Abenaki.

The Board agreed.

Mr. Owen addressed Planning Department line 01-41911-113 Supervisory Salaries. He stated the correct amount is \$69,268.00.

Mr. Chamberlin stated Electric Department line 01-43430-410 was correct.

Mr. Owen stated he received an estimate for Capital Outlay line 03-49617-733 MED Building Feasibility for \$10,000.00. This is a decrease of \$20,000.00.

Mr. Owen addressed Zoning Board line 01-41340-320 Legal. He stated the lawsuit might be dismissed but it could cost another \$2,500.00.

The Board agreed to adjust line 01-41340-320 Legal to \$5,500.00.

Mr. Owen stated Code Officer line 01-42400-113 Supervisory Salaries and Code Officer line 01-42400-820 Professional Development needed to be addressed when the new Code Officer was hired.

Mr. Chamberlin addressed the Board about a reinstatement/addition to the Technology Department. He explained he wanted to hire a part-time employee to assist the Town Manager and town employees in maintaining the Town's new DRUPAL based website. This employee will serve as a site administrator and will assist employees with uploading and formatting data for their website pages. The administrator will review the website on a regular basis to ensure that departmental information remains current, has been posted in a consistent and logical manner and is kept up to date. The assistant will work 10 hours per week for 38 weeks at \$25.00 per hour beginning in May 2017.

Mr. Chamberlin withdrew his request to have the part-time employee help with audio/visual needs in the Great Hall.

The Board agreed a part-time employee was needed to keep the website up to date.

Linda Murray stated there was an increase of \$8,000.00 to the library, decrease of \$1,745.00 to the Fire/Rescue OT, decrease of \$20,000.00 to the MED Building Feasibility, increase of \$2,500.00 to Zoning – Legal and an increase of \$10,248.00 to Technology.

Mr. Chamberlin stated the addition to the General Fund was \$51,340.00 with an increase of 1.37 %.

It was moved by Linda Murray and seconded by Dave Senecal to approve the adjustments of the above lines. Members voted and being none opposed, the motion passed.

Other Business

Mr. Owen recommended increasing Adam Tasker's salary to make it commensurate with his duties as Director of Operations from \$30.29 to \$32.50 per hour.

Linda Murray agreed that his duties had expanded and his pay should be adjusted to compensate him for this job.

The Board discussed.

It was moved by Dave Bowers and seconded by Linda Murray to increase Adam Tasker's salary to \$32.50 per hour. Members voted and being none opposed, the motion passed.

Mr. Chamberlin stated the new number for the increase to the General Fund was \$54,738.00 with an increase of 1.4%.

It was moved by Dave Bowers and seconded by Linda Murray to adjourn at 7:35 PM. Members voted and being none opposed, the motion passed.

Respectfully Submitted,
Michele Chamberlain