Wolfeboro Board of Selectmen
Public Meeting Minutes-Unapproved
May 1, 2019

Members present: Chairman Dave Senecal, Dave Bowers, Paul O'Brien and Linda Murray

Members absent: Brad Harriman

Staff present: Acting Town Manager Jim Pineo, Police Chief Dean Rondeau, Parks and Recreation Director Christine Collins, Public Works Director Dave Ford, Planning Director Matt Sullivan and Recording Secretary Michele Chamberlain

Chairman Senecal opened the meeting at 6:30 PM.

Non-Public Session RSA 91-A:3, II (B and E)

Mr. Pineo stated a non-public session is needed to discuss litigation.

Ms. Murray stated we have an item under hiring to discuss.

Consideration of Minutes

Chairman Senecal asked for approval from the Board of the April 17, 2019 Regular Meeting Minutes.

It was moved by Dave Bowers and seconded by Paul O'Brien to accept the minutes of April 17, 2019 as amended. Members voted and being none opposed, the motion passed.

Public Hearings

A. Temporary Event Permits

i. Heather Martin and Nate Bonnier request to hold a wedding ceremony in Cate Park on October 19, 2019 from 11:00 am - 5:00 PM (includes setup and breakdown time) estimated guests 120.

Chairman Senecal opened the public hearing.

Ms. Martin and Mr. Bonnier addressed the Board. They provided the Board with a diagram of the layout for their event.

Chairman Senecal stated they would like to have some seating and signs placed at Cate Park. He questioned if there would be a tent.

Ms. Martin and Mr. Bonnier stated no tent.

Mr. O'Brien reminded them that it is a public park so people could stop and take pictures.

Ms. Martin and Mr. Bonnier stated it was fine.

Ms. Murray stated the public restrooms at Dockside will not be open.

Ms. Martin stated okay.

Chairman Senecal closed the public hearing.

It was moved by Paul O'Brien and seconded by Linda Murray to approve a temporary event permit to the Heather Martin and Nate Bonnier to hold a wedding ceremony in Cate Park on October 19, 2019 from 11:00 am - 5:00 PM (includes setup and breakdown time) estimated guests 120. Members voted and being none opposed, the motion passed.

ii. Kingswood Regional High School to hold Class of 2019 Prom Promenade at Cate Park on May 11, 2019 at 7:00 PM.

Chairman Senecal opened the public hearing.

Karen Godfrey and Jimmy Wears, Advisors for the Kingswood Class of 2019, addressed the Board.

Ms. Godfrey stated we would like to make one change the event will be from 5:00 PM to 7:00 PM.

Chairman Senecal stated this event has been happening for a number of years and basically they will be using the gazebo to announce couples.

Ms. Murray questioned if there would be people to pick up after the event. She stated they usually do a great job.

Ms. Godfrey stated the class officers and parents will be cleaning up.

Chairman Senecal closed the public hearing.

It was moved by Linda Murray and seconded by Paul O'Brien to approve a temporary event permit to Kingswood Regional High School to hold Class of 2019 Prom Promenade at Cate Park on May 11, 2019 from 5:00 PM to 7:00 PM. Members voted and being none opposed, the motion passed.

Bulk Vote

A. Weekly Manifests

i. April 19, 2019
ii. April 26, 2019

B. Property Tax Exemption Request-Denial

i.	35 Trotting Track Rd	Tax Map 147-8
ii.	91 Center Street	Tax Map 204-59

C. Property Tax Abatements/ Refund Approval

i.	Abatement #27 (2018)	Tax Map 190-113

D. Intent to Cut Wood or Timber

i.	North Line Rd.	Tax Map 115-1

E. Property Tax Credits/Exemptions Approvals

i.	23 Pine Street	Tax Map 218-39
ii.	12 Percy Drive	Tax Map 163-10
iii.	8 Anangance Ln	Tax Map 244-46
iv.	408 Pine Hill Road	Tax Map 144-9
v.	2 Percy Drive	Tax Map 147-10
vi.	70 Sargents Pond Rd	Tax Map 98-12
vii.	14 Old Mill Drive	Tax Map 231-74

F. Raffle Permit – Perform It! Stage Company

It was moved by Linda Murray and seconded by Dave Bowers to accept the Bulk Vote. Members voted and being none opposed, the motion passed.

Board Appointments

Chairman Senecal stated he believed they were going to table the appointments.

Ms. Murray stated no. The issues that we have are for the positions that have not been filled after we fill the ones tonight. She received clarification on this today.

Mr. O'Brien questioned if the ZBA positions were elected.

Chairman Senecal stated yes. They are elected positions. There is a timeframe so as terms end then people will be elected. The people that are on the ZBA now will remain until there date of expiration of their term has been reached.

Mr. O'Brien stated it looked like we are trying to fill the ZBA positions.

Ms. Murray stated Ms. Muccio sent out another updated copy of the Board appointments and a lot of them came off. Ms. Murray passed her list to Mr. O'Brien.

Mr. O'Brien reviewed the list.

Ms. Murray stated she would like clarification from Mr. Sullivan if they should appoint one ZBA member.

Mr. Sullivan stated the Board no longer has the availability to appoint a ZBA member. He stated they could recommend an alternate member but not appoint one.

Ms. Murray stated then this should come off.

Mr. Sullivan stated the ZBA can accept applications from interested parties but the Board no longer has that authority.

Mr. O'Brien stated then we will be removing the ZBA from the motion.

Chairman Senecal read the following appointments:

i. Agricultural Commission Member-Blair Moody

ii. Trustees of the Trust Fund Alternate-Karen Haskell

iii. Zoning Board of Adjustment Alternate- Dave Senecal – This will be decided next Monday.

iv. Carroll County Transportation Advisory Council-Dave Senecal

v. Wolfeboro Economic Development Committee-Steve Durgan

vi. Wolfeboro Economic Development Committee Alternate-Mary DeVries

vii. Energy Committee Member-Susan Fuller

viii. Energy Committee Member-John Byers

ix. Energy Committee Member-Dick Byrd

It was moved by Linda Murray and seconded by Dave Bowers to appointment the above individuals to the Boards except the ZBA member. Members voted and being none opposed, the motion passed.

Mr. Pineo stated he wanted to remind the individuals that they need to see the Town Clerk to be sworn in. This has been a trending problem that needs to be corrected.

Town Manager Search Process

Chairman Senecal asked Ms. Murray to speak about this.

Ms. Murray stated the timeframe to submit emails to be on the panels to hire the Town Manager has closed. We received emails from 23 individuals that would like to be on the panel. There were two department heads, three staff members and 18 community members. One of the community members has withdrawn. The interview will take place on May 15th at All Saints Episcopal Church. We have three rooms there and the cost will be between $200.00 and $300.00. The interviews will take place from 9:00 AM to 5:00 PM. Ms. Murray has arranged for the Board to eat with the Senior Meals. They will be serving broccoli soup, sausage rolls and dessert. They will also provide some other sandwiches. Ms. Muccio will get some potato chips. In the morning we will arrange for coffee, muffins and juice. In the afternoon we will have some dessert. The Board will need to schedule a meeting next week to decide on the semi-finalists. Today was the last day for candidates to send in their essay questions. The Board will be re-scheduling the May 15th meeting to May 22nd.

The Board agreed to re-schedule the meeting.

New Business

A. Library Construction Project

Cindy Scott, Library Director, addressed the Board. It has been about a year since we initially started on the project and mostly the project has been out of site but now when you drive by you can't miss how the shape of the building is and what it will look like when it is done. They are working hard on getting the structure weatherized so they can do more work inside. The weather shield is going on this week and next week they will be pouring the concrete slab in the addition. They are busy getting on all the exterior walls completed. On the inside of the library they have built a wall so the library is only operating out of 2/3rds of its original space. We have stored some of our collections offsite while the project is ongoing. We have reduced some of our services because we do not have a meeting space. We are still doing Storytime and book discussions. We will be scheduling some offsite summer programs for children and our genealogy program is being offered offsite at this time. The HVAC system has slowing been falling to pieces this winter so we are down to one boiler and one air handler. They are waiting until it is at least 50 degrees at night before they disconnect the unit and then there will be no heat. The air conditioning has been removed so they are working on an alternative air conditioning for this summer. The new waterline will be installed later this month. They will be working on the parking area before the summer rush. In August we will be moving the operations into the new part of the building once it is completed and then we will be turning the old part of the building to them. The new restrooms are mostly complete and are located in the old reading area. We are behind schedule by about 4 weeks mostly due to the weather. Milestone has indicated that they will try to check up once the project is moved inside. We should be completing the project in November or December. The budget is on schedule although we did have a few surprises with unexpected issues but there is still plenty of room in the contingency funds. The funds coming from the Foundation are sent over on a quarterly schedule. The Trustees of the Trust Funds have set over the majority of the money that they had in their trust fund. We are hard at work on furniture and technology. We are trying to determine what and where we need things. We are having a lot of the existing oak furniture refinished and reupholstered by a local company. Our hours that we are open were temporarily changed. We are closed Wednesday mornings and all day on Fridays to allow the construction company more time. The people that are concerned about dodging equipment from the construction workers should consider coming after 4:00 PM on Monday through Thursday or on Saturdays. We have found that

working with Milestone Construction has been an excellent experience because they are very accommodating to the staff and our library users. We have tried to facilitate their needs when they state they will be taking over another area of the library. We have a great group of volunteers that have helped us move items and it has saved us a lot of money because we have not had to hire movers. Milestone Construction has been wonderful to work with. All of the library minutes are online for people to read if they are interested.

Ms. Scott questioned if she was telling the Board the information that they wanted or if more detail was needed on the budget or other kinds of details. She stated she could provide a power point presentation. She wanted the Board to let her know what they would like to see.

Chairman Senecal felt a power point presentation at some point would be nice to show the public. He felt a lot of people might not be going to the library because of the construction.

Ms. Scott stated the new wall has a window in it although it has a board in it right now but when the work is completed in that section of the library the board will be removed so people will be able to look through the window to see the work being done. She has spoken to Elissa Pacquette from the Granite State News about doing a story later this month. She has started doing her local access television episodes again. We are posting on Facebook and on our website. Pictures have been very popular.

Chairman Senecal suggested posting on the Town website as well.

Ms. Scott stated maybe we could have a link added. We are trying to work on technology but our IT person recently left because she took another job. We are looking for a new person.

Chairman Senecal stated some people might not understand why there are so many small windows.

Ms. Scott stated it was part of our efforts to be energy efficient. There were many reasons.

Chairman Senecal stated but some people would not know that.

Ms. Scott stated correct. She stated she is available to answer questions if anyone wants to email or call her.

Mr. O'Brien agreed with the notion to create an item once and then let other people share it.

B. Net Metering

Barry Muccio, MED Director, addressed the Board. He stated in the last six months we have had a push to increase some of the capacity levels by which we allow interconnection with our grid as far as privately owned generation specifically with solar. We have been exploring options for increasing a level from 25 kw to 100 kw and as part of that we are recognizing that as we gain more solar interconnected customers we need to develop a rate which is fair to both the utility and the customer. It has been suggested to complete another analysis for our net metering policy. Upon the completion then the net metering policy should be formally adopted versus the pilot plan that has been in effect for the last ten years. We have a lot of data but we need to use the data to adjust our policy. He has been working with the Energy Committee and other interested citizens with

allowing Dartmouth Students as part of a research project to provide some assistance. There was no cost to the Town for this assistance. We recently received their report. Although the report provides some nice base line information and explores and defines some methods that other utilities are using it really did not provide the level of detail that we need to come up with some actual financial numbers. Because of this Mr. Muccio intents to go back to the original consultant, Mayhew Seavey who does our rate analysis and have him work on the policy to provide different options. Then he will bring the options and the financial impact to the Board for their review. We have an existing contract with Mayhew Seavey of PLM. Mr. Muccio handed out a Scope of Work and price proposal memo to the Board. (See attached sheet)

Mr. O'Brien stated we had a meeting back in November with the Library and Mayhew Seavey. Mr. Seavey was going to work with you to get something on a net metering policy by the end of the quarter so did the Dartmouth activity kind of get in the way of things.

Mr. Muccio stated with an attempt to save some money and not duplicate services he allowed the Dartmouth group to do their report first in hopes that their report would provide the answers we needed. Unfortunately, this did lead to the delay.

C. Abenaki Capital Reserve Fund

Christine Collins, Parks and Recreation Director, addressed the Board. She stated she is asking to request funds from the Abenaki Reserve Account to purchase a new rope for Abenaki. We were scheduled to replace the rope in 2020. This season she had numerous patrons come up to her complaining about the rope. We purchased a different style rope in 2017. The material is shedding which causes the rope to become very slippery making it difficult to be used by patrons.

Ms. Murray stated she thought the groomer was going to be replaced this spring but the spreadsheet shows it being replaced in 2023.

Ms. Collins stated we had an emergency repair done on the groomer which would make it last longer, hopefully for at least five years. We are still in the process of looking for a groomer but we don't necessarily need one right now so that is why it is down a ways on the spreadsheet.

Mr. O'Brien stated he thought Ms. Collins told the Budget Committee about the purchase but not the Board of Selectmen.

Ms. Murray stated she was just looking for clarity. We just need to make sure we have the money.

Ms. Collins stated even though we won't be purchasing the groomer for a while we are still actively trying to come up with accurate numbers.

Chairman Senecal questioned the cost of the repair.

Ms. Collins stated the cost was $11,000.00 to repair the groomer.

Ms. Murray stated in 2022 the rope tow motor and rope are scheduled to be replaced.

Ms. Collins stated the rope is scheduled to be replaced every 3 years although sometimes the life of the rope can be extended.

It was moved by Paul O'Brien and seconded by Linda Murray to approve spending $4,250.00 for the purchase of a new rope (2500 feet of 1 inch poly-dac extra-lene) for Abenaki from the Abenaki Capital Reserve Account. Members voted and being none opposed, the motion passed.

D. Bus Ordinance

Mr. Sullivan stated this should be entitled the Beach Ordinance. We discussed the proposed language amendments. (See attached sheet)

Ms. Murray stated the one ordinance that we did have on beaches closed them at 10:00 PM and opened them at 6:00 AM. This was to stop swimmers overnight. This seems to have been lost in this new ordinance. The Parks and Recreation brochure stated dawn till dusk. Ms. Murray stated she was fine with either one but felt clear restrictions needed to be placed on the parking lot and beaches.

Mr. O'Brien stated he agreed although he was not sure about the correct time. Some people like to do Tai Chi or see the sun set in the mornings. Mr. O'Brien questioned if all beaches had the same rules.

Mr. Sullivan stated no.

Ms. Collins stated the rules are different for the beaches due to the depth of the water. Carrie Beach is shallower. This is why she suggested removing the rules from the ordinance and posted the rules at the different beaches. She felt the 10:00 PM to 6:00 AM timeframe would work the best. It is in the brochure wrong but she could update the online revision and their website. She will make a note for it to be corrected in the brochure next year.

Mr. O'Brien questioned if the parking rules were the same for all beaches.

Ms. Collins stated parking is the same for all beaches.

Mr. O'Brien stated it is only for high occupancy vehicles.

Mr. Sullivan stated it also discusses areas that are designated for parking for safety issues.

Ms. Murray stated we used to lock the beaches so there are gates at Albee Beach and Brewster Beach.

Ms. Collins stated the beaches are gated where she lives and it is hard to use them. She stated she felt the current procedures worked and the Police have been patrolling the beaches if problems have been spotted.

Ms. Murray stated she was not asking to change it.

Mr. Bowers stated Carrie Beach is a Town facility beyond the beach,

Mr. Sullivan stated he would add the timeframe of 10:00 PM to 6:00 AM into the ordinance.

Ms. Murray stated to not allow parking or swimming from the hours of 10:00 PM to 6:00 AM.

Mr. O'Brien stated the Wolfeboro Police Department has been briefed on the ordinance and they are fine with the implications.

Mr. Sullivan stated he had a brief conversation with Captain Livie but before it moves forward they will have another conversation.

Mr. Sullivan stated he would like to schedule the public hearing for the next meeting on May 22nd. He would send the Board a draft of the changes.

E. Capital Project Updates

Dave Ford, Public Works Director, addressed the Board. He reviewed the report in great detail. (See Attached Sheet)

Mr. O'Brien stated Mr. Ford produced a two page report. Mr. O'Brien questioned the length of time this report took for Mr. Ford to complete. It seems like it took a sizeable amount of time. He stated he would like the next Town Manager to make sure that he or she does not task the Department Heads with spending a whole bunch of time generating reports but rather to find a way to simplify things with pushing a button and getting a report generated. Mr. O'Brien felt Mr. Ford's time should be freed up.

Mr. O'Brien stated he looked at the 2017 warrants and we spent $3.6 million dollars and we are less than 8/10th of 1 percent lapse. We had to give back 8/10ths of 1%. Therefore, he congratulated Mr. Ford on a job well done. On the 2018 warrants we are 7% underspent but you have rationale. He felt Mr. Ford really paid attention to this stuff but he felt sometimes he over reports. We need to get to the point where he simply reports. He thanked Mr. Ford for being active on grants. We need all of our leadership to be worried about that because we have big issues. He thanked Mr. Ford for the report and stated it was a good piece of work.

Ms. Murray stated she really enjoys these reports. When she first became a Selectman reporting out to the public was not being done. If it can be put on a spreadsheet and it happens quicker that is fine but she felt it needed to be done. She felt it was important to the taxpayers. When people ask her questions she can refer them to these reports. She stated she felt these reports were very important.

Mr. O'Brien stated the report is awesome but my point is we need to task our information systems to make his job easier.

Ms. Murray stated that is a system thing that you are trying to do. She felt the material that is coming out is extremely important.

Mr. O'Brien stated we need to all work together on this.

Mr. Pineo stated the thing that is critical to understand is that Mr. Ford used to give these reports quarterly which would definitely shrink down the size of the report and it would condense the time. Mr. Ford has not given one of these reports in a year.

Mr. Ford stated that is correct. It has been a year and we should get back to giving the reports on a quarterly basis.

Mr. Ford continued reviewing his report.

Mr. O'Brien stated Eversource has grants and they are available for water and sewer buildings.

Mr. Ford stated the program we had was with NHDES. The program we were involved with was for water and wastewater plants. It is all about saving energy.

Mr. Ford discussed the 2019 warrants.

Town Road Upgrades

Mr. Ford questioned if Pine Street could be finished or if the curb and sidewalks need to be put off because we need to look at the authorization.

Mr. O'Brien questioned why it would be put off.

Mr. Ford stated he assumed that the roadway included the curbs and sidewalks.

Ms. Murray stated if we are including curbs and sidewalks in the warrants then the language needs to be included in the warrant. We talked about roadways and drainage. We did not talk about curbs and sidewalks.

Mr. O'Brien questioned if there was an RSA that said that.

Ms. Murray stated we need to say what we are appropriating money for. It is all in your interpretation. She felt it did not include sidewalks because in the past we had them separately.

Mr. O'Brien questioned if there was an RSA that stated we needed to include everything.

Ms. Murray stated no, she did not think so but we need to find out. She does not see it that way.

Mr. O'Brien agreed.

Ms. Murray stated it is a discussion.

Mr. Ford stated he thought he had included curbs and sidewalks for Pine Street in his discussion. We can go back and look at the discussions but the wording is very simple (roadways).

Mr. O'Brien stated we need to do the right thing for the Town. We need to have the conversation sooner rather than later. We do not want to delay. We need to move forward.

Chairman Senecal stated we will be having a work session soon.

Mr. Ford agreed it needs to be discussed soon.

Mr. Ford continued with the report.

Mr. O'Brien questioned if Warrant Article #22 Carry Beach – Water Quality Study included the septic system.

Mr. Ford stated yes. We have three options.

Mr. O'Brien stated we should be able to point to things that will get better if we make these remediations. (less bacteria/less runoff)

Mr. Ford stated the Lake is our golden goose and we need to take care of it. We all were surprised when our beautiful Carrie Beach had Cyanobacteria in it. He felt everyone was committed to fixing this.

F. Road Service Management Plan review

Dave Ford, Public Works Director, addressed the Board. He stated we hired Underwood Engineers and it was a two year project. Underwood Engineers have provided the Board with a detailed report to do the evaluations and Mr. Ford stated it will be available in the future to the public as well. There is a lot of data here and there are assumptions and a recommended ten year plan. The plan is based on higher spending than we have at this time. They are talking about $1.4 million a year. We were trying to make our money go further by having the Town crews do the work but we are finding that we are falling behind. This year we are backing off so there will not be any major projects except North Wolfeboro Road. We need to look at this document very closely. This report tells us where we are at right now. We have some tough decisions to make about which roads need to be repaired. Underwood Engineers is suggesting that overlays be part of the operating budget.

Mr. O'Brien stated they feel that overlays are more of a maintenance function than a capital function.

Ms. Murray stated if timely overlays then we should not be getting the breaking up of the roads.

Mr. Ford stated that is the theory.

Mr. O'Brien stated we have always done capital appropriations on the warrant articles.

Mr. Ford agreed.

Ms. Murray stated originally all the roads were in the operating budget and when the budget falls short that is something that usually would get skimmed. Shortly after she became a Selectmen the roads were taken out of the operating budget and put in warrant articles to make the commitment that we do the roads.

Mr. Ford agreed maintenance is one of the first things to go. He had to eliminate crack sealing last year. The good thing about the warrant articles is the money can only be spent on the roads.

Mr. Ford asked the Board if they were okay with him providing the report to the public.

The Board agreed.

Mr. Ford stated a hard copy of the report will be available in his office.

Mr. Bowers questioned if there was an alphabetical list of the roads.

Mr. Ford stated we could sort his spreadsheet.

Mr. Bowers asked Mr. Ford to send him the information. People ask for the different roads that branch off the main roads.

Mr. Ford stated Ms. Durgan keeps a log of that information so if anyone has a question then they should call the office.

G. Community Block Grant GALA – Code of Ethics

Mr. Pineo stated he was not able to find where the Board had adopted a code of ethics in the previous grant applications. He is asking for the Board to give him permission to sign this Code of Ethics.

It was moved by Linda Murray and seconded by Dave Bowers to have the Acting Town Manager, Jim Pineo sign the Code of Ethics for the Town of Wolfeboro saying we accept this code. Members voted and being none opposed, the motion passed.

H. Proclamation – Municipal Clerks' Week – May 5 – 11, 2019

Mr. Pineo stated this was provided to him by the Town Clerk. She is requesting that the Board adopt the Proclamation of Town Clerk Week.

It was moved by Chairman Senecal and seconded by Linda Murray to approve the Proclamation Municipal Clerks' Week, May 5 – 11, 2019. Members voted and being none opposed, the motion passed.

I. Mileage & Expense Reimbursement Policy

Mr. Pineo stated to be in compliance of the IRS rule the NH Department of Labor has increased the rate to be reimbursed to 58 cents per mile. He asked for permission to amend the current policy to reflect the new rate.

It was moved by Paul O'Brien and seconded by Dave Bowers to approve the Mileage & Expense Reimbursement Policy. Members voted and being none opposed, the motion passed.

Other Business

Ms. Murray stated *Perform It* will have Emma at 10:30 AM on May 2nd, 6:00 PM on May 3rd and 1:00 PM & 6:00 PM on May 4th.

The Education Funding Forum will be on May 8th at 7:00 PM at the Great Hall.

The Water Summit will take place on May 11th from 9:00 AM to 12:00 PM. The topic will be Cyanobacteria.

Committee Reports

Paul O'Brien encouraged people to attend the Water Summit on Cyanobacteria. Unfortunately, he will not be able to attend because his son is graduating that day. He has had some conversations with people about Telecommunication Services. There is nothing to report at this time but information will be coming shortly. He attended the Chamber Member Mingle. He met with a representative from Atlantic Broadband today. He attended a Police Commissioner's Meeting. He spent some time with the Treasurer and he asked Mr. Burt to start thinking about what is the debt service capacity of our town. There was an Energy Committee Meeting last week. Congressman Pappas has offered support. He encouraged people to look at the grant money that is available.

Chairman Senecal stated he did not have any meetings this week

Dave Bowers stated he attended the Chamber Member Mingle. He has been involved with the New Hampshire Historical Society and some Granite State News items.

Linda Murray stated she attended an EDC Meeting and they talked about advertising budget for 2019. They are going to spend $4,000.00 on tourism and $1,000.00 for relocating your business to Wolfeboro. She attended three Cyanobacteria Assessing Sub-Committee Meetings. We saw the Wentworth Watershed Association and Sergant's Pond. We were supposed to go visit Lake Sunapee but the scientist wasn't able to go so it was cancelled. She attended the Energy Committee Meeting. They are ready to make some changes. She attended the meeting with Congressman Pappas. She attended the Chamber Member Mingle.

Town Manager's Report

Mr. Pineo stated the following:

The letter was sent out regarding broadband and 5G. We received two responses, Atlantic Broadband and Consolidated Communications. We met with Atlantic Broadband today and discussed business services. We suggested that they talk to our businesses around town. We need to look at better connectivity at Pop Whalen and Abenaki.

The Department Heads felt it would be productive to have some meetings/workshops with the Board of Selectmen.

There will be a meeting on May 22nd at the RIB Site.

Ms. Capone-Muccio wanted the Board to be aware that they will be doing a Senior Yoga Program in the Great Hall.

Questions from the Press

None

Public Input

Limited to 3 Minutes per resident, not to exceed 15 minutes in total

Chairman Senecal stated the lady in the back can come up because she was first.

Josephine Amatucci, Resident of Wolfeboro, addressed the Board.

Chairman Senecal stated Ms. Amatucci needs to wait her turn.

Ms. Amatucci stated I am first.

Chairman Senecal stated you have 3 minutes.

Ms. Amatucci stated the following:

I have more than 3 minutes. This is under my first amendment right. I tried to write to you to resolve this but you never answered my letters. So under the Right to Know Law and my First Amendment I am speaking. I am answering you. There is no timeframe here. There is no timeframe here.

Chairman Senecal stated yes there is.

Ms. Amatucci stated you were hired to provide safety to this Town. I am questioned how you are providing safety to me. Now remember like I said before I have just as much respect for our Police Chief Dean Rondeau as you but he is a threat to the safety of the Town and he is going to be terminated!! Now, he can get up and defend himself. As you know I have been accused for the second time by Police Chief Dean Rondeau of a crime that he knew I never committed. I want him terminated. As he continues with criminal acts and he is a threat to the safety of the Community. He continues the misconduct of trying to harm me. Like all criminals he will never stop. This is the second time he has tried to take away my civil rights. He is accusing me of a crime I never committed. He knew that I never committed the crime! He did this with the sole intent of harming me and only his termination will protect me and the public from his malicious acts. The man is sick! Given my age his actions towards me are felonies. I want him terminated and prosecuted. There is no statute of limitations to prosecute him as long as he is still employed. Under my Right to Know and the First Amendment to address my grievances I need to know from this Town what procedure the Town follows when you investigate a compliant of an employee that is made by the public. I want to be present at some point to give my version of the events in their presence. I am also asking that Robert Maloney, an employee of the dump be terminated for his part in the conspiracy with Dean Rondeau to accuse me of an assault when he falsely stated that I pushed him down the front steps in the office at the dump. He did this in retaliation because I told his supervisor, Steve Champaigne that he was rude to me. Together they all got together and accused me of an assault that I never committed. I proved that I never committed the crime. The complaint

was dismissed! As a part of the conspiracy to Dean Rondeau the Belknap County Sheriff's Office was allowed to do an investigation in the matter with his direction all along. He told the Belknap County Sheriff's Department with the prosecutor, Tim Morgan to do the prosecution. All along Dean Rondeau was helping the Belknap County Sherriff's Office on how to precede the investigation. This conspiracy with Chief Rondeau and Robert Maloney accused me of a crime that I did not commit. They both knew I never committed the crime. They stated falsely that I assaulted Maloney and pushed him down two stairs in the office at the dump. The truth is I never touched him. I proved it and the case was dismissed. I was being prosecuted for the assault and the Belknap County Sherriff's Office had the evidence all along!!!! They all had the evidence that I was innocent of simple assault. Rondeau saw the evidence that I was innocent because he was following everything all along. He saw all the discoveries but he continued to proceed with my prosecution!!! It was a malicious prosecution because there was no probable cause. I want to know what you Town Officials are obligated to do for these very serious complaints. I want to know. I am an elderly person and the crime of the malicious prosecution against me twice is a felony because of my age. I wrote to you and asked you what you are going to do about this. What is the procedure when somebody accuses your employees? They are a threat to the safety of the Town. What are you going to do?

Chairman Senecal stated you are addressing the wrong group. The Board of Selectmen has no control over what happens to the Police Department. We have a Police Commission. They are the ones that take care of it.

Ms. Amatucci stated isn't it not true under the union contract that you maintain equal relation with the Commissioners and the Board of Selectmen to whatever the Police Commissioners do. You have equal rights.

Chairman Senecal stated no, we do not. The only thing we do for the Police Commission is we fund their Police Department. We have no control other than submitting vouchers. We supply the funds. We have nothing to do their Police Department. We have nothing to do with hiring or firing.

Ms. Amatucci questioned if the new contract was the same as the old one. Does it say the same thing in the first paragraph that the Town maintains equal jurisdiction over the employees?

Chairman Senecal stated no.

Ms. Amatucci stated are you saying it is the same as last year.

Chairman Senecal stated no. I believe it is not.

Ms. Amatucci stated you believe, what does that mean? Either it is or it isn't. Ask them!! Is it the same as last year? Yes or No? Ask them! Somebody knows what the contract says. Does it contain equal jurisdiction?

Chairman Senecal stated no.

Ms. Amatucci stated the answer is no. I am going to get that contract and I am going to look at it.

Chairman Senecal stated to go to the Police Commissioners and ask them for it.

Ms. Amatucci stated I do not go to the Police Commissioners! I can't stand the Police.

Chairman Senecal stated that is the only way to get the contract.

Ms. Amatucci stated they will not do anything for me. What about Maloney? What are you going to do about Robert Maloney?

Chairman Senecal stated that issue has been taken care of.

Ms. Amatucci stated how can it be taken care of when I was not present. So I could tell you my story. How can you do that? Did you terminate him?

Chairman Senecal stated no.

Mr. Pineo stated he would not comment on an employee issue.

Chairman Senecal stated he is not going to comment and neither am I.

Ms. Amatucci stated you have to do this investigation and I have to be a part of it. What are you laughing at? Do you know what I am going through? You freaks! You are all freaks!

Nancy Hirshburg, Resident of Wolfeboro, addressed the Board. She stated she was the original chairman of the Energy Committee when it started in 2007. She is here to speak about the Net Metering Policy. We are in the mist of the biggest energy transition since the Industrial Revolution. It is very, very exciting. It offers huge opportunities everywhere but especially for Wolfeboro. The cost of renewable energy has plummeted over the past year. In April for the first time ever in the US the renewable energy sector projected to generate more electricity than coal. Trends show clearly an increased electric in our cars and homes. This is why the MED and our electricity play an even more important role in our energy future. We need to make sure Wolfeboro is prepared for these massive changes and opportunities that they present with our infrastructure and our policies. She is happy that Mr. Muccio is committed to working on the Net Metering Policy. The Energy Committee was created with a town warrant article in March 2007. The mission is to identify opportunities for the Town of Wolfeboro and its residents to save energy and reduce greenhouse gas emissions and to work to ensure that cost effective energy practices are Town wide. The Committee will make recommendations to the Town Officials. She thanked the Department Heads for all their support and stated Susan Fuller would have been here tonight but she was in Washington, DC. The Net Metering Policy is the most important energy decision that will be made in our Town since the Energy Committee was created. It is important that we provide the Energy Committee an opportunity to evaluate the options put forward by Mayhew Seavey. We should be able to give input into the decision that was not part of the timeline tonight. She is here tonight to support and delight the development of the Net Metering Policy and to ask what are the process and the plan for the Energy Committee.

Ms. Murray stated it should go to the Energy Committee for their opinions on the three options.

Mr. O'Brien agreed.

Ms. Hirshburg stated great.

Mr. O'Brien stated Ms. Hirshburg has gotten grants. She will do everything possible to get our energy needs meet. We need more people like this. There were some students from Dartmouth that helped with the Net Metering and they would not have been here if it was not for Nancy. We need to get the Energy Committee into the process. If they are not part of the process then it is a bad process. He is very supportive of this happening.

Suzanne Ryan, Resident of Wolfeboro, addressed the Board. She questioned where the granite went?

Mr. Ford stated it was moved to our stock yard. NHDOT requested two pieces as well.

Ms. Ryan stated she is very happy.

It was moved by Linda Murray and seconded by Paul O'Brien to enter into non-public session under RSA 91-A:3 II to discuss hiring and litigation. Roll call vote, Chairman Senecal – yes, Linda Murray – yes, Dave Bowers - yes and Paul O'Brien – yes. Being none opposed, the motion passed.

The Board re-entered public session at 9:04 PM.

Chairman Senecal moved the Wolfeboro Board of Selectmen to seal the minutes of the May 1, 2019 non-public meeting. Paul O'Brien seconded. Roll call vote, Chairman Senecal – yes, Linda Murray – yes, Dave Bowers – yes and Paul O'Brien – yes. Being none opposed, the motion passed.

It was moved by Dave Bowers and seconded by Paul O'Brien to adjourn at 9:25 PM. Members voted and being none opposed, the motion passed.

Respectfully Submitted,
Michele Chamberlain

PROPOSED LANGUAGE (04/25/2019)

Chapter 16 – Beaches

§16-1: Regulated Areas

a. All of the property at Albee Beach, Carry Beach, and Brewster Beach.

§16-2: Authority

a. The Wolfeboro Board of Selectmen is hereby empowered to enact such rules and regulation as it deems necessary from time to time to effect the provisions of this ordinance.

§16-3: Parking

a. Parking shall be available only in those areas clearly designated as such by the Town of Wolfeboro.
b. Parking and/or drop-off by buses of any size or other high occupancy vehicles by commercial buses (greater than 8 persons) shall be prohibited. Local agencies with mini-buses may use the parking lots to park or drop off occupants with the permission of the Parks and Recreation Department.
c. Vehicles violating the parking rules listed above may be ordered towed by the Town of Wolfeboro Police Department at the expense of the owner or custodian of said vehicle.
d. No vehicle or OHRV of any type allowed on beaches (see RSA 215-A: VII).
e. Parking of trailers of any kind, including utility trailers, boat trailers, or travel trailers shall be prohibited.

§16-4: Beach Rules

a. All beach rules and regulations are posted at the respective Town beach and are subject to the schedule of penalties as provided for in §16-6 below.

§16-5: Enforcement

The Beach Attendants/Lifeguards/Parks and Recreation Staff and any elected/appointed Town Official are hereby authorized to enforce the Beach rules. The Police Department is hereby authorized to provide written notice of violation(s) and schedule of penalties.

§16-6: Schedule of Penalties

Violation of any of the provisions of this ordinance shall be punishable by a fine of not less than fifty dollars ($50.00). Each day shall constitute a separate offense and any subsequent violations shall be punishable by a fine of not less than a hundred and fifty dollars ($150.00).

Violators may also be removed from the beach area.

§16-7: Saving Clause

This ordinance supersedes any and all preceding ordinances pertaining to the Wolfeboro Town Beaches.

Code of Ethics

TOWN OF WOLFEBORO

Introduction: Consistent with provisions of State law and Federal management standards the Town of Wolfeboro has adopted the following code of ethical conduct for public officials, employees and/or affected contractors. The policies and principals described below are intended to cover all aspects of the CDBG program, whether specifically cited or otherwise.

Adoption: This Code of Ethics was adopted by the governing body.

Provisions:

1. Goods and services shall be procured in a manner which maximizes free and open competition

2. Officers and employees shall not participate in any decision concerning matters in which they have a financial interest.

3. Conflicts of interest, or the appearance of such shall be avoided in order to assure public confidence in the operations of government.

4. Every effort will be made to actively recruit women/minority- owned businesses and to provide opportunities for local residents and businesses, consistent with Section 3 of the Housing and Urban Development Act of 1968.

5. All procurement actions shall be conducted in public and all record thereto will be open to public review.

Adopted by the _(Municipality)_ on _(Date)_

Signed: _____

Until rescinded

PROCLAMATION

MUNICIPAL CLERKS' WEEK

MAY 5 – 11, 2019

Whereas, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world and

Whereas, The Office of the Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all

Whereas, The Municipal Clerk serves as the information center on functions of local government and community

Whereas, Municipal Clerks continually serve to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, county and professional organizations.

Whereas, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

Now, Therefore, We the Board of Selectmen of Wolfeboro do recognize the week of May 5 through May 11, 2019, as Municipal Clerks Week and further extend appreciation to our Municipal Clerk, Patricia M. Waterman and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the Communities they represent.

Dated this _____day of _____, 2019, By the Board of Selectmen of Wolfeboro:

_____
Linda T. Murray

_____
David A. Senecal, Chairman

_____
Brad Harriman, Vice Chairman

_____
Q. David Bowers

_____
Paul A. O'Brien

Capital Projects Update Report

2010-2017 Warrants - Capital Projects

YR	Art #	Project	Budget	Spent	Encumbered	Balance	Comments
2010	12	Water Line Upgrades #06-57700-100	$ 600,000	$ 573,503	$ 23,144	$ 3,353	Upgrade water system in Lehner St/Center St. area completed. Need to work on financials
2011	24	Design of Pine Street/Crescent Lake Ave #01-57750-170	$ 95,000	$ 75,148	$ -	$ 19,852	Project bid out, construction under 2019 Road Upgrades. Balance of funds to elapse unspent.
2013	5	Center Street Reconstruction	$ 2,100,000				G.W.Brooks has remobilized and currently working on required utility upgrades to sewer & water systems, which will continue into next week.
		01-57770-100					Project work will continue thru June with significant traffic delays expected. Work in Center Street will stop in July & August to allow 2 way traffic, then commence after Labor Day.
2017	10	Additional Authorization	$ 543,333				
		TOTAL	$ 2,643,333	$ 218,327	$ 2,423,380	$ 1,626	
2013	6	Sewer Collection Upgrades 04-57770-100	$ 400,000	$ 391,590	$ -	$ 8,410	Sewer work included in Center St. project. Completed.
2016	11	Solid Waste Building Expansion Design 1-57786-225	$ 20,000	$ 11,400	$ 8,600	$ -	Building design finalized, pricing construction completed for 2018 CIP, project construction placed on hold
2017		Renovations of Old RR Freight Bldg. 01-57787-120	$ 95,000	- -	$ -	$ -	Meeting w/ John Simms & Arron Sturgis on developing proposal for Building upgrades, which would qualify for LCHIP grants. Preliminary report prepared, plan on submitting for Grants shortly
2017		No. Wolfeboro Road Rebuild 01-57787-250	$ 153,088	34,459	118,629	$ -	Gravel and drainage work completed in fall, too cold to pave. Will complete in Spring.

2019 Warrants - Capital Projects

2019	12	Pleasant Valley Road Bridge #01-57789-135	$ 1,240,000		$ 1,024,395 PO's in process	$ 215,605	RM Piper, from Plymouth, NH, successful low bid of $882,631. Quantum Construction Engineering Contract of $126,764, both contracts waiting NHDOT approval Tentative Project Schedule: to begin in late Fall with a Spring 2020 completion date
2019	13	Town Road Upgrades #01-57789-130	$ 800,000		$404,792 PO in process	$ 395,208	PO Issued to FR Carroll for $297,742. Low Bid on Pine St. = $399,792 plus Const. Eng. @ $15,000. Eng. for High/Park = $29,400. $50,000 committed to BMPs Partridge Dr. Pine St bid much higher than budget, therefore, these roads need to placed on hold: Allen Rd, Lehner St and Engineering for Bryant Road. See attached 2019 Roadwork Budget
2019	15	Dockside Public Restroom Upgrades #01-57789-145	$ 150,000			$ 150,000	Meeting with Milestone Engineering Corp (MEC) to review project. Tentative start date late August.
2019	16	Effluent Dis[posal Study #04-57789-100	$ 500,000			$ 500,000	Underwood Engineers 2019 Scope of Work to be reviewed by NHDES. Meeting scheduled with NHDES on site 5-16-19 at 10 AM Pilot 5 updated report issued. After consultation with NHDES, begin final design and permitting.
2019	19	Highway & Solid Waste Vehicle/Equipment CR #01-57789-175	$ 170,000			$ 170,000	PO's issued for: Volvo Front End Loader w/ wing HD-19 ($147,980) and Chevy 1/2 pick up SW-7 ($25,971)
2019	20	WWTP Capital Reserve Fund (CRF) #01-57789-130	$ 125,000			$ 125,000	
2019	22	Carry Beach - Water Quality Study #01-57789-165	$ 50,000		$ 50,000	$ -	PO issued to Underwood Engineers, site survey to begin shortly. Plan on having recommendations by the summer.
2019	23	Municipal Building Maintenance CRF #01-57789-185	$ 50,000			$ 50,000	
2019	26	Water Quality Improvements #01-57789-	$ 50,000		$ 15,000	$ 35,000	PO Issued to Lake Winnipesaukee Association for more detailed work in Wolfeboro on the Watershed Management Plan

2018 Warrants - Capital Projects

YR	Art #	Project	Budget	Spent	Encumbered	Balance	Comments
2018	10	Westwood Drive	$ 263,000	$ 224,550		$ 38,450	
		01-57788-125					Project complete, Finance department working on Bond
2018	11	Asset Management Grant for Stormwater-SRF loan	$ 30,000	$ 30,000		$ -	Project Complete, NHDES accepted Phase 1 of Plan and has forgiven SRF loan. Town staff will plan on Phase 2 of SW AMP. Need to check with Finance department about account numbers, some confusion, set up as a water account, was not??
		02-57788-160 (wrong acct. Number, water					
		01-57788-160					
2018	13	Town Road Upgrades	$ 870,000	$ 769,332	$ 70,566	$ 30,102	Drainage and Base Paving completed on College, Keewaydin and Trotting Track Roads . Need shoulder work in Spring and pavement overlay in Summer. Martin Hill drainage, gravel & base paved done in Fall. Balance to go away unspent.
		01-57788-130					
	XX	N. Wolfeboro Road (Extra $ NH Block Grant)	$ 153,088	$ 34,459	$ 118,629	$ 0	Open PO with FR Carroll.
		01-57787-250					North Wolfeboro Road, graveled and drainage, but no pavement in Fall. Will base pave early, then complete gravel and drainage to Diamond Corner and complete paving this year.
2018	15	Dockside Docks - repair	$ 90,000	$ 59,501	$ 30,499	$ -	Contracted repairs completed in 2018, minor work on Mount Dock this spring, repair project complete. Tighe & Bond (Consulting Engineer) waiting for feed back from Town on recommendations. Need to reconvene Dock committee to review and comment on plan.
		01-57788-135					
2018	16	Dockside Docks - expansion	$ 25,000	$ 20,919	$ 4,081	$ 0	Report on existing conditions and deficiency completed, Cost estimate for Recommendations provided. Project on hold until Dock Committee reconvenes and makes decisions.
		01-57788-140					
2018	17	Dockside Building renovation with expanded Public Restrooms	$ 150,000		$ 150,000	$ -	Milestone Engineering to be Construction Manager, total project cost estimated at $280,000. Additional Funding authorized at 2019 Town Meeting.
		01-57788-145					
2018	18	Effluent Disposal Long Term Upgrades-Pilot testing /Engineering/Permitting/	$ 500,000	$ 364,467	$ 95,996	$ 39,537	Purchased 5 acres in Tuftonboro that requires restoration. Completed installation of Pilot 5 in Fall of 2019 and it has been running since then. RIB flows at permit limits. Site continues to be monitored. So far everything looks good.
		04-57788-100					
2018	19	Sewer Infiltration reduction	$ 50,000	$ 3,538	$ 30,000	$ 16,463	Sewer lines cleaned and CTV. Developing plans for next sewer Infiltration reduction project. PO issued for design
		04-57788-125					
2018	20	Water Treatment Plant Upgrades (per AMP - control panels & SCADA computers)	$ 175,000	$ 90,395		$ 84,605	Scott Pike working w/ A & D Instruments to design and build Control Panels and other SCADA upgrades. Work complete. Note: original scope of work was reduced because of Electrician issues. That work will need to be re-approriated next year, balance of authorization will lapse.
		02-57788-125					
2018	21	Pine St. -Crescent Lake Ave Upgrade	$ 260,000	$ 256,418		$ 3,582	Project completed last summer. Road and sidewalk scheduled for 2019
		02-57788-150					
2018	22	Bay Street Sidewalks	$ 45,000		$ 45,000	$ -	Contract issued to Underwood Engineers, kick off meeting scheduled for May
		01-57788-150					
2018	23	Dockside Capital reserve	$ 100,000	$ 100,000		$ -	
		01-57788-155					
2018	24	Dockside Parking Lot Capital Reserve Acc	$ 50,000	$ 50,000		$ -	Parking lot project on hold. Coordinate w/ other dockside projects. Buried electrical for Restroom Upgrades/Landscape???
		01-57788-					
2018	28	WWTP capital reserve	$ 125,000	$ 125,000		$ -	All aeration basin piping and diffusors replaced. Applied and received an Energy rebate of $22,000 for this work. Completed replacement of buried cast iron air pipe with above ground Stainless Steel piping.
		1-57786-400					

Wolfeboro Road Upgrades for 2019
Roadwork Upgrade

Updated with actual costs on 4-17-19

	Road	Distance (ft.)	Width (ft.)	Description of Work	Est. Costs	Actual	
1	Keewaydin Rd	2,268	20	Pavement Overlay, shoulder gravel	$ 25,284	$ 35,341	
2	College Road	6,086	22	Pavement Overlay, shoulder gravel	$ 103,832	$ 115,857	
3	Trotting Track Rd	7,352	22	Pavement Overlay, shoulder gravel	$ 124,633	$ 142,916	
4	North Wolfeboro Road	4,500	22	Complete Construction and Pave	$ 71,470	$ 3,628	
5	Allen Road - New	1,587	22	Reclaim, Grade, Drainage & Pave	$ 102,025		hold
6	**Pine Street**	**1,270**	**22**	**Rebuild Road & Sidewalks**	**$ 159,976**	**$ 399,792**	
				Pine St. - Inspection (Stantec)		**$ 15,000**	
7	Lehner	400	30	Pave to Cropley Hill Road	$ 53,491		$ 109,725 hold
8	Bryant Road	6,395	21	Survey, Eng. & Permitting	$ 25,000		hold
9	Engineering High & Park	600	20	Survey, Eng. & Permitting	$ 50,000	$ 29,400	
10	Partridge Drive			Install 3 Stormwater BMPs	$ 50,000	$ 50,000	
11	Contingency				$ 34,288	$ 8,066	
	Total Feet	23,463	feet				
	Total Miles Paved	4.44	miles	Total Estimated Costs	$ 800,000	$ 800,000	