Wolfeboro Board of Selectmen

Public Meeting Minutes-Unapproved

COVID-19 Meeting- GoToMeeting

January 13, 2021

**Board Members present:** Chairman Brad Harriman, Paul O’Brien, Dave Senecal, Dave

Bowers, and Linda Murray

**Staff present:** Town Manager Jim Pineo, Public Works Director Dave Ford, Finance Director Kathryn Carpentier, Executive Assistant Amy Capone Muccio and Recording Secretary Christine Doherty

Chairman Harriman opened the GoToMeeting at 6:30 PM.

Chairman Harriman read the following Preamble into the record:

**MEETING PREAMBLE DURING COVID-19 EMERGENCY**

*Good Evening, as Chairman of the Wolfeboro Board of Selectmen, I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of town government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location.*

*At this time, I also welcome members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Any person found to be disrupting this meeting will be asked to cease the disruption. Should the disruptive behavior continue thereafter, that person will be removed from this meeting.*

*Please note that all votes that are taken during this meeting shall be done by Roll Call vote. Let’s start the meeting by taking a Roll Call attendance. When each member states their name please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.*

**The Board Members gave a Roll call vote, Paul O’Brien – present and alone in his house,**

**Dave Senecal - present and alone in his office in his house, Linda Murray– present and**

**alone in a room in her house, Brad Harriman – present and alone in a room in his house**

**and Dave Bowers – present and alone in a room in his house.**

**Non-Public Session RSA 91-A:3, II a**

Mr. Pineo stated a non-public session is not needed.

1. **Consideration of Minutes**
2. December 9, 2020

Ms. Murray: On votes we have an extra number at the end

Mr. Harriman: I believe that is the CIP vote

Ms. Murray: On page 12 Other Business on the first line it says Mr. Pineo received late this afternoon the warrant article and it should say 2000 tax rate, and it should be changed in the motion as well.

**Paul O’Brien made a motion to accept the December 9, 2020 minutes as amended and it was seconded by Dave Senecal. Roll call vote Brad Harriman – yes, Linda Murray – yes, Dave Bowers – yes, Dave Senecal – yes, and Paul O’Brien - yes. Being none opposed, the motion passed.**

1. December 16, 2020

Ms. Murray: On page 8 Pop Whalen Bond second sentence it says the roof is unsafe. There was a roof leak that caused unsafe issues on the ice, is what it should say

**Dave Senecal made a motion to accept the December 16, 2020 minutes as amended and it was seconded by Dave Bowers. Roll call vote Brad Harriman – yes, Linda Murray – yes, Dave Bowers – yes, Dave Senecal – yes, and Paul O’Brien - yes. Being none opposed, the motion passed.**

1. **Public Hearings**

Proposed Bond Issues Over $100,000

i. The Wolfeboro Board of Selectmen as required by RSA 33:8-a and RSA 40:13 at 6:30 PM on Wednesday, January 13, 2021 virtually to receive comments on the proposed 2021 bond issues over $100,000:

1. For the 2021 Bond Issue not to exceed the amount One Million Eight Hundred Fifty Thousand Dollars ($1,850,000) from the Electric Enterprise Fund for the purpose of constructing and converting the distribution system voltage from 4KV to 12.47KV on North Main Street to Tuftonboro.

Mr. Harriman: does anyone have any comments or questions on this warrant article?

No comments or questions from public.

**Linda Murray made a motion to recommend Article A as stated and was seconded by Paul O’Brien. Roll call vote Brad Harriman – yes, Linda Murray – yes, Dave Bowers – yes, Dave Senecal – yes, and Paul O’Brien - yes. Being none opposed, the motion passed.**

1. For the 2021 Bond Issue not to exceed the amount of Three Million eight Hundred Thousand dollars ($3,800,000) for the purpose of making upgrades to the Rapid Infiltration Basins (RIB) site to bring it into compliance with the State permit.

Mr. Harriman: does anyone have any comments or questions on this warrant article?

No comments or questions from public

**Dave Senecal made a motion to recommend Article B as stated and was seconded by Dave Bowers. Roll call vote Brad Harriman – abstain, Linda Murray – yes, Dave Bowers – yes, Dave Senecal – yes, and Paul O’Brien - yes. Chairman Harriman abstains, the motion passed.**

1. For the 2021 Bond Issue not to exceed Thirty Thousand dollars ($30,000) for the purpose of developing an asset Management Program for the Wastewater Treatment Plant that will qualify the Town for federal and state funds.

Mr. Ford: Pretty straight forward. By the end of the year we should have a good report.

Mr. Harriman: does anyone have any comments or questions on this warrant article?

No comments or questions from public

**Linda Murray made a motion to recommend Article C as stated and was seconded by Dave Senecal. Roll call vote Brad Harriman – yes, Linda Murray – yes, Dave Bowers – yes, Dave Senecal – yes, and Paul O’Brien - yes. Being none opposed, the motion passed.**

1. **Public Input (**Limited to 3 minutes per resident, not to exceed 15 minutes in total)

Suzanne Ryan, a Wolfeboro Resident: I appreciate Jim Pineo having all the info up on the screen during the meetings.

1. **Bulk Vote**
2. **Weekly Manifests**
3. January 8, 2021
4. **Return of Construction Observation Agreements & Bonds**

i. P&D Zimmerman, FLP, Case #2017-08 $1,245.39

ii. G. Antonucci Case #2008-24 $2,389.57

**It was moved by Dave Bowers and seconded by Linda Murray to approve the Bulk Vote items A-B as submitted. Roll call vote Brad Harriman – yes, Linda Murray – yes, Dave Bowers – yes, Dave Senecal – yes, and Paul O’Brien - yes. Being none opposed, the motion passed.**

1. **Board/Committee Appointments**

N/A

1. **New Business**
2. **Discussion: Ladder Truck Contract Agreement**

Mr. Pineo: Discussion with vendor to secure different financing options and we were told some price increase. But willing to hold the price with a returnable deposit. Spoke with the Finance Director (Ms. Carpentier) and we don’t feel comfortable with this until the voters have decided. I do not recommend doing this. Tried to get a dollar or percentage increase, difficulty with that. I’m confident we can make it happen at the budgeted amount.

Mr. O’Brien: When did the salesperson give you the last quote?

Mr. Pineo: In August we received a quote of 1.365, early September it came in as 1.38 (the warrant article amount) then the lease options we discussed was good until December 31 with the deposit. Now we are waiting on a new quote or price difference.

Mr. O’Brien: in September they said the prices would go up by now?

Mr. Pineo: yes

Mr. Murray: I’m comfortable with Jim’s approach. Do we pay them on delivery of the truck?

Mr. Pineo: We are going to sit down with them about the payment options, whether we do cash on delivery or a deposit and then payment schedule throughout the project.

Ms. Murray: Are they still willing to give us a loaner?

Mr. Pineo: It is my understanding that that is how it will work.

1. **Approval: 2020 Annual Report – cover photo, dedication & memorials**

Ms. Capone Muccio: I have the three employees we are dedicating it to and each will have a picture and a blurb underneath. And then the memorials will come after.

Mr. O’Brien: For the In Memory, anyone who has been a member of committee or team in my view should be remembered.

Mr. Harriman: Agreed

Ms. Capone Muccio: Committee, days of service and date of death will be under the memorials.

Ms. Capone Muccio: We also need to look at the photos for the front and the back if we want to.

**It was moved by Dave Senecal and seconded by Brad Harriman to approve the piling picture for the front cover and the aerial of Wolfeboro photo on the back. Roll call vote Brad Harriman – yes, Linda Murray – yes, Dave Bowers – yes, Dave Senecal – yes, and Paul O’Brien - yes. Being none opposed, the motion passed.**

1. **Other Business**

Mr. Harriman: We will be holding our deliberative session on February 2nd at 7:00 pm at the Kingswood Art Center. Snow date is February 4th. Governor COVID rules will apply

Mr. O’Brien: We want to thank Kingswood for considering our request. We need to get info out to the public about the protocols for the meeting.

Mr. Pineo: we are working through that and will get it up on the website.

Mr. Harriman: We can address it when we do the recording for the deliberative session

Ms. Murray: mask mandate in state of NH? They will need to wear a mask to get in and we need them to say that.

Ms. Capone Muccio: Yes and I will add it to the newspaper posting. And we will bring masks for people that don’t have them

1. **Committee Reports**

Ms. Murray: Dock Committee meeting. Sub-group of EDC working on communication with the business community. Had a meeting with Wolfeboro Waters Assessing Committee, went over data that came back from our sampling this year. Special Events committee reviewed 2020 and started to look at 2021. Energy Group and they are working on their sub-groups and an electric charging station. Budget hearing.

Mr. O’Brien: Docks Committee, reviewed one-page plan on the docks. Reviewed map of physical docks. Budget Committee: want to congratulate everyone for putting together a great budget.

Mr. Harriman: Budget Committee

1. **Town Manager Report**

Mr. Pineo: I would like to thank the staff for their patience, understanding and hard work. And the elected officials of the Budget Committee. It was hard work.

1. **Questions from the Press**

N/A

1. **Public Input (**Limited to 3 minutes per resident, not to exceed 15 minutes in total)

N/A

1. **Non-Public Session RSA 91-A**

N/A

**It was moved by Dave Senecal and seconded by Dave Bowers to adjourn at 7:24 PM. Roll call vote, Dave Bowers – yes, Linda Murray – yes, Brad Harriman – yes, Paul O’Brien – yes and Dave Senecal – yes. Being none opposed, the motion passed.**

Respectfully Submitted,

Christine Metcalfe Doherty