

Wolfeboro Board of Selectmen
Public Meeting Minutes-Unapproved
COVID-19 Meeting- GoToMeeting
April 29, 2020

Board Members present: Chairman Brad Harriman, Dave Senecal, Dave Bowers, Linda Murray and Paul O'Brien

Staff present: Town Manager Jim Pineo, Planning Director Matt Sullivan, Police Chief Dean Rondeau, Parks and Recreation Director Christine Collins, Welfare Director Amy Capone-Muccio and Recording Secretary Michele Chamberlain

Chairman Harriman opened the GoToMeeting at 6:30 PM.

Chairman Harriman read the following Preamble into the record:

MEETING PREAMBLE DURING COVID-19 EMERGENCY

Good Evening, as Chairman of the Wolfeboro Board of Selectmen, I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of town government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location.

At this time, I also welcome members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Any person found to be disrupting this meeting will be asked to cease the disruption. Should the disruptive behavior continue thereafter, that person will be removed from this meeting.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let's start the meeting by taking a Roll Call attendance. When each member states their name please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

The Board Members gave a Roll call vote, Brad Harriman – present and alone in the room in his house, Dave Bowers present and alone in the room in his house, Linda Murray – present and alone in a room in her house, Dave Senecal present and alone in the room in his house and Paul O'Brien –present and alone in the room in his house.

Non-Public Session RSA 91-A:3, II a

Mr. Pineo stated a non-public session is not needed.

Consideration of Minutes

Chairman Harriman asked for approval from the Board of the April 15, 2020 ToGoMeeting Minutes.

It was moved by Linda Murray and seconded by Dave Senecal to accept the minutes of April 15, 2020 as amended. Roll call vote Brad Harriman – yes, Linda Murray – yes, Dave Bowers – yes, Dave Senecal – yes, and Paul O'Brien - yes. Being none opposed, the motion passed.

Bulk Vote

A. Weekly Manifests

- i. April 17, 2020
- ii. April 24, 2020

It was moved by Dave Senecal and seconded by Linda Murray to approve the Bulk Vote Item A. Roll call vote Brad Harriman – yes, Linda Murray – yes, Dave Bowers – yes, Dave Senecal - yes and Paul O'Brien - yes. Being none opposed, the motion passed.

Public Input

Limited to 3 Minutes per resident, not to exceed 15 minutes in total

Suzanne Ryan, Resident of Wolfeboro, addressed the Board. She stated at the Board of Selectmen Meeting of April 15, 2020 Ms. Murray brought to the attention of the other members that the Warrant Article #15 Expenditure Dockside Restrooms was only to be used for the purpose of reconstructing and expanding the public restrooms at Dockside. Ms. Ryan stated she sent a letter to the Selectmen about this and would like the letter included in the minutes. (See Attachment) Ms. Ryan stated she would summarize her letter to save time.

She stated a donation was made to put in a rain garden and tree unfortunately it appears the town is also having to contribute half of the money for the beautification. The issue is not the beautification it is the funding of the warrant article and the specific purpose for which the funding was approved. This project has had much discussion in the two Town meetings and never once did Mr. Ford or the Board of Selectmen inform the taxpayers that any funds "left over" or otherwise would be used to beautify the parking lot. The parking lot was a separate future project. She would like the Board of Selectmen to request that Mr. Ford take the money out of his budget so that when the taxpayers are told something it is what the money is used for.

Chairman Harriman stated the letter could be recorded into the minutes so it becomes part of the record.

Ms. Chamberlain stated she would attach the letter.

Ms. Ryan questioned if the Board would allow this to happen.

Chairman Harriman stated they would look into the wording of the warrant articles and determine if it can or can not be done. We will be looking into this and having a discussion about it.

Mr. O'Brien questioned if Ms. Murray had objection or was without objection to the expenditure of the money. He stated he did not think Ms. Murray objected to it.

Ms. Ryan stated she thought Ms. Murray objected to the manner in which it was handled.

Ms. Murray stated she did bring it up and she had a discussion with Mr. Ford. The minutes show that we did not agree that was the proper place to take the funds out of.

Mr. O'Brien stated so it was with objection. He just wanted it clear because he misread it.

Mr. Senecal stated all of the final numbers have not been brought forward yet. He felt they needed all of the numbers, the surplus and where Mr. Ford is taking monies from needs to be shown first. We had agreed that before the money that is leftover is spent that we would look at the warrant article. We need the numbers. He questioned Mr. Pineo if the numbers were finalized yet.

Mr. Pineo stated Mr. Ford and Mr. Neff are working on finalizing and reconciling the numbers. They will provide a complete breakdown of all expenses that are associated with it.

Chairman Harriman stated we could have a decision at the next board meeting.

Mr. Pineo stated more time would be needed. He felt it would be ready for discussion on May 20th.

Mr. O'Brien stated there are two things here. One part is the expenses association with the warrant article, is there a surplus or negative balance? Part two is what the additional cost to the taxpayers is. What is the cost and how do we square that cost. We could uninstall it or find the money in the operating budget. It is the cost that we need clarity on.

Chairman Harriman stated those are questions we should discuss on May 20th.

Scott Robinson, Chairman of the New England Chapter Antique & Classic Boat, addressed the Board. We are cancelling our July 25th event but we would like to have it during our September timeframe.

Chairman Harriman stated they would be making task forces to discuss the temporary events.

Board Appointments

Mr. O'Brien questioned if Timothy Goodwin was not appointed to the Cable TV Advisory Committee. It was not in the minutes.

Chairman Harriman stated we will have to ask Mr. Goodwin.

New Business

A. Temporary Events – Approved and Future approvals Task Force #5

Mr. Pineo stated we received an application from the Calvary Bible Church to have a virtual National Day of Prayer. This would fall under our Task Force #5 to making a decision.

Chairman Harriman questioned if it was a virtual meeting or a gathering.

Ms. Capone-Muccio stated normally the National Day of Prayer is outside. The event is all around town and they usually get a permit for the event. This time they would like to do a live broadcast. It will be a couple of different pastors from different churches but the public will not be attending. It will be a live broadcast. She questioned if the Board is okay with the idea and if they were then she would move it forward on the agenda for May 6th for the Board's approval.

Ms. Murray questioned if they would use any of the Town's property.

Ms. Capone-Muccio stated yes.

Ms. Murray questioned will they be using the gazebo.

Ms. Capone-Muccio stated yes, they will be using Cate Park so that is the issue. The Selectmen always approve events that happen at Cate Park.

Ms. Murray stated she thought it had to do with any outdoor event. Is there any way that they are going to ensure that the public is not going to be there when this event is happening?

Ms. Capone-Muccio stated since this has to go around for approval she could set that as one of the restrictions. We will still need a copy of their insurance but they will need to show it as a public event that does not have more than ten people.

Mr. Pineo stated we do not know at this point what the Governor is going to do about the Stay-at-Home orders. There could be a possibility that religious events could take place. We do not know yet. He felt they should wait until after the Governor updates the orders which will be on Friday.

Chairman Harriman thought it should be on the agenda for the May 6th meeting because we will have the information from the Governor to help us decide.

The Board agreed.

**B. Parks and Recreation events and future programming
Task Forces:**

1. July 4, 2020

Chairman Harriman questioned if a motion was needed to approve the creation of the Task Forces.

Mr. Pineo stated the Governor will be updating the Stay-at-Home order on Friday so we will have a better idea what is allowed after that point. We have a lot of events that are happening in the next couple of months and the staff wanted the Selectmen involved with the decision of these events. Our stakeholders in our community are doing the right thing by canceling their events. We need to follow suit so he would like to set up task forces to make these decisions. Task Force #1 would be to evaluate the 4th of July parade and fireworks. This will be difficult to hold this event with social distancing so we would like this task force to look at this event and see if there is any way that some or part of the event could take place.

Mr. Bowers suggested having the Chamber of Commerce, Mary DeVries involved in the decision making process because they are financially involved.

Mr. Pineo stated she will be involved in the process. Justin Chafee, Chief Rondeau, Schelley Rondeau, Chief Skantze, Harold Chamberlin, a Chamber of Commerce member and two Board of Selectmen will be part of the task force. Mr. Pineo asked for two Selectmen to volunteer.

Mr. O'Brien volunteered.

Ms. Murray stated she would be part of the task force if no one else volunteered. She stated her interests were in some of the other task forces.

Mr. Senecal stated he has interest in some of the other task forces as well but he could volunteer if no one else wanted to be part of the task force.

Mr. Harriman questioned when the meetings would take place. During the day or evening?

Mr. Pineo stated it would depend on the members. Town council has advised us to post the meetings in advance and minutes will need to be taken.

The Board decided to review all task forces before they assigned themselves to individual ones.

2. Granite Man/Kid Triathlons

Mr. Pineo stated Task Force #2 will be to decide if we hold the Granite Man/Granite Kid Triathlon. Justin Chaffee, Thomas Zotti and one Selectmen will be part of the task force.

Chairman Harriman volunteered for Task Force #2 as long as the group could meet in the evenings.

Mr. Pineo stated that should be able to be arranged.

3. Beaches

Mr. Pineo stated Task Force #3 deals with the Beaches. This Task Force is looking at the beaches in relationship to COVID-19 and the pandemic not dealing with the Ordinance or the warrant article. This is strictly how we will deal with the beaches in conjunction with COVID-19. Christine Collins, Thomas Zotti and one Selectmen will be part of this Task Force.

Mr. Bowers volunteered.

4. Summer Programs/Day Camp

Mr. Pineo stated Task Force #4 involved Summer Day Camp Programs. Will we be able to have these programs with some accommodations? The Governor might give us some guidance on this on Friday. Christine Collins, Jim Pineo and one Selectmen will be part of this Task Force.

Ms. Murray stated she would like to be part of this Task Force. She has been involved in these programs in the past.

5. Temporary Event Permits

Mr. Pineo stated Task Force #5 involves Temporary Event Permits. This is under control at the moment. Jim Pineo, Amy Capone-Muccio and one Selectmen will be part of the Task Force.

Mr. Senecal volunteered to be part of this Task Force.

6. Social Distancing

Mr. Pineo stated Task Force #6 will be a more challenging Task Force because it will be looking at social distancing in Wolfeboro especially for the summer. We will be specifically looking at town sidewalks, roadways, parking lots, town docks and parks. Jim Pineo, Chief Skantze, the Emergency Management Team, Chief Rondeau, a staff member from Public Works, a representative from the Chamber of Commerce, a representative from take-out restaurants and two Selectmen will be part of this Task Force.

Ms. Murray and Mr. Senecal volunteered to be part of this Task Force.

Mr. Pineo asked if another Board members would be able to take Ms. Murray's place on Task Force #1.

Mr. Senecal stated he had offered.

Mr. Pineo stated he would reach out to the other stakeholders and work on getting the meetings scheduled.

Chairman Harriman questioned if a motion was needed.

Mr. Pineo stated yes.

It was moved by Dave Senecal and seconded by Dave Bowers to appoint the Task Forces 1-6 as stated above. Roll call vote Linda Murray - yes, Dave Bowers - yes, Dave Senecal - yes, Paul O'Brien - yes and Brad Harriman- yes. Being none opposed, the motion passed.

C. Town/Board of Selectmen's Communication with the Public

Mr. Pineo stated we need to do a better job at communicating with the Public. We need to be clear to our citizens on the messages that are going to be delivered. The Board and he need to decide on the messages that we want to provide to the community related to the Town Management. The Emergency Management is doing a great job at working with Huggins Hospital and getting the messages out but we as the Town need to do a better job at providing information about local government and how we are functioning. We need to show we are watching out for our citizens and voters. We need to be clearer and install greater confidence within our community that we are working for them in this difficult time.

Ms. Murray suggested making a list of services that a person could use coming from Massachusetts. They are going to quarantine for 14 days. What services do we have in

Town that will get their food? How will we help them get the things that they need without going into the stores? The Granite State News had an ad advertising services but it would help if we had a list. We need to welcome our summer residents because they have always been a part of our community. We need to be able to provide them with services so they can quarantine for the 14 days and then come into the season to enjoy us.

Mr. O'Brien agreed with Ms. Murray. He felt people would self-quarantine for the 14 days after they got groceries. He felt it would be helpful to provide a list but was not sure it was the Town's responsibly but it needs to be done. He suggested using social media to get the word out. The services need to be able to provide online services with the information on how people will be able to get in touch them. We need to show people we care about them and want to make it easy for them to do business with us.

Chairman Harriman agreed. He suggested adding this idea into Task Force #6.

Mr. Pineo stated it is a possibility but Task Force #6 will be labor intensified. They have a lot of work ahead of them. It would be nice if we could work on having a model in place so when they get done with their work we could launch the model. He felt some staff members and himself could work on that in advance.

Chairman Harriman stated that makes sense.

Mr. O'Brien stated Mr. Pineo brought up better communication. Mr. O'Brien questioned what Mr. Pineo had in mind. What do we need to get better at?

Mr. Pineo stated some of the citizens are asking for better signage for the beaches. We need signs stating the beaches are closed due to COVID-19. We should deliver this information on our website, social media and a web seminar. The citizens want to hear from our local government and not just from the Governor's office and the Emergency Management. They want to know how we are watching our pennies.

Ms. Murray stated we need to show we are talking about the safety of our employees, the safety of our residents and that we are watching our financial budget. These are the things we are focused on and we need to make sure we are emphasis this to the Public. We need to show these areas that are being keyed in on. We need to let the Public know what we are doing.

Mr. O'Brien questioned if that was Mr. Pineo concern?

Mr. Pineo stated yes.

Mr. O'Brien stated we are lucky in our Town because we have several different Medias that we can use. We have the Granite State News that provides weekly news. The daily changes about the virus need to be provided by our other media sources. We need to determine what we want to say and what outlet will we use to provide the information. The three things we need to focus on are the safety of our people, the safety of our residents and that we are

watching our pennies. Mr. O'Brien suggested having information about the financials that could be read once a week. We may need to get information to our people quickly so we might want a guideline on how we provide the information. We might want an outline on how we do this and discuss it at our next meeting.

D. Beach Policy Discussion

Chairman Harriman stated we have information in our packet about the beach policy. We discussed it at our last meeting.

Mr. Pineo questioned if the Board had received the information he had emailed to them from Ms. Murray. The staff and Ms. Murray have worked very hard on this and feel this policy should work for the community.

Ms. Collins stated we updated the policy to reflect the comments that were made at the last meeting. She thanked Ms. Murray for her suggestions and hard work. She stated they would like the Board to accept this document with the changes that they made and the changes from Ms. Murray. We need to update the beach rules which we can do for the next meeting on May 6th. We could have a public hearing on May 20th.

Mr. Sullivan stated he thought they were waiting to supply the beach rules on the May 20th meeting. We need feedback on the policy to make sure it reflects the changes from the last meetings. We need to make amendments to the Ordinance as Ms. Murray has suggested. He agreed with these changes and felt they reflected the warrant article. We are purposing to bring three items back for your agenda next week 1) beach rules 2) beach policy 3) Ordinance. The intent of tonight is to make sure the policy we drafted reflects the changes that were requested and discussed a few weeks ago. We would like to have a public hearing on May 20th to adopt the Ordinance.

Mr. O'Brien questioned if Ms. Murray could summarize her suggestions.

Ms. Murray stated we are looking at the fact that we have rules, policy and an Ordinance. We need make sure we keep these three thing separate. She worked on the Ordinance and the only concern she has about the policy is that we need to make sure we are clear on what applies to Carry Beach and Albee Beach but different things apply to Brewster Beach. Brewster is a public beach. If a person goes to Brewster Beach a dump pass or regular pass is not needed because out of Town residents can go to that beach. We can not have one policy in terms of all the beaches. Ms. Collins stated she would put the two beaches Carry Beach and Albee Beach on top of the policy. Ms. Murray stated if we pull out Brewster Beach then it will be clear. There are different policies for the different beaches.

Mr. O'Brien stated there is no change to the present method of operation for Brewster Beach. There have been no changes unless we need to make adjustments because of the COVID-19. He questioned Ms. Murray about a conversation she had with a sponsor about the warrant articles in reference to the definition of a resident or taxpayer. He would like clarity on this.

Ms. Murray stated the definition of a resident on the draft Ordinance came directly from the warrant article. The definition included a taxpayer. Ms. Murray questioned if someone is a taxpayer then they can have guests so then could the Pickering Corner allow all their guests to use Carry and Albee Beaches. This was not the intention of the warrant article. The Board needs to decide how we should go forward with this. She put the definition in the Ordinance as it had been written. Ms. Murray thanked Ms. Ryan for her help in locating some of the documents. The reason why Brewster Beach is public is because we have a lease with them. The term of the lease was from 2001 to 2011 but then there is a sentence that extends the lease if neither parties have any objections. The sentence reads as follows: it should continue indefinitely until the leaser or leasee notifies the other party 6 months in advance of the 30th of June in any given year if they no longer wish to lease the property. This is in the lease so it is clear on how Brewster Beach shall be run. The other beaches have to be run by the warrant article. Her only question is how we take Mr. Hodder's second interpretation of the definition of a resident. The question is if guests are allowed. She included the 1990 warrant article that was passed by the Town which gave the definition of a guest. A guest includes someone that has spent a night in a hotel, motel, inn, boarding house, lodging house, tourist home, bed n breakfast or housekeeping cottages situated in the Town of Wolfeboro. Albee Beach gives permission in the warrant article for the people on the trail to be able to come onto the beach. They really have to be separate entities because covering the different beaches. Ms. Murray stated she sent the information out to Christine, Matt and Jim so we can start to work on the Ordinance.

Mr. Sullivan stated he would be happy to look at all the information so they can amend the Ordinance appropriately. He would like to work on this so it is ready for next week and then for the public hearing on May 20th.

Ms. Murray stated that would be good.

Mr. O'Brien questioned the date of the public hearing.

Mr. Sullivan stated May 20th for the public hearing so there is adequate time for public notice. He received a comment about how they are dealing with public hearings. We need to decide how this should be handled. We need a strategy on how to effectively do this rather than a simple public notice.

Ms. Murray suggested having the newspaper write an article that they are having a public notice on May 20th. We should include the information in as many Medias as we can. We need to be able to develop this Ordinance.

Mr. Sullivan agreed.

Mr. O'Brien asked for a summary or bulletin points of how this works.

Mr. Sullivan stated we are treating the three beaches independently. Every beach policy will realize on the ability to manage the parking by either a beach attendant or gate keeper.

Even Brewster Beach is proposed to have a parking attendant to manage the situation based on the increased volume. We will check passes at Carry and Albee Beaches when the facilities are entered. The checking of passes will only happen during very specific dates (June 26 - August 15) and specific times (8am – 6pm). The beach gates will be completely open after these times so we will not be actively enforcing these restrictions. The beaches will be for residents/guests only but it will not be enforced. Taxpayers will be able to get beach passes at the Parks and Recreation Office or use a dump sticker. There will be a limit of the number of passes per household. The entrance attendant will ask people to carry in and carry out their trash so we will be providing trash bags as needed. We hope this will improve the environmental quality of the beaches and it will require less work for the attendants.

Ms. Collins stated there will not be lifeguards at the beaches unless there is a Parks and Recreation program running. Most of our programs are at Brewster Beach. We have sailing programs at Albee Beach but the sailing instructor will be the lifeguard for that program. The intent for the Brewster Beach gate attendant would be if there is an influx of people to have the capability to close the facility if it is needed.

Ms. Murray stated we are still keeping the curfew time.

Mr. Sullivan stated correct. The curfew time is 10 PM to 6 AM in the Ordinance.

Mr. O'Brien stated our signage will be modified for these changes so it is clear. We need to spread the word around Town.

Ms. Murray stated we need to have parking spaces for people that are out of state that want to get on the Bridge Falls Path from there. Christine would like a turnaround but she would like a couple of parking spaces there. If it gets over crowded then the gate keeper can let them know another spot where they can park.

Ms. Collins stated we are changing our beach signs and would like the signs at the entrances when people first come in. We can designate spots for trail parking. We will have as many parking spots as we can but once the parking lot is full then the gate keeper can help with checking on the beach and trash. She noticed today that there is a port-a-potty on the inside of Albee Beach but she is going to see if it can be moved over by the trail so it is visible. We need to discuss when/if the bathrooms are going to be opened due to the pandemic.

Ms. Murray questioned if the signs should say restricted to residents only in acted by the Board of Selectmen.

Ms. Collins stated some of our signs are too detailed and some do not have enough information so we are working on getting them updated so we can get your suggestions at the next meeting.

Mr. Sullivan stated there was a question about why lifeguards are not being provided at the beaches. He stated it was because of the financial restraint on the budget and liability reasons. Is this correct Ms. Collins?

Ms. Collins stated correct because the warrant article passed and the budget was already created for this year. We are working with the warrant article that states there will be no increase to the budget. We can look at changes for future years.

Mr. Pineo stated in the 2020 budget process there were lengthy discussions about lifeguards and the future of lifeguards. Ms. Collins has a difficult time filling the positions and the surrounding communities do not have lifeguards as well. Lifeguards are a wonderful thing to have but the warrant article made it difficult so we had to switch to gate attendants.

Chairman Harriman thanked Ms. Collins, Mr. Sullivan and Mr. Pineo for all their hard work. He stated at our next meeting we will vote to hold a public hearing at our next meeting. Is this correct?

Mr. Pineo stated that is correct. We will work on getting the information noticed.

Other Business

Ms. Murray stated she has spoken with John MacDonald and he is looking for a list of projects that we get funding from the State that we felt we could lose. This was also forwarded to Jeb Bradley. John MacDonald and Jeb Bradley suggested meeting with the Board to discuss. She wondered if they could come to one of their meetings. She is concerned with the SAG loan because during the last economic downturn the State stopped paying us for about 4 years. This costed the Town close to \$500,000.00 which was never made up. We need to look at where we are vulnerable with our projects. We could have them come to a Board Meeting and have this type of conversation. It shows the Public that we are concerned.

Chairman Harriman stated it is an excellent idea. We have done this in the past and it should be done even if we do not have any issues.

Mr. O'Brien stated a few weeks back Mr. Ford had been asked to generate a list of shovel ready projects. He would like the list. The Governor stated the State is cutting Capital Projects but he also stated they were looking to reduce operating costs. This will affect us. There may be more stimulus money available for these shovel ready projects. We need a list of things that we are vulnerable and a list of the shovel ready items. This should be done sooner rather than later. Also, at our last meeting we mentioned that Mr. Simms would be getting us some data about his funding activity. Mr. O'Brien wondered if this could be on the next agenda.

Ms. Murray stated he is going in front of the Planning Board soon.

Mr. Sullivan stated Mr. Simms is going in front of the Planning Board and ZBA next week. He will be at the next Selectmen's meeting.

Mr. O'Brien stated we need an update on his fundraising and if he has money in the bank.

Mr. Pineo stated Mr. Simms did reach out to us this weekend if he could be on tonight's agenda but we told him the agenda was already set but he could come to the May 6th meeting. He stated he has spoken with Mr. Ford about the list of shovel ready projects and the list of vulnerable projects and we will be discussing it again tomorrow. He questioned which meeting the Board would like John MacDonald and Jeb Bradley to come to either May 6th or May 20th.

Ms. Murray stated we need the material first.

Mr. O'Brien agreed with Ms. Murray. He suggested giving them the list on May 6th and then having them come back on May 20th to discuss it.

Mr. Pineo stated he will see what he can do tomorrow and then he will reach out to the Chairman. He questioned if that would work.

Ms. Murray stated that is fine with her.

Chairman Harriman agreed.

Committee Reports

Linda Murray stated she attended a Special Events Committee for Last Night 2020 and we to move forward with the event whether it is in person or virtual. Last Night in Wolfeboro 2020 will happen. She attended three Emergency Operation Committee Meetings and an Energy Committee Meeting. They are moving forward with trying to get more solar for the future and get an electric charging station for cars. She attended an EDC Meeting and they were talking about the Town and how we welcome our seasonal residents to Wolfeboro. She attended the Chamber of Commerce's webinar which was outstanding.

Paul O'Brien stated he attended the Emergency Operation Center Meetings as well. The Town is well organized and we should be proud of these people and their hard work. He attended the Energy Committee Meeting. They are trying to find more places to imbed solar and how it will work. He felt the committee needed to spend more time with Mr. Muccio and some of our business members. He attended the Chamber of Commerce webinar and last week we kicked off our Cable TV franchise agreement meeting. He is focusing his attention on the Public Domain.

Dave Senecal stated he did not have any meetings this week but next Monday his has a ZBA Meeting.

Brad Harriman stated he attended a Planning Board Meeting.

Dave Bowers stated he continues to work with Mark Lush with the Historical Society.

Town Manager's Report

Mr. Pineo stated the following:

We need to have the Board of Selectmen meet as the Board of Trustees for the Libby Museum. We need to make decisions about the Libby Museum for this summer. Will we open and if so will it be in a modified way? We also need to discuss what we are going to do with the Libby Museum in the future.

Ms. Murray suggested having the Board of Trustees Meeting before the Selectmen's meeting or on another Wednesday.

Mr. O'Brien agreed it would be good to have before.

Chairman Harriman stated that would be difficult for him but he suggested having the meeting of the Trustees at the end of the Board of Selectmen's meeting on May 6th.

Mr. Pineo stated he will try for May 6th but if the agenda is too heavy then we will have it on May 13th.

The Board agreed.

Mr. O'Brien questioned if the financial report would be on May 6th.

Mr. Pineo stated correct.

Mr. O'Brien questioned if they would be doing the work at the Clark Complex.

Mr. Pineo stated he would talk to Ms. Collins. We have awarded the bid for the painting of the Clark Complex and the money will come out of the Building Maintenance Capital Reserve Fund. Another item that may be coming out of the Building Maintenance Capital Reserve Fund is the roof at Dockside.

Mr. Pineo stated he received a question about the 5 cases of COVID-19 in the Town of Wolfeboro. The Emergency Management team for the Town and the Emergency Management team for Huggins Hospital have merged so we are working from a unified command model. Any information about COVID-19 is now a joint statement from Huggins Hospital and the Town's Emergency Management team. The question was asking about the breakdown of the cases. How many are active? How many are recovered? What is the role in tracing the contact of the people that have contracted the virus? When people are tested at Huggins Hospital the lab is sent out. The lab results are shared with NH Department of Health and Human Services and the ordering physician. The physician will contact the patient to discuss the results and medical needs. The NH Department of Health and Human Services will contact the patient to start any leads about the tracing of the virus. The

turnaround time for the tests have greatly improved in the State. They have set up an additional test center in our region but people will need to have a doctor's order to obtain the test.

Questions from the Press

Ms. Paquette questioned her questions are about COVID-19. It sounds like there is a lot of coordinating to make sure everyone is on the same page. She thanked Mr. Pineo for his update. She stated she has been following the numbers on the NHPR site. They give maps and graphs. In the last few days Wolfeboro moved up from the 1 to 4 category to the 5 to 10 category. We are different than our surrounding towns because a lot of them are still in the 1 to 4 category. We all need to be careful and follow all the protocols!

Public Input

Limited to 3 Minutes per resident, not to exceed 15 minutes in total

None

It was moved by Dave Senecal and seconded by Linda Murray to adjourn at 8:02 PM. Roll call vote Linda Murray - yes, Dave Bowers - yes, Dave Senecal - yes, Paul O'Brien - yes and Brad Harriman- yes. Being none opposed, the motion passed.

Respectfully Submitted,
Michele Chamberlain

WARRANT ARTICLE EXPENDITURE DOCK SIDE RESTROOMS TO BOS. 4/29/2020
Mr Brad Harriman, Chairman, BOS & Town Manager

At the BOS meeting of 4/15/2020 Regarding WA 17 in 2018 & WA 15 2019 Selectmen Murray brought to the attention and with objection, to the Board that the Warrant Article(s) did Not include the expenditure for any other purpose except the stated purpose which was "Reconstruct and Expand the public restrooms at Dockside" stated as such in both years on the Ballot.

The 4/15/2020 discussion was brought to the forefront due to Mr Ford's reporting on the substantial completion of the project...restrooms could be used..and Under budget..

Due directly to the replacement of w/s lines that area got ripped up..and funds for such were anticipated in the WA which included its resurfacing of the line area.....Recently a wonderful donation to put in a rain garden and tree.....however it appears from the discussion that the town is also having to unexpectedly contribute approximately 1/2 to this SIZABLE beautification..rather than simply restoring temporally to its intended state. The parking lot repair/replacement has been proposed as the last phase of upgrade to the dock

The issue is not the beautification.....it is the funding of the Warrant Article and the specific purpose for which the funding was approved. The Public was not "Warned" of this New funded (not so small) project.

What ever the amount remaining (surplus) (fund balance) from the WA ...be it 11,000 ? or what ever the Town Finance Director determines....either way it must be rectified in accordance with the Municipal Budget Laws otherwise there are violations associated.

- 1) This is a Capital project RSA 32:7-a (construction, reconstruction, alteration and enlargement of Public Buildings)
- 2) This is a Non-lapsing funded project
- 3) This is a multi-year project
- 4) Special Warrant Article funds NOT Transferable RSA 32:10, I (d)

Therefore... This "unspent" sum of this completed Capital project in the Special Warrant Article IS Not Transferable to another project not identified in the warrant article. (Or not identified in any budget as a matter of fact)

AS SUCH AT THE END OF THE TERM STATED AND/OR COMPLETION OF THE PROJECT IN THE WA,,ANY UNSPENT AMOUNTS WILL LAPS INTO FUND BALANCE!

Money Can Not be transferred out of an appropriation that was approved as a Special Warrant Article INTO any OTHER purpose.

Clearly this project has had much discussion in two town meetings and never once did Mr Ford or the BOS inform the taxpayers that any funds "left over" surplus or other wise would be used to beautify the parking lot...the Parking Lot was a separate future project.

Of course we are grateful for the share of the beautification donation...but to fund any of it in any regard must be funded from Mr Fords budget,,,even if I am mistaken regarding the Budget Laws,,,,,the Board must represent good faith with the taxpayers and voters of Warrant Article project as represented.,

So the question is will you instruct Mr Ford to adjust his 2020 budget to find the matching funds or additional funds for work not vetted during town meeting and prior to ballot vote and return the unused Balance of the Dockside Bathrooms to the General Fund to offset taxes., and restore good faith with the taxpayer?

Thank you, respectfully
Suzanne Ryan Taxpayer

PROPOSED TOWN BEACH POLICY:

[ADOPTED XX/XX/2020] PURSUANT TO CHAPTER 16 OF THE TOWN OF WOLFEBORO CODE, BEACHES

The purpose of the Town of Wolfeboro Beach Policy is to define parameters for the use and operation of Wolfeboro's public beaches based on the direction of the voters as defined within the approved 2020 Warrant Articles #'s 33 and 34.

BEACH APPLICABILITY:

- The following rules, unless otherwise noted, are applicable to Brewster, Albee, and Carry beaches.

DATES AND HOURS OF RESTRICTED BEACH OPERATION/BEACH ATTENDANTS:

- Beaches will be monitored by both a Parking/Entrance Attendant and Beach Attendant during the hours defined below.
- Beginning June 26th and ending August 15th, entrance attendants will START checking passes 8AM, Monday-Sunday, and STOP checking passes beginning at 6PM, Monday-Sunday.
- Beach attendants shall to enforce on-beach rules and conduct, while monitoring parking capacity and restrooms. The on-duty entrance attendant shall verify passes, provide copies and educate beach-goers on rules, monitor parking, and provide carry-in/carry-out trash bags.
- Lifeguards will be on duty for Parks and Recreation programs only.

RESIDENCY RESTRICTIONS/PASS INSTRUCTIONS:

- Vehicle access to Carry and Albee beaches shall be restricted to those with 'Resident' passes or current Town of Wolfeboro Solid Waste Facility stickers only.
- Passes are available, with a maximum of two (2) passes per household, to all town residents/property owner, at no cost. Replacement passes shall be available at a cost of \$5.00 each.
- Each resident pass/sticker shall be valid for one (1) vehicle-load.
- For registered lodging entities, one (1) pass per room shall be issued.
- Passes will be individually numbered and can be obtained at the Parks and Recreation office at Pop Whalen Arena, during normal business hours, provided that one of the following documents is presented:
 - Town of Wolfeboro Tax Bill
 - Utility Bill
 - Driver's License or Picture ID displaying Wolfeboro address

CARRY IN/CARRY OUT RULES:

- All trash at the Town beaches shall be carry-in/carry-out, with trash bags to be provided as needed by the Wolfeboro Parks and Recreation Department.

PROPOSED BEACH ORDINANCE (SEE SECTION 16-4):

CHAPTER 16 OF THE TOWN CODE, BEACHES [ADOPTED 5/22/2019]

§16-1: Regulated Areas

- a. All of the property at Albee Beach, Carry Beach, and Brewster Beach.

§16-2: Authority

- a. The Wolfeboro Board of Selectmen is hereby empowered to enact such rules and regulation as it deems necessary from time to time to effect the provisions of this ordinance.

§16-3: Parking

- a. Parking shall be available only in those areas clearly designated as such by the Town of Wolfeboro.
- b. Parking and/or drop-off by buses of any size or other high occupancy vehicles by commercial buses (greater than 8 persons) shall be prohibited. Local agencies with mini-buses may use the parking lots to park or drop off occupants with the permission of the Parks and Recreation Department.
- c. Vehicles violating the parking rules listed above may be ordered towed by the Town of Wolfeboro Police Department at the expense of the owner or custodian of said vehicle.
- d. No vehicle or OHRV of any type allowed on beaches (see RSA 215-A: VII).
- e. Parking of trailers of any kind, including utility trailers, boat trailers, or travel trailers shall be prohibited.

§16-4: Beach Rules

- a. All beach rules, policies, and regulations are posted at the respective Town beach and are subject to the schedule of penalties as provided for in §16-6 below.

§16-5: Curfew

- a. No public beach or beach over which the Town has supervision and control will be used for parking or bathing purposes from 10:00 p.m. to 6:00 a.m.

§16-6: Enforcement

- a. The Beach Attendants/Lifeguards/Parks and Recreation Staff and any elected/appointed Town Official are hereby authorized to enforce the Beach rules. The Police Department is hereby authorized to provide written notice of violation(s) and schedule of penalties.

§16-7: Schedule of Penalties

- a. Violation of any of the provisions of this ordinance shall be punishable by a fine of not less than fifty dollars (\$50.00). Each day shall constitute a separate offense and any subsequent violations shall be punishable by a fine of not less than a hundred and fifty dollars (\$150.00). Violators may also be removed from the beach area.

§16-8: Saving Clause

- a. This ordinance supersedes any and all preceding ordinances pertaining to the Wolfeboro Town Beaches.

Event/Permit Name	Location	Date(s)	Decision Making Date	# Participants	Social Distancing Possible (Y/N)	Social Distancing Protocols
Arbor Day	TBD	May 1	CANCELLED - 4/17/2020	40-50		
Youth Spring Soccer	Foss Field and the Nick	May 4 - June 11	CANCELLED - 4/17/2020	25 per group/75 total		
Granite State Track & Field	The Nick	May 5 - June 26	CANCELLED - 4/17/2020	max 30 per session x 3 sessions per day		
Sailboat Share	Brewster Boat Dock	May 4 - September 30		5-10		
Adult Cornhole	Pop Whallen	May 7 - June 11	CANCELLED - 4/17/2020	30-40		
Bike and Walk Day	Multiple	May 8	CANCELLED - 4/17/2020	500+		
Stacy Burns 5K	Carpenter School	May 10	CANCELLED - 4/17/2020	50-100		
Adult Sailing	Albee Beach	June 2 - August 6		max 4 per session		
Summer Kickoff	Foss Field Pavilion	June 20		125-200		
Swim Team	Brewster Beach	June 22 - August 1		40-50		
Tennis and Pickleball	Foss Field Courts	June 22 - July 30		max 6-12 per session		
Day Camp Before and After Care	Community Center	June 29 - August 21		10-16		
Day Camp	Foss Field Pavilion	June 29 - August 21		max of 90 per week		
July 4th Parade	Multiple	July 4		500+		
Youth Sailing	Albee Beach	July 6 - August 21		max of 10 per session		
Swim Lessons	Brewster Beach	July 6 - August 13		max of 30 per session x 3 sessions per day		
Water Aerobics	Brewster Beach	July 6 - August 6		6-12		
Sport Shorties	Foss Field	July 8 - August 12		5-15		
Granite Kid Triathlon	Brewster Beach	July 18		max 135 participants (250-300 with spectators)		
Granite Man Triathlon	Carry Beach	August 15		250-300 participants (500+ with spectators)		
BEACHES	Brewster, Carry, Albee	ONGOING		TBD		
Libby Museum/Clark Complex	Libby Museum/Clark Complex	Summer		Variable		

TASK FORCES

Temporary Event Permits

EVENT DATE	SPONSOR	TYPE OF EVENT	Approved	Pending	Canceled	NOTES
5/7/2020	Calvary Wolfboro	Day of Prayer				
5/15/2020	Daniel Webster Council Boy Scouts	Fishing Tournament		5/8/2020	X	Would the Board consider this Temp event for National Prayer Day?
5/16/2020	Cystic Fibrosis/Jim Gilbert	Walk Fundraiser	1/8/2020			Canceled event by Sponsor
5/16/2020	Wolfboro Chamber of Commerce	Paddle Battle		5/6/2020	X	Canceled event by Sponsor
5/25/2020	American Legion Post 18	Harold Chamberlin	3/4/2020			Mary is waiting she will be on the April 29th meeting listening in on discussion
6/5/2020	KRHS Susan Shatzler	High School Prom		unknown		Spoke to Harold, no parade they will do the flag ceremonies
6/6/2020	New England Lyman	Boat Show	3/4/2020			Susan dependant on the Mt. Washington & believes they will have prom at some point
6/12/2020	Wolfboro Chamber of Commerce	Moonlight Madness				Spoke to Rick they are discussing a date change to push it out further
6/27/2020	Great Waters	Folk Festival		5/6/2020		
7/4/2020	American Legion Post 18	Independence Day Parade	12/19/2019		X	Canceled and changed to June 26, 2021
7/10/2020	Brewster Academy	On the Green 1		5/6/2020		Task force to discuss this event
7/18/2020	All Saint's Church	Summer Fair	1/8/2020	5/6/2020		Jonathan from Brewster wishes to approve still knowing it's a wait and see
7/24/2020	Brewster Academy	Christmas in July Craft Fair			X	Canceled and changed to July, 2021 NOTE MAY NOT BE PUBLIC YET
7/25/2020	NE Chapter Antique & Classic Boat	Boat Show		5/6/2020		
8/6/2020	Fit NH Hope House	5K Fundraiser	1/8/2020			Spoke to Scott the group is discussing moving July's to September and not doing Sept.
8/7/2020	Hospital & Community Aid	Street Fair	1/2/2020			
8/14/2020	Brewster Academy	On the Green 2	2/5/2020			
8/28/2020	Level Up Pickle Ball Camps	Pickle Ball Camp		5/6/2020		
8/28/2020	Wolfboro Chamber of Commerce	Sidewalk Sale Days	1/8/2020			
9/12/2020	NE Chapter Antique & Classic Boat	Boat Show		5/6/2020		
July 11, 2020-September 5, 2020	Friends of Community Bandstand	Free Concerts in the Park	3/4/2020			See notes in line 17
June 24, 2020- August 26, 2020	Cate Park Band	Community Band Concert	11/6/2020			Had brief conversaton with Mike regarding future of summer so far a "wait and see"
June 7, 2020- October 11, 2020	First Congregational Church	Outside Worship	11/6/2020			Brief Chat with Rev Gina she will be on listening to the meeting
June, July and August	Back Bay Water Ski Club	Water Ski Tournaments	2/5/2020	5/7/2020		Application received

Creation of Task Forces

Task Force # 1 July 4 – Parade & Fireworks

Justin Chaffee	P&R
Dean Rondeau	Police Chief
Norman Skantze	Fire Chief/EMD
Shelley Rondeau	Health Officer
Harold Chamberlin	Coordinator
_____	Chamber of Commerce Member
_____	BOS Member
_____	BOS Member

Task Force # 2 Granite Man/Granite Kid

Justin Chaffee	P&R Assistant Director
Thomas Zotti	Deputy Fire Chief
_____	BOS Member

Task Force # 3 Beaches

Christine Collins	P&R Director
Thomas Zotti	Deputy Fire Chief
_____	BOS Member

Task Force # 4 Summer Day Camp/Programs

Christine Collins	P&R Director
Jim Pineo	Town Manager
_____	BOS Member

Task Force # 5 Temporary Event Permits

Amy Capone-Muccio	Executive Assistant
Jim Pineo	Town Manager
_____	BOS Member