

Wolfeboro Board of Selectmen
Public Meeting Minutes-Unapproved
COVID-19 Meeting- GoToMeeting
May 6, 2020

Board Members present: Chairman Brad Harriman (arrived 8:20 PM), Dave Senecal, Dave Bowers, Linda Murray and Paul O'Brien

Staff present: Town Manager Jim Pineo, Planning Director Matt Sullivan, Police Chief Dean Rondeau, Parks and Recreation Director Christine Collins, Public Works Director Dave Ford and Recording Secretary Michele Chamberlain

Vice Chairman O'Brien opened the GoToMeeting at 6:30 PM.

Vice Chairman O'Brien read the following Preamble into the record:

MEETING PREAMBLE DURING COVID-19 EMERGENCY

Good Evening, as Chairman of the Wolfeboro Board of Selectmen, I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of town government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location.

At this time, I also welcome members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Any person found to be disrupting this meeting will be asked to cease the disruption. Should the disruptive behavior continue thereafter, that person will be removed from this meeting.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let's start the meeting by taking a Roll Call attendance. When each member states their name please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

The Board Members gave a Roll call vote, Dave Senecal - present and alone in his office in his house, Linda Murray– present and alone in a room in her house, Dave and Paul O'Brien –present and alone in the room in his house.

Dave Bowers was having technician difficulties but was present.

Non-Public Session RSA 91-A:3, II a

Mr. Pineo stated a non-public session is needed to discuss personnel.

Consideration of Minutes

N/A

Public Hearings

A. Temporary Event Permit

- i. **Calvary Wolfeboro to host National Day of Prayer-Virtual Religious Event at (DeWolfe Field Brewster Field) on May 7, 2020 from 11:00 AM to 1:00 PM. Permit #2022**

Mr. O'Brien opened the public hearing.

Justin Marbury, Pastor of Calvary Wolfeboro, addressed the Board. We are asking to use the Cate Park gazebo. This gathering is usually held at Brewster Field but in order to stream the event it would be easier to use Cate Park. It will not be a physical event but it will be livestreamed by Wolfeboro Community Television. There will be five pastors from different churches in the Wolfeboro area. There would be social distancing between the pastors and each pastor would lead a section in prayer on the National Day of the Prayer. The event will be one hour long from 12:00 PM to 1:00 PM.

Mr. O'Brien closed the public hearing.

It was moved by Linda Murray and seconded by Dave Senecal to approve Calvary Wolfeboro to host National Day of Prayer, a Virtual Religious Event at Cate Park gazebo on May 7, 2020 from 11:00 AM to 1:00 PM. Roll call vote, Linda Murray – yes, Paul O'Brien – yes and Dave Senecal – yes. Being none opposed, the motion passed.

Public Input

Limited to 3 Minutes per resident, not to exceed 15 minutes in total

Suzanne Ryan, Resident of Wolfeboro, addressed the Board. She stated she had a question on the lease agreement with Wolfeboro Jet Ski Rentals. As of 2014 there was no rent charged for the skidoos to use the dock. She questioned if they would charge rent this year and if not why? It would be a nice income for the taxpayers as revenue. She questioned the finances for the warrant article of the Freight Station. She is concerned about the funding and it seems like there is some confusion with the warrant article. She questioned that the Board would please assure the taxpayers that the revenues in the capital reserve account will not be turned over before the grant is received or before there is certification that the funds are available. She would like some sort of accounting from the museum folks that they have cash available to do and complete the project. There was no money funded to do any external work but at the last meeting Mr. Ford asked the Board to do a little section of road on Railroad Avenue. At a previous meeting pertaining to the same subject matter Mr. Ford stated that he provided a brief overview of the need to address the property line and the layout of the road which would make it an official town road. She questioned if there was money for surveying and if the Board knew if it was an official Town road. She hopes that they are not taking money from another road project from this year or last year to do that section of Railroad Avenue.

Bulk Vote

A. Weekly Manifests

- i. May 1, 2020

B. Current Use Application

- i. 77 Suncrest Drive Tax Map 41 Lot 7

C. Yield Tax Levy

- i. Bickford Rd Tax Map 87 Lot 1,3 & 4
- ii. Bryant Rd Tax Map 136 Lot 1 & 2
- iii. Waumbeck Rd Tax Map 159 Lot 22 & 23
- iv. Trotting Track Rd Tax Map 146 Lot 15

D. Intent to Cut Wood or Timber

- i. Brown's Ridge Rd Tax Map 38 Lot 3
Tax Map 49 Lot 1

E. Property Tax Credits/Exemptions

- i. 10 Laurel Circle Tax Map 201 Lot 31-14
- ii. 29 Port Wedeln Tax Map 187 Lot 51

- iii. 95 Gov. Wentworth Hwy Tax Map 133 Lot 15

F. Property Tax Refund/Abatement

- i. Churchill Road Tax Map 221 Lot 3

Vice Chairman O'Brien asked to remove Bulk Vote Item F.

Ms. Murray stated she received information from Ms. LaPointe, Tax Collector on the Governor's order #25 and it seems fine.

Mr. O'Brien stated he had the information as well but thought the rest of the Board should review the information as well.

Ms. Murray stated there are two things on Bulk Vote Item E #2 (29 Port Wedeln) and it should be noted. We okayed a Veteran's credit and an okay for a solar credit. On Bulk Vote Item E #3 (95 Gov. Wentworth Hwy) there is an okay for Veteran's credit but there is a denial for disable Veteran's credit.

It was moved by Linda Murray and seconded by Dave Senecal to remove Bulk Vote Item F until the next meeting. Roll call vote, Linda Murray – yes, Paul O'Brien – yes, Dave Senecal – yes and Dave Bowers – yes. Being none opposed, the motion passed.

It was moved by Linda Murray and seconded by Dave Bowers to approve the Bulk Vote Items A – E with the changes noted above. Roll call vote, Linda Murray – yes, Paul O'Brien – yes, Dave Senecal – yes and Dave Bowers – yes. Being none opposed, the motion passed.

Board Appointments

A. Wolfeboro Waters Committee

Vice Chairman O'Brien stated the following people would like to be appointed:

Warren Muir - member 3 year term
Arthur Slocum Jr. - member 3 year term
Richard Masse - member 2 year term
Abigail Adams, MD - member 2 year term
Mike Turner - member 1 year term
Mary DeVries - alternate member 3 year term

It was moved by Dave Senecal and seconded by Dave Bowers to appoint the members as listed above. Roll call vote, Linda Murray – yes, Paul O'Brien – yes, Dave Senecal – yes and Dave Bowers – yes. Being none opposed, the motion passed.

B. Economic Development Committee

Vice Chairman O'Brien stated the following people would like to be appointed:

Kathy Eaton - member 1 year term
Carrie Duran - member 2 year term

Carrie Duran addressed the Board. She stated she is excited and pleased to be part of the committee. She is a long term resident of Wolfeboro.

It was moved by Dave Bowers and seconded by Linda Murray to appoint the members as listed above. Roll call vote, Linda Murray – yes, Paul O'Brien – yes, Dave Senecal – yes and Dave Bowers – yes. Being none opposed, the motion passed.

C. Conservation Commission

Vice Chairman O'Brien stated the following people would like to be appointed:

Dan Coons - member 3 year term
Brian Gifford - member 3 year term
Sarah Silk - alternate member 3 year term

It was moved by Dave Bowers and seconded by Linda Murray to appoint the members as listed above. Roll call vote, Linda Murray – yes, Paul O'Brien – yes, Dave Senecal – yes and Dave Bowers – yes. Being none opposed, the motion passed.

D. Cable TV Advisory Committee

Vice Chairman O'Brien stated the following people would like to be appointed:

Tim Cronin - member 2 year term
Timothy Goodwin-member 2 year term

Mr. Sullivan stated Tim Cronin has withdrawn his appointment.

It was moved by Linda Murray and seconded by Dave Senecal to appoint Timothy Goodwin as a member to the Cable TV Advisory Committee for a two year term. Roll call vote, Linda Murray – yes, Paul O'Brien – yes, Dave Senecal – yes and Dave Bowers – yes. Being none opposed, the motion passed.

Mr. O'Brien read the vacancies on each Committee.

Ms. Murray stated Kathy Barnard will be on next meeting agenda to be appointed to the Wolfeboro Waters Committee as a member for a 3 year term. It was an error.

New Business

A. Commercial Vessel Landing Permit- Mail Boat-Dive Winnepesaukee

Ms. Murray stated they provided a note stating they will follow all of the Governor's orders.

It was moved by Dave Bowers and seconded by Dave Senecal to approve the 2020 Commercial Landing Vessel Permit for the Mail Boat owned by Dive Winnepesaukee Corporation. Roll call vote, Linda Murray – yes, Paul O'Brien – yes, Dave Senecal – yes and Dave Bowers – yes. Being none opposed, the motion passed.

B. License Agreement – Wolfeboro Jet Ski Rentals

Nate Drouin. Owner of Wolfeboro Jet Ski Rentals, addressed the Board. He wanted to point out that they have been paying the Town a license fee for the last 6 years. The fee is \$500.00.

Vice Chairman O'Brien stated all COVID-19 rules must be followed.

Mr. Drouin stated yes.

Ms. Murray stated this has been a win/win for the Community. This is a license agreement not a lease and they have paid the \$500.00 license fee for the last six years. This shows how the Community, Chamber of Commerce and the Board work together to make this happen. It is a plus for our community to be able to rent jet skis Downtown.

Vice Chairman O'Brien stated we have similar agreements for other vessels that land at the docks.

Ms. Murray stated those are landing permits but we have license agreements with others like the Farmer's Market to use Clark Park.

Ms. Ryan stated she appreciated the clarification. She was looking at an older agreement and it did not have a dollar figure in it.

Ms. Murray stated under the agreement we are going to sign tonight it shows section #4 Consideration/Fees with \$500.00.

Ms. Ryan thanked the Board for updated the document.

Vice Chairman O'Brien thanked Ms. Ryan for bringing this to their attention.

It was moved by Dave Senecal and seconded by Paul O'Brien to approve the 2020 License Agreement between the Town of Wolfeboro and Wolfeboro Jet/Ski Rentals. Roll call vote, Linda Murray – yes, Paul O'Brien – yes, Dave Senecal – yes and Dave Bowers – yes. Being none opposed, the motion passed.

C. Update on the Lakes Region Model Railroad Museum, Inc.

Mr. O'Brien stated Mr. Simms has requested time on the agenda to give us an update on the Lakes Region Model Railroad Museum project.

Mr. Simms, President of the Lakes Region Model Railroad Museum, addressed the Board. He stated we are ready to begin rehabilitation project. The current plan is to start preparing bid packages this weekend within 6 – 8 weeks' timeframe. Site plans were planned and submitted to the ZBA and Planning Board but these applications were considered incomplete because they lacked specific permission from the building's owner. This usually requires a simple letter from the owner of the building giving permission. The building is owned by the Town so the letter must come from the Board of Selectmen. This is a simple request to submit the applications to the ZBA and Planning Board and to begin the process of the review of these boards. He is asking for the following resolution: The Board of Selectmen acting on behalf of the Town of Wolfeboro. Owner of the Wolfeboro Freight Shed and the lot on which it sits gives its permission to the Lakes Region Model Museum Inc. to submit its applications to the Wolfeboro ZBA and the Wolfeboro Planning Board for the project to rehabilitate the Freight Shed and construction site of the Model Railroad Museum. If the Board agrees then it can be reviewed by the ZBA and Planning Board. Mr. Simms referred to the Master Plan as a motivating factor to push the project through. The first recommendation in the Master Plan states it should support, education and empower Town professionals to grant code compliance relief whenever possible and to encourage new investments in the rehabilitation in the significance of historic structures. The second recommendation states to find new uses for vacant and underutilized Town owned historic properties and invest in their rehabilitation.

Vice Chairman O'Brien stated there are four categories that need to be addressed. 1) We have to change the zoning in the area of the Town to allow for the museum. This is something that the ZBA must decide on.

Mr. Sullivan stated the ZBA is being asked for a special exception within the zoning. There are 8 criteria that need to be met in the appropriate use within the area. The ZBA need to decide if the use is appropriate for the location.

Vice Chairman O'Brien stated 2) The Board and Town Manager have asked Mr. Simms for a list of sequence of events or timeline of events on when things will happen. We would like this information so we can make sure everyone is in sync. 3) What is happening to the outside of the building? There is a plan for this. 4) What is happening to the inside? There does not seem to be a plan for this.

Ms. Murray stated the voters of the Town voted to put the \$95,000.00 into a Capital Reserve Account by 72% and they also approved a lease agreement for the museum for \$1 for 10 years and the ability to renew for another 10 years. It is clear this needs to happen. Any project needs to go through the ZBA but that is not our job. We should get a letter from LCHIP that they agree the plans the museum have submitted meet the grant requirements. She felt it was between the museum and the LCHIP to make sure that they are within

historical renovation in order to get the funds. She agreed with Mr. O'Brien that a timeline was needed so they could coordinate with Dave Ford, Public Works.

Mr. Senecal stated in the past we have asked for the timeline but it has not been provided.

Ms. Murray stated we need to move this forward to the ZBA and Planning Board. They need to continue with the LCHIP grant.

Vice Chairman O'Brien questioned if Mr. Simms could have a timeline available for next week.

Mr. Simms stated he would need 2 weeks because he needs to coordinate with Dave Ford.

Vice Chairman O'Brien stated if you skipped coordinating with Dave Ford could you have it in a week?

Mr. Simms stated yes, absolutely.

Vice Chairman O'Brien stated we are meeting next week, May 13th.

Mr. Pineo stated yes. We are meeting as trustees of the Libby to decide what we are going to do about the Libby for the summer of 2020. We could add this to the agenda as well.

Vice Chairman O'Brien stated we want this to be a successful project and would like to get moving on it as soon as possible.

Mr. Simms stated there is no change in zoning. It requires a special exception hearing. He has been waiting to do the timeline because we have not been approved for a project yet. The outside and the inside of the building has been documented very thoroughly. We have a photographic narrative on what is to be done to the building to rehabilitate it. We have to meet LCHIP standards to do this and we have been talking to them for the last 3 years. He asked for the permission to go ahead to the ZBA because if they did not get permission today then they will miss the 20 day period to go on the June agenda. We do not want to wait until July. The packets need to be submitted before the next meeting, May 13th.

Mr. Sullivan agreed the ZBA needed it submitted so the proper 10 day notice could be posted. There is a little more leeway with the Planning Board but he agreed with Mr. Simms that it would be beneficial for it to be approved tonight.

Vice Chairman O'Brien stated Mr. Simms agreed to give the Board a timeline by next week. He questioned if the Board needed to do anything to move things along. He questioned if Mr. Sullivan had a recommendation for the Board.

Mr. Sullivan stated the applicant has submitted a complete application to the Zoning Board. There is no reason for the Board to hesitate to authorize the submission of the application.

Ms. Murray agreed with Mr. Sullivan. We are just okaying them to move forward to go through with what the voters have already approved to take place which was to rent to them.

Vice Chairman O'Brien questioned if the Board wanted to let the applicant go to the ZBA.

Ms. Murray agreed to let the applicant go to the ZBA. The LCHIP grant will dictate the exterior of the building which is what we are concerned about. We do not have a lease. We need to do a lease.

Vice Chairman O'Brien agreed a lease agreement is needed. He questioned if they needed a motion to move it to the ZBA.

Ms. Murray questioned if it was a motion to go to the ZBA or a motion to allow for the Lakes Region Model Railroad to move forward with this project through our planning process of the Town.

Mr. Sullivan stated the motion should be to authorize the Lakes Region Model Railroad Museum, Inc. to submit an application for special exception to the ZBA and a site plan review to the Planning Board for their consideration.

It was moved by Dave Senecal and seconded by Linda Murray to authorize the Lakes Region Model Railroad Museum, Inc. to submit an application for special exception to the ZBA and a site plan review to the Planning Board for their consideration. Roll call vote, Linda Murray – yes, Paul O'Brien – yes, Dave Senecal – yes and Dave Bowers – yes. Being none opposed, the motion passed.

Vice Chairman O'Brien questioned if the inside of the building was being restored or being repaired. If we are just repairing the building and then in three years the floor falls out what will happen? How will we deal with this? We need to spend the correct amount of money but we don't want to have to spend more money later or have the museum close because something broke. How do we get clarity on this?

Mr. Simms stated the definition of the restoration project is to return the building to its original state in 1872. It is a restoration that should last another 140 years. It will be a complete reconstruction of the building to the extent necessary to satisfy the LCHIP requirements.

Vice Chairman O'Brien questioned if we would have a written documentation of this.

Mr. Sullivan stated the applicant will have to go through the building permitting process. They will be required to submit plans that are prepared by a design professional under State law. Ryan Lambert will be managing the project. He is a professional engineer and there will be a certain standard of integrity that he will be held to. There are certain elements that he may or may not be comfortable making decisions upon. We will be requiring a full set of building plans and they will be reviewed in the same way a normal set of plans are reviewed. They will have to be prepared by a design professional.

Vice Chairman O'Brien questioned if Mr. Sullivan had a full set of building plans now.

Mr. Sullivan stated no. He did not have a full set of building plans.

Vice Chairman O'Brien stated a permit can not be given until we have a set of building plans. This will need to be on the timeline.

Mr. Simms stated correct. We need to define building plans.

Vice Chairman O'Brien stated the professional engineer should be able to determine.

Mr. Simms stated correct.

Mr. Ford stated he has talked with Mr. Simms. Since it is a Town building it was discussed 4 -5 years ago that water and sewer would be needed and drainage. We have already started on the drainage and we have a plan for the road layout. It would make sense that the Town supply the water and sewer services to the building. Mr. Simms is assuming the Town will pay for these costs. Mr. Ford wanted to make sure the Board was aware of this plan.

Ms. Murray stated she remembered talking about doing the water and sewer at a Board of Selectmen meeting.

Vice Chairman O'Brien stated there is a cost to do this. He questioned if this would be recovered from the \$95,000.00.

Ms. Murray stated \$95,000.00 is to go against the building. The cost will come out of the water/sewer budget. It is going to come out of the Operating budget.

Vice Chairman O'Brien stated the cost needs to be identified in a budget line. If there is a cost it will need to get paid.

Mr. Simms stated he would like to address Ms. Ryan's concerns. He stated the warrant articles says the Capital Reserve will be paid along with the LCHIP grant and the private funds. It will be paid by the Town directly to contractor's who's invoices have been signed off by the project manager. The Town will never be ahead of the LCHIP or the Museum funding. When the project is approved he will bring the certification of the funds forward to the Finance Director and LCHIP. If there is an overrun of funds the LCHIP will be responsible. The Town is only responsible for the \$95,000.00.

Vice Chairman O'Brien stated we received a proposed contract. He questioned how they wanted to deal with the business part of the contract and then we can have the lawyers draft it up.

Ms. Murray stated she felt it would be done with a lease. She thought it was part of the warrant article about how the payments were going to be set up. It will be the conditions of

the lease and if we need to put other conditions then we will need some type of document. On August 21st Mr. Simms came in with a package and had pictures of various items they were going to repair. We need to work on the lease.

Vice Chairman O'Brien questioned Mr. Pineo's opinion.

Mr. Pineo stated he received a proposed lease agreement from Mr. Simms last Friday. He had meet with some Board members in February about some criteria for a potential lease between the Town of Wolfeboro and the Museum. The terms do not seem to be that far apart so we should schedule a time with Mr. Simms to try to iron out the issues regarding the lease.

Vice Chairman O'Brien questioned if Mr. Pineo wanted to do that himself or with the Board.

Mr. Pineo stated it would be nice to have at least one board member present. We need to determine all the expectations from all parties involved in advance. We need a chart that lays out the rough estimate of how the \$95,000.00 is going to be spent out of the Capital Reserve Account. The Board of Selectmen are the agents to expend the money so all of those purchase orders will have to come through this forum to the Board for approval.

Ms. Murray stated she could work with Mr. Pineo or she could send her questions to another member. She was fine either way.

Vice Chairman O'Brien stated we want this project to be successful. He questioned if any other members had comments.

Mr. Senecal stated he could help. He would like to see a timeline. He has been in the building and would like to see it again. A few years ago there were some concerns about the peers underneath. He would like this addressed. He questioned if Mr. Ford had been underneath the building. There has been some drainage done, correct?

Mr. Ford stated we have done a lot of work on the drainage. There is a lot to that building and we really need to see underneath it. Mr. Simms has pictures. He questioned if the foundation was going to be replaced 100%. It is a 150 year old building.

Mr. Simms had technical difficulty so he did not answer.

Vice Chairman O'Brien questioned if Mr. Senecal wanted to crawl under the building.

Mr. Senecal stated he would like to see the information but he does not do that much crawling anymore. He would look around the outside and inside of the building.

Vice Chairman O'Brien questioned how they should proceed.

Mr. Senecal stated he could meet with Mr. Pineo and Ms. Murray.

Mr. Simms stated he has lots of photographs of underneath the building and he would be happy to show them.

Mr. Senecal stated he would like to see them.

Vice Chairman O'Brien questioned if Mr. Senecal and Ms. Murray are okay with working with Mr. Pineo and Mr. Simms.

Vice Chairman O'Brien questioned if Mr. Pineo was okay with the arrangements.

Mr. Pineo stated yes. He thanked the Board for their help.

Vice Chairman O'Brien questioned if Mr. Simms was okay with the arrangements.

Mr. Simms stated he missed some of the conversation because he went offline but from what he could hear it sounds fine.

Vice Chairman O'Brien reminded Mr. Simms that they needed a timeline by next week.

Mr. Simms stated yes.

Vice Chairman O'Brien thanked Mr. Simms.

Mr. Simms thanked the Board.

D. Finance Director – March Revenue/Expenditure Report

Mr. Pineo asked to table this until the next meeting because the Finance Director is unavailable.

Vice Chairman stated okay unless it can be scheduled sooner.

The Board agreed.

E. 2020 Warrant Article Funding

Mr. Pineo stated things seem to be changing daily. He met with Mr. Ford and Mr. Sullivan and there is a concern over the next few months regarding revenue and taxation. We felt it was necessary to look at 2020 warrant articles to see where we might be able to hold off for a little while to see what our tax revenues look like. The Capital Reserve appropriations by statute need to be in their accounts by December 15th. We are proposing to put on hold the Public Safety Building Engineering, Electric Generation Feasibility Study, Recreational Dock Repairs, Water Quality Improvements and Town Road Upgrades (Phase II). This is a total of \$875,000.00. Department Heads have expressed concerns over Federal and /or State funding for the following projects: RIB Effluent Disposal, Recreational Dock Repairs, and

Water Quality Improvements. The attached spreadsheet highlights both these projects and potentially shovel-ready projects that may be eligible for stimulus funding.

Ms. Murray stated it is a good report and it shows us where to go if we are short on funds. She liked the idea that we have a list of shovel-ready projects if there is Federal infrastructure grants available.

Vice Chairman O'Brien asked to have the spreadsheet included in the minutes. (See attached sheet) He asked to notify John MacDonald, Jeb Bradley and Edie DeMaris with the information.

Mr. Ford agreed they needed to be ready if the stimulus money is available but they needed to be cautious if revenues are not good. We are going forward with engineering for Carry Beach which would be a shovel-ready project. We are moving forward with last year's appropriation for the RIB project with getting permits and construction documents completed. This has slowed down a little because of the national emergency since we need to meet with Tuftonboro. We hope to have this ready by the end of this year. We are working on a project for High Street and Park Street for engineering. It might qualify for stimulus money for water, sewer and road funding. The Recreational Dock project is difficult but he would like to bring this project forward at the next Board of Selectmen meeting. It might have to be put on hold. We authorized an appropriation of \$850,000.00 for roads. He suggested moving forward with the overlay work and drainage. He suggested waiting on the two big projects on Bryant Road and Allen Road until July and then decide.

Mr. Senecal questioned if overlay would be done on Pine Street and Lehner Street.

Mr. Ford stated yes.

Vice Chairman O'Brien questioned when it would start.

Mr. Ford stated hopefully in a couple weeks.

Mr. Pineo stated the work on Lehner Street is the first 400 feet not the full length of the road.

Mr. Ford stated correct.

Mr. Sullivan stated on the 2020 water quality projects line item it is identified as an at risk project because we were not sure of the status of the EPA and the 319 water quality money. We just received notification today that it is number 118 on the governor count agenda. It was likely signed today so this might not be at risk anymore.

Mr. Pineo questioned if the Board wanted him to draft a letter to the representatives or if the Board wanted them to attend the May 20th meeting.

The Board agreed to send the representatives a letter and if needed to have them come to another meeting in June.

F. NH Rt. 28 Resurfacing, Crosswalk & Rumble Strip Update

Mr. Ford stated the State has issued the two contracts for overlays. They will be eliminating the northern crosswalk. At this time they will not require flashing beacon installations (RRFB) but might in the future. They will be reinstalling rumble strips following the resurfacing. They are starting to work on the crosswalks now and the overlays will probably be done in the next couple of weeks.

G. Beach Policy – Public Hearing schedule

Christine Collins, Parks and Recreation Director, addressed the Board. Ms. Collins stated we made the changes from the last Selectmen's meeting to reflect in the Beach Policy. We have submitted Rules and Regulations that we would like to post at the beaches for your review.

Ms. Murray questioned the last sentence on the Rules and Regulations. "We will have another sign at the entrance about Residents Only and Beach Tags to park". This should state Beach Tags required to use the facilities not to just park.

Ms. Collins stated we are going to put that section on a separate sign not on the beach rules. She would like clarification about how they would like it worded. She had looked at other towns' signs for guidance on how to address the public.

Ms. Murray questioned the Brewster Beach Rules. What happens when the parking lot is full? They will park on the street because there are no signs that state No Parking. We might need some type of regulation for parking for Clark Road.

Ms. Collins stated we need clarification of where people are not allowed to park at all beaches.

Mr. O'Brien questioned if the signs at Albee Beach "Do Not Park" were going to be left.

Chief Rondeau addressed the Board. It is already a State law that people can not park within a travel portion of a road. Signage is always very helpful to our citizens and visitors. Parking in the travel lane is always against the law. It is a State ticket and the vehicle is also subjected to be towed. The signs would be helpful but it is not necessary. We can enforce this without signs and would be happy to do so if the Board of Selectmen would like us to.

Mr. O'Brien questioned if we wanted signs.

Ms. Murray felt signs were needed. The residents in that area are concerned that people will be parking on the road.

Mr. Senecal agreed but stated the signs need to be on both sides of the road.

Vice Chairman O'Brien stated the ordinance would not have to be changed. Correct?

Mr. Sullivan stated if there is adequate space to park completely off the travel way then one could argue that we don't currently have the jurisdiction to limit the parking.

Chief Rondeau agreed. He stated he could work with Mr. Sullivan to draft a very short ordinance that the Board of Selectmen could adopt.

Ms. Murray stated it could be done in a timeframe like June to August.

Mr. Senecal stated until Labor Day.

Chief Rondeau and Mr. Sullivan agreed to work on the ordinance wording.

Ms. Murray questioned the Carry Beach Rules. It stated no launching of kayaks, canoes, and paddleboards. She thought on the far side of the beach that this was permitted.

Mr. O'Brien stated there was supposed to be a launch area for kayaks.

Ms. Collins stated she thought that was across the street.

Mr. Bowers stated the section is on the left hand side of the beach before the woods begin. The area across the street is private property but as a courtesy they let snow machines go by in the winter.

Ms. Collins stated (outside/inside designated area) she would get clarification because Albee Beach is the same way.

Vice Chairman O'Brien stated Mr. Sullivan and Chief Rondeau will work on the ordinance and Ms. Collins will work on the signage.

Ms. Collins stated especially for Albee and Carry Beach Residents Only Beach Tag Sign.

Ms. Murray stated we need signs for the last sentence which will not be part of the rules.

Ms. Collins agreed.

Vice Chairman O'Brien questioned if the signs at Albee Beach Parking Lot "Do Not Park" were going to be left.

Ms. Collins stated we ordered new ones. We do not want the gate blocked so all the signs will be out front.

Vice Chairman O'Brien stated once this is sorted out then we need to be clear with previous guests. We need to communicate this new policy to people. How are we going to do it? We need to minimize the surprises for people.

Ms. Collins agreed. We have done some searches on google to see where are beaches come up so we will use that information to post the new policy. We will remind people from previous years that groups/buses are not allowed.

Mr. Sullivan stated a motion is needed to set the date for a public hearing.

It was moved by Linda Murray and seconded by Dave Senecal to set the date of May 20, 2020 at 6:30 PM for a public hearing on the Town's Beach Ordinance. Roll call vote, Linda Murray – yes, Paul O'Brien – yes, Dave Senecal – yes and Dave Bowers – yes. Being none opposed, the motion passed.

Other Business

None

Committee Reports

Linda Murray stated she attended an Emergency Operations Meeting today. Yesterday she attended a "Zoom" presentation to watch the Electra Llamas receive the New Hampshire Alliance Preservation Award for their project on the Electric Building. It was exciting to see them get that award.

Dave Senecal stated he attended a Zoning Board of Adjustment Meeting on Monday. It was very lengthy.

Dave Bowers stated he did not have any meetings.

Paul O'Brien stated he attended a Planning Board Meeting and the Emergency Operations Meeting this morning.

Town Manager's Report

Mr. Pineo stated the following:

He questioned if the Board would like to have the Libby Museum Trustees' Meeting next Wednesday, May 13th since tonight was a lengthy agenda meeting. We need to decide if we are going to open the Libby Museum for the 2020 season based on the pandemic situation. We can also review the material with Mr. Simms.

The Board agreed.

He attended the NH Preservation Alliance where the Electra Llamas were recognized for their project. We hope to get a copy of this presentation so we can put in on our Town website.

Two of the Task Forces have set up meetings. The first meeting is May 12th at 10:00 AM for the 4th of July events and the second meeting is scheduled for the Granite Man on May 14th at 6:00 PM. The remainder of the meetings should be scheduled tomorrow.

There was a Kick Off Meeting for the Reevaluation with the Municipal Resources Inc. and NH DRA. This process should be started shortly and a press release will be on the Town website and the newspapers. There will not be any internal views on recent sales.

The Household Hazardous Waste Collection will be held on the third Saturday in May. If materials are brought in a can the can will not be returned. Please wear a face mask. Passes will only be available at the site.

Effective Friday, May 8, 2020 Solid Waste will begin collecting metal and construction debris again. Please wear a mask and try to maintain social distancing with the staff. There will be a box for check payments. The Swap Shop will remain closed and winter hours will continue.

Huggins Hospital has rescinded their temporary event permit. The fair will be postponed until next year, 2021.

Mr. Harriman joined the meeting.

Questions from the Press

Ms. Paquette requested a copy of the presentation of the Electric Llamas for a press release.

Public Input

Limited to 3 Minutes per resident, not to exceed 15 minutes in total

Suzanne Ryan, Resident of Wolfeboro, addressed the Board. She asked the Board to please put a copy of the draft ordinance of the beaches on the Town website. She would like the Board to start thinking about the trail parking at Albee Beach. We already have three sites in Town (Fernald Station, Cotton Valley Area and Downtown). She felt the area outside the fence should be for emergency vehicles and the police to be able to turn around. She questioned if the Board of Selectmen signed the LCHIP grant or will it be signed when things are more finalized. She stated the Town will be responsible if things go belly up. She stated she was disappointed to hear about the funds for the exterior work/site work for the museum because it have never been discussed or appropriated by the public. She stated it should be a separate warrant article. We should know the cost and the water and sewer people should not have to pay for this or the taxpayers. This should have been discussed openly and been transparent about those external costs. This was never discussed. She read a comment from Mr. Ford from 2017 pertaining to Depot Road. She questioned if Depot Road was a Town owned road. She stated she did not need answers tonight but would like the Board to think about these questions.

Mr. Bowers questioned the road.

Ms. Ryan stated Depot Road.

Mr. Bowers stated the road that is a block long. It is a short road.

Ms. Murray stated it is the dirt section of Railroad Avenue.

Mr. Bowers stated ok that is different than Depot Road.

Ms. Ryan thanked the Board.

It was moved by Linda Murray and seconded by Dave Bowers to enter into non-public session under RSA 91-A: 3 II to discuss personnel. Roll call vote, Dave Bowers – yes, Linda Murray – yes, Brad Harriman – yes, Paul O'Brien – yes and Dave Senecal – yes. Being none opposed, the motion passed.

The Board re-entered public session at 9:09 PM.

Brad Harriman moved the Wolfeboro Board of Selectmen to seal the minutes of the May 6, 2020 non-public meeting. Paul O'Brien seconded. Roll call vote, Dave Bowers – yes, Linda Murray – yes, Brad Harriman – yes, Paul O'Brien – yes and Dave Senecal – yes. Being none opposed, the motion passed.

It was moved by Dave Senecal and seconded by Paul O'Brien to adjourn at 9:11 PM. Roll call vote, Dave Bowers – yes, Linda Murray – yes, Brad Harriman – yes, Paul O'Brien – yes and Dave Senecal – yes. Being none opposed, the motion passed.

Respectfully Submitted,
Michele Chamberlain

Wolfeboro Capital Project Review with BOS on 5-6-2020

Project Name	Voter Approval Year	Project Priority: (H-Must Do) (M-Should Do) (L-Want To Do)	Funding Type	Total Project Cost	Remaining Project/Fund Balance	Shovel Ready Stimulus Funding Potential	Existing Obligated Federal/State Funding	Obligated Funding at Risk	Staff Recommendation
RIB (Effluent Disposal)	2019	Committed- In process	State Aid Grant/Revolving Loan Fund	\$ 500,000	\$ 215,657	Y		N/A	Try to get to shovel ready (SAG, SRF, Stimulus) see 2021 below
PVR Bridge	2019	Committed- In process	NHDOT Funding in place	\$ 1,240,000	\$ 215,657	N/A	\$ -	N	N/A - Must get reimbursements processed
Town Road Upgrades	2019	Committed- In process	2-Year Cash Appropriation	\$ 800,000	\$ 51,684	N/A	\$ -	N	
Duckside Restroom Upgrades	2019	Committed- In process	Cash Appropriation	\$ 150,000	\$ 1,000	N/A	\$ -	N	Nearing completion. Discussion Planned for 05/20 BOS Meeting. Account reconciliation required.
Carry Beach Water Quality Study	2019	Committed- In process	Cash Appropriation	\$ 50,000	\$ -	N/A	\$ -	N	Completed.
WWTP CR	2019	Committed- In process	Cash Appropriation (CRA)	\$ 125,000	\$ 100,000	N/A	\$ -	N	Account reconciliation required.
Recreation Deck Repair (BIC)	2020	M	2-Year Cash Appropriation/BIG Grant	\$ 300,000	\$ 300,000	N	Max 130,000	Y	Hold on expenditures. Need to determine whether grant viable with restrictions based on NHDES discussions.
Town Road Upgrades	2020	H	2-Year Cash Appropriation	\$ 850,000	\$ 723,000	N	\$ -	N	P.O. ready to go
Water Quality Improvements	2020	M	2-Year Cash Appropriation	\$ 55,000	\$ 55,000	N	\$ 100,000	Y	Hold on expenditures for 319 Grant element and Rust Pond work. 319 contract pending G&C signature.
Build Main CR	2020	H	Cash Appropriation (CRA)	\$ 50,000	\$ 50,000	N	\$ -	N	Proceed with proposed projects.
Public Works Vehicle CR	2020	H	Cash Appropriation (CRA)	\$ 175,000	\$ -	N	\$ -	N	Funds expended.
Water Department Backhoe	2020	H	Cash Appropriation	\$ 120,000	\$ -	N	\$ -	N	Funds expended
Carry Beach Parking	2020	H	Bond	\$ 450,000	\$ 450,000	Y	\$ -	N	Review interest rates re: Bond. Proceed with permitting/design with Fall construction planned.
Electrical Generation	2020	M	Cash Appropriation	\$ 25,000	\$ 25,000	N	\$ -	N	Possible Shovel ready stimulus funding
Libby CR	2020	L	Cash Appropriation (CRA)	\$ 300,000	\$ 300,000	N	\$ -	N	Proceed to procurement.
Public Safety Building Archt/Engineer	2020	M	2-Year Cash Appropriation	\$ 100,000	\$ 100,000	N	\$ -	N	Hold on expenditures until Police and Fire can dedicate line to project and financial situation more clear.
Fire Apparatus CR	2020	M	Cash Appropriation (CRA)	\$ 196,000	\$ 136,000	N	\$ -	N	Proceed with allocation to Fund.
Abernet Ski Area CR	2020	M	Cash Appropriation (CRA)	\$ 16,750	\$ 16,750	N	\$ -	N	Proceed with allocation to Fund.
Bridge Falls Path CR	2020	M	Cash Appropriation (CRA)	\$ 20,000	\$ 20,000	N	\$ -	N	Proceed with allocation to Fund.
Dispatch Equip CR	2020	M	Cash Appropriation (CRA)	\$ 50,000	\$ 50,000	N	\$ -	N	Proceed with allocation to Fund.
Police Vehicle Purchase	2020	M	Cash Appropriation	\$ 59,255	\$ 5,922	N	\$ -	N	Purchase pending. Proceed
ME-3 Bucket Truck	2020	H	Cash Appropriation	\$ 280,000	\$ 280,000	N	\$ -	N	Proceed
AFSCME Contract	2020	H	Cash Appropriation	\$ 46,239	N/A	N	\$ -	N	Contract signed. Proceed with revaluation.
Municipal Revaluation	2020	H	Cash Appropriation	\$ 200,000	\$ 200,000	N	\$ -	N	Proceed with allocation to Trust.
Leave Expendable Trust	2020	L	Cash Appropriation	\$ 100,000	\$ 100,000	N	\$ -	N	
RIB (Effluent Disposal)	2021	H	Need Voter Approval at Town Mtg	\$ 3,500,000		YES		Not sure	Highest Priority, most expensive project we have. Will be ready for construction in 2021- SAG, SRF & Stimulus funding
High & Park Construction	2021	H	Need Voter Approval at Town Mtg	\$ 500,000		YES		Not sure	Eng. in Process Requires Water/Sewer and Road Funding- Stimulus. SRF possible
Sewer Pump Station	2021	H	Need Voter Approval at Town Mtg	\$ 2,500,000		YES		Not sure	Need to expedite Engineering to be ready for 2021
WWTP Upgrades	2021	H	Need Voter Approval at Town Mtg	\$ 1,000,000		Not now, but could be if...		Not sure	Need to expedite Engineering to be ready for 2021

Per Order of Board of Selectmen;

Rules and Regulations

Help keep Wolfeboro beaches safe and beautiful.

Use common sense, respect each other, and clean up after your visit.

CARRY BEACH RULES

- No Lifeguard on Duty-- Swim at your own risk
- Carry In/Carry Out Trash Policy
- No feeding the ducks
- No dogs or other pets allowed
- No Alcohol
- No Smoking
- No glass containers
- Swimming is prohibited outside of swim lines
- Recommended children under the age of 13 be should be accompanied by an adult
- Beach closed 10PM-6AM
- When on duty follow directions of park staff
- No launching of Kayaks, canoes and paddleboards
- Grills and fires are prohibited

**Enforced by Wolfeboro Parks and Recreation Staff and the
Wolfeboro Police Department**

****We will have another sign at the entrance about Residents Only
and Beach Tags to park.**

PROPOSED POSTED SIGNS AT BEACHES

Per Order of Board of Selectmen;

Rules and Regulations

Help keep Wolfeboro beaches safe and beautiful.

Use common sense, respect each other, and clean up after your visit.

ALBEE BEACH RULES

- No Lifeguard on Duty-- Swim at your own risk
- Carry In/Carry Out Trash Policy
- No feeding the ducks
- No dogs or other pets allowed
- No Alcohol
- No Smoking
- No glass containers
- Swimming is prohibited outside of swim lines
- Recommended children under the age of 13 be should be accompanied by an adult
- Beach closed 10PM-6AM
- When on duty follow directions of park staff
- Kayak, canoe and paddleboard launch only launched outside designated area
- Fires are restricted to grills provided

**Enforced by Wolfeboro Parks and Recreation Staff and the
Wolfeboro Police Department**

****We will have another sign at the entrance about Residents Only
and Beach Tags to park.**



PROPOSED TOWN BEACH POLICY (v05/01/2020):

[ADOPTED XX/XX/2020] PURSUANT TO CHAPTER 16 OF THE TOWN OF WOLFEBORO CODE, BEACHES

The purpose of the Town of Wolfeboro Beach Policy is to define parameters for the use and operation of Wolfeboro's public beaches based on the direction of the voters as defined within the approved 2020 Warrant Articles #'s 33 and 34.

BEACH APPLICABILITY:

- The following rules, unless otherwise noted, are applicable to Brewster, Albee, and Carry beaches.

DATES AND HOURS OF RESTRICTED BEACH OPERATION/BEACH ATTENDANTS:

- Beaches will be monitored by both a Parking/Entrance Attendant and Beach Attendant during the hours defined below.
- Beginning June 26th and ending August 15th, entrance attendants will START checking passes 8AM, Monday-Sunday, and STOP checking passes beginning at 6PM, Monday-Sunday.
- Beach attendants shall enforce beach rules and conduct, while monitoring parking capacity and restrooms. The on-duty entrance attendant shall verify passes, provide copies and educate beach-goers on rules, monitor parking, and provide carry-in/carry-out trash bags.
- Lifeguards will be on duty for Parks and Recreation programs only.

RESIDENCY RESTRICTIONS/PASS INSTRUCTIONS:

- Vehicle access to Carry and Albee beaches shall be restricted to those with beach passes or current Town of Wolfeboro Solid Waste Facility stickers only.
- Vehicle access to Brewster Beach will be based on capacity and will *not* be restricted by beach passes or dump stickers.
- Beach passes shall be available to the following only: Wolfeboro residents, taxpayers, and guests. Guest is defined as overnight guests at any hotel, motel, inn, boarding house, camp ground, lodging house, bed and breakfast or housekeeping cottages situated in the Town of Wolfeboro.
- Passes are available, with a maximum of two (2) passes per household, to all town residents/property owner, at no cost. Replacement passes shall be available at a cost of \$5.00 each.
- Each resident pass/sticker shall be valid for one (1) vehicle-load.
- For registered lodging entities, one (1) pass per room shall be issued.
- Passes will be individually numbered and can be obtained at the Parks and Recreation office at Pop Whalen Arena, during normal business hours, provided that one of the following documents is presented:
 - Town of Wolfeboro Tax Bill
 - Utility Bill
 - Driver's License or Picture ID displaying Wolfeboro address

CARRY IN/CARRY OUT RULES:

- All trash at the Town beaches shall be carry-in/carry-out, with trash bags to be provided as needed by the Wolfeboro Parks and Recreation Department.

PROPOSED BEACH ORDINANCE (v05/01/2020):

CHAPTER 16 OF THE TOWN CODE, BEACHES [ADOPTED ~~XXXX~~]

§16-1: Regulated Areas

- a. All of the property at Albee Beach, Carry Beach, and Brewster Beach.

§16-2: Use of Premises

- a. Brewster Beach is open to the general public as agreed to in the Lease between Brewster Academy and the Town of Wolfeboro dated May 8, 2001.
- b. Albee Beach access is limited to Wolfeboro residents, taxpayers, and guests. Guest is defined as Cotton Valley Trail users or overnight guests at any hotel, motel, inn, boarding house, camp ground, lodging house, bed and breakfast or housekeeping cottages situated in the Town of Wolfeboro.
- c. Carry Beach access is limited to Wolfeboro residents, their families, and guests. Guest is defined as overnight guests at any hotel, motel, inn, boarding house, camp ground, lodging house, bed and breakfast or housekeeping cottages situated in the Town of Wolfeboro.

§16-32: Authority

- a. The Wolfeboro Board of Selectmen is hereby empowered to enact such rules and regulation as it deems necessary from time to time to effect the provisions of this ordinance.

§16-43: Parking

- a. Parking access restrictions:
 1. Parking at Albee Beach will require a Wolfeboro dump sticker or beach pass.
 2. Parking at Carry Beach will require a Wolfeboro dump sticker or beach pass.
 3. Parking at Brewster Beach will not require a Wolfeboro dump sticker or beach pass.
- a.b. Parking shall be available only in those areas clearly designated as such by the Town of Wolfeboro.
- b.c. Parking and/or drop-off by buses of any size or other high occupancy vehicles by commercial buses (greater than 8 persons) shall be prohibited. Local agencies with mini-buses may use the parking lots to park or drop off occupants with the permission of the Parks and Recreation Department.
- c.d. Vehicles violating the parking rules listed above may be ordered towed by the Town of Wolfeboro Police Department at the expense of the owner or custodian of said vehicle.
- d.e. No vehicle or OHRV of any type allowed on beaches (see RSA 215-A: VII).
- e.f. Parking of trailers of any kind, including utility trailers, boat trailers, or travel trailers shall be prohibited.

§16-54: Beach Rules

- a. All beach rules and regulations are posted at the respective Town beach and are subject to the schedule of penalties as provided for in §16-6-9 below.

§16-6: Beach Policies

- a. Beaches are regulated by the Town of Wolfeboro Beach Policy, as most recently adopted by the Wolfeboro Board of Selectmen, the policies of which are subject to the schedule of penalties as provided for in §16-9 below.

§16-75: Curfew

- a. No public beach or beach over which the Town has supervision and control will be used for parking or bathing purposes from 10:00 p.m. to 6:00 a.m.

§16-86: Enforcement

- a. The Beach Attendants/Lifeguards/Parks and Recreation Staff and any elected/appointed Town Official are hereby authorized to enforce the Beach rules. The Police Department is hereby authorized to provide written notice of violation(s) and schedule of penalties.

§16-97: Schedule of Penalties

- a. Violation of any of the provisions of this ordinance shall be punishable by a fine of not less than fifty dollars (\$50.00). Each day shall constitute a separate offense and any subsequent violations shall be punishable by a fine of not less than a hundred and fifty dollars (\$150.00). Violators may also be removed from the beach area.

§16-108: Saving Clause

- a. This ordinance supersedes any and all preceding ordinances pertaining to the Wolfeboro Town Beaches.