

Wolfeboro Board of Selectmen
Public Meeting Minutes-Approved
COVID-19 Meeting- GoToMeeting
June 24, 2020

Board Members present: Chairman Brad Harriman, Dave Senecal, Dave Bowers, Linda Murray and Paul O'Brien

Staff present: Town Manager Jim Pineo, Planning Director Matt Sullivan, Police Chief Dean Rondeau and Recording Secretary Michele Chamberlain

Chairman Harriman opened the GoToMeeting at 6:30 PM.

Chairman Harriman read the following Preamble into the record:

MEETING PREAMBLE DURING COVID-19 EMERGENCY

Good Evening, as Chairman of the Wolfeboro Board of Selectmen, I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of town government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location.

At this time, I also welcome members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Any person found to be disrupting this meeting will be asked to cease the disruption. Should the disruptive behavior continue thereafter, that person will be removed from this meeting.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let's start the meeting by taking a Roll Call attendance. When each member states their name please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

The Board Members gave a Roll call vote, Dave Senecal - present and alone in his office in his house, Linda Murray– present and alone in a room in her house, Brad Harriman – present and alone in a room in his house, Dave Bowers – present and alone in a room in his house and Paul O'Brien –present and alone in a room in his house.

Non-Public Session RSA 91-A:3, II e

Mr. Pineo stated a non-public session is needed to discuss litigation.

Consideration of Minutes

NA

Public Hearing

A. Temporary Event Permit(s)

- i. Joyce Endee - Joyce's Craft Shows, Joyce Endee Productions to host three Arts and Crafts Festivals at the Nick, 10 Trotting Track Road, on the following dates: July 10-12, July 24-26 and August 14-16, 2020. Show times will be 10 AM- 5 PM on Friday and Saturday and 10 AM to 4PM on Sunday. Permit #2025

Chairman Harriman opened the public hearing.

Joyce Endee, Owner of Joyce Endee Productions, addressed the Board. She stated these are the three craft fairs formerly held at Brewster Field. The Nick has a wide space making it easier for social distancing and Holly Williams has been great to work with. Ms. Endee stated she would be heavily advertising for the fairs. She thanked the Board for all their help with changing the venue.

Chairman Harriman closed the public hearing.

Ms. Murray stated this craft show does not meet the temporary permit event section 156-4 that defines the event needs to be for a non-profit entity but do to special circumstances created by the coronavirus she will support having the event for the following reasons: The Board of Selectmen had already approved this event to be held at Brewster Academy prior to Brewster Academy closing its campus for the summer. The Town of Wolfeboro has had to cancel almost all of its events and many nonprofits have cancelled events as well. She felt it was in the best interest of the residents and guests of Wolfeboro to have open space

events to go to this summer. This permit should be granted with the condition the Board allowed it because of the COVID-19 pandemic so people realize that we are not just going to allow businesses to have events if they do not have a not for profit entity.

It was moved by Dave Senecal and seconded by Paul O'Brien to approve the temporary event permit because of COVID-19 for Joyce Endee-Joyce's Craft Shows, Joyce Endee Productions to host three Arts and Crafts Festivals at the Nick, 10 Trotting Track Road, on the following dates: July 10-12, July 24-26 and August 14-16, 2020. Show times will be 10 AM- 5 PM on Friday and Saturday and 10 AM to 4PM on Sunday contingent upon following the Governor's orders regarding COVID-19 guidelines. Roll call vote, Dave Bowers – yes, Linda Murray – yes, Brad Harriman – yes, Paul O'Brien – yes and Dave Senecal – yes. Being none opposed, the motion passed.

- ii. The Wolfeboro Children's Center to host a Family walk/bike ride on July 11, 2020 from 9:00 AM to 11:00 AM to search for "fairies" along the Bridge Falls path with their families (no large group gatherings).
Permit #2024

Chairman Harriman opened the public hearing.

A representative was not present.

Ms. Murray stated they usually hold their normal annual Fairyland Festival Downtown at Cate Park but it looks like they found a creative way to keep the event going. It will not be a large gathering and they will be using the Bridge Falls Path as a way to hunt for the fairies. This is a great alternative!

Mr. Harriman agreed it was a great way to be able to have an event by still holding to the Governor's orders.

Chairman Harriman closed the public hearing.

It was moved by Linda Murray and seconded by Dave Bowers to approve a temporary event permit for The Wolfeboro Children's Center to host a Family walk/bike ride on July 11, 2020 from 9:00 AM to 11:00 AM to search for "fairies" along the Bridge Falls path with their families (no large group gatherings) contingent upon following the Governor's orders regarding COVID-19 guidelines. Roll call vote, Dave Bowers – yes, Linda Murray – yes, Brad Harriman – yes, Paul O'Brien – yes and Dave Senecal – yes. Being none opposed, the motion passed.

- iii. The Wolfeboro Historical Society to host Antique and Crafts Markets at Clark Park, 233 South Main Street on the following dates: July 9, 23, August 6, 20 and September 10, 2020 from 10:00 AM to 3:00 PM and to host Walking Tours at 10:00 AM on July 11, 25, August 8, and 22, 2020.

A Historical Figures Tea on September 13, 2020 (rain date September 20, 2020). Permit #202

Chairman Harriman opened the public hearing.

Pat Hodder and Louise Horsken, Members of the Wolfeboro Historical Society, addressed the Board.

Ms. Hodder stated we would like to make a small change. The event will be held in the garden area of Clark Museum it will not be Clark Park. It will be on the grounds of the Clark Museum not in the field.

Ms. Horsken stated the event will be within the fencing.

Ms. Hodder stated they have held these events in the past. We have local crafts and antique dealers who rent a table and they sell their merchandise. This year we had to shut down all our other events that we had planned. Most of the vendors are within the local area such as Tuftonboro and Wolfeboro and there is no other place to sell their items. The event is very small and it is very local. The public enjoys coming to the event.

Ms. Horsken stated it is free to the public. We provided a diagram about how we will be set up.

Mr. Harriman stated yes we saw the diagram.

Ms. Hodder stated we would go by all COVID-19 guidelines.

Chairman closed the public hearing.

Mr. Pineo read a letter from Bob Tougher into the record as follows:

-----Original Message-----

From: Bob Tougher [<mailto:tougherbob@yahoo.com>]

Sent: Wednesday, June 24, 2020 2:07 PM

To: James Pineo <townmanager@wolfeboronh.us>

Cc: Linda Murray <murray@worldpath.net>

Subject: Antique and Craft Fairs at Clark Park

Hi Jim,

I just saw the minutes of tonight's meeting and I want to notify you that I oppose the Antique and Craft Fairs request by the Historical Society for the 5 upcoming dates at Clark Park. My reasons are the same as in my last letter regarding the Crafts Fairs requests, and particularly for the reason that I feel any type of activity like that is a violation of the deed restriction at Clark Park.

Also, the 5 dates requested are Thursday afternoons and would conflict with the Farmer's Market at the park, which would make for quite a traffic problem.

*Thank you,
Bob Tougher*

Pat Hodder stated she could address some of those concerns. We asked the Head of the Farmer' Market if our event would be an issue. He told us they did not see it as an issue because they have people going in and out and staying for relatively short times. We are nothing like the craft fair at the Nick. We are not big. We only have 10 to 12 tables. We are not professional craft people that go from place to place. It is a home spun event. We do not anticipate big parking issues. We did not pick every single Thursday during the Farmer's Market because we wanted to see how it would work but the people will come for the Farmer's Market and then they might stop at our tables. It will be the same people.

Linda Murray stated the Wolfeboro Historical Society fits the not for profit entity. The Wolfeboro Historical Society leases the property from the Town of Wolfeboro so it is not part of the neighborhood. The Board of Selectmen have granted other temporary event permits to the Historical Society. She stated her only concern is having more traffic so she asked the Town Manager to get in touch with Chief Dean Rondeau to make sure he did not feel there were going to be problems. The parking issue concerns her because the Farmer's Market starts at 11:30 AM and their vendors would be arriving to unload. If there are too many people at the craft fair then we might have an issue with the parking lot. We could have issues with the parking on Clark Road and East Clark Road because the Farmer's Market puts up signs saying no parking. Ms. Murray suggested asking if the Famer's Market would give the signs ahead of time to the Historical Society. We have tried to deal with cars parking on the lawn because we had a tree that was killed. We want to make sure the parking is away from our tree roots. We are now controlling the limit of parking on Clark Road because of Brewster Beach. There will be no parking on the lower part of Clark Road for the summer months. The Town requested that the Farmer's Market put up these no parking signs and that their vendors must park at the high school or library. Ms. Murray stated this should be part of the condition of granting this temporary event. She stated she felt it is in the best interest of the Town of Wolfeboro for the residents and guests to have outdoor space events this summer and she thinks this event falls under this category. She stated hopefully parking will not be an issue.

Ms. Hodder thanked Ms. Murray for her excellent suggestions about parking. She stated she could ask All Saints Church if their vendors could unload and park their cars in their parking lot. The church is not open right now so the lot is empty. We will be happy to put up the no parking signs since we will be there earlier.

Paul O'Brien stated these are crazy times and we must all manage by exception because these are exceptional times. He supports Ms. Murray comments and ideas. The Farmer's Market will be busy and we should have respect for the residents that live near there. He supports the event as long as their vendors drop off their stuff and move out of the way for the public.

Mr. Senecal questioned if they should make a motion.

Ms. Murray questioned about the walking tour and a tea.

Mr. Harriman stated this is one application.

Ms. Murray stated they should explain the walking tours and what they are hoping will happen in September.

Ms. Horsken stated the walking tours are the same as in the past. They will be 4 walking tours this summer. They meet at the Railroad Station at 10:00 AM. The walking tour guide is Doctor John Folley. We will meet whatever requirements that is necessary. We will wear masks. It is a walking tour that lasts for about an hour. The Tea is different than it has been in the past. We usually have performances in the barn. The Historical figures dressed up in costumes and give a 7 minute talk and rotated around a table. We thought this could be done outside in the garden and have a u shaped chairs with the actors on stage one at a time and give their 7 minute performance.

Mr. O'Brien stated even in September social distancing will need to continue. This is a model we need to encourage. We need to show leadership if you come to our Town we worry about your health and we want you to worry about our health. He is glad the Historical Society is going to continue practicing the right thing to do.

Chairman Harriman closed the public hearing.

It was moved by Dave Senecal and seconded by Linda Murray to approve a temporary event permit for The Wolfeboro Historical Society to host Antique and Crafts Markets at Clark Park, 233 South Main Street on the following dates: July 9, 23, August 6, 20 and September 10, 2020 from 10:00 AM to 3:00 PM and to host Walking Tours at 10:00 AM on July 11, 25, August 8, and 22, 2020. A Historical Figures Tea on September 13, 2020 (rain date September 20, 2020) contingent upon following the Governor's orders regarding COVID-19 guidelines. They will take care of parking signs and their vendors will park off site. Roll call vote, Dave Bowers – yes, Linda Murray – yes, Brad Harriman – yes, Paul O'Brien – yes and Dave Senecal – yes. Being none opposed, the motion passed.

Public Input

Limited to 3 Minutes per resident, not to exceed 15 minutes in total

NA

New Business

A. Robert Spear-dumpster Mast Landing 7/6-7/11/2020

Mr. Pineo stated we received a request from Mr. Spear to be able to place a dumpster at Mast Landing. He owns a property on the island. His original request was for before the Fourth of July but because of logistical issues the schedule has been changed to 7/6/2020 – 7/11/2020. Mr. Ford, Mr. Ryder, Mr. Sullivan and myself have coordinated with Mr. Spear on the location of the dumpster. There were concerns on where to place the dumpster because of the asphalt product and we wanted to make sure items were not dragged across the parking lot because of dropping nails.

Chairman Harriman stated his main concern was the location of the dumpster and damage to the parking lot so if the staff have addressed these concerns he was fine with it.

It was moved by Linda Murray and seconded by Paul O'Brien to approve Robert Spears to place a dumpster at Mast Landing on July 7, 2020 through July 11, 2020 at the site approved by the Town team. Roll call vote, Dave Bowers – yes, Linda Murray – yes, Brad Harriman – yes, Paul O'Brien – yes and Dave Senecal – yes. Being none opposed, the motion passed.

B. Letter of support for bid opportunity for broadband coverage

Paul O'Brien stated on June 18th the State of New Hampshire released a bid with RFP called connecting NH with Emergency Broadband Expansion Program. This is a sub grant coming from the federal government pertaining to the Cares Grant Act. It is a \$50 million dollar RFP and it has a lot of requirements. He stated he has been in this business for over 40 years and this is tough but Wolfeboro is going to bid it. There are two parts to this bid. One part covers Brownridge Road and that area has gone for a long time being unserved from an internet point of view. The area is not covered by our cable company. It has telephone service but it is limited and it has less than reliable cellphone service. We have no relationship with the NH Electric Coop as a Town because we have our own Municipal Electric Department. We have no relationship with Spectrum Communications which is the cable provider but in the next four days we hope to get one. There have been a lot of people helping such as Jeb Bradley, John MacDonald and Barry Muccio. In order to bid this we have to have hard costs. The second part of the bid is North Wolfeboro segment. These areas have telephone service that does not meet thresholds and spotty wireless service and no cable service. Warren Sands Road has the same issues. There is telephone service that does not meet thresholds, spotty wireless service and no cable service. We are going to bid for both of these sections. Matt Sullivan and Barry Muccio with Jim Pineo's leadership have been incredible. They are incredible people. We should be finished by Friday and ready to bid by Tuesday. We have a lot of work to do and there are a lot of restrictions. Mr. O'Brien stated he is asking the Board of Selectmen to review the letter of support and sign it. We have asked Senator Bradley, Senator MacDonald and State Representative Edith DesMarais to sign the letter of support as well. Some of our citizens will be sending letters as well to support this. The Granite State News showed that Carroll County Broadband Committee submitted an unsolicited bid to the State. He is not sure if Carroll County Broadband will get the bid or not but the requirements to the State do not include planning.

The projects need to be shovel ready. It all has to be done and paid for by December 20, 2020 if it is not done then we can not compete for any of the money. We think we have the ability to compete and are hopeful on our ability to receive the money. He asks that the Selectmen sign the letter so we can attach it to the bid package. We will know by mid-July if we were awarded the bid and then we will be very busy.

Chairman Harriman thanked everyone for all their hard work. The residents in those areas will be very happy if this bid is awarded.

Mr. O'Brien stated Brown Ridge Road has 35 homes and will cost approximately \$375,000. The North Wolfboro area has 23 homes and will cost approximately \$170,000. The Warren Sands Road has 17 homes and will cost approximately \$40,000. The total bid cost is \$ 580,000.00. We are hoping to make to two separate bids. There still may be some homes in our Town on North Wakefield Road that continue to go unserved. The engineering work may it impossible for us to figure out how to serve them. It is not from lack of trying.

It was moved by Linda Murray and seconded by Dave Senecal to approve that the Board of Selectmen sign the letter to Governor Sununu's offices to reach an initiative to address our cable situation that Mr. O'Brien has just explained. Roll call vote, Dave Bowers – yes, Linda Murray – yes, Brad Harriman – yes, Paul O'Brien – yes and Dave Senecal – yes. Being none opposed, the motion passed.

Chairman Harriman questioned if Mr. Pineo needed the Board's original signatures.

Mr. Pineo stated yes if the Board could sign the letter by Monday it would be fantastic.

Other Business

NA

Committee Reports

The Board decided to table this item.

It was moved by Linda Murray and seconded by Dave Senecal to table making Committee Reports until the next meeting. Roll call vote, Dave Bowers – yes, Linda Murray – yes, Brad Harriman – yes, Paul O'Brien – yes and Dave Senecal – yes. Being none opposed, the motion passed.

Town Manager Report

Mr. Pineo stated we have been working with Mr. O'Brien diligently on this grant and we are very fortunate to have our staff. They are exceptional!

Questions from the Press

NA

Public Input

Limited to 3 Minutes per resident, not to exceed 15 minutes in total

NA

It was moved by Dave Bowers and seconded by Dave Senecal to enter into non-public session under RSA 91-A: 3 II to discuss litigation. Roll call vote, Dave Bowers – yes, Linda Murray – yes, Brad Harriman – yes, Paul O’Brien – yes and Dave Senecal – yes. Being none opposed, the motion passed.

The Board re-entered public session at 7:53 PM.

Linda Murray moved the Wolfeboro Board of Selectmen to seal the minutes of the June 24, 2020 non-public meeting. Paul O’Brien seconded. Roll call vote, Dave Bowers – yes, Linda Murray – yes, Brad Harriman – yes, Paul O’Brien – yes and Dave Senecal – yes. Being none opposed, the motion passed.

It was moved by Linda Murray and seconded by Paul O’Brien to adjourn at 7:54 PM. Roll call vote, Linda Murray – yes, Brad Harriman – yes, Paul O’Brien – yes and Dave Senecal – yes. Being none opposed, the motion passed.

Respectfully Submitted,
Michele Chamberlain