

Wolfeboro Board of Selectmen
Public Meeting Minutes-Approved
October 5, 2016

Members present: Chairman Brad Harriman, Linda Murray, Dave Bowers and Luke Freudenberg

Members absent: David Senecal

Staff present: Town Manager David W. Owen, Finance Director Pete Chamberlin, Public Works Director Dave Ford, Director of Operations, MED Barry Muccio, Tax Collector Brenda LaPointe Captain Dean Rondeau, and Recording Secretary Michele Chamberlain

Chairman Harriman opened the meeting at 6:30 PM.

Non-Public Session RSA 91-A:3, II

Mr. Owen stated a non-public session is needed to discuss collective bargaining and the approval of non-public minutes.

Consideration of Minutes

Chairman Harriman asked for approval from the Board of the September 21, 2016 Regular Meeting Minutes.

Linda Murray asked for corrections to be made to the September 21, 2016 Regular Meeting on pages 5 and 15.

It was moved by Linda Murray and seconded Luke Freudenberg to accept the minutes of the September 21, 2016 Regular Meeting with an amendments to pages 5 and 15. Members voted and being none opposed, the motion passed.

Public Hearings

A. Pathways Committee's Proposal to add Bicycle Symbols on Downtown Streets

Chairman Harriman opened the public hearing.

George Vanderheiden, Co-chairman of the Pathways Committee, addressed the Board. Mr. Vanderheiden stated the Committee seeks to promote safer bicycling in downtown Wolfeboro by placing painted "Sharrows" symbols in both lanes of those sections of

North and South Main Street. The intent of the “Sharrow” is to alert both drivers and bikers that the streets are to be shared, and to discourage bikers from riding and passing on the right of moving traffic, where the rider risks colliding with cars backing out of diagonal spaces, running into opening car doors, being hit by cars turning left into Railroad Avenue or Dockside and hitting pedestrians in crosswalks.

Jim Eisenhower, Member of the Pathways Committee, addressed the Board. He stated it is almost impossible to put a bike lane in through the downtown area so the next best thing would be to put a sharrow in. A sharrow would alert drivers that the bicyclist has freedom of the road there. The purpose of the sharrow is to allow bicyclists to go through downtown in a safe manner. He stated the sharrows would be a way to tie together the downtown area with the different bike paths that we have in Wolfeboro.

Barbara Wood, Resident of Wolfeboro, addressed the Board. She stated bicyclists and cars share the road now and sharrows are not needed. She stated that the public does not know what a sharrow is or its meaning. She asked what the State of NH felt in regards to the sharrows.

Dave Ford, addressed the Board. He stated as long as the sharrows were put in with the design standards NH DOT adopted it was ok. The intent is to show bicyclists and cars where they should be in the road. Mr. Ford stated public education is needed.

Ms. Wood stated Mill Street is very narrow and you cannot see a car so putting sharrows wouldn’t help. She stated that she is concerned that this would create more problems in the summertime when the roads are busier but in the off season she was fine with the idea. She stated Main Street is very dangerous.

Mr. Vanderheiden stated that bicyclists are allowed in the middle of the road and all the sharrow does is point out that the road is shared. It does not make a bike lane.

Ms. Wood stated there is a state law that states a 6 foot leeway needs to be given to bicyclists and she asked where that is possible on a state road. She is concerned about this specific strip of Main Street because it is so narrow.

Pat McLaughlin, Resident of Tuftonboro, addressed the Board. She is very scared about hitting a bicyclist. She questioned if this meant cars are parked, then a car lane, then a bicyclist lane, then a car lane and then cars parked.

Mr. Vanderheiden stated it will be the same as it is right now except that it reminds drivers they have an obligation to bicyclists.

Ms. McLaughlin stated so there won’t be a separate lane for bicyclists. She felt this was not explained very well.

Barbara Muir, Resident of Wolfeboro, addressed the Board. She asked the Board how the Town plans on educating people especially the summer residents. She felt this was a bad idea because someone could be killed.

Chairman Harriman reminded everyone to address the Board.

Ms. Muir stated it is a very, very bad idea.

Dan Coons, Wolfeboro Resident, addressed the Board. He stated he thought it was a great idea. He is an avid bicyclist and this idea is used around the world. He stated it is used in Europe where the population of bicyclists is greater than in the United States.

Chairman Harriman closed the public hearing.

Linda Murray asked Mr. Vanderheiden and Mr. Eisenhower where the sharrow was going to be placed. She thought it was going from Glendon Street to Sewall Road and from Sewall Road back to Glendon Street but this proposal we received says the Sharrow symbols would be painted in the northbound lane Main Street from Pickering Corner to Lake Street and in the southbound lane from Sewall Road to Glendon Street, and on Railroad and Center Avenues. Ms. Murray was concerned because they are not the same distance and she suggested that the amount of space be the same. Also, she was concerned because they asked to have a sign and she felt downtown is already congested. She felt that the sharrows made sense because they will be going the speed of traffic if a truck is in the road cars will have to go around it and so will the bicyclists. She felt the biggest issue with the bicyclists is they sometimes don't follow the same rules as the cars like weaving in and out of the road. She stated she would like clarity about where this was going to be.

Mr. Eisenhower stated they stopped the sharrows when the road was going uphill.

Ms. Murray stated it would be easier for people to understand if the distance was the same on both sides of the road.

Dave Bowers agreed that the area needed to be the same on both sides of the road.

Ms. Murray suggested having a trial period from October 15th through July 15th.

Mr. Eisenhower stated the application to the State needed to be approved first.

It was moved by Linda Murray and seconded by Dave Bowers to approve the use of sharrows down Main Street from Glendon Street to Sewall Road in both northbound and southbound directions and have a trial period from about October 15th or whenever the State approves the application to July 15th.

Dave Ford stated the application to the State is needed and the temperature outside is dropping so it will be too cold to paint the lines. He stated this needs to be a spring

project. Mr. Ford questioned what temporary meant because once the lines are painted they are permanent.

Ms. Murray stated she thought there was temporary paint that could be used.

Mr. Ford was not aware of any temporarily paint so once the road was painted it will be permanent unless it was painted over all black.

Linda Murray recalled the motion.

Linda Murray stated the Committee will get back to us by April of 2017.

Ms. Muir questioned how the Town will evaluate the trial period.

B. Temporary Outdoor Event Permits

- i. Hospital & Community Aid Association, Inc. to hold a Fall Fundraiser on October 7-8, 14-15, 21-22, 28-29, November 4-5, 11-12, 18-19, December 2-3, 9-10, and 16-17, 2016 from 10:00 AM—2:00 PM at 65 Pine Hill Road**

Chairman Harriman opened the public hearing.

Jane Wass, Secretary of Hospital & Community Aid Association, addressed the Board. She stated the Fall Fundraiser is a way to raise money to purchase equipment for patient care for Huggins Hospital. She stated all medical equipment is free to everyone.

Chairman Harriman closed the public hearing.

Chairman Harriman questioned the parking.

It was moved by Luke Freudenberg and seconded by Linda Murray to approve the issuance of a Temporary Outdoor Event Permit to the Hospital & Community Aid Association, Inc to hold Fall Fundraisers on October 7-8, 14-15, 21-22, 28-29, November 4-5, 11-12, 18-19, December 2-3, 9-10, and 16-17, 2016 from 10:00 AM – 2:00 PM at 65 Pine Hill Road. Members voted and being none opposed, the motion passed.

Bulk Vote

- A. Weekly Manifests**
September 30, 2016
October 7, 2016

- B. Notice of Intent to Cut Wood or Timber**

- i. Brown's Ridge Road Tax Map 78, Lot 15 and
Tax Map 77, Lot 20

C. Warrant for November 8th general election

It was moved by Linda Murray and seconded by Dave Bowers to approve to add the Warrant for November 8th to the Bulk Vote. Members voted and being none opposed, the motion passed.

It was moved by Dave Bowers and seconded by Linda Murray to approve the items A through C in the Bulk Vote. Members voted and being none opposed, the motion passed.

Appointments

i. Trustees of Trust Funds-Alternate Member

Bob Stewart, Treasurer, addressed the Board. He recommended Mary O'Brien for the position.

Mary O'Brien stated her interest as an Alternate Member.

It was moved by Linda Murray and seconded by Dave Bowers to approve the appointment of Mary O'Brien to the position of Alternate Member of the Trustees of Trust Funds for a term through July 31, 2017. Members voted and being none opposed, the motion passed.

New Business

A. Library Trustees-Library Building Project Update

Cindy Scott, Library Director, addressed the Board. She stated Phase I is completed. She received the information from the architect today on the budgetary maximum price of \$4,996, 550.00. There might still be a little room to lower that price. She stated the Library will have an Open House on Saturday, October 15th. The architect will be there from 10:00 AM – 1:00 PM and tours will be given from 9:30 AM – 4:00 PM.

B. Wayfinding Signs Project

Chairman Harriman recused himself.

Kathy Barnard, Chairman of the Planning Board, addressed the Board. The Committee has held several meetings, has reviewed signage ideas from other communities, has determined that all businesses need to be offered the opportunity to be included on directional signs and is focusing on the following: Coordinated directional signs need to be provided, Kiosks with maps need to be available in several locations, paper maps need to be developed, a Google version of an app needs to be developed, and a cost for the implementation of this program needs to be determined. The original plan was to have these model signs in place this summer. However, that did not happen. The Planning Board discussed this issue and determined the project needs to be put “on hold” until the spring of 2017. In 2017 there will be a new Planning Director to guide the Committee and in the spring/early summer there will be more pedestrian traffic in the downtown area to comment on the proposed signs.

C. Electric Rates for 2017

Mr. Owen, Town Manager, addressed the Board. He stated the Town was successful in obtaining a new 5-year electric power supply contract with no significant increase in electric supply costs but we did not anticipate significant increases in the forward capacity charges assessed on us by I.S.O. New England. These charges will add \$640,000 in 2017 and an additional \$900,000 in 2018 so that means we need to consider raising the Town’s electric rates for 2017 and beyond. Our consultant, Mayhew Seavey, has provided an analysis, explanation, and rate options for the Board to consider. Of the three rate options that he presents the Town staff recommends that the Board adopt Option 2. This would result in proposed changes to our customer meter charges, Distribution Energy charges, Distribution Demand charges, and generation charges, which would yield about a 9.7 % increase in the electric bill of an average electric customer using 500 kwh per month.

Mayhew Seavey, Consultant of PLM Electric Power Engineering, addressed the Board. Mr. Seavey discussed the three options in detail. Option 1 was to increase Distribution rates to produce the desired \$350 thousand in Net Income and to reset Generation charges annually to recover forecast purchased power costs. Option 2 was to increase Distribution rates to produce the desired \$350 thousand in Net Income and to set Generation charges to recover purchased power costs over the five-year period without annual changes. Option 3 was to leave Distribution rates unchanged and to set Generation charges to produce the \$350 Net Income and recover purchased power costs over the five-year period without annual changes.

Chairman Harriman asked if the capacity charges would affect other towns as well.

Linda Murray asked if the rate would be effective on January 1, 2017.

Mr. Muccio stated the usage would be in January but the bill would be in February.

Linda Murray asked if the rates were locked for all five years.

Mr. Seavey stated the first four years are locked but the fifth year is an estimate.

Linda Murray stated for budgetary reasons she suggested they state the rate for 2017 and that they are projecting the rates for the following years but they could change.

It was moved by Dave Bowers and seconded by Linda Murray to approve the following increases in the Town's electric rates effective usage incurred on or after January 1, 2017. See chart below. Members voted and being none opposed, the motion passed.

Charge	Domestic Service	General Service	General Service Demand
Customer	\$5.55/mo	\$6.66/mo	\$23.31/mo
Distribution			
Energy	\$0.0352/kwh	\$0.0380/kwh	
Distribution			\$6.66/kwh
Demand			
Generation	\$0.1024/kwh	\$0.1024/kwh	\$0.1024/kwh

D. Status Update – Center Street Reconstruction Project

Dave Ford, Public Works Director, addressed the Board. He stated that the project has been redesigned to start in the spring. The approach involves seeking additional funding of \$800,000 at the upcoming 2017 Town Meeting. Approximately \$700,000 would be for state grants with just \$100,000 in Town funds.

Linda Murray stated construction in the middle of the summer would be bad for our businesses downtown. She stated the project will tie up Center Street but will also back up Main Street and it could cause people to avoid coming to Wolfeboro. She felt that the project should start in the fall of 2017.

Dave Ford stated they wouldn't do any digging in July and August.

Chairman Harriman agreed that the project should start in the fall.

E. Budget Hearings

i. Wolfeboro Public Library

Cindy Scott addressed the Board.

Ms. Murray questioned line 01-45500-830 Programs.

Ms. Murray stated you have only used \$300.00.

Ms. Scott stated they have a huge demand for more programs.

The Library part-time position was put on the Revisit List.

ii. Libby Museum

Sheryll Ross addressed the Board. She asked to have a 3rd part-time employee added that would help with the programs.

Linda Murray asked if they received any revenue from the programs.

Ms. Ross stated the programs are free.

Ms. Murray questioned line 01-45891-380 Outside Services.

Ms. Ross explained that extra cleaning was needed. They had the floors redone this year and extra cleaning of cobwebs outside the building was needed.

Linda Murray questioned the final budget decreasing by \$719.00. She stated it didn't look correct.

The part-time position of a third person was put on the Revisit List.

iii. Conservation Commission

Dan Coons addressed the Board.

Linda Murray questioned line 01-46110-112 Clerical Salaries.

Mr. Coons felt the amount was not adequate in the past.

Linda Murray questioned line 01-46110-490 Other Property Services.

Ms. Murray stated only \$300.00 have been spent so far and last year only \$592.00 were spend but \$1700.00 was allotted.

Mr. Coons stated they have some fall projects that need to be paid for.

Ms. Murray asked the price.

Mr. Coons thought they would spend \$800 -\$900 this year.

Linda Murray questioned line 01-46110-610. She asked about the pet waste bags.

Mr. Coons stated he would check on that.

iv. Assessing

Todd Haywood addressed the Board.

Linda Murray questioned line 01-41503-390 Other Purchased Services.

Mr. Haywood explained this is for superior court cases.

Mr. Owen stated it is hard to know the exact amount needed.

Ms. Murray asked how many BTLA cases we have.

Mr. Haywood stated 25 with 4 hearings possible.

Old Business

Linda Murray asked to change the date of the October 21, 2016 budget hearing. She stated Roger, her husband had received a letter from the Office of the Superintendent of the United States Naval Academy stating his aunt was to be honored. They are building a new 206 square foot Siper Building and it is being named in honor of his aunt, Admiral Grace Murray Hopper.

The Board agreed to move the October 21st budget meeting to October 18th.

Other Business

Linda Murray stated she received an email with a complaint that Metrocast is charging to hook up to HD and she wanted to know if the Town knew about this charge.

Linda Murray stated they had received information from NH DES for the Mount Washington to push the sandbar away from the town docks so they were able to dock at our town docks. She was happy to report that no milfoil was spotted or disturbed.

Dave Bowers stated NH Public TV has been in Town preparing to produce a show on Wolfeboro.

Town Manager's Report

Mr. Owen stated the following:

The deadline for applications of the Planning Director was last Friday, September 30th. We received twelve applications and the screening Committee is meeting late tomorrow afternoon to review the applications.

We are accepting applications for the Director of the Libby Museum. There is no deadline for the position at this time.

Last Friday, September 30th was the deadline applications for funding from the Cate Memorial Event Committee. We received sixteen applications that would like funding so they have been sent out to the Committee for review.

Scott Pike will be returning to work for the Town of Wolfeboro as the Senior Treatment Plant Operator. He should be back working early next month.

The training last Thursday, September 29th on the Radar message trailer went well.

Employees have asked how the Town is going to treat the Christmas Holidays this year. This year Christmas will be on Sunday so their question is whether we will be closed Friday and Monday.

Chairman Harriman asked how this will affect the Transfer Station.

Mr. Owen stated he will look into it.

The Board agreed with being closed Friday and Monday.

There will be a gathering on Thursday, October 6th at 7 PM in the Parish Hall at the All Saints' Episcopal Church to hear an update by Maureen Beauregard, Families in Transition Founder and President, on the Hope House project.

Committee Reports

Luke Freudenberg attended a Budget Meeting on Monday night.

Linda Murray attended the meeting with the EDC and Planning Board and it went very well. She stated the CIP Committee is working on the final spreadsheets and are waiting to hear the final price of the Library and about some issues regarding the Foss Field Building. She attended a presentation on Business Retention and Expansion Phase 3. Ms. Murray explained that Phase 3 is when they start addressing the goals they got from the surveys that were taken. The digital footprint is being worked on. Ms. Murray was elected as the Chairman for the Special Events Committee with Steve Johnson elected as Vice Chairman.

Chairman Brad Harriman attended the Wolfeboro Community Television Meeting. Jim Goodwin has been hired as the Executive Director. Chairman Harriman attended the Planning Board Meeting.

Chairman Harriman thanked Peter for all his hard work while they were in transition of finding a new director.

Dave Bowers had nothing to report at this time.

Questions from the Press

Mr. Beeler asked Mr. Harriman if the plan for Brewster was approved.

Mr. Harriman stated it was approved.

Mr. Beeler asked Ms. Murray about more information about her aunt, Admiral Grace Murray Hopper.

Ms. Murray stated she would get him some information and he could speak to Roger about some great stories he had of his aunt.

Chairman Harriman congratulated Captain Dean Rondeau. He will be replacing Police Chief Chase.

Public Input

Limited to 3 Minutes per resident, not to exceed 15 minutes in total

None

It was moved by Linda Murray and seconded by Dave Bowers to enter into non-public session under RSA 91:3 II (a) to discuss collective bargaining. Roll call vote, Chairman Harriman – yes, Linda Murray – yes, Luke Freudenberg – yes, and Dave Bowers – yes. Being none opposed, the motion passed.

The Board re-entered public session at 9:08 PM.

Dave Bowers moved the Wolfeboro Board of Selectmen to seal the minutes of the October 5, 2016 non-public meeting. Linda Murray seconded. Roll call vote, Chairman Harriman – yes, Linda Murray – yes, Luke Freudenberg – yes, and Dave Bowers – yes. Being none opposed, the motion passed.

It was moved by Luke Freudenberg and seconded by Linda Murray to adjourn at 9:09 PM. Members voted and being none opposed, the motion passed.

Respectfully Submitted,
Michele Chamberlain