

**Wolfeboro Board of Selectmen
Meeting Minutes
March 16, 2022**

Members present: Chairman Linda Murray, Brad Harriman, Luke Freudenberg and Brian Deshaies.

Members excused: Dave Senecal

Staff present: Town Manager, James S. Pineo and Recording Secretary, Amelia Capone-Muccio.

Chairman Murray opened the meeting at 6:30 PM.

Non-Public Session RSA 91 A: 3 e

Mr. Pineo stated a non-public session is needed to discuss employment.

1. Discussion: HB 2 Meals and Rooms tax

Chairman Murray stated the Board has received a copy of HB 2 where the Governor is proposing to suspend the rooms and meals tax for the summer months. The Town of Wolfeboro receives about \$665,631.00 from this meals and room tax. The summer months are when we received the most business from this tax. This will have an impact on Wolfeboro because this will reduced the revenue we received which affects the tax rate. The Board asked the Town Manager to draft a letter opposing this bill. (See attached copy)

Mr. Deshaies stated he is hoping they can address with our representatives at our meeting next week. He heard from people that a lot of states are having bumper revenues. He also heard if this happens there is money going to the towns to cover the loss.

Chairman Murray stated she would like to send this letter to our representatives and agree we should discuss it next week. She feels they should send this just the same to give the Town's official stance.

It was moved by Luke Freudenberg and seconded by Brad Harriman for the Wolfeboro Board of Selectmen to authorize the letter drafted by the Town Manager opposing HB 2 be sent. Members voted, being all in favor the motion passed.

2. Work Session-Bike Trail Committee

Discussion: Singletrack Alliances maps of existing trails

- a. Sewall Woods: Length, types, agreements, and future development
- b. Willey Brook West: Length, types of trails, agreements, and future development
- c. Willey Brook East: Length, types of trails, agreements, and future development
- d. Willey Brook New: Length, types of trails, agreements, and future development
- e. White Face Trails: Length, types of trails, agreements, and future development
- f. Task Mountain Trails: Length, types of trails, agreements, and future development
- g. Abenaki Trails: Length, types of trails, agreements, and future development

Luke Freudenberg stepped down from discussion noting a conflict. He stated equipment was rented from his company to do this project.

Chairman Murray invited the Bike Trail Committee members to join them for the work session. The following were present for this discussion:

- Lynne Palmer, Chamber
- Dan Coons, Conservation Commission
- Rudy Meyer, Wolfeboro Single Track
- Cris Dow, Single Track Alliance.
- Jim Nupp

Rudy Meyer, representing Wolfeboro Single Track (WST) stated that Mr. Dow has a power point to review, that they feel will answer most of the questions and concerns. He stated that some of the copies in the print outs are not the greatest but maybe better in the presentation.

Cris Dow stated that there has been a lot of discussion on how the trails were developed and when. He reviewed the attached Power Point (this is NOT a Master Plan). He noted that the one that was presented previously was not supported and the plan is to have that redone.

Mr. Deshaies suggested a more clear delineation of the trails and how they are classified.

Jim Nupp replied there is a key that delineates the trail for skiing.

Mr. Meyer noted that the coloring is common use for creating that delineation of easy or hard trails.

Mr. Dow agrees in reviewing the maps he agrees they do need to take a better look to make the maps more consistent. As well as signage and being sure the trails are clearly marked.

Chairman Murray stated it is her understanding WST has an MOU with Lakes Region Conservation Trust. She questioned if they have any future development planned in there.

Mr. Meyer replied there is some improvement work they will be doing and working with them on that.

Mr. Harriman questioned the difference between single and double track.

Mr. Meyer replied double track would be a trail wide enough to drive a vehicle down, the cross country are double tracks, and single track is a hiking trail that is not very wide.

Mr. Coons stated the Conservation Commission is currently getting permission to put in a parking lot at Fernald Station.

Chairman Murray noted the Conservation Commission has a contract for this work like they have in the past.

Mr. Coons replied correct.

Mr. Nupp stated the area of Fernald Station is becoming very crowded all seasons of the year with the plowing of the lot in the winter.

Mr. Meyer noted that WST is grooming the trails in the winter and did request the town to plow the lot but that was denied.

Chairman Murray stated that is part of the issue, the Conservation Commission is expanding the lot and needs to deal with that, it is their trails and their property. She questioned if they plan to take care of the plowing and the maintenance of that.

Mr. Coons replied yes.

Mr. Meyer noted that WST also has work days out there spring cleaned up etc. That is part of their mission to help keep these trails maintained.

Mr. Deshaies questioned who the environmental watch dog of these trails is.

Mr. Coons replied of the Fernald Station trails, the Conservation Commission as they manage that property.

Mr. Deshaies questioned what has been done as far as done wetland mapping.

Mr. Coons replied yes when those trails were laid out he reviewed it and flagged it with Andrew Lester.

Chairman Murray questioned if the Conservation Commission has "as built" of these trails.

Mr. Coons replied no. It is something they could do for the future.

Chairman Murray stated it may be a good suggestion to start getting the plans in writing to provide a history.

Mr. Deshaies questioned if White Face or Trask Mountain would work well for a Frisbee Disc Golf Course.

Mr. Coons replied that he is not sure the Conservation easements would allow that. The Conservation Commission has been solicited by the Frisbee Disc Golf group on putting a course at Trask Mountain. It has not been reviewed by the full Conservation Commission as of yet.

Mr. Pineo stated he has a concerns based on some history with the access on a Class IV road and there are some traffic and access issues of this area.

Chairman Murray noted good point, they should keep track of if they should decide to expand that area.

Mr. Dow noted White Face is not included in this presentation because it is a hiking trail only.

Chairman Murray questioned with regards to Abenaki trails what are the new trails.

Mr. Dow noted that there was some concern of the spraying and the intent is to stay on the trail. The goal is to not impact the winter ski trails. He discussed that with the trail builder this morning.

Mr. Harriman reminded them there is new snow making up there as well.

Mr. Deshaies questioned the spray field area. He suggested having an overlay showing the fields the town still uses to spray.

Mr. Dow replied they can build trails to avoid that area.

Mr. Meyer stated if you walk that area today it is very wet.

Chairman Murray questioned the color delineation.

Mr. Down replied the blue is done and the red is what is needed to be finished.

Mr. Deshaies stated the cross country ski trails on the spray fields from his understanding can be used in the winter months when there is no spraying. It becomes an issue in the summer months when spraying is taking place.

Chairman Murray questioned wash outs and run off.

Mr. Dow replied all of the trails are in the Master Plan and they are constructed in a way to address run off and diverting into culverts to minimize erosion.

Mr. Deshaies questioned how they would control the trails usage, especially the one way trail.

Mr. Dow replied signage is important.

Mr. Deshaies stated again that he would like to see what trails are on the town's spray field property.

Chairman Murray clarified that they are not all spray fields but it is a parcel of about 100 acres where they need to see if there are trails there. She stated Mr. Pineo is working on getting a map of that. She questioned when the trails that are there were put in.

Mr. Meyers replied within the last three years, working with Parks and Recreation.

Chairman Murray questioned the structure.

Mr. Down replied these are built to today's standards and are safe.

Mr. Dehaies questioned the process of when the Cross Country Ski trails were put in.

Mr. Harriman stated he assisted in that development, he is not sure the process Mr. Flag took but assumed he received permission.

Chairman Murray replied that there was a process to put those in.

Mr. Deshaies when were they built.

Mr. Harriman replied started in mid-70s.

Mr. Nupp stated he was on the Pathway's Committee and there was a plan to link Abenaki and Sewall woods via Filterbed. He stated it was all designed with the idea to create a trail network throughout town. The Pathways Committee started in 2007 after the Master Plan to make Wolfeboro more walkable and ridable. When Pathways went out of existent, which is when Wolfeboro Single Track took over in a joint effort with the Cross Country group. He stated it does get fuzzy with Abenaki on who is responsible there, Parks and Recreation or WST.

Mr. Deshaies questioned how long they have owned the spray field property.

Mr. Pineo replied that he is working on that, getting that from the Public Works Director.

Chairman Murray questioned the usage and cost. What do the other trails charge.

Mr. Dow replied that their goal is not to charge for use. He believes it is about \$20-40 dollars for a pass. They also do a lot of fundraising to cover their costs. He noted that to limit liability they do not charge, member Brad Helfer, would be able to address that better than he could.

Mr. Deshaies questioned of how much that have in the bank.

Mr. Dow replied that he doesn't feel that is relative to this conversations so he declined to answer that.

Mr. Freudenberg questioned the estimate of \$30,000-\$40,000 to maintain the trails at Abenaki was a little high.

Mr. Dow replied they could probably look at that more, but subsidizing some volunteer work. He also said if they keep up with it, it keeps the cost down.

Mr. Deshaies said, Mr. Lester said the Abenaki trails would be about \$35,000 going forward.

Mr. Dow replied he thinks they should look into that estimate.

Chairman Murray requested a copy of the slide presentation. She stated the next meeting they should discuss when, how and the use of the land the Town purchased. She stated that they would need to move to Public Hearing process.

Mr. Dow questioned the time line for trail building.

Mr. Pineo stated a lot of information needs to be review by the Attorney as well as the mechanism to accept grants/donations.

Chairman stated they need to hold a public hearing on the bike trails and allow the public to weigh in.

Mr. Harriman agreed, they took that property by eminent domain for specific use so knowing if that can be used that way. He appreciates the presentation and feels better now they have had this information shared with them and are heading in a better direction.

Chairman Murray thanked them for the information, it was very helpful. She questioned the next meeting date.

Mr. Pineo replied April 13, 2022 would be a good date to gather information and they will be able to provide them with a better idea of a time line.

The next meeting is April 13th, 2022 at 6:30PM.

3. Non-Public Session RSA 91-A

Chairman Murray entertained a motion to enter into non-public session to discuss c, personnel.

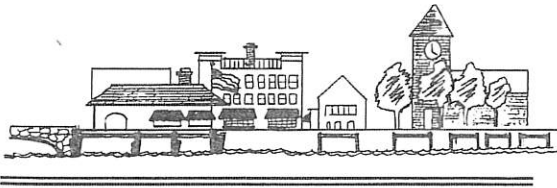
It was moved by Brad Harriman and seconded by Brian Deshaies to enter into non-public session at 8:31 to discuss personnel. Roll call vote Brad Harriman—yes, Linda Murray—yes, Luke Freudenberg—yes, and Brian Deshaies—yes. Being none opposed, the motion passed.

It was moved by Luke Freudenberg and seconded by Brian Deshaies to seal the minutes of March 16, 2022. Roll call vote Brad Harriman—yes, Linda Murray—yes, Luke Freudenberg—yes, and Brian Deshaies—yes. Being none opposed, the motion passed.

Being no further business before the Board, Chairman Murray entertained a motion to adjourn.

Brian Deshaies moved the Wolfeboro Board of Selectmen to adjourn at 9:15 PM. Brad Harriman seconded. Being none opposed, the motion passed.

Respectfully submitted,
Amelia Capone-Muccio



*Town of
Wolfeboro*

BOARD OF SELECTMEN

Linda Murray, Chair

David Senecal, Vice

Brian Deshaies

Luke Freudenberg

Brad Harriman

James S. Pineo, Town Manager

DRAFT

The Wolfeboro Board of Selectmen have been made aware that Governor Sununu is suggesting Meals & Rooms tax be "suspended" for the upcoming summer. The town of Wolfeboro has programmed \$465,631.00 in anticipated revenue from the Meals and Room Tax Distribution. This equates to \$0.19 per \$1,000.00 assessed valuation. Any reduction in this anticipated revenue, especially during the peak of summer tourism would certainly have a negative impact on the Wolfeboro taxpayer.

It is our understanding that both the House and Senate have a rule in place to not allow the introduction of a late bill. The Wolfeboro Board of Selectmen are asking that you stand behind the rule of not accepting a late bill. Should the House and Senate decide to accept a late bill which proposes the suspension of Meals & Rooms tax for any period of time, not be supported by you.

Thank you for your time and consideration in this very important matter which we belief will have a negative impact on our taxpayers.

DRAFT

3-16-2022
B.O.S.
attachment



2021 Review / 2022 Planning

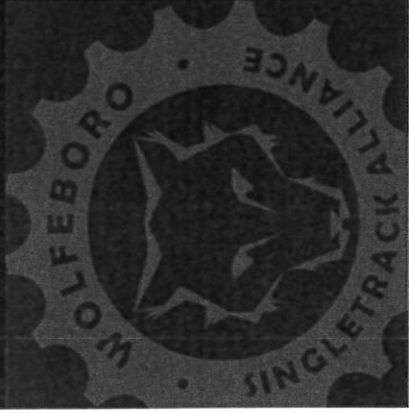
MARCH 2022

3-16-22
B.D.S.
attach

Topics

- 01 WSA Overview
- 02 Overview of the Trails
- 03 Future Vision and Opportunity

Note: This is NOT the Master Plan. We will be revising that and would like to work with the Town to complete it.



WOLFEBORO SINGLETRACK ALLIANCE

Dedicated to Building and Maintaining Mountain Bike Trails in Wolfeboro, NH.



OUR MISSION

The Wolfeboro Singletrack Alliance (WSA) is 501(c)(3) nonprofit organization dedicated to the development and care of sustainable, multi-use trails, designed for mountain biking.

- We are made up of passionate mountain bike riders of all ages, skills and disciplines.
- We work with land managers to ensure access to well built, sustainable trails while protecting the environment at the same time.
- WSA envisions Wolfeboro as a home and destination with an expanding network of sustainable trails providing mountain bikers and other non-motorized users with recreational and athletic opportunities.

WSA Board



ANDREW INGRAM
President



BRAD HELFER



CRIS DOW



DAN COONS



GRANT HATCH

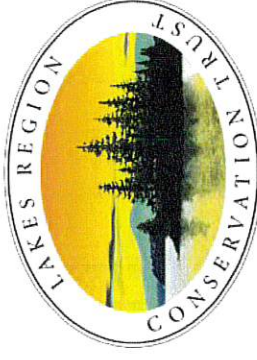


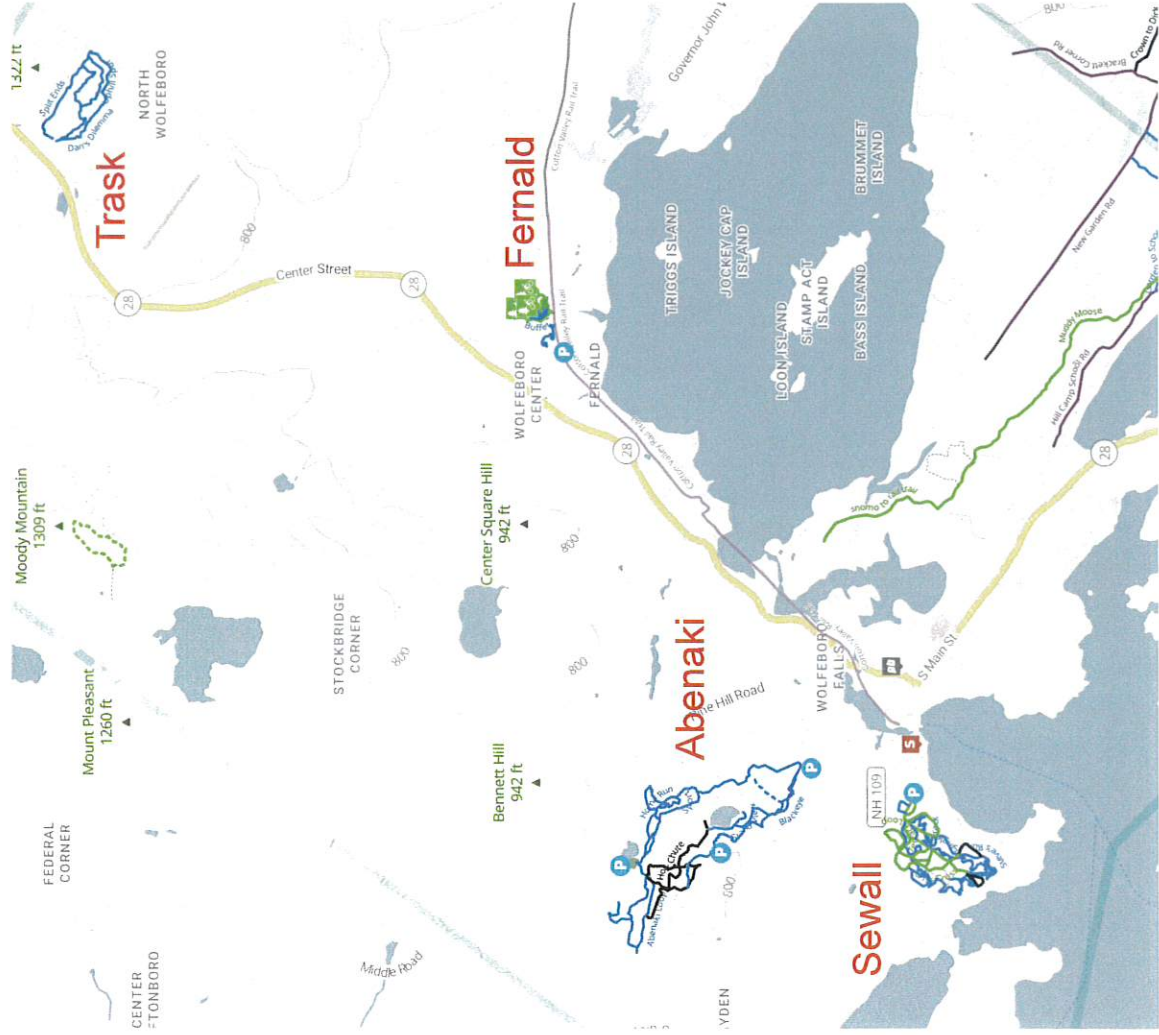
RUDY MEYER

Existing Partnerships and MOU's

WSA has been establishing many valuable relationships over the past few years.

- Lakes Region Conservation Trust
- Wolfeboro Tuftonboro Land Bank
- Wolfeboro Cross Country Ski Association
- Pathways of Wolfeboro
- Yum Yum Shop
- Summer Race Series
- Conservation Commission (MOU Final Draft Pending Signature)





Existing Mountain Bike Trails

- Abenaki: 5 miles
- Fernald: 3.5 miles
- Sewall Woods: 3.9 miles **
- Trask: 3.5 miles

* All trail miles are approximate

** Singletrack trails. Sewall has much more double-track

Sewall Woods



Sewall Woods Mountain Bike Trails

- [illegible]

Fernald

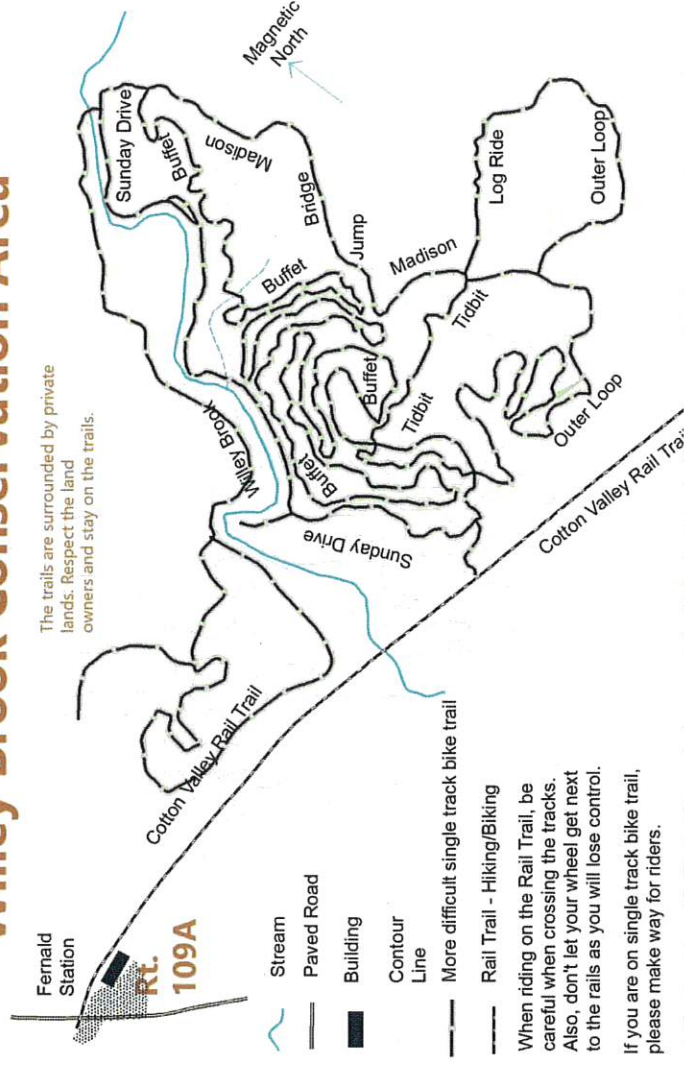
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Fernald

- 3.5 Miles
- "Green" trails
- 18"-24" wide
- The width of the trail will vary to allow for navigation around obstacles
- Connected to the Cotton Valley Rail Trail
- Managed by the Conservation Commission
- Year-round Riding
- Groomed for fat biking in the Winter
- Walking, Snowshoeing, XC Skiing also permitted

Willey Brook Conservation Area



Fernald (cont.)



Trask Mountain



Trask Mountain

- 3.5 Miles
- "Blue" trails
- 18" -24" Wide
- Managed by the Conservation Commission
- Hiking and Snowshoeing also permitted

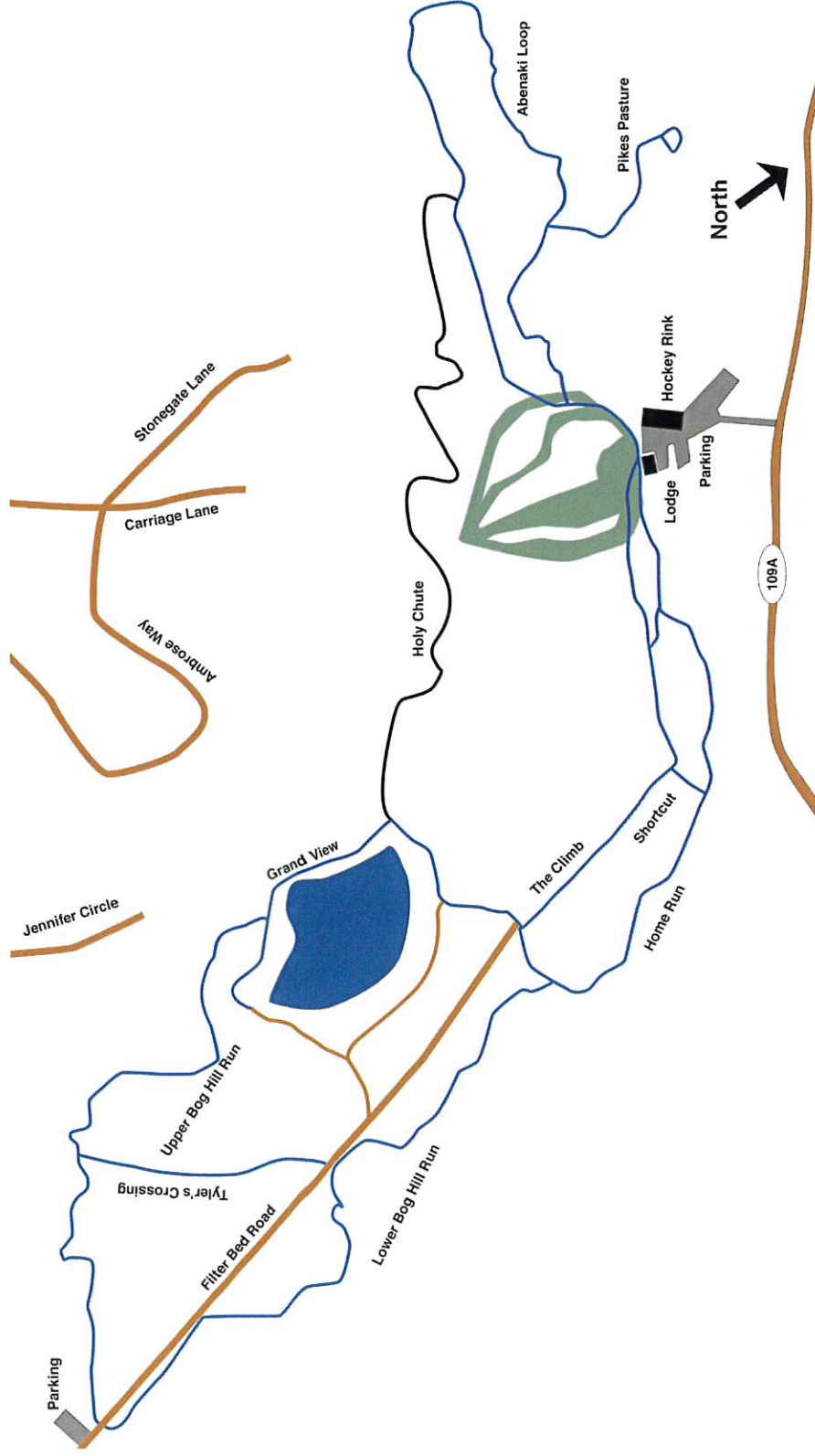


Abenaki

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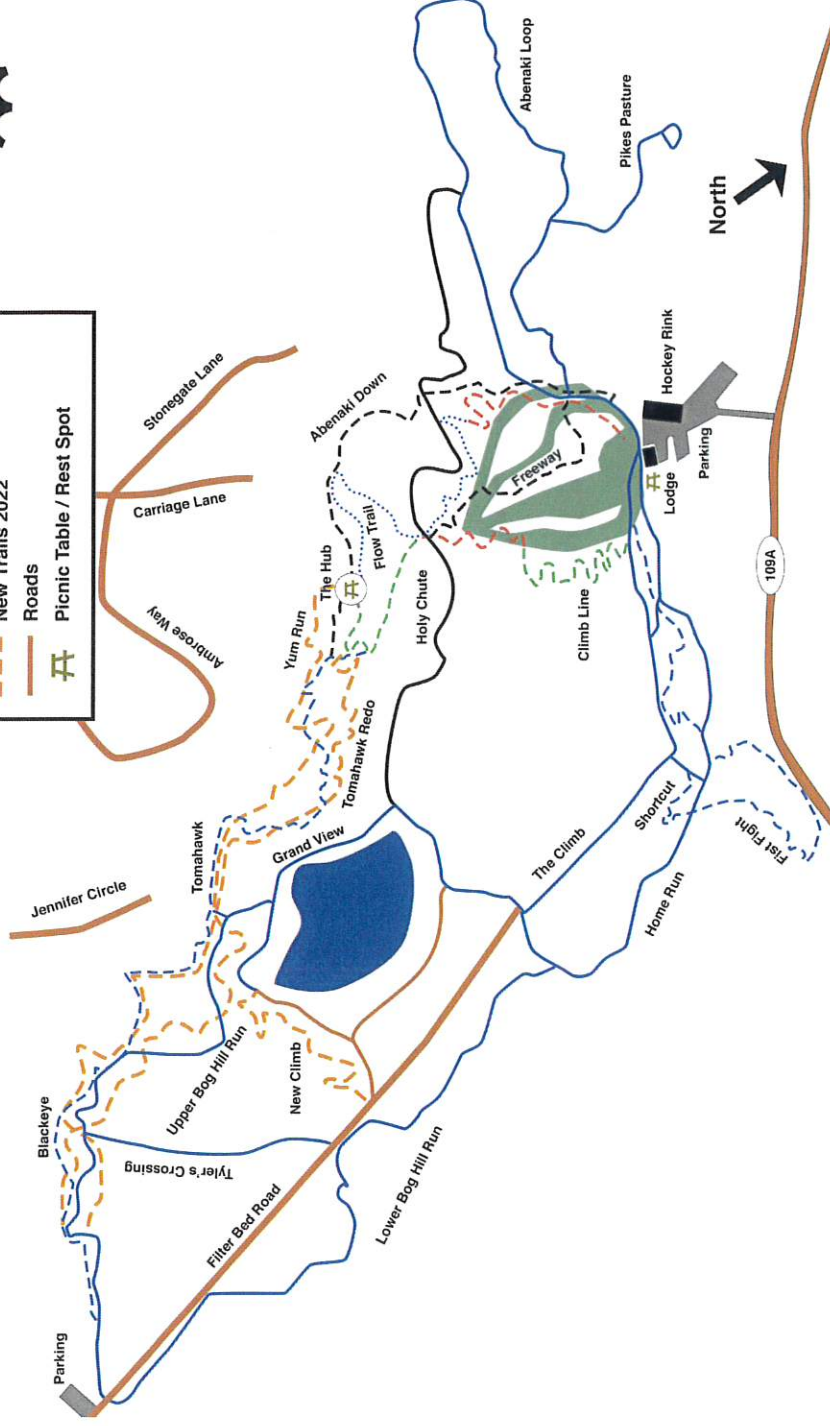
XC Ski Trails that have existed for many years



Abenaki Mountain Bike Trails



Easy Double Track
Easy Single Track
Intermediate Double Track
Intermediate Flow Trail
Trails To Be Completed 2022
New Trails 2022
Roads
Picnic Table / Rest Spot



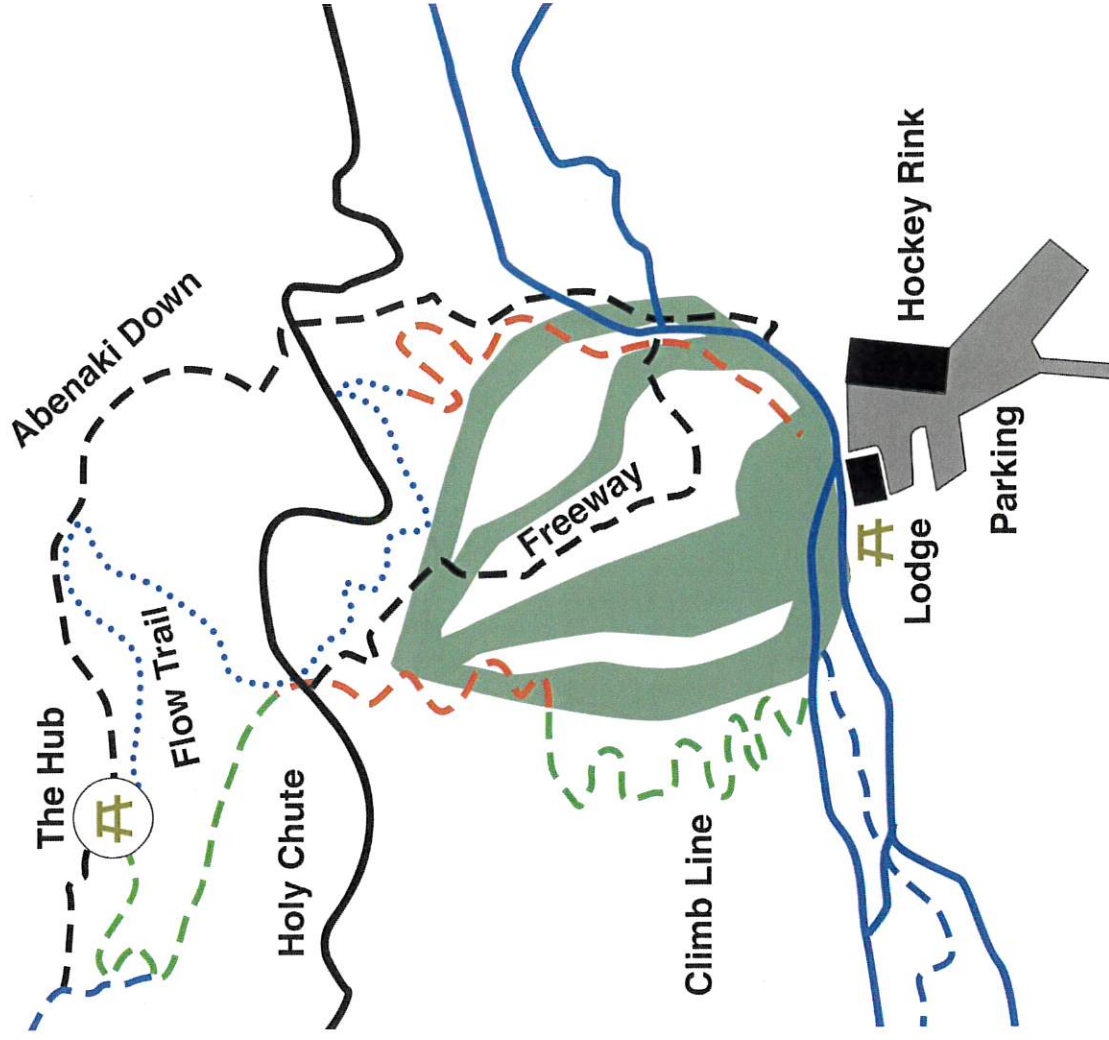
New Trails Built in 2021

In 2021 WSA worked with subcontractors to start construction on:

- Climb Line (Green Dash)
 - \$24,388 spent
 - \$6,000-10,000 remaining *
- Flow Trail (Blue Dots)
 - \$59,240 spent
 - \$60,000-\$130,000 remaining*

(Red Dashes signify what needs to be finished)

* Total length will determine final price



Climb Line

- Two-way Trail
- 5% Grade (or less)
- “Green” trail
- 18”-24” Wide
 - The width of the trail will vary to allow for navigation around obstacles
 - Optimized for climbing, with rolling switchbacks



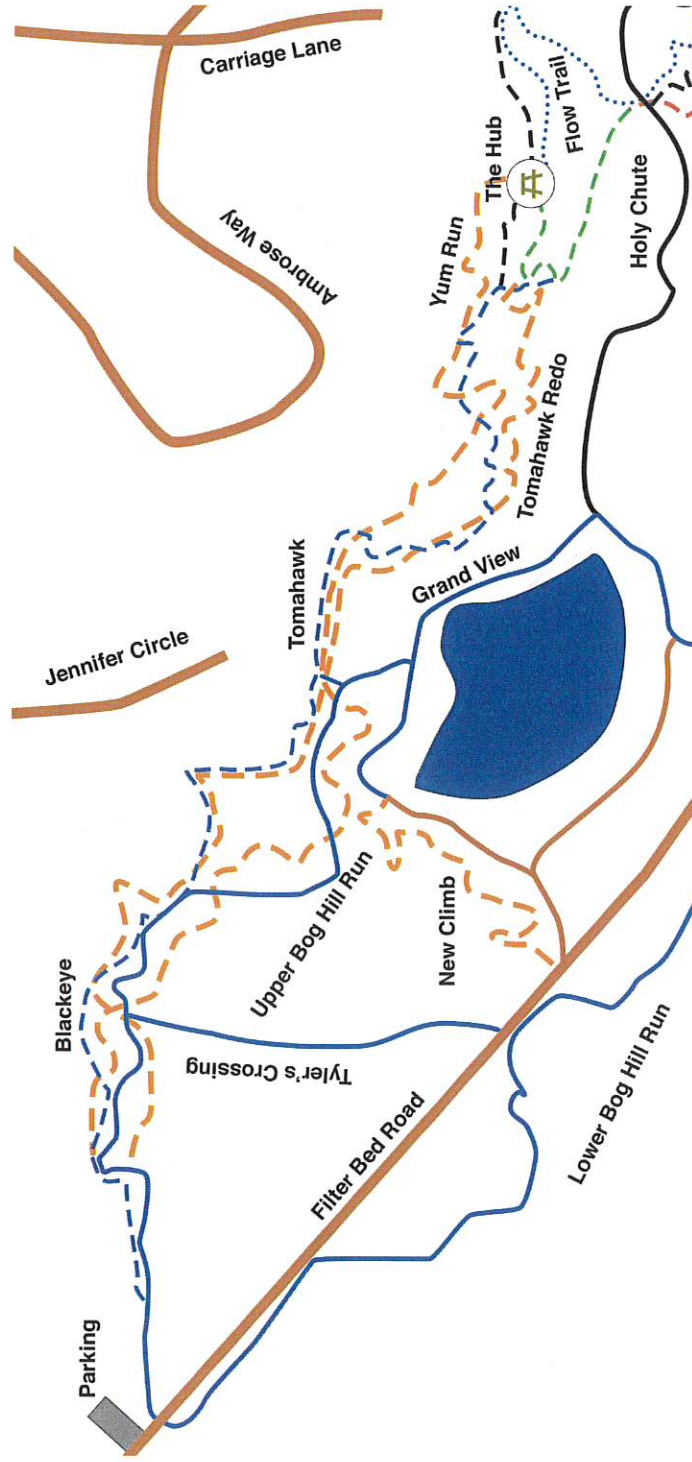


Flow Trail

- One-way Trail (downhill)
- 5 - 10% Grade
- "Blue" trail
- 36"-48" Wide
 - Safer for less experienced riders
 - Reduces trail maintenance
- Consists of jumps, berms, rollers, wooden flyovers and natural rock riding surfaces.
- All features are rollable and have no gaps in the jumps, which makes it open to all skill levels and will give a challenge to progress riders towards.

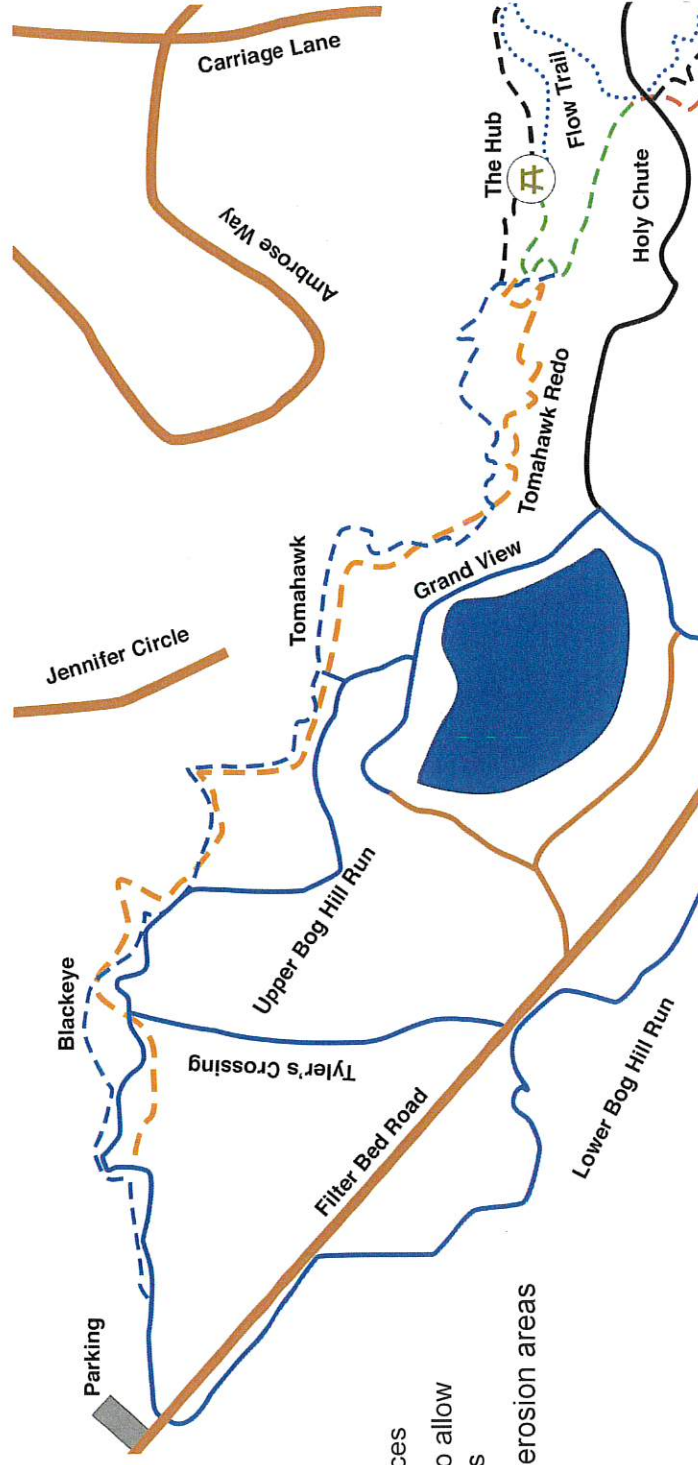
Proposed New Trails 2022

- Redo Tomahawk
 - \$40,000
- Build Yum Run
 - \$85,000
- Build New Climb
 - \$6,000
- Trail Signage, Kiosks, Building Materials, Equipment
 - \$65,000



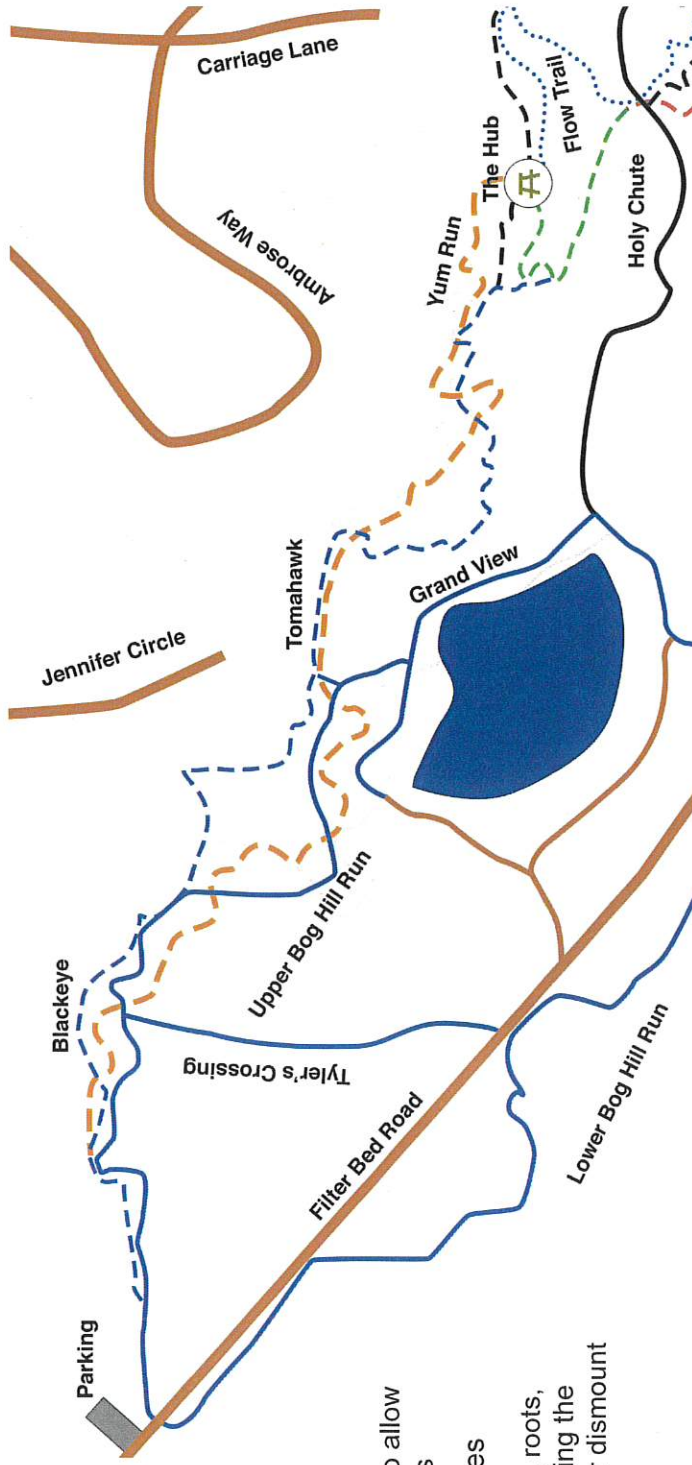
Tomahawk Redo

- Two-way trail
- 5-7% grade
- "Green" trail
- 24"-36" wide
- Some variability in riding surfaces
- The width of the trail will vary to allow for navigation around obstacles
- Address any safety issues and erosion areas on the existing trail



Yum Run

- One-way trail (downhill)
- 5-7% grade
- "Green" trail
- 24"-36" wide
- The width of the trail will vary to allow for navigation around obstacles
- Some variability in riding surfaces
- Examples include small jumps, roots, rocks and flowy turns, but nothing the rider can't safely ride around or dismount to walk.



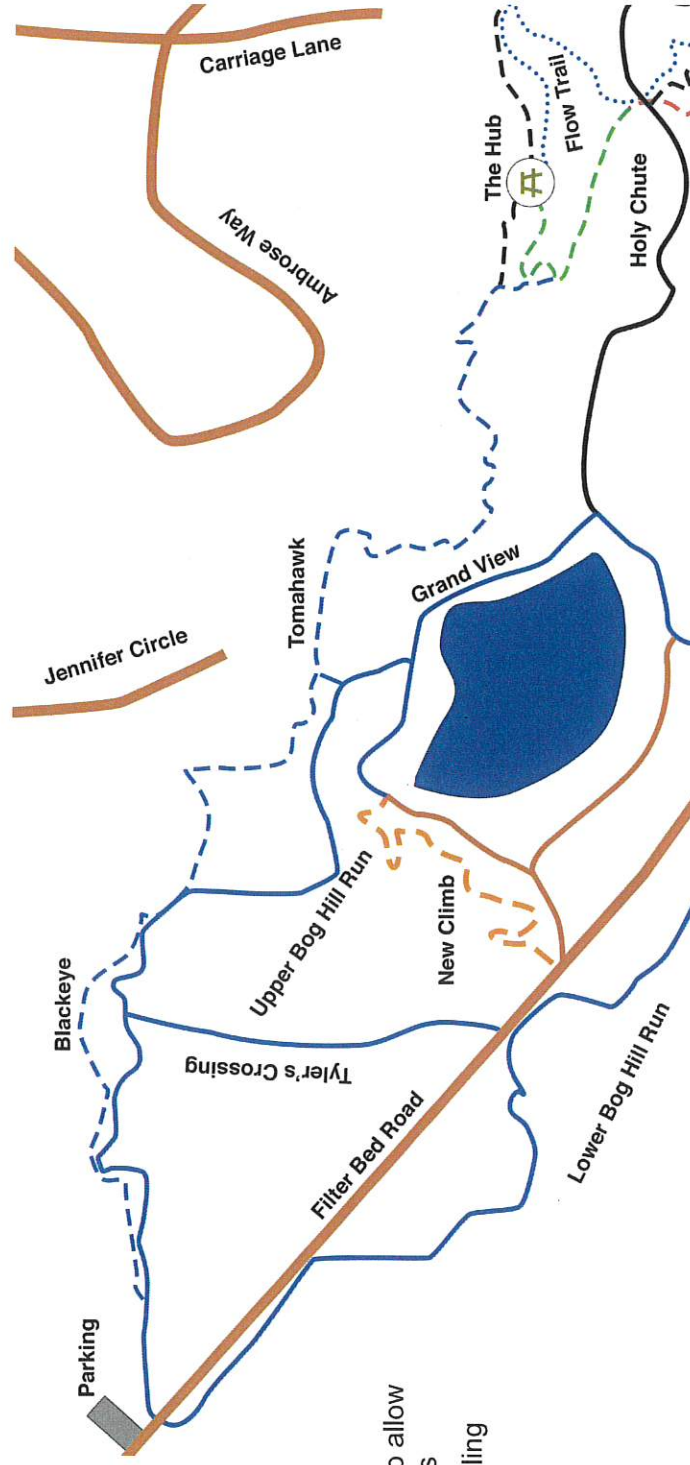
Yum Run (cont.)

- Enhanced Trail Features - "Flyovers"
 - The trail will have multiple flyovers with a 5ft wide riding surface, handrail and modern building techniques that meet standard building codes
 - These flyovers will cross over the Tomahawk Redo trail



New Climb

- One-way trail (uphill)
- 5% grade (or less)
- "Green" trail
- 18"-24" wide
- The width of the trail will vary to allow for navigation around obstacles
- Optimized for climbing, with rolling switchbacks

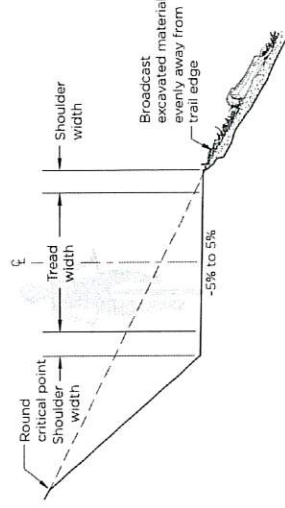


Trail Building Techniques

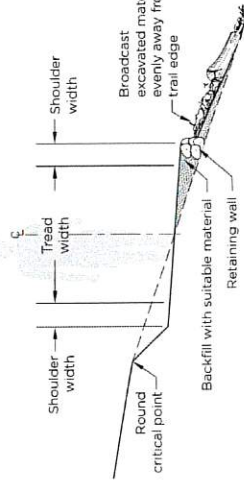
Natural surface trails meet the recreational demands of hikers, mountain bikers, equestrians, and other non-motorized recreational trail users. Proper trail construction is important to reduce ongoing maintenance costs as well as to ensure that the trail is both usable and enjoyable for intended user groups.

Further details on trail building will be outlined in the revised Master Plan.

FULL BENCH CONSTRUCTION TRAILS



PARTIAL BENCH CONSTRUCTION TRAILS



DESIGN STANDARDS

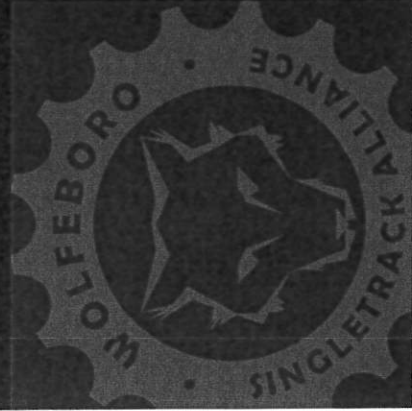
- **Tread:** Trail surface should be compacted native material soil.
- **Trail Benching:** Full bench trails provide the most durable trail construction however partial bench trails can provide an adequate trail surface where full bench trails are not possible or "singletrack" is desired without waiting for vegetation to re-naturalize adjacent to the trail. Partial bench trails are only allowed with retaining walls on the downhill side.
- **Trail Texture:** Trail texture should vary based on intended user skill level, with smoother trails for less-skilled users and rugged trails for more-skilled users
- **Tread Width:** Varies by anticipated use levels, skill levels, and types of users (24" - 8'-0").
- **Horizontal Clearance:** A 1 ft. shoulder maintained with minimum vegetation should be provided free of obstacles.
- **Vertical Clearance:** 8 ft. min., 10' where equestrian use is anticipated
- **Cross Slope** May vary from -5% to 5%, but always sloped counter to user forces.
- **Running Slope:** Varies by intended trail type, see guidelines on p. 72.
- **Drainage:** Provide regular grade reversals (approximately every 25') and exits for trail drainage.
- **Erosion Control:** Spread approved native seed mix throughout disturbed soil areas along all new trails.
- **Additional Resources:** US Forest Service Standard Trail Plans and Specifications, IMBA Trail Solutions: IMBA's Guide to Building Sweet Singletrack (2004)



Future Trail Maintenance

- Trails being build at Abenaki are using the latest and most innovative trail-building techniques
 - Culverts, grading, and proper drainage techniques will limit erosion.
 - Volunteer Days would take care of a vast amount of maintenance.
- WSA has steadily increased its volunteer and membership base every year since its inception.

Overarching Vision



Future Vision & Opportunity

- Solidify our partnership with the Town of Wolfeboro
- Be the conduit for communication around trail building
- Continue to build awareness in the community and neighboring communities
- Continue to take advantage of the growth of Winter Fat Tire biking
- Help connect the trail network to the schools and downtown



VOLUME 30, NO. 46

THE WEIRS, LAKE WINNIPESAUKEE, N.H., THURSDAY, NOVEMBER 18, 2021

COMPLIMENTAR



Fernald Station Trails are for people of all ages and skill levels.

COURTESY PHOTO

FORGING A 'TRAIL' FOR SUCCESS

by Rob Levey

Winnipeg Correspondent

"If you build it, they will come" is not just a concept for baseball parks in town, but it's also the guiding principle behind the Fernald Station Trails in Wolfeboro. Singletrack Alliance (WSA), a nonprofit currently building multi-use trails throughout Wolfeboro, is a home and destination with an expanding network of sustainable trails that provide mountain bikers and other

non-motorized users with year-round recreational and athletic opportunities," explained WSA Founder Andrew Fernald.

This vision has resulted in nearly a dozen miles of new trails in Wolfeboro. Some of these trails include nearly 5 miles at Fernald Station and 4 miles at Sewall Woods, the latter of which has been created in partnership with Lakes Region Conservation Trust. WSA has also worked

with the Wolfeboro Conservation Commission to build approximately 3.5 miles of trails at Frazer Mountain.

According to Fernald, the trail network "We are in the starting phase of beginning work at Abenaki Ski area with opportunities to build out a number of other areas," he said.

As they formalize more part-

See **TRAIL** on 32

OBITUARY

BOB LAWTON
1931-2021
FUNSPOT FOUNDER &
WEIRS TIMES PUBLISHER



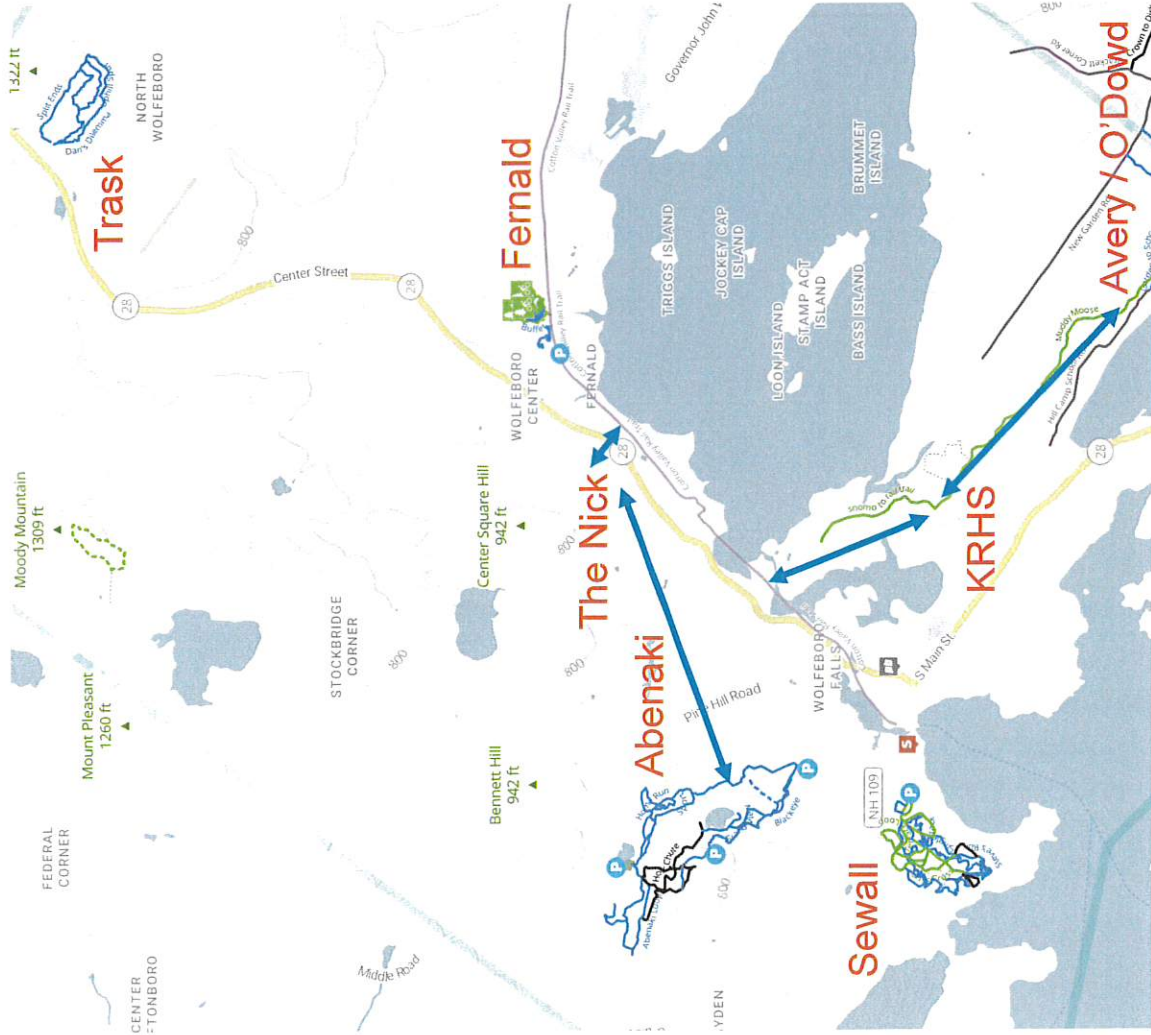
Robert "Bob" Lawton, 90, passed away peacefully on Thursday, November 11th, surrounded by family at Concord Hospital-Laconia.

Bob was born on March 2, 1931, in Akron, Ohio and later moved with his mother Doris and his brother John back to Lowell, Mass., where the family was originally from, and lived with their grandparents.

Bob's childhood visits to Lake Winnepesaukee ever summer as a young boy and in his twenties he move to the area permanently.

Bob attended Norwich University in Vermont where he majored in chemistry and later joined the army and served in the Chemical Corp stationed in Pusan, South Korea at the end of the war.

Bob later worked for the telephone company, but soon decided that he did not want to pursue a career in chemistry, but wanted to. See **LAWTON** on 3



Future Connections

- Connect KRHS/Crescent Lake School to Cotton Valley Rail Trail
- Connect Abenaki to the The Nick
- Connect The Nick to the Cotton Valley Rail Trail
- Connect to Avery/O'Dowd, to Merrymeeting Lake and Devil's Den area
- Connect future trails or trail networks...

Adding to Wolfeboro

—



Youth Cycling Events

- NEW ENGLAND YOUTH CYCLING reached out and asked WSA if we'd partner with them to host a race in June, at Abenaki, for 300-500 3rd-12th graders
 - "NEYC is an interscholastic cycling league that enables New England teens to strengthen body, mind, and character through the sport of cycling."
- Summer Race Series group would also like to do an event at Abenaki in July.
 - This would be an all-ages race. (100 participants)



Kingdom Trails - Burke, VT

\$10 MM

Estimated yearly economic
impact and/or direct spending

\$115

Spent daily, on average, by out
of state visitors

2.75 Days

Average length of stay in the
area by out of state visitors.

84%

Visitors from out of state

1,819

Family Annual Memberships

5,045

Kids 15 & Under

Beyond the Data

- Trails create recreational opportunities for a wide range of community members.





Thank You!