

**Wolfeboro Board of Selectmen
Meeting Minutes
October 5, 2022**

Members present: Chairman Dave Senecal, Vice Chair Brad Harriman, Luke Freudenberg, Linda Murray (virtually), and Brian Deshaies.

Staff present: Town Manager, James S. Pineo

Chairman Senecal opened the meeting at 6:30 PM.

Non-Public Session RSA 91 A: 3 e

Mr. Pineo stated a non-public session is needed under employment.

1. Consideration of Minutes

None

2. Public Hearings

Temporary Event Permit(s)

- i. **The Wolfeboro Board of Selectmen will hold a Public Hearing on Wednesday, October 5, 2022 at approximately 6:30 PM at the Great Hall Town Hall, 84 South Main Street, Wolfeboro, New Hampshire for consideration of a Temporary Event Permit for the Nick to host a Triathlon on July 29, 2023, at Albee Beach, Rt. 28, Rt. 109, Trotting Track Road and Percy Drive. Permit #2023-2**

Chairman Senecal opened the Public Hearing.

Vince Vaccaro of Tri Tek events addressed the Board to speak to the permit. This will be the second event and he has spoke to both Police and Fire to address the concerns last year.

Being no others to speak for or against the permit, Chairman Senecal closed the Public Hearing.

Luke Freudenberg noted that Police is requiring five police details, insurance certificate will be needed as well.

It was moved by Luke Freudenberg and seconded by Brian Deshaies to issue a Temporary Event Permit for the Nick to host a Triathlon on July 29, 2023, at Albee Beach, Rt. 28, Rt. 109, Trotting Track Road and Percy Drive. Permit #2023-2 contingent upon NH State approval, submitting insurance certificate no later than 2 weeks prior to the event, and securing five Wolfeboro Police details. Members voted, being none opposed, the motion passed.

- ii. **The Wolfeboro Board of Selectmen to hold a Public Hearing on Wednesday, October 5, 2022 at approximately 6:30 PM at the Great Hall Town Hall, 84 South Main Street, Wolfeboro, New Hampshire for consideration of a Temporary Event Permit for the Governor Wentworth Art**

**Council to host a Fall Art Display at the Wolfeboro Public Library from
October 15-31, 2022. Permit #2022-71**

Chairman Senecal opened the Public Hearing.

Jerome Holden addressed the Board to explain it is a paint a leaf display.

Being none to speak for or against the permit, Chairman Senecal closed the public hearing.

It was moved by Brian Deshaies and seconded by Luke Freudenberg to issue a Temporary Event Permit for the Governor Wentworth Art Council to host a Fall Art Display at the Wolfeboro Public Library from October 15-31, 2022. Permit #2022-71. Members voted, being none opposed, the motion passed.

Unanticipated Funds

i. The Wolfeboro Board of Selectmen will hold a Public Hearing on Wednesday, October 5, 2022, at approximately 6:30 PM in the Great Hall of the Wolfeboro Town Hall for the acceptance of unanticipated funds valued at less than \$10,000 in accordance with RSA 31:95-b III (a), to accept a donation from Wolfeboro Single Track Alliance of a rescue litter to the Wolfeboro Fire-Rescue Department valued at \$ 5,252.57.

Chairman Senecal opened the Public Hearing.

Nate Nichols, Deputy Chief, addressed the Board to speak to the donation and stated when the department evaluated the capability to perform rescues on the bike trails and wilderness in general, they have old, heavy equipment. This donation will update those recues and make it easier.

Chairman Senecal questioned one wheel?

Deputy Nichols replied it is a one-wheeled rescue litter.

Being no one to speak for or against the permit, Chairman Senecal closed the Public Hearing.

It was moved by Brad Harriman and seconded by Brian Deshaies moved to accept the unanticipated funds valued at less than \$10,000 in accordance with RSA 31:95-b III (a), to accept a donation from Wolfeboro Single Track Alliance of a rescue litter to the Wolfeboro Fire-Rescue Department valued at \$ 5,252.57. Members voted, being none opposed, the motion passed.

3. Bulk Vote

A.

Weekly Manifests

i. September 23, 2022	\$ 258,909.52
ii. September 30, 2022	\$ 1,064,744.49 (school check)

B. Intent to Cut Wood and Timber & Warrant

i. Brown's Ridge Rd	Tax Map 63 Lot 12
ii. Rt. 109	Tax Map 182 Lot 10 & 11
	Tax Map 196 Lot 6
	Tax Map 197 Lot 4

C. Property Tax Abatement

i. South Main Street #9 2020

Tax Map 232 Lot 4 \$7,384.60

232 Lot 5 \$7,383.60

ii. South Main Street #30 2021

Tax Map 232 Lot 4 \$7,379.85

232 Lot 5 \$7,410.85

D. 2022 MS-1 Summary of Valuation

E. 2022 MS-1V Lower Beech Pond Summary Inventory Valuation Report

F. Raffle Permits

i. American Legion Post 18-Harriman-Hale Auxiliary

ii. Winnepesaukee DAR Chapter

It was moved by Luke Freudenberg moved Brian Deshaies seconded approving Bulk Vote Items A-F above. Members voted, being all in favor, the motion passed.

4. Board/Committee Appointments:

N/A

5. New Business

A. Approval: Public Thank you of Dock Attendants/ Program Update

Chairman Senecal stated on behalf of the Town of Wolfeboro, the Wolfeboro Board of Selectmen would like to thank the talented group of employees who participated in the Town's PILOT program for summer Dock Attendants. The Town is aware that the Wolfeboro Bay Docks have been very busy during the summer season with hardly any empty dock slips available and boats regularly circling the bay to wait for spots. This program has greatly reduced the number of boats circling the bay by assisting boaters with docking to maximize the use of spaces. On behalf of the Board and the Town of Wolfeboro we acknowledge how lucky we are and appreciate the staff who worked extra hours this summer to make this program successful. He listed off the following employees:

- Jim Aponas
- Bruce Marinell
- Scott Vaccarro
- Steve Pesche
- Jeremy Malo
- Steve MacMartin
- Lance Gauthier
- Joey Allen

He continued to state he personally watched the staff on the weekends with this program, it was very beneficial to the town. Mr. Freudenberg was also seen at the Town docks helping as well.

Mr. Pineo thanked the staff as well it was a great program.

Bruce Marinel addressed the Board and thanked the Board of Selectmen for making the program possible. He stated that this program not only helps folks out, but it has been saving the docks. He used to repair the docks every Monday and Tuesday and they haven't had to do that. He stated it was a pleasure working with Luke Freudenberg, Linda Murray, Dave Ford, Amy Capone Muccio and all the wonderful people who visited this summer. The visitors loved the service they received and even had many people with disabilities have access to the docks. Lastly, he thanked all those who helped work the weekends to do this. He thanked Hot Dog Bob for all his support, the hotdogs, and drinks he gave them.

Jim Aponas addressed the Board and stated that the program worked very well this summer. They witnessed many accidents and report them this summer and more importantly saved the docks from damage. He stated the feedback they received was overwhelming and appreciated. He stated it is a lot of work and very busy, they were able to fill spots and make docking easier.

Chairman Senecal stated there is a budget proposed for next year.

B. Approval: 2022 Trial period of Wolfeboro Single Track Alliance

Mr. Pineo introduced the topic noting that Cris Dow will provide an update since the Board last discussed this topic. He provided the Board with a copy of what the town has identified as a need for safety of the trails and maintenance.

Cris Dow addressed the Board to review the Power Point presentation. (See attached).

Brian Deshaies questioned maintenance and who will be responsible.

Mr. Pineo replied this will need voter approval and if approved Parks and Recreation would tour the facility to ensure it is safe for cycling.

Mr. Deshaies spoke to the licensing agreement where signage would be installed before use, and the trail was used this summer with out signage.

Mr. Dow replied that was the only thing not done.

Mr. Deshaies questioned the covering of the pipe.

Mr. Dow replied it was completed and Chief Zotti said it was fine.

Mr. Deshaies questioned when the trails close for the season.

Mr. Dow replied they have hours, but not closure date. He stated they will post in the spring trail closures.

Mr. Deshaies provided a photo and questioned if all of those items were addressed.

Mr. Pineo replied the agreement lies out the dates, November 30th is the closure.

Mr. Deshaies questioned what the plan is to keep people off the trail.

Mr. Dow replied to signage will be used and post on social media.

Mr. Deshaies questioned bridges and structures on the property, he questioned if that can be allowed with the town receiving financial assistance on that property. He questioned if the license agreement is updated annually.

Mr. Pineo replied that can be discussed between the Board and WSA.

Mr. Dow replied they will be looking for a multiyear agreement like they have done with the Conservation Commission.

C. Approval: Institutional Exempt Property Policy and Procedures-Assessing

Mr. Pineo introduced the item and at the last meeting the Contract Assessor discussed the recent changes in institutional exempt properties. He has drafted a policy for the Board to consider, it has not been reviewed by legal yet.

The Board agreed to send the policy to legal for review.

D. Approval: Release of funds for the Lakes Region Model Railroad Museum

Mr. Pineo introduced the topic and noted John Simms would address this request. He stated that an escrow account was established during construction, and we have hit the benchmark to release the funds noting that some will remain in escrow until a certificate of occupancy is received.

Mr. Simms provided additional information to the stewardship agreement and the end of the phase with the L-CHIP program.

It was moved by Luke Freudenberq and seconded Brian Deshaies for the Wolfeboro Board of Selectmen to release \$16,000 of escrow funds to the Lakes Region Model Railroad Museum with \$8,000 remaining in the escrow account. Members voted, being none opposed, the motion passed.

E. Approval: Request for use of the Great Hall for a Political Campaign Forum

Edie Desmarais addressed the Board and stated in the past the Chamber of Commerce has held candidate forums for the community to attend. She felt it was a healthy opportunity for the candidates articulate their issues. The Chamber is not holding this event this year so they are seeking a request to use the Great Hall for this event.

Mr. Deshaies all parties, all offices invited.

Mrs. Desmarais replied yes anyone who wanted to.

Mr. Harriman stated he feels it's a good idea.

Mr. Freudenberg replied he is fine with it but like to see a nonprofit sponsor this event in the future.

Chairman Senecal noted this request is to waive the fees for the Great Hall as well.

It was moved by Brian Deshaies and seconded by Luke Freudenberg for the Wolfeboro Board Selectmen to waive the Great Hall use rules and fees to allow a candidate forum to be hosted in the Great Hall, on Tuesday October 25, 2022. Members voted and being all in favor, the motion

Mrs. Desmarais commented on how wonderful the new bike trails are. She hopes they do not close them for the winter as if there is no snow there is no reason why they can not be used.

Chairman Senecal replied to the Parks and Recreation department will be in charge of that.

F. Approval: Reallocation of ARPA Funds-Public Works

Mr. Pineo stated that in a review of the funds they have some reallocation of funds to be approved. He stated going forward staff will provide an accounting of the funds and there will be no more shifting of the use of funds going forward. He stated \$10,368 is needed for electrical control panels for a project and reduce a line by \$24,600 for a truck since a good price was received. The road work at Pleasant Valley and Upper Trask Mountain Road needs to be increased by \$51,346 due to escalation costs.

6. Other Business

Mr. Harriman questioned on Pleasant Valley Road project; the town received a grant for the road work is this in addition to those funds.

Mr. Pineo replied yes.

Chairman Senecal questioned how far this will take them down Pleasant Valley Road.

Mrs. Murray provided a summary of where the work is being done along the road.

It was moved by Luke Freudenberg and seconded by Brian Deshaies for the Wolfeboro Board of Selectmen to reallocate some of the ARPA funds received by changing authorization to spend by:

Adding \$10,368 to 01-49722-202 control panels

Reducing \$24,600 01-49722-404 Highway truck

Increase \$51,346.16 01-49722-205 Pleasant Valley Rd/Upper Trask Mountain Rd

Members voted, being all in favor, the motion passed.

7. Committee Reports

Mr. Harriman attended the Planning Board meeting last night.

Mr. Senecal attended the Conservation Commission meeting and part of an Abenaki meeting.

Mr. Freudenberg attended the ZBA meeting.

Mr. Deshaies attended the EDC meeting.

8. Town Manager's Report

Mr. Pineo reported the following:

- Approached by Carpentier School to assist in demolition of the new playground. The school has approached the town in providing a demo container. The Director of the Public Works offered a roll off dumpster at the site to dispose of it on site. The cost of this to the town is \$700 would the Board consider this donation.
- He attended the Planning Board meeting last evening on the Abenaki Lighting project and it was approved. The work has started already because the vendor has discovered some loose poles and making those repairs. Those lights will be operation for this winter.

- Budget work is still being done but the overall budget is up over 5%, and the General Fund is up 10%. He will need to make cuts to meet the 7% goal which will be a challenge.

Mrs. Murray suggested the Board use the Board of Selectmen's miscellaneous funds to cover the cost of the dumpster.

It was moved by Brad Harriman and seconded by for the Wolfeboro Board of Selectmen to allow a roll off dumpster be left at Carpentier School for playground removal debris. This cost would be allocated from the Board of Selectmen's miscellaneous funds. Members voted, all in favor, the motion passed.

Mrs. Murray questioned when the Board will receive the budget books as next Tuesday is the first budget meeting.

Mr. Pineo replied that he and the Finance Director will be working Sunday to finalize the budget and prep the books. He stated they have fallen behind a little.

9. Questions from the Press

Elissa Paquette stated she was around when the Community Playground was built, it was a large project she is sad to see it go, but is hopeful to see something take its place.

10. Public Input (Limited to 3 minutes per person and not to exceed 15 minutes in total)

Bobbi Boudman, Pleasant Valley Road, work is fabulous, and the workers are pleasant and kind. She also agrees about the playground. She requested the Board reach out to the Republics to let them know about the candidate's event, same with the Democrats.

11. Non-Public Session RSA 91-A

It was moved by Brian Deshaies and seconded by Luke Freudenberg for the Wolfeboro Board of Selectmen to enter nonpublic session to discuss employment at 7:37 PM. Roll call vote: Linda Murray-yes, Brad Harriman-yes, Dave Senecal-yes, Luke Freudenberg-yes and Brian Deshaies-yes. The motion passed.

The Board re-entered public session at 8.35 PM.

It was moved by Brian Deshaies and seconded by Luke Freudenberg to seal the minutes of October 5, 2022. Roll call vote: Linda Murray-yes, Brad Harriman-yes, Dave Senecal-yes, Luke Freudenberg-yes and Brian Deshaies-yes. The motion passed.

Being not further business before the Board, Chairman Senecal entertained a motion to adjourn.

It was moved by Luke Freudenberg and seconded by Brad Harriman to adjourn at 8:36 PM. Members voted, being all in favor, the motion passed.