

**Wolfeboro Board of Selectmen
Meeting Minutes
November 2, 2022**

Members present: Chairman Dave Senecal, Vice Chair Brad Harriman, Luke Freudenberg, Linda Murray, and Brian Deshaies.

Staff present: Town Manager, James S. Pineo, Kathryn Carpentier, Finance Director, Director of Operations of the Municipal Electric Department Barry Muccio, Town Treasurer, Carl Bagge, .

Chairman Senecal opened the meeting at 6:30 PM.

Non-Public Session RSA 91 A: 3 e

Mr. Pineo stated a non-public session is needed to discuss minutes.

1. Consideration of Minutes

➤ ***October 13, 2022***

It was moved by Linda Murray and seconded by Brian Deshaies to approve the Board of Selectmen's meeting minutes of October 13, 2022, as submitted. Members voted, being all in favor, the motion passed.

➤ ***October 19, 2022***

Mrs. Murray amended page four regarding the Mille B and to clarify if the project is not complete the Board could approve use of the recreational docks temporarily if needed to be sure not to interrupt the season.

It was moved by Brad Harriman and seconded by Luke Freudenberg to approve the Board of Selectmen's meeting minutes of October 19, 2022, as amended. Members voted, being all in favor, the motion passed.

2. Public Hearings

Unanticipated Funds

- 1. The Wolfeboro Board of Selectmen will hold a Public Hearing on Wednesday, November 2, 2022, at approximately 6:30 PM in the Great Hall of the Wolfeboro Town Hall for the acceptance of unanticipated funds for an amount awarded that is less than \$10,000 in accordance with RSA 31:95-b, relative to the donation of \$7,500.00 to the Warmth and More Fund.**

Chairman Senecal opened the Public Hearing.

Linda Siracusa addressed the Board and stated the Wolfeboro Lions Club held a fundraising event called the Chocolate Auction and the club chose to donate all the proceeds from this event to the Warmth and More Fund and they are proud to present \$7,500 to assist in helping those in need this heating season.

Being no others to speak for or against the permit, Chairman Senecal closed the Public Hearing.

It was moved by Brian Deshaies and seconded by Luke Freudenberg to accept the unanticipated funds for an amount awarded that is less than \$10,000 in accordance with RSA 31:95-b, relative to the donation of \$7,500.00 to the Warmth and More Fund. Members voted, being none opposed, the motion passed.

Temporary Event Permit

1. The Wolfeboro Board of Selectmen will hold a Public Hearing on Wednesday, November 2, 2022, at approximately 6:30 PM at the Great Hall Town Hall, 84 South Main Street, Wolfeboro, New Hampshire for consideration of a Temporary Event Permit for the Wolfeboro Chamber of Commerce to host Christmas in Wolfeboro from November 26, 2022, to December 25, 2022 at various locations downtown. Permit #2022-74

Chairman Senecal opened the Public Hearing.

Mary DeVries, Executive Director of the Chamber of Commerce, addressed the Board to present the request for this annual event beginning with the Santa Parade and Tree lighting. She noted the Police Department assists in the parade and the Municipal Electric Department sets up the tree.

Being none to speak for or against the permit, Chairman Senecal closed the public hearing.

It was moved by Brad Harriman and seconded by Luke Freudenberg to issue a Temporary Event Permit to the Wolfeboro Chamber of Commerce to host Christmas in Wolfeboro from November 26, 2022, to December 25, 2022 at various locations downtown. Permit #2022-74. Members voted, being none opposed, the motion passed.

Alcohol Permit

1. The Wolfeboro Board of Selectmen will hold a Public Hearing on Wednesday, November 2, 2022, on or about 6:30 PM at the Wolfeboro Town Hall Great Room, 84 South Main Street, Wolfeboro, New Hampshire to consider the application for an issuance of an Alcoholic Beverages Permit to the Wolfeboro Economic Development (Town of Wolfeboro) for a reception for area businesses on November 10, 2022, in the Great Hall at Town Hall from 5:00 PM – 7:00 PM.

Chairman Senecal opened the public hearing.

Lucy Van Cleve, Chair of the Economic Development Committee, addressed the Board to summarize the EDC wishes to host in the Great Hall as a follow up of summer for the business committee. The EDC would like to serve beer and wine at this event and will do so through O'Bistro and their offsite catering license.

Being no others to speak for or against the request, Chairman Senecal closed the public hearing.

Mrs. Murray stated she supports the event so long as the proper documentation is provided by O'Bistro to host beer and wine in the Great Hall.

It was moved by Linda Murray and seconded by Brian Deshaies for the Wolfeboro Board of Selectmen to issue an Alcoholic Beverages Permit to the Wolfeboro Economic Development (Town of Wolfeboro) for a reception for area businesses on November 10, 2022, in the Great Hall at Town Hall from 5:00 PM – 7:00 PM contingent upon received the liquor license permit and insurance certificate information from the offsite catering service or the EDC makes application to the State of NH for a one day liquor license permit. , in the Great Hall at Town Hall from 7:00 PM – 10:00 PM.

3. Bulk Vote

- I. Weekly Manifests
 - i. October 21, 2022, \$ 1,129,140.23
 - ii. October 28, 2022 \$ 524,000.66
- B. Intent to Cut Wood or Timber
 - i. Trask Mountain Rd Tax Map 26 Lot 1
- C. Property Tax Exemptions and Credits
 - i. 1205 Center St. Tax Map 43 Lot 4
 - ii. 3 Santis Way Tax Map 177 Block 10 Lot 137
- D. Raffle Permit
 - i. American Legion Auxiliary -Gift Basket Raffle

It was moved by Linda Murray moved Brian Deshaies seconded approving Bulk Vote Items A - D above. Members voted, being all in favor, the motion passed.

4. Board/Committee Appointments: N/A

5. New Business

A. Discussion: Molly and Jolly summer wrap up report-Wolfeboro Trolley Co.

Kathy Fairman of Wolfeboro Trolley Company addressed the Board to present a summer wrap up on the shuttle service this past summer. She referred to her summary attached.

Mr. Deshaies noted that the EV Charging parking is maximum of four hours and if people park in there longer they will be fined.

Ms. Fairman stated that brings up a good point, they do have two hour parking downtown but it is not enforced and that is where the issue is, the Town needs to decide if they are going to enforce the ordinance or not.

Mrs. Murray stated she likes the suggestion of another pick up on the opposite side of downtown. She does agree they do need to discuss whether the Town is going to enforce the parking limit ordinance or not.

Chairman Senecal stated these concerns should be shared with the Police Department.

Ms. Fairman replied she is sending a copy of this report to both the Police Commission and the Budget Committee and has shared with the Economic Development Committee.

B. Approval: Trask Mountain Road Class VI pole setting

Barry Muccio addressed the Board to discuss the two-pole line extension for the Lee's property on Trask Mountain Road. He stated the Town has a policy to follow when installing a line on a scenic road that starts with a public hearing of the Planning Board, which has been done and approved by the Board. He stated along with that process, the Board of Selectmen have the authority to grant poles and wires in the right of way and that is what he is here to do tonight. He is seeking the permission of the of the Board to sign the provided MED Pole location licensing form that depicts the pole sets being at the NHDOT required standard of 8 feet from the traveled way and the wired height above the traveled way also adheres to the standards for over the road traffic.

Mr. Deshaies stated that it is the town's responsibility to provide power to the citizens and he wants the Board to keep in mind the approach when private roads request to be taken over by the town. If the association has the ability to make the upgrades the town looks at those roads favorably.

Mr. Muccio noted this project will be fully funded by the customer, Mr. and Mrs. Lee.

It was moved by Luke Freudenberg and seconded by Brian Deshaies for the Wolfeboro Board of Selectmen to sign the Wolfeboro MED pole location plan referencing WO#4833 as approved at this meeting. Members voted and being all in favor, the motion passed.

C. Class VI Road- Scenic Road approval and Class VI Building Permit

Mrs. Murray stated she discussed a couple typos with the Executive Assistant and those have been corrected in the signed copy. She noted this was previously discussed at a meeting and there were some follow up items that need to be completed before the Board would sign it.

It was moved by Linda Murray and seconded by Brian Deshaies for the Wolfeboro Board of Selectmen to sign the amended Class VI Road-Scenic Road Building Permit agreement and issue a Building Permit to Keith and Kristen Lee for a portion of Trask Mountain Road, Tax Map 26, Lot 1 with the final contingency that any damage to the stonewalls within the right of way will be repaired. Members voted, being none opposed, the motion passed.

D. Discussion: Wolfeboro MED Building update- 22 Lehner Street

Mr. Pineo introduced the topic as follow up to the feasibility study for the MED Building, Mr. Muccio funding the repairs need to keep the building sound until a future use is determined.

Barry Muccio addressed the Board to stated that although there is no concrete plan for the future of the building at this time, they do recognize that they need to preserve the asset they have. He stated the repairs made were for preservation only and done to prevent any further deterioration. He reviewed the report of those basic repairs to the rubber membrane on the roof, sealing the leaking areas and repointing of bricks. Project is complete and came in under budget.

E. Approval: NH Public Deposit Investment Pool (NHPDIP)

Carl Bagge, Town Treasurer, addressed the Board to discuss the NH Public Deposit Investment Pool and the benefits to the Town of Wolfeboro. He stated that 400-500 Municipalities in the State participate

in this pool of short term investments with no fees. He stated they do have a great service they use now, but would like the opportunity to use some of the excess from funds in this program to get a good return on those funds. He noted that this is well within the towns policy to do but he felt that keeping the Board informed on these matters is important.

Mrs. Murray clarified that they will still continue to use Meredith Village Savings, this would be in addition to that. She stated as long as it meets all the necessary requirements, she supports it.

Ms. Carpentier addressed the Board and replied yes, the town has done its due diligence and she supports the Treasurer's request to add this as a resource.

F. Discussion: Building Permit Fees

Mr. Pineo stated this item has been tabled to the next meeting.

G. Approval: 2023 MOU for salt with Huggins Hospital agreement

Mr. Pineo introduced the item that this will be the third year of an agreement with Huggins Hospital for the storing of salt at the Town facility. He stated in the review with Huggins Hospital on the renewal, Huggins has requested a multiyear agreement. He stated that has been reviewed by Town Counsel and a three-year agreement is provided for approval.

Mrs. Murray stated that item #4 in the agreement with regards to storm water management and the easement is some concerns she has. She would prefer not to approve a multiyear agreement, so they do not loose track of those items. She stated if there is another way to track that, but right now this is the only way they have to do that.

Chairman Senecal agreed.

Mr. Pineo replied that he would investigate getting the easement process moving.

It was moved by Linda Murray and seconded by Luke Freudenberg for the Board of Selectmen to sign a one year agreement dated 11/2/2022 to 11/1/2023 with Huggins Hospital, MOU for salt. Members voted being all in favor the motion passed.

H. Approval: Instructional Exempt Property Police and Procedures

Mr. Pineo stated this was discussed at a previous meeting of the Board in which it was requested to be reviewed by legal counsel. He stated the areas of concern are the noticing date of March 15th seems like a tight schedule to adhere to and the Town providing the documentation puts the Town at risk.

Mrs. Murray agreed she suggests rewording that timeline to give 30 days and agrees not to provide the documents but advise where the documents could be found so they can get them, themselves. She also noted that RSA 72:23 should be referenced.

Mr. Pineo replied he would make those changes to the agreement.

I. Approval: Mountain Laurel Farm Solar Pasture Garden PILOT

Mrs. Murray noted in the letter form the Contract Assessor, the comment if the Board allows this agreement, this will require them to allow others. She would like to be sure that if these are approved on the Municipal Electric System, will there be a cap of how many they can approve.

Mr. Deshaies agreed, this should have been provided to Barry Muccio for review and comment.

Mr. Harriman pointed out that this is on Eversource's system.

Mr. Deshaies replied he is aware of that, but the issue once they approve this they would need to approve others that may be on the MED system and we need to know how that affects us.

It was moved by Brian Deshaies and seconded by Luke Freudenberg to table this approval pending review by MED staff and/or MED attorney, and the applicant comes to the meeting. Members voted and being all in favor, the motion passed.

J. Tighe & Bond potential development pickleball court Foss Field

Mr. Pineo introduced the topic and stated the Board has previously discussed a request of the pickleball group wishing to make an expansion of courts including indoor at the Foss Field. After some review of this property there is concern that the NH DES requirements of disturbing this property would make the project cost prohibitive and is probably not the right thing to do in this area.

Chairman Senecal agreed this was once a dump and has been capped and sealed.

Mr. Deshaies noted that he also prefers not to disturb this downtown green space.

It was moved by Dave Senecal and seconded by Brian Deshaies to not move forward with any further development of Foss Field area. Members voted, being none opposed, the motion passed.

K. Discussion: Capital Projects Update

Mr. Pineo reviewed the Capital Projects Update as provided. (See attached)

Mrs. Murray questioned the Private Road Policy.

Mr. Pineo replied that is in active discussion with a plan to have something read for the spring.

Mrs. Murray stated they used to get the monthly spreadsheet of the pond levels and she'd like to start getting that again.

L. Approval: Mill Street Pump Station authorization to sign

Mr. Pineo stated that in April of this year the Board signed the documents relative to the revolving fund for this project, however the wrong document was signed and the wrong script was read into the record so the Board needs to make that update tonight.

Mrs. Murray read the document attached.

It was moved Brian Deshaies and seconded by Linda Murray for the Wolfeboro Board of Selectmen to reconsider the April 13, 2022, vote under item one of that meeting which read, It was moved by Linda Murray and seconded by Luke Freudenberg to adopt the motion as read authorizing the Town Manager to sign all documents related to ARPA grants. Members voted, all being favor, the motion passed and to accept the above resolutions as read (attached). Members voted, being all in favor, the motion passed.

M. Discussion: 2023 proposed Warrant Articles

Mr. Pineo provided a draft set of Warrant Articles based on the CIP review. He stated that the cash is broken down as follow:

- \$1,083,000 for the General Fund
- \$1,320,000 Sewer Fund
- \$26,000 Water
- \$70,000 Electric Fund
- \$600,000 for Road funding

He noted that the property and liability insurance will increase 9% which was already budget for, but Workers compensation has a 9% decrease.

It was moved by Linda Murray and seconded by Dave Senecal to decrease line 1-41550-260 by \$21,220. Members voted, being none opposed, the motion passed.

It was moved by Linda Murray and seconded by Brad Harriman to correct the clerical error of line 1-41300-491 to \$64,325.000, Solid Waste Budget. Members voted, being none opposed, the motion passed.

It was moved by Linda Murray and seconded by Brad Harriman the following amounts will be used:

\$4.70 a gallon for heating oil contracted price

\$3.27 today's price for gas (no contract)

\$4.93 for diesel fuel contracted price

\$1.79 propane contracted price.

And to amend a total of \$26,095 for this change in several budgets. Members voted, being all in favor, the motion passed.

N. Approval: 2023 Proposed Budget approval

Kathryn Carpentier addressed the Board to request to send the budget to the Budget Committee for review completing the Board of Selectmen. The Budget Committee will begin their review on Wednesday.

It was moved by Linda Murray and seconded by Dave Senecal to send the \$31,247,7774.00 budget to the Budget Committee for review. Members voted, being all in favor, the motion passed.

6. Other Business

None.

7. Committee Reports

Mr. Harriman attended a Planning Board meeting and meeting on private road policy with the Town Manager and Public Works Director.

Mr. Senecal stated he attended a Public Safety Building Meeting, AFSCME negotiations, a Public Housing meeting and numerous budget meetings.

Mrs. Murray attended an EDC meeting, Last Night Wolfeboro meeting, Planning Board meeting and the Friends of Pop Whalen meeting.

Mr. Freudenberg attended a Public Safety Building meeting and budget meetings.

Mr. Deshaies attended an EDC meeting and budget meetings.

8. Town Manager's Report

Mr. Pineo reported that he has been attending budget meetings and thanked the staff for their hard work on the budget. He stated the Public Safety Building project is still ongoing.

9. Questions from the Press

None.

10. Public Input (Limited to 3 minutes per person and not to exceed 15 minutes in total)

Mary Schillereff provided the Board with a handout of her request to paint the storm drains and was dissatisfied with the Town Manager's office decision to table this request to the spring. She stated she has been promised the last five years and most recently in August that this would be something the town would do.

Chairman Senecal noted that any State roads would need permission of the state but they can address the town roads.

Mr. Pineo replied that he believes this is a good idea and over the years they have used an emblem to identify the drains but those are not conducive to plowing. He stated the reason he tabled the request to February is he feels this is something to incorporate in the spring painting of the sidewalks, it is not something they could do at this time of the year.

Chairman Senecal agreed this would make more sense to do with the spring painting of the sidewalks.

Mr. Harriman agreed it would be difficult to get the paint to adhere at this time of year.

Mrs. Murray agreed and she likes to see Mr. Pineo come back with a plan of when this will be done so we may track it and be sure it is completed.

Suzanne Ryan addressed the Board virtually to question what the status of Dave Ford is, is he on the payroll and what does he do? She noted his secretary has moved to the garage.

Mr. Pineo replied, Mr. Ford is retired from the Town of Wolfeboro but available to help close out projects as needed. His former administrative assistant has moved to the garage where the new Public Works Director's office is. He stated the Town plans to move forward with hiring an Engineer soon.

Captain Livie addressed the Board with regards to the parking concerns and that the town of Wolfeboro experienced its busiest summer in the twenty years he has lived here, managing the parking will be hard to keep up with.

11. Non-Public Session RSA 91-A

It was moved by Linda Murray and seconded by Brad Harriman for the Wolfeboro Board of Selectmen to enter nonpublic session to discuss legal, negotiations and reputation at 8:38 PM. Roll call vote; Linda Murray-yes, Brad Harriman-yes, Dave Senecal-yes, Luke Freudenberg-yes and Brian Deshaies-yes. The motion passed.

The Board re-entered public session at 9.04 PM.

It was moved by Brian Deshaies and seconded by Luke Freudenberg to seal the minutes of November 2, 2022. Roll call vote: Linda Murray-yes, Brad Harriman-yes, Dave Senecal-yes, Luke Freudenberg-yes and Brian Deshaies-yes. The motion passed.

Being not further business before the Board, Chairman Senecal entertained a motion to adjourn.

It was moved by Luke Freudenberg and seconded by Brad Harriman to adjourn at 9:05 PM. Members voted, being all in favor, the motion passed.

Warrant
Article
Number

General Fund
Projects
Project Title

Spent
Encumbered

Status
Report

11	Pop Whalen Ice & Arts Center	\$ 6,972,951.00	\$ 3,626,348.00 Expended \$ 2,764,954.00 Encumbered \$ 6,391,302.00 Expended + Encumbered	Balance Remaining \$ 581,649.00	The Town Manager is attending weekly construction meeting with CCI at the project site. There have been a total of 4 change orders on this project. Soft Opening is still scheduled for 1/3/2023. There have been 4 change orders, while the project is still on track financially, the budget is getting tight.
12	Seasonal Water Lines	\$ 500,000.00	\$ 404,372.56 Expended \$ 14,030.06 Encumbered \$ 418,402.62 Expended + Encumbered	Balance Remaining \$ 81,597.38	Work on Walts Lane has been completed. The Town Managers is working to transition the temporary easements into permanent easements which would then be registered with the county. There was also a new water line installed on Pleasant Valley Road from the area of Cross Road to Camp Road.
13	Dockside Upgrade Phase III	\$ 700,000.00	\$ 382.50 Expended \$ 637,221.50 Encumbered \$ 637,604.00 Expended + Encumbered	Balance Remaining \$ 62,396.00	The Town Manager met with: Civilworks Engineering, Chesterfield, Northeast Dock & Barge, Wolfeboro Dock Company, and Rick Burns Electric. Construction is scheduled to start on November 15, 2022. This construction will require a portion of the parking lot to be closed off.
14	Port Wedeln Drainage	\$ 430,290.00	\$ - Expended \$ 123,292.00 Encumbered \$ 123,292.00 Expended + Encumbered	Balance Remaining \$ 306,998.00	Stantec has produced a basis of design and are working with abutters within the neighborhood for permanent easements and construction schedule.
15	Mill Street Sewer Pump Station	\$ 1,680,000.00	\$ 25,932.00 Expended \$ 57,441.00 Encumbered \$ 83,373.00 Expended + Encumbered	Balance Remaining \$ 1,596,627.00	The Town Manager is currently working with HDR for finalize engineering. In mid-November 2022 we will have a much better understanding of the costs to complete this project. It is very likely to complete the project we will have to as for an additional \$500,000 JSP
16	Water Treatment Plant Upgrades	\$ 1,470,000.00	\$ 224,655.19 Expended \$ 332,958.76 Encumbered \$ 557,613.95 Expended + Encumbered	Balance Remaining \$ 912,386.05	Tata & Howard have held an on-site pre-bid meeting. The bid opening is scheduled from November 1, 2022.
17	Water Main Upgrades	\$ 722,610.00	\$ - Expended \$ - Encumbered \$ - Expended + Encumbered	Balance Remaining \$ 722,610.00	Stantec is under contract to perform vintage water line evaluations on South Main Street from Pickering Corner to the Smith River Bridge. In addition under this same contract Stantec will be evaluating: Dockside, Railroad Ave, Glendon St, Union St. This is being done as all water lines must be evaluated to determine pipe material by 10/2024.
21	Bridge Fall Path Lighting	\$ 252,000.00	\$ - Expended \$ 107,240.47 Encumbered \$ 107,240.47 Expended + Encumbered	Balance Remaining \$ 144,759.53	Supplies have been ordered with funds to date being expended from the 2022 appropriation. CRF funds have yet to be expended. At this time the project is scheduled for kick-off/completion in the Spring of 2023. Note provisions have been made for camera capabilities on this system. Barry Muccio Director of MED is the point person for this project.
22	Lehner Street Sewer Pump Station	\$1,270,000	\$ 25,932.00 Expended \$ 325,862.79 Encumbered \$ 351,794.79 Expended + Encumbered		This project has transitioned from a "design build" to an engineered project. This transition now requires approval by NHDES. With this transition HDR is now responsible for engineering. The generator has been order however is delayed until approx 10/2023. There is a possibility that more funds will be required due to escalation. HDR should have a handle on this by

11/2/22
BOS attached

	Balance Remaining	\$	918,205.21				mid November 2022.
23	PSB Construction Grade Bid Documents		\$300,000	\$	-	Expended	The town has contracted with Banwell Architects to review the South Main Street location. Preliminary design indicates the project can be completed on site without the "very complex phasing" of previous designs. Staff is currently working with Banwell to correct some of the "flow issues within the building design". Banwell is currently working through RFP/Q for Construction Management firm to secure pricing for 2023 Bond vote
				\$	-	Encumbered	
				\$	-	Expended + Encumbered	
	Balance Remaining	\$	300,000.00				
24	Townwide Historic Surv	\$	17,000.00				Purchase order issued.
						Expended	
						Encumbered	
	Balance Remaining	\$	-			Expended + Encumbered	
25	Town Road Upgrades	\$1,300,000		\$	355,978.19	Expended	Further review of financials required
				\$	850,568.03	Encumbered	
				\$	1,206,546.22	Expended + Encumbered	
	Balance Remaining	\$	93,453.78				
26	Water Line Replacemen	\$	125,000.00	\$	7,691.58	Expended	Further review of financials required
				\$	94,706.00	Encumbered	
				\$	102,397.58	Expended + Encumbered	
	Balance Remaining	\$	22,602.42				
27	Solid Waste Upgrades	\$125,000		\$	113,875.88	Expended	Review Encumbrance
				\$	10,647.48	Encumbered	
				\$	124,523.36	Expended + Encumbered	
	Balance Remaining	\$	476.64				
28	DPW Employee/Truck	\$139,600		\$	124,600.00	Expended	Truck has been secured and delivered. New employee has been hired. We are currently working with: legal, Stantec, and staff to review private road acceptance/adoption policy for the Board of Selectmen to consider taking on new roads.
				\$	-	Encumbered	
				\$	124,600.00	Expended + Encumbered	
	Balance Remaining	\$	15,000.00				
29	Library Landscaping	\$	250,000.00				
						Expended	
						Encumbered	
	Balance Remaining	\$	-			Expended + Encumbered	

2021 Capital Project Status Report

Warrant Article Number	General Fund Projects Project Title	Spent Encumbered	Status Report
8	RIB	\$ 3,500,000.00	Project to be financially closed out 11/15/2022
		\$ 846,383.77 Expended	
		\$ 2,578,165.62 Encumbered	
		\$ 3,424,549.39 Expended + Encumbered	
	Balance Remaining	\$ 75,450.61	
9	Recreational Docks	\$ 850,000.00	A 10 year bond was secured to pay for this project. In 2021 the Town expended \$345,017.72 on this project with another \$493,513.09 spent in 2022. There is currently a balance due to retainage to close out this project by the end of 2023.
		\$ 838,530.81 Expended	
		\$ 11,469.19 Encumbered	
		\$ 850,000.00 Expended + Encumbered	
	Balance Remaining	\$ -	
10	WWTP AMP	\$ 30,000.00	This bond was approved by Town Meeting however the project was not undertaken. The Town Manager is working to determine what the length of approval/availability of these funds are to determine whether to continue or close out.
		Expended	
		Encumbered	
		\$ - Expended + Encumbered	
	Balance Remaining	\$ 30,000.00	
17	Ladder Truck	\$ 1,380,000.00	The Board of Selectmen authorized additional funding in the amount of \$146,430 for the purchase of this vehicle. The increased cost is due to escalation. The manufacture was originally looking for a surcharge in the amount \$226,000. Apparatus is schedule dfor delivery around 12/1/2022
		\$ 1,371,609.00 Expended	
		\$ 151,821.00 Encumbered	
		\$ 1,523,430.00 Expended + Encumbered	
	Balance Remaining	\$ (143,430.00)	
18	Town Road Upgrades	\$ 650,000.00	Reviewing carry forward/encumbrances awaiting to pay retainage
		\$ 635,983.36 Expended	
		\$ 2,732.02 Encumbered	
		\$ 638,715.38 Expended + Encumbered	
	Balance Remaining	\$ 11,284.62	
19	Park & High St	\$ 650,000.00	Reviewing carry forward/encumbrances awaiting to pay retainage
		Expended	
		Encumbered	
		\$ - Expended + Encumbered	
	Balance Remaining	\$ 650,000.00	
20	Railroad Ave	\$ 100,000.00	In 2021 \$72,250.92 was spent on Railroad Ave. The Town Manager is currently working with land surveyor and legal council to finalize layout for review and acceptance by the Board of Selectmen, with a goal of completion end of 2022 or early 2023.
		\$ 87,651.28 Expended	
		\$ 12,348.72 Encumbered	
		\$ 100,000.00 Expended + Encumbered	
	Balance Remaining	\$ -	
21	Sewer Pump Station Engineering	\$ 100,000.00	Working with HDR to finalize engineering costs
		\$ 37,718.79 Expended	
		\$ 58,097.21 Encumbered	
		\$ 95,816.00 Expended + Encumbered	
	Balance Remaining	\$ 4,184.00	
23	Police Vehicle	\$57,077	The purchase has been completed, vehicle is in service. Project is closed.
		\$ 57,077.00 Expended	
		Encumbered	
		\$ 57,077.00 Expended + Encumbered	
	Balance Remaining	\$ -	



*Town of
Wolfeboro*

BOARD OF SELECTMEN

David Senecal, Chair
Brad Harriman, Vice
Brian Deshaies
Luke Freudenberg
Linda Murray

James S. Pineo, Town Manager

TO: Wolfeboro Board of Selectmen
FROM: James Scott Pineo-Town Manager
CC: Rebecca Elwood -HDR
DATE: October 28, 2022
RE: Mill Street/Port Welden

On April 13, 2022 the Wolfeboro Board of Selectmen voted the "Designation of Authorities Representative For SRF and ARPA Loans and Grants" to the Town Manager to sign all documents related to such projects. Projects were authorized by voters at the 2022 Town Meeting.

The script you were provided which was read into the record identified the "Drinking Water State Revolving Fund" which is correct however there is also a need for Designation of Authorities for the "Clean Water State Revolving Fund" for "Port Wedeln and Mill Street Sewer Pump Station"

Therefore the Board of Selectmen should perform the following tasks

- 1) Motion to Reconsider the April 13, 2022 vote under item 1 of that meeting which reads
 - a. *It was moved by Linda Murray and Seconded by Luke Freudenberg to adopt the motion as read authorizing the Town Manger to Sign all documents related to the ARPA grants. Members voted, being all in favor the motion passed*
- 2) Read a 2nd and 3rd resolution into the record as attached.

JSP

*11/21/22
BES attached*

D. Designation of Authorities for Clean Water SRF Loan

WHEREAS,

The Town of Wolfeboro NH

(Applicant) after thorough consideration of the nature of its water pollution problem, hereby determines that the construction of certain works, generally described as:

Port Wedeln Storm Water Improvement is desirable and in the public interest, and to that end it is desired to apply for assistance from the State Revolving Fund (SRF); and

WHEREAS, the Applicant has examined and duly considered the provisions of RSA 486:14 and the New Hampshire Code of Administrative Rules Chapter Env-Wq 500, which relate to loans from the Clean Water State Revolving Fund, and deems it to be in the public interest to file a loan application and to authorize other actions in connection therewith;

NOW, THEREFORE, BE IT RESOLVED BY

Wolfeboro Board of Selectmen, the governing body or Board of Directors of said Applicant, as follows:

1. That the person holding the position of Town Manager, currently held by James Scott Pineo, is hereby designated as the Authorized Representative of the Applicant for the purpose of filing an application for a loan in accordance with New Hampshire Code of Administrative Rules Chapter Env-Wq 500, furnishing such information, data, and documents pertaining to the Applicant for a loan as may be required;
2. That if such loan be made, the following position(s), currently held by the following individual(s), is/are the Authorized Representative(s) of the Applicant for the purpose of signing any documents pertaining to the disbursement of funds to the loan recipient.

Position Title	Name
Town Manager	James Scott Pineo
Click or tap here to enter text.	Click or tap here to enter text.
Click to enter: Title	Click to enter: Name

3. That if such loan be made, the Applicant agrees to repay the loan as stipulated in the loan agreement.
4. That a certified copy of this resolution be included as part of the application to be submitted for a loan.
5. That persons holding the following position(s) at the time of loan execution are authorized to sign the loan agreement binding the Applicant to the terms and conditions of the loan.

Position Title
Town Manager
Click to enter: Title
Click to enter: Title

6. That if such loan be made, the Applicant agrees to make provisions for assuming proper and efficient operation and maintenance of the facilities after completion of the construction thereof.

VOTED:

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification.

ATTEST:

Date: 11/2/2022

D. Designation of Authorities for Clean Water SRF Loan

WHEREAS,

The Town of Wolfeboro NH

(Applicant) after thorough consideration of the nature of its water pollution problem, hereby determines that the construction of certain works, generally described as:

Mill Street Sewer Pump Station is desirable and in the public interest, and to that end it is desired to apply for assistance from the State Revolving Fund (SRF); and

WHEREAS, the Applicant has examined and duly considered the provisions of RSA 486:14 and the New Hampshire Code of Administrative Rules Chapter Env-Wq 500, which relate to loans from the Clean Water State Revolving Fund, and deems it to be in the public interest to file a loan application and to authorize other actions in connection therewith;

NOW, THEREFORE, BE IT RESOLVED BY

Wolfeboro Board of Selectmen, the governing body or Board of Directors of said Applicant, as follows:

1. That the person holding the position of Town Manager, currently held by James Scott Pineo, is hereby designated as the Authorized Representative of the Applicant for the purpose of filing an application for a loan in accordance with New Hampshire Code of Administrative Rules Chapter Env-Wq 500, furnishing such information, data, and documents pertaining to the Applicant for a loan as may be required;
2. That if such loan be made, the following position(s), currently held by the following individual(s), is/are the Authorized Representative(s) of the Applicant for the purpose of signing any documents pertaining to the disbursement of funds to the loan recipient.

Position Title	Name
Town Manager	James Scott Pineo
Click or tap here to enter text.	Click or tap here to enter text.
Click to enter: Title	Click to enter: Name

3. That if such loan be made, the Applicant agrees to repay the loan as stipulated in the loan agreement.
4. That a certified copy of this resolution be included as part of the application to be submitted for a loan.
5. That persons holding the following position(s) at the time of loan execution are authorized to sign the loan agreement binding the Applicant to the terms and conditions of the loan.

Position Title
Town Manager
Click to enter: Title
Click to enter: Title

6. That if such loan be made, the Applicant agrees to make provisions for assuming proper and efficient operation and maintenance of the facilities after completion of the construction thereof.

VOTED:

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification.

ATTEST:

Date: 11/2/2022